MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
AUGUST 10, 2026

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held in the School Administration Center to order at 6:00p.m.

Board Members Present: D. Henriott, T. Schutt, D. Salas, D. Kirkpatrick, K. Hermann, K. Pohl, D. Kilkenny

Administrators Present: Interim Superintendent/Business Administrator A. Klein; Director of Pupil Services M. Burke; Director of Teaching & Learning K. Jones; Director of Buildings & Grounds J. McKinney; Athletic & Activities Director K. Polzin; Director of Marketing & Communications A. Duchemin; CTE Coordinator C. Franks; Principals: J. Karedes, B. Rowe, S. Waller

The press was represented by Mike Hoey, *The Delavan Enterprise*.

Approval of Agenda: D. Henriott recommended moving the order of two items on the proposed agenda: item L. Mascot Update prior to item C. 2025-2026 Final Budget Revisions & item P. Annual Review of DDSD Clubs/Athletics prior to item O. 2026-2027 DDHS Bowling Club. A motion was made by K. Hermann and seconded by K. Pohl to approve the agenda with changes as presented. The motion carried unanimously on a voice vote of 7-0.

Recognition and/or School News: D. Henriott recognized Principal J. Karedes for going above and beyond at the DD Tech Open House this past spring. Representatives from North Boone School District received a tour from Mr. Karedes and were very impressed with the DD Tech program.

Citizen Comments: None.

Consent Agenda: A motion was made by D. Salas and seconded by T. Schutt to approve the Manifest of Bills dated August 10, 2026; accept the following gifts: $500.00 2026-2027 T-Shirt Supporters: Alumitank, Harvard, IL and The Dentist, Delavan, WI; 2026 DDSD Homecoming Sponsors: $2,500.00 Pig Roast Tailgate Sponsor from G10, Delavan, WI, $1,000.00 Student Giveaway Sponsor from Educators Credit Union, Mt. Pleasant, WI, $1,000.00 Student Giveaway Sponsor from Radius Packaging, New Berlin, WI, $1,000.00 Student Giveaway Sponsor from Royal Basket Trucks, Darien, WI, $500.00 Parade Sponsor from Parallel Employment Group, Delavan, WI, and $250.00 General Supporter from REMAX Forward, Mukwonago, WI; accept the staff resignations of Alexander Martinez, High School Social Studies Teacher with $3,000 liquidated damages payment, received July 31, 2026, Jessica Fuentes, Darien Special Education Teacher with $3,000 liquidated damages payment, received August 6, 2026, and Steven Cervantes, High School Math Teacher pending August 11, 2026 $2,000 liquidated damages payment; approval of new staff contracts for Alexandra Burrill, Turtle Creek Special Education Teacher and Judith Perez, Darien Art Teacher (0.5 FTE); approval of minutes from the July 13, 2026 regular meeting and July 27, 2026 special closed meeting. The motion carried unanimously on a voice vote of 7-0.

DDSD Athletic Booster Club Introduction: Members of the 2026-2027 DDSD Athletic Booster Club Executive Board introduced themselves and presented the coaches wish list items for the upcoming school year.

Financial Statement July 31, 2026: Interim Superintendent/Business Administrator A. Klein reviewed the financial statements for the month ending July 31, 2026. Operating cash on hand $3,780,809.26, funds accessed on business line of credit $1,000,000.00, and net operating funds $2,780,809.26. The purchasing care usage for the month ending July 20, 2026 was $137,302.11. A motion was made by D. Kirkpatrick and seconded by K. Hermann to approve the financial statement. The motion carried unanimously on a voice vote of 7-0.

Mascot Update: Director of Marketing & Communications A. Duchemin presented the proposed design for the new Districtwide mascot. Over the past two years, fundraising efforts have generated $8,200.00 toward the total purchase price of $9,900.00, not including optional add-ons for a ventilation system and a cape. Pending a $2,500.00 donation vote by the DDSD Booster Club next week, Administration requested allocating up to $4,000.00 in the assigned fund balance to cover the remaining costs not covered by fundraising or Booster Club donation. If approved, there is an estimated 90% likelihood the mascot will be ready to reveal during Homecoming. Under the proposal, the current mascot design will be retained specifically for the elementary school, and inventory check-in/check-out of the new costume will be managed by the High School Athletic Director. During discussion, K. Hermann requested updating the mascot's hair design to look more like a "swish". A motion was made by D. Salas and seconded by D. Kilkenny to move forward with the purchase of the mascot. The motion carried unanimously on a voice vote of 7-0.

2025-2026 Final Budget Revisions: A motion was made by D. Kirkpatrick and seconded by D. Henriott to approve the 2025-2026 final budget revisions as presented. The motion carried unanimously on a voice vote of 7-0.

2026-2027 Parent Transportation Contracts: Interim Superintendent/Business Administrator A. Klein asked for approval of the Parent Transportation Contracts due to Faith Christian School being within 5 miles of the District boundary. A motion was made by K. Hermann and seconded by T. Schutt to approve the parent transportation contracts. The motion was carried unanimously on a voice vote of 7-0.

High School Greenhouse Project Update: Director of Buildings & Grounds J. McKinney presented quotes for the High School Greenhouse repairs due to hail damage a few years ago. United Greenhouse was $10,774.00, Midwest Greenhouse was $20,300.00, and Carline Sales didn't return calls. K. Hermann suggested holding off as it was last surfaced 12 years ago, and the hail damage was small. The Board decided to table the discussion with the possibility of moving the $16,500.00 to Fund 46 for now.

Appraisal Update for district-owned land identified as Walworth County tax parcels XWUP 00174A and XWUP 00211: Interim Superintendent/Business Administrator A. Klein asked for approval of the $800.00 appraisal of the Triangle Lot. A motion was made by K. Hermann and seconded by T. Schutt to approve the district-owned land appraisal agreement from Hibbard, Dammeir & Associates, LLP. The motion was carried unanimously on a voice vote of 7-0.

RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET TO EXCEED REVENUE LIMIT BY $5,500,000 PER YEAR FOR FOUR YEARS FOR NON-RECURRING PURPOSES: A motion was made by K. Pohl and seconded by D. Kilkenny to authorize the School District budget to exceed revenue limit by $5,500,000 per year for four years for non-recurring purposes. The motion carried unanimously on a 7-0 vote.

RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE QUESTION OF THE APPROVAL OF A RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET TO EXCEED REVENUE LIMIT BY $5,500,000 PER YEAR FOR FOUR YEARS FOR NON-RECURRING PURPOSES: A motion was made by D. Kirkpatrick and seconded by T. Schutt to provide for a referendum election on the question of the approval of a resolution authorizing the School District budget to exceed revenue limit by $5,500,000 per year for four years for non-recurring purposes. The motion carried unanimously on a voice vote of 7-0.

RESOLUTION AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE FOR CASH FLOW PURPOSES IN AN AMOUNT NOT TO EXCEED $2,000,000: A motion was made by K. Hermann and seconded by D. Henriott to authorize a taxable tax and revenue anticipation promissory note for cash flow purchases in an amount not to exceed $2,000,000. The motion carried on a 7-0 vote.

2026-2027 At-Risk Plan: Director of Pupil Services M. Burke reviewed the At-Risk Plan as presented. The change from the 2025-2026 At-Risk Plan is the lost grant funding for the After School Learning Lab at DDHS and Phoenix Middle School for the 2026-2027 school year. A motion was made by D. Salas and seconded by D. Kilkenny to approve the At-Risk Plan. The motion carried unanimously on a voice vote of 7-0.

2026-2027 Class Size Update: Director of Teaching & Learning K. Jones reviewed the class size updates versus the benchmark sizes for Turtle Creek and Darien Elementary as enrollments for the 2026-2027 school year continue to come in.

2026-2027 Overnight Trips/Sunday Events/Fundraising: Athletic & Activities Director K. Polzin presented on the DDHS overnight trips, Sunday events, and fundraising for the 2026-27 school year. A motion was made by K. Hermann and seconded by D. Kilkenny to approve the Overnight Trips, Sunday Events, and Fundraising for the 2026-2027 school year, except the cheer comp vendor fundraiser, pending insurance discussion. The motion carried unanimously on a voice vote of 7-0.

JV Girls Golf Coach Addition Proposal: Athletic & Activities Director K. Polzin presented the proposal of adding an additional JV Girls Golf Coach due to 11 student-athletes registered for the 2026-2027 season. A motion was made by K. Hermann and seconded by D. Kilkenny to approve the addition of one paid Head JV Girls Golf Coaching Position at a stipend rate of $2,300.00, contingent upon the program maintaining 10 or more participants in a given season. The motion carried unanimously on a voice vote of 6-0-1 (Abstain - T. Schutt).

Annual Review of DDSD Clubs/Athletics: Athletic & Activities Director K. Polzin reviewed the three-year rolling average of clubs and athletics. He is requesting guidance from the School Board on the requirements on continuing or discontinuing clubs due to low participation. The guidance would be brought back at a future meeting, and an annual review would happen every July to review participant numbers with the three-year rolling average.

2026-2027 DDHS Bowling Club Co-Op Agreement: Athletic & Activities Director K. Polzin presented the 2026-2027 Bowling Co-Op Agreement with Big Foot. The Board discussed DDHS participation numbers, as last year were three total participants from DDHS. The Board requested K. Polzin to get student interest for this upcoming November-February season and bring it back in September. A motion was made by K. Hermann and seconded by D. Kirkpatrick to table this discussion. The motion carried unanimously on a voice vote of 7-0.

Future Agenda Items

Next Meeting Date: Regular Meeting – September 14, 2026 – 6:00 p.m.
Regular Meeting – October 12, 2026 – 6:00 p.m.
Certify Tax Levy – October 26, 2026 – 6:00 p.m.

K. Hermann moved and T. Schutt seconded to go into closed session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, regarding the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss and take action, if appropriate, regarding overload assignments, workload allocations, associated stipend compensation for specific individual certified staff; employment status and breach of contract for specific personnel. The motion carried on a roll call vote of all ayes from D. Henriott, T. Schutt, D. Salas, D. Kirkpatrick, K. Hermann, K. Pohl, D. Kilkenny.

The Board of Education went into closed session at 7:40 p.m. and held closed session discussions. Interim Superintendent/Business Administrator A. Klein and Director of Pupil Services M. Burke were invited into closed session discussions.

A motion was made by D. Kilkenny and seconded by D. Kirkpatrick to reconvene into open session. The motion carried unanimously on a 7-0 vote. The Board reconvened into open session at 8:37 p.m.

A motion was made by T. Schutt and seconded by D. Kirkpatrick to issue the School Psychologist a void in their 2026-2027 Limited-Term Teacher Contract and waive the $3,000 breach of contract. The motion carried 5-2 (No: K. Hermann, K. Pohl).

A motion was made by K. Hermann and seconded by D. Kirkpatrick to authorize overload stipend amounts as presented in closed session. The motion carried unanimously on a 7-0 vote.

A motion was made by D. Kirkpatrick and seconded by D. Henriott to approve clinical fellowship for a specific certified staff member. The motion carried unanimously on a 7-0 vote.

A motion was made by K. Hermann and seconded by T. Schutt to adjourn the meeting. The motion carried unanimously on a 7-0 vote. The meeting adjourned at 8:41 p.m.

_____ _____

Jaclyn Powell, Secretary Dave Henriott, President