MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JULY 28, 2025

President D. Henriott called the special meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:27p.m. following the Annual Meeting.

Board Members Present: T. Schutt, D. Salas, D. Kirkpatrick, K. Hermann, D. Henriott, K. Pohl

Administrators Present: D. Halbesma, Superintendent and A. Klein, Business Administrator

Approval of Agenda: A motion was made by K. Hermann and seconded by D. Salas to approve the agenda as presented. The motion carried unanimously on a voice vote of 6-0.

Consent Agenda: A motion was made by K. Pohl and seconded by K. Hermann to approve the staff resignations for the 2025-2026 school year for Randi Kisner, High School Counselor (pending payment of liquidated damages); and the new staff contracts for the 2025-2026 school year for Rebecca Rentmeester, Student Information System & Data Specialist and Nancy Laduzinsky, Dual 3rd Grade teacher. The motion carried unanimously on a voice vote of 6-0.

Approval of New & Revised Job Descriptions: A. Klein reviewed the updated job descriptions for his department - Payroll Specialist and District Bookkeeper. A motion was made by T. Schutt and seconded by K. Hermann to approve the revised job descriptions. The motion carried unanimously on a voice vote 6-0.

A motion was made by K. Hermann and seconded by T. Schutt to go into closed session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, regarding the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss and take action, if appropriate, the job assignments, promotion and compensation for specific staff members. The motion carried unanimously on a voice vote 6-0.

The Board went into closed session at 7:30 p.m.

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Jaclyn Powell, Secretary Dave Henriott, President