# MINUTES
# BOARD OF EDUCATION
# SCHOOL DISTRICT OF DELAVAN-DARIEN
# AUGUST 10, 2020

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the Phoenix Middle School cafeteria to order at 7:00p.m.

**Board Members Present:** J. Scherer, S. Gonzalez, R. Deschner, D. Grams, G. Moses, D. Henriott, T. Schutt

**Administrators Present**: District Administrator J. Sorbie, Business Administrator A. Klein, Director of Pupil Services M. Burke, Principal K. Pickel, A. Urmanski, J. Karedes, Associate Principals B. Fossler, B. Bestul, Director of Athletics G. Otte

The press was represented by Mike Hoey, *The Delavan Enterprise.*

**Approval of Agenda:** A motion was made by R. Deschner to approve the agenda as presented and D. Henriott seconded the motion. The motion carried unanimously on a voice vote.

**Approval of Minutes July 27, 2020:** A motion was made by R. Deschner and seconded by D. Grams to approve the minutes from July 27, 2020 regular/closed meeting. The motion carried unanimously on a voice vote.

**Citizen Comments:** Resident Andy Terpstra addressed the Board.

**Consent Agenda:** A motion was made by D. Grams and seconded by D. Henriott to approve the Manifest of Bills dated August 10, 2020; and new staff contracts for the 2020-2021 school year for Chandra Weyrauch – ESL teacher and Sara Daubner – Instructional Math Coach. The motion carried unanimously on a voice vote.

**Update on Choir Trip to New York:** New choir teacher Adam Drefs updated the Board of Education regarding the choir trip to New York the end of May 2021. He gave updates on Carnegie Hall and MidAmerica Productions who organizes the events and how cancellations/refunds would be handled. A motion was made by D. Grams and seconded by S. Gonzalez that the choir trip to New York be cancelled due to Covid 19 and find a different trip closer to the Delavan area. The motion carried on a vote of 6-1 with G. Moses voting no.

**Bilingual/ESL Part II –** Bilingual Coordinator Irma Nixon and ELL teacher Cindy Brown presented the board with information on English Language Proficiency Assessments. They provided an overview of the ACCESS for ELLs assessment, explained English proficiency and explained time-to-proficiency.

**Financial Statement for July 31, 2020:** Business Administrator A. Klein reviewed the financial statement. Operating cash on hand $6,929,930.33, funds accessed on business line of credit $7,000,000.00 and net operating funds of -$70,069.67. The purchasing card usage for the month ending July 31, 2020 was $39,025.68. A motion was made by D. Henriott and seconded by D. Grams to approve the financial statement dated July 31, 2020. The motion carried unanimously on a voice vote.

**Parent Transportation Contracts for the 2020-2021 School Year:** A motion was made by T. Schutt and seconded by S. Gonzalez to approve the parent transportation contracts for the 2020-2021 school year as presented. The motion carried unanimously on a voice vote.

**Student/Parent Handbook for the 2020-2021 School Year:** A motion was made by T. Schutt and seconded by S. Gonzalez to approve the Student/Parent Handbook for the 2020-2021 school year. The motion carried unanimously on a voice vote.

**Revised 2020 Coaches/Advisors Handbook:** A motion was made by D. Grams and seconded by T. Schutt to approve the revised 2020 Coaches/Advisors Handbook. The motion carried unanimously on a voice vote.

**Revised 2020 Co-Curricular Handbook for Students and Parents:** A motion was made by S. Gonzalez and seconded by T. Schutt to approve the revised 2020 Co-Curricular Handbook for Students and Parents. The motion carried unanimously on a voice vote.

**Phoenix Middle School Co-Curricular & Athletics Handbook:** A motion was made by G. Moses and seconded by T. Schutt to approve the Phoenix Middle School Co-Curricular & Athletics Handbook. The motion carried unanimously on a voice vote.

**School Calendar for the 2020-2021 School Year:** District Administrator J. Sorbie stated that we need to make a minor change to our school calendar. We have decided not to do the traditional open houses at the schools this year because of the pandemic. She stated that the only open house would be for 4K families that have never been in the district on August 20. There will also be a freshman first day on August 27 from 8am to 10am to bring in 9$^{th}$ graders to walk the building, meet the teachers, and get their schedules. No lockers will be assigned this year. All precautions have been taken in planning these events and we will follow the mask mandate. All of the other open houses will be teacher videos that we will share with families to view. The change to the calendar would be the first three days for teachers to be normal eight hour work days for inservice time, building time, and teacher classroom time. It would be an even split of 12 hours for inservice/building time and 12 hours for teacher time. A motion was made by S. Gonzalez and seconded by T. Schutt to approve the amended school calendar for the 2020-2021 school year with the three eight hour days. The motion carried unanimously on a voice vote.

**Update on Re-Opening Plan for the 2020-2021 School Year:** District Administrator J. Sorbie reviewed the update of the Re-Opening Plan to the Board. She stated that this is still an ever-changing pandemic. She reported that there are three meetings this week on athletics, instructional flexibility, and how to handle the Third Friday in September count date. Director of Pupil Services M. Burke gave an overview of the district virtual program options.

**First Reading NEOLA Board Policies: 0162,0164.2,0167.3,0172,1130,1220,1260,2260,02,2412,2450, 2460,2460.03,2700.01,3120.04,3120.10,3131,3215,3230,3231,3362.01,4130,4131,4215,4230,4231, 4362.01,5111,5460,5512,5630.01,6145,6147,7230,7434,7440.03,8390,8395,8710,8900:** Questions were asked by Board members regarding adding limiting repetitive comment language to policy 0167.3 Public Comments and possibly having two public comment sections on an Agenda. A motion was made by D. Henriott and seconded by S. Gonzalez to approve the first reading and seeking input on suggestions to Policy 0167.3. The motion carried unanimously on a voice vote.

**District Administrator Report:** District Administrator J. Sorbie reported that NEOLA is now doing special updates of only technical corrections, as necessary. These technical changes do not materially alter the policy's intent, but rather provide minor changes that improve the quality and/or consistency of the policy or guideline. The Board has adopted language in Bylaw 0131.1 authorizing the District Administrator to review and make technical corrections to policies that have already been adopted through normal rulemaking procedures. Therefore, Dr. Sorbie informed the Board of these technical corrections that she approved on Vol. 29, No. 2 Technical Corrections.

**Future Agenda Items:** None

**Next Meeting Date:** Regular Meeting – August 24, 2020 – 7:00 p.m. – Phoenix Middle School
Regular Meeting – September 14, 2020 – 7:00 p.m. – Phoenix Middle School

There being no further business, a motion was made by S. Gonzalez and seconded by D. Henriott to adjourn the meeting. The motion carried unanimously and the regular meeting adjourned at 10:12p.m.

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Karen Logterman, Secretary Jeffery Scherer, President