MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
MAY 23, 2024

Vice President T. Schutt called the special meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:17p.m.

Board Members Present: T. Schutt, D. Salas, D. Kirkpatrick, K. Hermann

Board Members Absent: D. Henriott, K. Pohl, G. Moses

Administrators Present: Chief Operating Officer A. Klein

Approval of Revised Employee Handbook for the 2024-2025 School Year: A motion was made by D. Kirkpatrick and seconded by K. Hermann to approve the revised Employee Handbook for the 2024-2025 school year. The motion carried unanimously on a 4-0 vote.

Approval of Job Description High School Registrar/Student Services Assistant: A motion was made by K. Hermann and seconded by D. Salas to approve the job description as presented. The motion carried unanimously on a 4-0 vote.

Approval of Staff Resignations for the 2023-2024 School Year: A motion was made by D. Salas and seconded by D. Kirkpatrick to approve the staff resignations for the 2023-2024 school year for Vania DeAlmeida, Raymond Paez, and Tiffany Gryczewski Rodriguez. The motion carried unanimously on a 4-0 vote.

Approval of Staff Resignations for the 2024-2025 School Year: A motion was made by K. Hermann and seconded by D. Salas to approve the staff resignations for the 2024-2025 school year for Raymond Paez, Nathan Wallman, and Rebecca Strohm. The motion carried unanimously on a 4-0 vote.

Approval of New Staff Contracts for the 2024-2025 School Year: A motion was made by D. Salas and seconded by K. Hermann to approve the new staff contracts for the 2024-2025 school year for Jaymee Thompson – Director of Teaching & Learning and Jourdan Moore – High School Registrar/Student Services Assistant. The motion carried unanimously on a 4-0 vote.

Tennis Court Proposal or Update: Chief Operating Officer A. Klein stated that Scherrer Construction has agreed to furnish the labor and materials necessary to replace the center viewing area with concrete and repair the tennis courts by installing a fiberglass membrane over them at no additional cost to the District. A motion was made by K. Hermann and seconded by D. Kirkpatrick to accept Scherrer's tennis court improvement proposal as outlined in their letter dated May 21, 2024 and cost proposal previously submitted. The motion carried unanimously on a 4-0 vote.

There being no further business, a motion was made by D. Salas and seconded by K. Hermann to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 7:54p.m.

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Karen Logterman, Secretary Tiffany Schutt, Vice President