MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JULY 12, 2021

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held at the Phoenix Middle School cafeteria to order at 6:00p.m.

Board Members Present: D. Henriott, D. Grams, G. Moses, T. Schutt, D. Salas, J. Dutton, K. Hermann

Administrators Present: District Administrator J. Sorbie, Business Administrator A. Klein, Principals A. Urmanski, K. Pickel, J. Karedes, Associate Principal B. Fossler, Director of Athletics G. Otte, and CTE Coordinator M. Rick

The press was not represented.

Approval of Agenda: A motion was made by T. Schutt to approve the agenda as presented and D. Salas seconded the motion. The motion carried unanimously on a voice vote.

Approval of Minutes: A motion was made by D. Grams and seconded by T. Schutt to approve the minutes from the June 14, 2021 regular/closed session meeting. The motion carried unanimously on a voice vote.

Citizen Comments: None

21st CCLC Overview of 2020-2021 School Year: Site Director Michelle Minton gave an overview for 21st CCLC program for the 2020-2021 school year. There were impacts of Covid on the programming, but there was a wealth of virtual programming from virtual field trips to experiments to dance lessons. A majority of the partners worked to switch to virtual programming and the flexibility in the staff was amazing to step in and change plans on a daily basis if needed.

Academic Center Review: Academic Center Coordinator Kerry Alter gave a presentation on the DDHS Academic Center for the 2020-2021 school year. Mrs. Alter stated that the Academic Center provides a safe and welcoming learning community and provides extra support for students in learning time management, organization and note taking skills. It also allows the students to connect with a variety of teachers and assist 9th grade students with the transition into high school. Each period has an average of three teachers and at least one special education teacher in each period. There are goals for the students in the program and student testimonials prove that students are having success through the Academic Center.

Phoenix Middle School Honor Roll and DDHS Honor Roll: District Administrator J. Sorbie stated that a lot of Facebook hits were made with the honor roll information. Board President D. Henriott congratulated the schools on the number of honor roll students.

Consent Agenda: A motion was made by D. Grams and seconded by T. Schutt to approve the Manifest of Bills dated July 12, 2021; gifts of one tree for Darien Elementary from ATC and Milwaukee Bucks; staff resignations for the 2021-2022 school year for Angela Salamone – school counselor, Jennifer Hedrich – social worker, Dino Ress – science teacher, and Joseph Hauser – physical education; new staff contracts for the 2021-2022 school year for Leah Blair – speech/language pathologist, Katrina Loebel – reading specialist, Elian Hartmann – chemistry teacher, Kayla Crane – school counselor, Andrew Hyde – physical education and Belinda McCarthy – elementary principal. The motion carried unanimously on a voice vote.

Dousman Transportation Routes/Contract: District Administrator J. Sorbie stated that the Dousman team is in attendance tonight and the goal is to have you understand the routes for the district. The district would like to have input from Dousman on how to be more efficient in cutting costs and increase ridership on the bus. Dr. Sorbie stated that the Dousman contract is not up until next year but she has been talking with them on how every district they serve can be treated fairly for contract language and to renegotiate a five-year contract. Dousman was able to cut the number of bus routes from 20 to 17 at this point with the students from last year. Dousman has locked the district in at a 2.5% increase every year for five years instead of the 5%, also in case of school being closed for reasons determined by Federal, State, or District authorities and transportation service was not needed the District would pay Dousman 65% of the written contract, and if there were snow days the District would not pay for that day. A motion was made by G. Moses and seconded by D. Salas to adopt the new contract offered by Dousman for 2021-2026 with a 2.5% increase. The motion carried unanimously on a voice vote.

Youth Apprenticeship and Work Release Policies: CTE Coordinator M. Rick reviewed Youth Apprenticeship Policies and Work-Release Policies with the Board. A motion was made by D. Grams and seconded by J. Dutton to approve the Youth Apprenticeship and Work-Release Policies as presented. The motion carried unanimously on a voice vote.

Co-Curricular Handbook for the 2021-2022 School Year: A motion was made by T. Schutt and seconded by J. Dutton to approve the Co-Curricular Handbook for the 2021-2022 school year with formatting changes. The motion carried unanimously on a voice vote.

Student/Family Handbook for the 2021-2022 School Year: A motion was made by T. Schutt and seconded by K. Hermann to approve the Student/Family Handbook for the 2021-2022 school year. The motion carried unanimously on a voice vote.

Health Services Report for the 2020-2021 School Year: District Administrator J. Sorbie reviewed the report noting how busy the nurse and nurse's aides were during the pandemic this past school year. This information was for informational purposes only.

Financial Statement for Month Ending June 30, 2021: Business Administrator A. Klein reviewed the financial statement. Operating cash on hand $6,425,873.49, funds accessed on business line of credit $3,000,000.00, and net operating funds $3,425,873.49. The purchasing card usage for the month ending May 31, 2021 was $54,933.50. A motion was made by D. Grams and seconded by J. Dutton to approve the financial statement for June 30, 2021. The motion carried unanimously on a voice vote.

Approve Budget Amendments for the 2020-2021 School Year: Business Administrator A. Klein reviewed the budget amendments for the 2020-2021 school year. A motion was made by D. Grams and seconded by J. Dutton to approve the proposed budget amendments for the 2020-2021 school year. The motion carried unanimously on a voice vote.

TLC Lease Agreement: District Administrator J. Sorbie stated that she had met with TLC and they have requested renting one additional classroom beginning in August. A motion was made by G. Moses and seconded by T. Schutt to approve the TLC lease agreement. The motion carried unanimously on a voice vote.

Wellness Activity Report 2020-2021 School Year: District Administrator J. Sorbie reported that instead of biometric screenings the district has encouraged staff to partake in the District wellness program. Our school nurse is the Coordinator and this is a list of the 2021 wellness activities.

Dr. Sorbie stated that there were about six staff members that didn't participate and they were given one final reminder to turn in their paperwork or they would pay a higher health insurance premium.

Annual Review of Strategic Plan: District Administrator J. Sorbie reviewed the Strategic Plan accomplishments. Dr. Sorbie noted that 2020-21 had a huge impact of major grants being received from Work Force Development, DOJ, Department of Public Instruction, as well as generous donations from many district supporters such as Kunes Family Foundation, Komfort Heating & Cooling, YG-1 Tool Company, and Schoeneck Containers to name just a few. The District received approximately $353,000.

Updated Job Descriptions: A motion was made by D. Salas and seconded by D. Grams to approve the Community Outreach Coordinator job description. The motion carried unanimously on a voice vote.

Annual Declaration and Parent Notice of District's Student Academic Standards for the 2021-2022 School Year, Pursuant to Section 120.12(13) and Section 118.30(1g)(a) of the State Statutes: A motion was made by D. Grams to approve the proposed "Notice of Student Academic Standards that are in effect for the 2021-2022 school year:, as said proposed notice was presented to the Board in written form as Attachment A, with a date of July 12, 2021, in the Board's packet of supplemental materials for this meeting, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the State Statutes. The motion was seconded by T. Schutt and carried unanimously. A motion was made by D. Grams that the Board direct the administration to provide parents and guardians of District students with notice of the Board adopted student academic standards that are in effect for the 2021-2022 school year in a manner that is consistent with the requirements of section 120.12(13) of the State Statutes. The motion was seconded by T. Schutt and carried unanimously.

District Administrator Report: District Administrator J. Sorbie reported on summer camps update, school facilities update, and DDHS outdoor dining.

Future Agenda Items: None

Next Meeting Date: Regular Meeting – August 9, 2021 – 6:00 p.m.
Regular Meeting – September 13, 2021 – 6:00 p.m.

A motion was made by D. Grams and seconded by T. Schutt to go into executive session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, on compensation for sports, extra duty pay and virtual teacher pay. The motion carried unanimously on a roll call vote of all ayes.

The Board of Education went into closed session at 8:57 p.m.

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Karen Logterman, Secretary Dave Henriott, President