# MINUTES
# BOARD OF EDUCATION
# SCHOOL DISTRICT OF DELAVAN-DARIEN
# MAY 12, 2025

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:00p.m.

**Board Members Present:** D. Henriott, D. Salas, T. Schutt, D. Kirkpatrick, K. Hermann, K. Pohl, G. Moses

**Administrators Present**: Superintendent D. Halbesma; Business Administrator A. Klein; Director of Teaching & Learning J. Thompson; Director of Pupil Services M. Burke; Director of Marketing & Communications A. Duchemin; Director of Buildings & Grounds J. McKinney; Athletic and Activities Director K. Polzin; Principals: S. Waller, J. Karedes, B. Rowe, K. Pickel

The press was represented by Mike Hoey, *The Delavan Enterprise*.

**Approval of Agenda:** A motion was made by K. Hermann and seconded by T. Schutt to approve the agenda as presented. The motion carried unanimously on a voice vote of 7-0.

**Election of Officers:** Superintendent Drew Halbesma called for nominations for President. T. Schutt nominated Dave Henriott. On a 7-0 voice vote, Dave Henriott was elected for President of the Delavan-Darien School Board.

President Henriott called for nominations for Vice President. K. Hermann nominated Tiffany Schutt. On a 7-0 voice vote, Tiffany Schutt was elected for Vice President of the Delavan-Darien School Board.

President Henriott called for nominations for Clerk. T. Schutt nominated Dawn Salas. On a 7-0 voice vote, Dawn Salas was elected for Clerk of the Delavan-Darien School Board.

President Henriott called for nominations for Treasurer. T. Schutt nominated Kevin Hermann. On a 7-0 voice vote, Kevin Hermann was elected for Clerk of the Delavan-Darien School Board.

**Official Newspaper:** On a Moses/Hermann motion, the Board unanimously approved that the *Delavan Enterprise* be designated as the official newspaper for the district for the 2025-2026 school year. Motion carried on a 7-0 voice vote.

**Public Depositories:** On a Salas/Schutt motion, the Board unanimously approved that Town Bank and American Deposit Management be designated as the public depositories for the 2025-2026 school year. Motion carried on a 7-0 voice vote.

**2026 WASB Convention Delegate & Alternate:** On a Schutt/Kirkpatrick motion, the Board unanimously approved Dave Henriott as the delegate to the WASB Convention in January 2026 and Dawn Salas as the alternate delegate. Motion carried on a 7-0 voice vote.

**School District Attorney:** On a Schutt/Hermann motion, the Board unanimously approved that WASB, Law Firm of Renning, Lewis & Lacy, s.c., Quarles & Brady, and Boardman & Clark LLP be designated as District's attorneys for the 2025-2026 school year. Motion carried on a 7-0 voice vote.

**Approval of Minutes:** A motion was made by K. Pohl and seconded by D. Kirkpatrick to approve the minutes from the April 14, 2025 regular and closed meeting. The motion carried on a voice vote of 7-0.

**DDHS Student Council Report:** Addison Stallings reported on teacher appreciation in the beginning of May and the upcoming student council elections. The next meeting will be May 19 at 7:00am.

**Staff & Student Recognitions: Phoenix Quiz Bowl Team** - Kim Booth, Phoenix FFA Middle School Advisor, recognized the students who were part of the Phoenix Middle School FFA team and their accomplishments. Four students are advancing to the Wisconsin FFA State Convention on June 9th and 10th. **DDHS FFA Meats Team** - Kim also recognized the DDHS FFA Meats Team for placing 13th out of 26th teams and endless hours spent at Sorgs. **DDHS FBLA State Leadership Conference -** Hannah Becke, DDHS FBLA Advisor, recognized Joel Janssen for placing 7th in Personal Finance and JJ Ketterhagen for placing 19th in Agribusiness. **Top 25 "Best Of" Social Media Winners for 2025: Best Video Series Created by a Student** - Ashley Duchemin, Director of Marketing & Communications recognized Grace Johnson for receiving 'Best Video Series Created by a Student.' Out of 392 submissions from over 43 different states the 9-week podcast series, "Little Voices, Big Fun with Mr. H" won. **WIABE Educator of the Year -** Jaymee Thompson, Director of Teaching & Learning recognized Kathy Wellbank, 2nd Grade Dual Language Teacher at Turtle Creek for being selected as the Wisconsin Association of Bilingual Education Educator of the Year. Her dedication and passion for supporting multilingual learners.
**La Cosecha National Presenter -** Jaymee also recognized Rafaela Albieter, Kindergarten Dual Language Teacher at Turtle Creek who was selected to present at the National La Cosecha Conference. It is a great honor to be selected as one of the presenters at the largest Bilingual Education conference in the country and is attended by educators from all over the world. **2024 Governor's Financial Literacy Award** - Drew Halbesma recognized Hannah Becke, Jodi Scott, and Michael Rick for the only District in Wisconsin to receive this award due to DDHS/DD Tech's innovative work in personal finance education. On April 29, 2025 Governor Tony Evers presented Hannah, Jodi and Mike with a plaque for this accomplishment.

**Citizen Comments:** DDSD Parent Clara Rodriguez addressed the Board regarding the Dual Language Program.

**Consent Agenda:** A motion was made by D. Salas and seconded by G. Moses to approve the Manifest of Bills dated May 12, 2025; gifts and grants of Vehicles Auto Shop Reference Manuals valued at $250.00 for DDHS students from Grip Edge Tools, $500.00 2025-2026 T-Shirt Supporters: Prop Shaft Supply & Treasure Hut, $4,000.00 for the DDHS Robotics Club from G10, two Optical Comparators valued at $3,000 per unit, $6,000.00 total value, also includes training for the instructors and students in Manufacturing & Automotive/Small Engine courses from Reader Precision Solutions; staff resignations for the 2025-2026 school year for Dona Willich, 8th Grade Science Teacher and Christina Alonzo, DDHS Math Teacher; staff retirement for the 2025-2026 school year for Daniel Brandt, DDHS Social Studies Teacher; New Staff Contracts for the 2025-2026 school year for Chloe Lehman, School Psychologist and Adais Canales De Martinez, 3rd Grade Dual Language Teacher. The motion carried unanimously on a voice vote of 7-0.

**Overnight Field Trip Request - Phoenix FFA:** The request included four students traveling to Madison for the Wisconsin State FFA Convention June 9-10, 2025. A motion was made by D. Salas and seconded by D. Kirkpatrick to approve the overnight field trip for Phoenix FFA in June. The motion carried unanimously on a voice vote of 7-0.

**Social Emotional Learning Curriculum:** M. Burke presented the 2025-2026 proposal for Social Emotional Learning Curriculum for grades K-12. The current curriculum in place is outdated, limited impact and not engaging for middle school students. The pupil services team reviewed five programs and selected Character Strong for grades K-8th and Wayfinder for grades 9th-12th. The plan to have it fully implemented by Fall 2025 with training over the summer. The funding for the curriculum would be through the School Based Mental Health and not District dollars. A motion was made by T. Schutt and seconded by D. Salas to approve the purchase and adoption of both Character Strong and Wayfinder for implementation during the 2025-2026 school year. The motion carried on a 6-1 vote (No - K. Pohl; wanted to see the curriculum first).

**Turtle Creek Math Curriculum Adoption:** Director of Teaching & Learning J. Thompson and Turtle Creek Principal S. Waller presented the K-2 math curriculum. After the April Board Meeting, the Turtle Creek Administration and Teaching & Learning Team met with Turtle Creek staff on three dates. Through these collaborative conversations they have decided to pilot the iReady Math Curriculum during the fall semester and a curriculum of the team's choice in the Spring. They went through a process of determining the most important needs in a curriculum and began narrowing down the spring pilot. The pilot will include a Dual and Mono teacher at each grade level. No action was taken.

**2025-26 ESports Team Proposal & ESports Advisor Job Description:** K. Polzin Athletic & Activities Director presented along with Jay Bieszk, a parent in the District and J. Karedes, DDHS Principal on the previously discussed ESports team at the last Board Meeting. J. Karedes thanked the Board for taking the time to go visit Elkhorn's ESports facility and get a better understanding of it as a whole. After the team discussed further they would lower the necessary start-up funding from $25,000 to $12,000 and slowly add in more computers each year as the team grows. A motion was made by G. Moses and Seconded by D. Kirkpatrick to approve the establishment and job description of the ESports team, set to begin in the 2025-2026 school year. The motion carried unanimously on a voice vote of 7-0.

**Upper 90 Facilities Study:** D. Halbesma presented the three areas that Upper 90 clarified in the proposed contract: termination for convenience language, district to self-perform any work, and the district to be rightful owner of the data, specifically an excel spreadsheet. D. Halbesma stated that next steps would be to submit the contract to Shana, the District's legal counsel for review. The motion carried on a 4-3 vote (No - K. Hermann/K. Pohl/D. Salas).

**Wileman Leases:** Business Administrator A. Klein presented the 2025-2026 Wileman Lease Agreements for Food for Life Pantry, Inc., Rock Walworth Comprehensive Family Services, Inc. and TLC's Little Comets Learning Center LLC. In reviewing the U.S. Bureau of Labor Statistics Consumer Price Index: Housing data, housing costs have increased 3.42% since 5/1/2024. A motion was made by K. Hermann and seconded by K. Pohl to approve the increase of 3.42% as presented. The motion carried unanimously on a voice vote of 7-0.

**FSMC Contract Renewal for 2025-2026 School Year:** Business Administrator A. Klein presented the 3% increase per the DPI. Mr. Klein requested the Board to authorize him to sign off on the formal renewal once received. A motion was made by D. Kirkpatrick and seconded by D. Henriott to authorize the District's Business Administrator to renew the Food Service Management Company Contract with SFE Inc. for the 2025-26 academic year. The motion carried unanimously on a voice vote of 7-0.

**Preliminary Budget for the 2025-2026 School Year:** Business Administrator A. Klein stated that next month the Board will finalize the best guess budget information for publication for the Annual Meeting on July 28, 2025. In October the District will get final information and set the tax levy and approve the budget. No action was taken.

**Financial Statement for April 30, 2025:** Business Administrator A. Klein presented the financial statement for the month ending April 30, 2025. Operating cash on hand $9,377,621.39, funds accessed on business line of credit $0.00, and net operating funds $9,377,621.39. The purchasing card usage for the month ending March 20, 2025 was $95,448.05. A motion was made by K. Hermann and seconded by T. Schutt to approve the financial statement for the month ending April 30, 2025. The motion carried unanimously on a voice vote of 7-0.

**Renewal of Teacher Contracts for the 2025-2026 School Year:** A motion was made by T. Schutt and seconded by K. Pohl to approve the renewal of the 152 teacher contracts for the 2025-2026 school year. The motion carried unanimously on a voice vote of 7-0.

**First Reading of NEOLA Board Policy 7440.03:** D. Halbesma presented changes to the NEOLA policy 7440.03 to follow WIAA guidelines. Second Reading approval to take place at the June 9, 2025 regular meeting.

**Appoint Representative to 2025 CESA#2 Delegate Convention June 17 - 7:00 p.m.:** A motion was made by K. Hermann and seconded by G. Moses to appoint D. Kirkpatrick as the CESA#2 delegate for June 17, 2025. The motion carried unanimously on a voice vote of 7-0.

**Superintendent Report:** D. Halbesma stated K. Pohl and D. Henriott will hand out diplomas, along with a DD Tech Board Member for the DDHS/DD Tech graduation on June 8th. He also informed the Board of the Open Enrollment out applications for 2025-2026 being the lowest they've been in the past six years.

**Future Agenda Items:** None

**Next Meeting Date:** Regular Meeting - June 9, 2025 – 6:00 p.m.
Regular Meeting - July 14, 2025 – 6:00 p.m.
Budget Hearing/Annual Meeting - July 28, 2025 - 6:00 p.m.

A motion was made by K. Hermann and seconded by D. Kirkpatrick to go into closed session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, regarding the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss and take action, if appropriate, regarding employment of personnel. The motion carried unanimously on all aye votes 7-0.

The Board went into closed session at 7:47 p.m.

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Jaclyn Powell, Secretary Dave Henriott, President