MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT OF DELAVAN-DARIEN
NOVEMBER 13, 2023

President Dave Henriott called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 6:00p.m.

Board Members Present: D. Henriott, K. Hermann, J. Dutton, D. Salas, K. Pohl

Board Members Absent: T. Schutt, G. Moses

Administrators Present: Chief Operating Officer A. Klein, Director of Pupil Services/Interim Curriculum Director M. Burke, Coordinator of Marketing & Communications A. Duchemin, Director of Buildings & Grounds J. McKinney, Athletic Director K. Polzin, Principals B. Fossler, J. Karedes, and Associate Principal B. Rowe

The press was represented by Mike Hoey, *The Delavan Enterprise*.

Approval of Agenda: A motion was made by K. Hermann to approve the agenda as presented and D. Salas seconded the motion. The motion carried unanimously on a voice vote of 5-0.

Approval of Minutes: A motion was made by D. Salas and seconded by K. Pohl to approve the minutes from the October 9, 2023 regular/closed session meeting and the October 30, 2023 regular/closed session meeting. The motion carried unanimously on a voice vote of 5-0.

DDHS Student Council Report: President Brooke O'Grady reported on Veterans Day activities. Up next will be Hunter Fight Off Hunger food drive challenge against other area school districts and community members can bring food items to the December 21, 2023 basketball game for free entry. Winter week is being planned for February 5-9, 2024 with dress-up days and a dance.

Wisconsin School of Public Relations 2023 Awards: Coordinator of Marketing & Communications A. Duchemin told the Board of Education that the School District won three awards at the Spectrum Awards luncheon at the Wisconsin School of Public Relations Conference. The awards won were an award of excellence in the category for Marketing/Advertising Materials for the District 2023 Branding & Identity Guide, an award of excellence in the category for Special Purpose Publication/Project for our "Think About the Kids When You Vote" 2022 referendum campaign, and an award of merit in the category of short video for our Delavan-Darien School District promo video for open enrollment. WSPRA also presented Ashley Duchemin with the Holtshopple Scholarship Award which honors the memory of the late WSPRA board member, Allan Holtshopple. Criteria for the scholarship are that the applicant must be a new WSPRA member within the last two years and that they demonstrate community involvement. The Board of Directors of WSPRA review all applicants and select the one best meeting the criteria. Congratulations Ashley!

District Kudos October: Chief Operating Officer A. Klein shared the district kudos from the October 20, 2023 inservice day. Athletic Director K. Polzin and cross country coach P. Wrubbel spoke on two cross country athletes who competed at the state tournament. Runners Junior Alaina Sorg and Freshman Katelyn Stearns qualified for the State Cross Country meet on October 28. It was the second state meet for Alaina Sorg and she placed 99th with Katelyn Stearns placing 119th. Congratulations!

Citizens Comments: Resident Peggy Fleck addressed the Board.

Consent Agenda: A motion was made by K. Hermann and seconded by D. Salas to approve the Manifest of Bills dated November 13, 2023; gifts and grants of $4,000 for Food in a Backpack – Dianne Tauscher, Elkhorn, WI, $6,000 for Food in a Backpack from Monroe Funeral Home, Delavan, WI, $500 for Food in Backpack from John & Marian McClellan, Delavan, WI, $200 for Food in a Backpack from Patrick & Lacey Tauscher, Elkhorn, WI, $50 for Food in a Backpack from Jean Katzenberger, Delavan, WI, $25 for Food in a Backpack from Tim & Maria DeJong, Delavan, WI; new staff contract for the 2023-2024 school year for Jacqueline Janaky – 1st grade teacher; staff resignation for the 2023-2024 school year for Erin Sullivan – special education teacher; and staff retirement for the 2023-2024 school year for Robert Beighton – English Teacher DDHS. The motion carried unanimously on a voice vote of 5-0.

Tabletop Gaming Club Proposal: Athletic Director K. Polzin presented a proposal to the Board for a tabletop gaming club with a paid advisor. Mr. Polzin stated that the gaming club offers students a fun and supportive environment to enjoy tabletop games such as Dungeons & Dragons, Pathfinder, Warhammer, etc. While all school appropriate tabletop games are welcome, the club offers specific instruction and support for Dungeons & Dragons 5e. The club will meet twice a month for the remainder of the school year and runs from 3-5:30pm. Mr. Polzin stated that an advisor has stepped forward and would like to seek a stipend of $880. A motion was made by D. Salas and seconded by D. Henriott to approve the tabletop gaming club and paid advisor stipend of $880.00. The motion carried on a 5-0 voice vote.

DDHS Dance Team Proposal: Athletic Director K. Polzin presented a proposal to begin a Dance Team at the high school. He stated there is interest from members of the community to start this back up. AD Polzin surveyed students and there is some interest. The Dance Team would perform at home athletic events during the 2023-2024 winter sports season and would not join any competitions during the 2023-2024 school year. A motion was made by K. Hermann and seconded by D. Salas to approve a Dance Team, paying for one head coach at $2,000 with potential of one paid assistant coach at $1,000 pending participation numbers for the 2023-2024 winter sports season. The motion carried unanimously on a voice vote of 5-0.

DDHS New/Change of Course Offerings & Phoenix New Course Offering for the 2024-2025 School Year: Interim Director of Curriculum M. Burke gave an overview of the courses being changed. They are the following courses with the request of an additional prerequisite for the classes – AG531-Biotech, AG420-Landscape Design, AG270-Veterinary Science, AG162-Botany, AG350-Greenhouse Management, AG150-Intro to Animal Science, and AG151-Animal Production and Processing. Ms. Burke gave an overview of the new courses requested for DDHS/DD Tech School as follows: PE 2.0, English 101, AP Spanish VI-Literature, Latin American Area Studies, and Companion Animal Science. Also presented was a new course for Phoenix Middle School – Honors English 8. A motion was made by J. Dutton and seconded by K. Pohl to approve the course changes and new courses for the 2024-2025 school year. The motion carried unanimously on a voice vote of 5-0.

Reader Farm Land Rental Agreement: A motion was made by K. Hermann and seconded by D. Henriott to approve the former J. Reader Family Trust farm, a/k/a the "Triangle Lot", unchanged at $200 an acre and offer Del Prairie Stock Farm, Inc., an opportunity to lease the land for the 2024 calendar year. The motion carried unanimously on a voice vote of 5-0.

Revised Job Description for Community Outreach Coordinator: Chief Operating Office A. Klein stated that our two-year grant for mental health services has expired and the district needed to find a new funding source for this job as we need it. Last two years the job focused on needs of families for supports with clothing, food, etc. and also help with new families registering and translations. This grant is different than Fund 80 that is specific to community outreach. This Coordinator will open up our buildings for community and outreach activities along with holding community based events and getting the community into our district facilities. This position will also coordinate the usage of our facilities. A

motion was made by J. Dutton and seconded by D. Henriott to approve the revised Community Outreach Coordinator job description. The motion carried unanimously on a voice vote of 5-0.

New Job Description for Athletics/Student Activities/Community Services Assistant: A motion was made by K. Hermann and seconded by J. Dutton to approve the Athletics/Student Activities/Community Services Assistant job description. The motion carried unanimously on a voice vote of 5-0.

Financial Statement for Month Ending October 31, 2023: Chief Operating Office A. Klein reviewed the financial statement for month ending October 31, 2023. Operating cash on hand $2,366,472.57, funds accessed on business line of credit $0.00, and net operating funds $2,366,472.57. The purchasing card usage for the month ending September 30, 2023 was $50,624.91. A motion was made by J. Dutton and seconded by D. Salas to approve the financial statement for month ending October 31, 2023. The motion carried unanimously on a 5-0 vote.

Future Agenda Items: None

Next Meeting Date: Regular Meeting – December 11, 2023 – 6:00 p.m.
Regular Meeting – January 8, 2024 – 6:00 p.m.

A motion was made by K. Hermann and seconded by D. Salas to go into closed session, pursuant to Wis. Stat. §19.85(1)(c)(f) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically compensation and benefits for staff and approval of closed session minutes from October 12, 2023. The motion carried unanimously on all aye votes 5-0.

The Board went into closed session at 7:01 p.m.

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Karen Logterman, Secretary Dave Henriott, President