MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
JANUARY 13, 2025

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:00p.m.

Board Members Present: D. Henriott, D. Salas, D. Kirkpatrick, K. Hermann, T. Schutt, K. Pohl, G. Moses

Administrators Present: Superintendent D. Halbesma; Business Administrator A. Klein; Director of Teaching & Learning J. Thompson; Director of Pupil Services M. Burke; Director of Buildings & Grounds J. McKinney; Coordinator of Marketing & Communications A. Duchemin; DD Tech Administrator M. Rick; Principals: J. Karedes, B. Rowe, S. Waller, K. Pickel

The press was represented by Mike Hoey, *The Delavan Enterprise*.

Approval of Agenda: A motion was made by K. Hermann to approve the agenda as presented and T. Schutt seconded the motion. The motion carried on a voice vote of 7-0.

Approval of Minutes: A motion was made by D. Salas and seconded by K. Pohl to approve the minutes from the December 9, 2024 meeting. The motion carried on a voice vote of 7-0.

DDHS Student Council Report: President Harlie Seuser reported on the DDHS 3rd place finish for the Hunt Off Hunger Challenge in December. She also reported Winter Week will be January 27-31, 2025 with dress-up days and a dance on Saturday, February 1, 2025. Over 200 students purchased Winter Week t-shirts with Comet Cash. She stated the annual blood drive will be held on February 27, 2025.

Citizens Comments: Andy Terpstra addressed the School Board.

Consent Agenda: A motion was made by T. Schutt and seconded by D. Salas to approve the Manifest of Bills dated January 13, 2025; gifts and grants of $500.00 for the DDHS Student Council from Delavan Lanes; $740.00 for the DDHS Girls Wrestling Program from Steven Schultz Jr.; $1,000.00 for the DDHS Music Department New York Trip this Spring from Victoria Sykes Loudon; $2,500.00 for DDHS Orchestra Activities from Greg Olson from Krumwiede Home Pros; Invention Project STEM Kits ($2,687.50) for CCLC from National Invention Project. Build Moto Club Raffle Donations: Whiskey Ranch, hat donation ($25.00); Avila MMA, week of lessons ($120.00); Sweet Zen Spa, spa package ($150.00); and Advanced Auto Clinic, two oil changes ($200.00); Build Moto Club Donations: $100 from A+ Power Sports & Equipment, $100 from Hunter's Auto Service, $500 from Greenies Clubhouse, and $500 from the Schuenke & Sorg Families. The motion carried on a voice vote of 7-0.

2025-26 Open Enrollment Campaign Videos: Coordinator of Marketing & Communications A. Duchemin presented the following three campaign videos: 4K/5K/Dual Language, DD Tech, and DDSD Youth Apprenticeship. The campaign will run via Spectrum ads with 750,000 impressions over the 3-month period of February 3-April 30, 2025. In addition to the streaming ads, there will be radio and social media ads.

Designate Number of Regular Education and Special Education Open Enrollment Spaces Available for the 2025-2026 School Year: Director of Pupil Services M. Burke summarized the purpose of designation seats for open enrollment as well as presenting the Board with an updated Special Education Service Matrix. T. Schutt moved that in grades 4K-12th, the Delavan-Darien School District approves all regular education open enrollment student applications for the 2025-2026 school year. D. Kirkpatrick seconded the motion and the

motion carried unanimously on a voice vote of 7-0. D. Salas moved that in grades 4K-4th, the Delavan-Darien School District approves zero (0) enrollment applications for students with disabilities due to space, service availability, and caseload sizes for the 2025-2026 school year. T. Schutt seconded the motion and the motion carried unanimously on a voice vote of 7-0. T. Schutt moved that in grades 5th-12th, the Delavan-Darien School District denies all open enrollment applications for students with disabilities who have needs at a weighted level of no higher than a moderate level due to space, service availability, and caseload sizes for the 2025-2026 school year. D. Henriott seconded the motion and the motion carried unanimously on a voice vote of 7-0. D. Salas moved that in grades 4K-12, the Delavan-Darien School District approves any students currently enrolled during the 2024-2025 school year with special education needs who are attending our District on open enrollment for the 2025-2026 school year. K. Pohl seconded the motion and the motion carried unanimously on a voice vote of 7-0. T. Schutt moved that in grades 4K-12, the Delavan-Darien School District approves any siblings of students currently enrolled during the 2024-2025 school year with special education needs at a weighted level no higher than the moderate level due to space, projected caseload sizes and space availability for the 2025-2026 school year. D. Kirkpatrick seconded the motion and the motion carried unanimously on a voice vote of 7-0. (See addendum attached)

Notice of Educational Options: Director of Teaching and Learning J. Thompson presented the Notice of Educational Options. A motion was made by D. Kirkpatrick and seconded by G. Moses to approve the Notice of Educational Options. The motion carried unanimously on a voice vote of 7-0.

Act 20 Requirements - EMLSS Handbook & Early Literacy Remediation Plan: Director of Teaching and Learning J. Thompson presented on the new Act 20 requirements of the Board reviewing and approving the EMLSS Handbook and Early Literacy Remediation Plan. A motion was made by G. Moses and seconded by T. Schutt to approve the EMLSS Handbook. The motion carried unanimously on a voice vote 7-0. A motion was made by K. Hermann and seconded by G. Moses to approve the Early Literacy Remediation Plan. The motion carried unanimously on a voice vote 7-0.

Proposed 2025-2026 New Allied Arts Classes - Phoenix Middle School: Phoenix Middle School Principal B. Rowe presented on the 2025-2026 New Allied Arts Classes request. The student course selection will determine which classes will be offered: Percussion Ensemble, Drama, Digital Art, Cultural Art, 3D Art, Painting, Visual Art, Computer Science Principles & Robotics, Green Architecture, Agriculture in Action 1, Agriculture in Action 2, Outdoor Skills: Exploring Wisconsin DNR, Introduction to Animal Science, AgriScience, Spanish 6, Spanish 1 and Health 5. A motion was made by K. Hermann and seconded by T. Schutt to approve the new proposed allied arts classes for the 2025-26 school year at Phoenix Middle School. The motion carried unanimously on a voice vote of 7-0.

OpenSciEd Curriculum Adoption: Director of Teaching and Learning J. Thompson stated that the middle school science team (6-8) has been reviewing and piloting Middle School Science curriculums over the past year and a half. The team narrowed the curriculum down to OpenSciEd and Amplify, and requested to adopt the OpenSciEd curriculum. A motion was made by G. Moses and seconded by T. Schutt to adopt the OpenSciEd curriculum for Phoenix Middle School Science 6, 7, 8. The motion carried unanimously on a voice vote of 7-0.

Fiscal Year 2023-2024 Audit Report: Business Administrator A. Klein reviewed the audit findings and they are the same as every year due to the district being short on staff in separating duties and many smaller districts receive these findings also. A motion was made by K. Pohl and seconded by D. Henriott to accept the 2023-2024 audit report. The motion carried unanimously on a voice vote of 7-0.

Fiscal Year 2023-2024 Annual Report: Business Administrator A. Klein stated that each year the District is required to submit an annual report showing revenues, expenses, and fund balances for all District funds. As discussed previously, the PI-1505 was replaced with WISEdata Finance real time reporting. He stated that the District ended the year with a "surplus" of $705,981,83 versus the balanced budget originally presented in the Districts Original Budget. It is important to note that this higher than expected "surplus" is due to a number of factors listed below which means that the District's actual unassigned surplus was $347,960.20, or .93% of the District's originally budgeted revenues and expenses. As discussed during the approval of the 2024-25 Original Budget, the District is estimated to spend down $345,915.28 of the $358,021.63 in restricted funds listed above with some prepaid expenses carrying forward into the 2025-26 fiscal year. As discussed during the April 2024 Regular Board Meeting, the District was able to add $347,960.20 to its Unassigned/Working Capital Needs Fund balance to continue to work toward a fund balance "level sufficient to minimize or avoid short term borrowing for cash flow purposes" as per Board Policy 6235. At this time, the District has not needed to borrow any funds during the 2024-25 fiscal year.

Financial Statement for December 31, 2024: Business Administrator A. Klein reviewed the financial statement for the month ending December 31, 2024. Operating cash on hand $2,983,328.63, funds accessed on business line of credit $0.00, and net operating funds $2,983,328.63. The purchasing card usage for the month ending November 20, 2024 was $109,912.30. A motion was made by K. Hermann and seconded by D. Kirkpatrick to approve the financial statement for the month ending December 31, 2024. The motion carried unanimously on a voice vote of 7-0.

WASB Resolutions for State Convention: The 2025 WASB Resolutions were presented regarding the 2025 Delegate Assembly.

Superintendent Report: D. Halbesma reviewed the District's partnership with a new initiative called Craftsman for Character that DDSD and the Elkhorn School District have been chosen to participate in. Over an 18-week period, three DDHS / DD Tech students will be engaging in this transformative opportunity. DDSD is also partnering with the City of Delavan to move the 4th of July fireworks from Congdon Gardens to Borg Stadium on Friday, July 4, 2025. It will be a day full of patriotic festivities.

Future Agenda Items: None

Next Meeting Date: Regular Meeting - February 10, 2025 – 6:00 p.m.
Regular Meeting - March 10, 2025– 6:00 p.m.

A motion was made by K. Hermann and seconded by D. Kirkpatrick to go into executive session, pursuant to Wis. Stat. §19.85(1)(c) to discuss and take action, if appropriate, on employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. More specifically to discuss preliminary notices of non-renewal of administrator contract(s), and future duties, employment and compensation of administrators. The motion carried unanimously on all aye votes 7-0.

The Board went into closed session at 7:15 p.m.

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Jaclyn Powell, Secretary Dave Henriott, President

Delavan-Darien School District Available Spaces for 2025-2026 Open Enrollment		
Grade Level	**Available Regular Education Open Enrollment Spaces**	**Available Special Education Open Enrollment Spaces**
4K	No Limit	**Closed**
Kindergarten	No Limit	**Closed**
1st Grade	No Limit	**Closed**
2nd Grade	No Limit	**Closed**
3rd Grade	No Limit	**Closed**
4th Grade	No Limit	**Closed**
5th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
6th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
7th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
8th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
9th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
10th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
11th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
12th Grade	No Limit	**Limited** - Students with disabilities who have needs at **a weighted level, higher than a moderate level, will be denied.**
		- Any student (4K-12) currently enrolled during the 2024-25 school year with special education needs who are attending DDSD on open enrollment will be approved for 2025-26. *- Any siblings (4K-12) of students currently enrolled during the 2024-25 school year with special education needs at a weighted level no higher than the moderate level will be approved for 2025-26.*