MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JANUARY 9, 2023

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:00p.m.

Board Members Present: D. Henriott, D. Salas, T. Schutt, K. Hermann, G. Moses

Board Members Absent: J. Dutton

Administrators Present: District Administrator J. Sorbie, Business Administrator A. Klein, Director of Pupil Services M. Burke, Principals B. McCarthy, K. Pickel, Associate Principal B. Fossler

The press was represented by Mike Hoey, *The Delavan Enterprise*.

Approval of Agenda: A motion was made by T. Schutt to approve the agenda as presented and D. Salas seconded the motion. The motion carried unanimously on a voice vote of 5-0.

Approval of Minutes: A motion was made by T. Schutt and seconded by D. Henriott to approve the minutes from the December 12, 2022 regular/closed session meeting. The motion carried unanimously on a voice vote of 5-0.

DDHS Student Council Report: President Delanie Thone reported on the upcoming Winter Week and the Sadie Hawkins dance planned for February 4, 2023 under the theme of Winter Garden.

Wrestling 100th Victory Recognition: Board President D. Henriott congratulated Christopher Karbash on his 100th career victory on Saturday, January 7, 2023 at the Lancer Wrestling Invitational at Brookfield Central High School. This was a huge accomplishment as COVID cut the number of meets in his high school career drastically and he went on to take first place in his weight class bracket. Congratulations!!!

Home Field Pride Campaign: District Administrator J. Sorbie presented to the Board the roaming trophy and check for $1,000 for winning the best field design and construction overall through the Midwest Sport & Turf Systems Home Field Pride campaign. The roaming trophy has the Delavan-Darien School District as the second winner of the trophy and will stay in the District until next year's winner is announced. Thank you to everyone who voted and supported us through this campaign.

Southern Lakes Anthology: District Administrator J. Sorbie presented the Southern Lakes Anthology booklet for the students from grades 3-8 who will be moving on to the regional level of the competition. This year's theme is "One in a Million". Southern Lakes Anthology is an annual writing and art competition that is organized by the Southern Lakes Advanced Learners Network of over 40 different participating school districts. Each district can only submit a total of 24 pieces for competition.

Citizens Comments: None

Consent Agenda: A motion was made by D. Salas and seconded by T. Schutt to approve the Manifest of Bills dated January 9, 2023. The motion carried unanimously on a voice vote of 5-0.

Notice of Educational Options: A motion was made by D. Salas and seconded by K. Hermann to approve the Notice of Educational Options. The motion carried unanimously on a voice vote of 5-0.

Designate Number of Regular Ed and Special Ed Open Enrollment Spaces Available for the 2023-2024 School Year: Director of Pupil Services, M. Burke summarized the purpose of designating seats for open enrollment. D. Salas moved that in grades 4K-12, the Delavan-Darien School District approves all regular education open enrollment student applications for the 2023-2024 school year. G. Moses seconded the motion and the motion carried unanimously. T. Schutt moved that in grades 4K-12, the Delavan-Darien School District approves all open enrollment applications for students with disabilities who have needs at a weighted level of no higher than a moderate level due to space, service availability, and caseload sizes for the 2023-2024 school year. D. Henriott seconded the motion and the motion carried unanimously. T. Schutt moved that in grades 4K-12, the Delavan-Darien School District approves zero (0) open enrollment applications for students with disabilities who have needs at a weighted level of higher than a moderate level for the 2023-2024 school year. D. Salas seconded the motion and the motion carried unanimously. D. Salas moved that in grades 4K-12, the Delavan-Darien School District approves any students currently enrolled during the 2022-2023 school year with special education needs who are attending our District on open enrollment for the 2023-2024 school year. D. Henriott seconded the motion and the motion carried unanimously. T. Schutt moved that in grades 4K-12, the Delavan-Darien School District approves any siblings of students currently enrolled during the 2022-2023 school year with special education needs at a weighted level no higher than the moderate level due to space, projected caseload sizes and space availability for the 2023-2024 school year. D. Henriott seconded the motion and the motion carried unanimously on a voice vote of 5-0.

Audit Report for the 2021-2022 School Year: Business Administrator A. Klein reviewed the 2021-2022 school year audit report from Baker Tilly. They presented the district with a clean audit. A motion was made by G. Moses and seconded by T. Schutt to accept the Audit Report for the 2021-2022 school year. The motion carried unanimously on a voice vote of 5-0.

2022-2023 Grants and Their Purposes: District Administrator J. Sorbie, Business Administrator A. Klein and Director of Pupil Services M. Burke made a presentation to the Board and public on the additional grants the District will receive for the 2022-23 school year and what they are used for.

Financial Statement for December 31, 2022: Business Administrator A. Klein reviewed the financial statement. Operating cash on hand $3,119,255.10, funds accessed on business line of credit $0.00 and net operating funds $3,119,255.10. The purchasing card usage for the month ending November 30, 2022 was $35,465.93. A motion was made by G. Moses and seconded by T. Schutt to approve the financial statement for month ending November 30, 2022. The motion carried unanimously on a voice vote of 5-0.

Review and Discuss 2021-2022 PI-1505 Annual Report: Business Administrator A. Klein presented for information only a review of the PI-1505 Annual Report for the 2021-2022 school year.

Second Reading NEOLA Board Policies: 0100, 0161, 1213, 1421, 2260.02, 2414, 2460.03, 2522, 2700.01, 3120.04, 3121, 3213, 3425, 4120.04, 4121, 4213, 4425, 5113, 5340, 5517.01, 7440.01, 8146, 8740: A motion was made by D. Salas and seconded by D. Henriott to approve the second reading of NEOLA Board policies listed. The motion carried unanimously on a voice vote of 5-0.

Approval of New Job Descriptions: District Administrator J. Sorbie stated that new job descriptions being brought forward are for a Coordinator for Boys & Girls Club after School Program at Phoenix and spring sports head/assistant coaches for baseball, golf, soccer, softball, tennis, and track and field. A motion was made by G. Moses and seconded by D. Salas to approve the new job descriptions. The motion carried unanimously on a voice vote of 5-0.

WASB Resolutions for State Convention: A motion was made by G. Moses and seconded by K. Hermann to give D. Salas authority to vote on the boards' behalf. The motion carried unanimously on a voice vote of 5-0.

District Administrator Report: District Administrator J. Sorbie reviewed a calendar of events on items that would be discussed at monthly board meetings to give board members a look ahead each month. Dr. Sorbie stated that the candidate interviews for the open board seat will be held on Monday, January 16, 2023 at 5:30 p.m. and there are two candidates that have applied.

Future Agenda Items: None

Next Meeting Date: Regular Meeting – February 13, 2023 – 6:00 p.m.
Regular Meeting – March 13, 2023 – 6:00 p.m.

A motion was made by D. Salas and seconded by K. Hermann to go into closed session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, on employment, promotion, compensation or performance data of all employees. Roll call vote of all ayes was taken.

The Board went into closed session at 7:15 p.m. and held discussions. No motions were made in closed session and the meeting adjourned at 9:06 p.m.

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Karen Logterman, Secretary Dave Henriott, President