MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
AUGUST 12, 2019

The Board of Education took a tour of Darien Elementary School at 6:00 p.m.

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00 p.m.

Board Members Present: J. Scherer, R. Deschner, S. Gonzalez, T. Schutt, G. Moses, D. Grams, D. Henriott

Administrators Present: Superintendent J. Sorbie, Business Administrator T. Klein, Director of Pupil Services M. Burke, Principals K. Pickel, H. Schmelz, J. Karedes

The press was represented by Mike Hoey, *The Delavan Enterprise.*

Minutes Approved: The minutes of the July 22, 2019 regular/closed session meeting and the July 29, 2019 board workshop meeting were approved 6-0 on a Henriott/Schutt motion, with D. Grams abstaining.

Citizens Comments: Citizens comments were heard from Andy Terpstra and Irina Ertl.

Consent Agenda: A motion was made by D. Grams and seconded by R. Deschner to approve $2,000 for Phoenix Stage Lights from Rosa & Roy Ropers Family Fund and 27 small gas engines (approx.. $1,863) for small engines classes from Generac – Whitewater, WI; staff resignations for the 2019-2020 school year for Christopher Foundation – associate principal, Kelly O'Connell – school counselor and Trisha Carrillo-Leyva – 5th grade teacher; new staff contracts for the 2019-2020 school year for Aranzazú Rosas Romero – 2nd grade dual language, Christa Mihalek – ESL teacher, and Katrina Hartigan – school psychologist. The motion carried unanimously on a 7-0 vote.

Financial Statement for the Month Ending July 31, 2019: Business Administrator A. Klein received the financial statement. Mr. Klein stated the operating cash on hand is $3,886,452.08, funds accessed on business line of credit $6,000,000.00, and net operating funds -$2,113,547.92. The purchasing card usage for the month ending July 31, 2019 was $16,294.36. A motion was made by G. Moses and seconded by D. Henriott to approve the financial statement for month ending July 31, 2019. The motion carried unanimously on a 7-0 vote.

Approval of Coaches Handbook: Athletic Director G. Otte was unable to attend the meeting. The Board of Education asked for edits and tabled it until the next meeting.

DDHS Homeroom for the 2019-2020 School Year: Principal J. Karedes informed the board that there will not be homerooms during the 8 period days at the high school. Possibly on sporadic Fridays they could do homeroom between second and third periods if needed. During first period we can do general announcements, birthdays, athletic news, etc. by adding five minutes. Mr. Karedes is working with the Director of Pupil Services, M. Burke to have the academic and career planning done in the content areas where the best information can be given to students. Work is still being done to start implementing this across Phoenix to the high school in the best possible way.

Approval Phoenix Middle School Fall Fundraiser: A motion was made by S. Gonzalez and seconded by D. Henriott to approve Pinnacle as the annual fundraiser for Phoenix Middle School. The motion carried unanimously on a vote of 7-0.

Seclusion and Restraint Report for the 2018-2019 School Year: Director of Pupil Services M. Burke reviewed the seclusion and restraint report for the 2018-2019 school year. A motion was made by D. Henriott and seconded by T. Schutt to accept the seclusion and restraint report for the 2018-2019 school year. The motion carried unanimously on a vote of 7-0.

At-Risk Report for the 2018-2019 School Year: Director of Pupil Services M. Burke reviewed the at-risk report for the 2018-2019 school year. This report is given in an effort to inform the Board of Education about how students are responding or not responding to our current programming. The report also contains a plan to move forward in an effort to decrease the number of students who qualify, under state criteria, of being at-risk.

Student Discipline Report for the 2018-2019 School Year: Director of Pupil Services M. Burke reviewed the overall behavioral data for the 2018-2019 school year and a comparison to prior year's data with the Board of Education.

Approval of Student/Parent Handbook for the 2019-2020 School Year: A motion was made by R. Deschner and seconded by S. Gonzalez to approve the student/parent handbook for the 2019-2020 school year. The motion carried unanimously.

Parent Transportation Contracts of the 2019-2020 School Year: A motion was made by D. Grams and seconded by G. Moses to approve the parent transportation contracts for the 2019-2020 school year. The motion carried unanimously.

District Wellness Plan: Business Administrator A. Klein reported that he has been holding advisory meetings trying to align our current board policy with what the USDA requires. We have made a plan with more definitions and alignment with all USDA regulations. A motion was made by D. Grams and seconded by S. Gonzalez to approve the district wellness plan. The motion carried unanimously.

Resolution Authorizing a Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount Not to Exceed 7,000,000: A motion was made by R. Deschner and seconded by D. Henriott to approve a resolution authorizing a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed $7,000,000. The motion carried on vote of 7-0.

Board Workshop Share-Out: Superintendent J. Sorbie asked the board members to share their information gained from the board workshop held with Attorney Shana Lewis. Attorney Lewis informed everyone that our question and answer sessions on the fourth Monday meetings should be noticed on what topics you are going to discuss as it can't be open ended. She gave us suggestions on how to continue the practice or dissolve the practice.

Revision to Strategic Plan: Superintendent J. Sorbie stated that with the legal information from Attorney Lewis we would need to revise our Strategic Plan for Strategy 1. We would add the words "as needed" before the words Q&A open session. That way if there is anything to discuss or not we have that latitude in the plan. A motion was made by G. Moses and seconded by S. Gonzalez to approve adding "as needed" before the words Q&A on Strategy 1. The motion carried unanimously.

First Reading Board Policy 1400.01: A motion was made by S. Gonzalez and seconded by T. Schutt to approve the first reading and waive the second reading on board policy 1400.01. The motion carried unanimously.

Superintendent Report: Superintendent J. Sorbie reviewed with the board the fall coaching staffs at the high school and middle school. She stated that she is working with the two athletic directors to increase participation. She stated that we will be adding activities to the bottom of the Agenda so everyone can see upcoming events to attend. Dr. Sorbie reported that we have received incoming and outgoing alternative exception open enrollment applications and that she is continuing to contact the families as we have done. Dr. Sorbie invited the board to the staff welcome back picnic on Tuesday, August 20 at the Darien West Park beginning at 4:00p.m.

Future Agenda Items: Question/Answer topics

Next Meeting Date: August 26, 2019 – Regular Meeting – 7:00p.m.
September 9, 2019 – Regular Meeting –7:00p.m.

A motion was made by D. Grams and seconded by R. Deschner to adjourn into closed session pursuant to Wis. Stat. §19.85(1)(c) for performance evaluation of District Administrator and to discuss employment and compensation in employee handbook. The motion carried on a roll call vote of all ayes. The open meeting adjourned at 8:51 p.m.

The board went into closed session. Discussion took place.

A motion was made by S. Gonzalez and seconded by D. Henriott to reconvene into open session. The motion carried on a vote of 7-0. The board reconvened in open session at 9:40 p.m.

A motion was made by S. Gonzalez and seconded by D. Grams to accept the changes to the employee handbook for the 2019-2020 school year. The motion carried unanimously on a vote of 7-0.

There being no further business, a motion was made by G. Moses and seconded by T. Schutt to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 9:42 p.m.

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Karen Logterman, Secretary

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Jeffery Scherer, Board President