



Valliant Public Schools  
Emergency Response Plan  
2025-2026

**The building principal or a designee will be responsible for contacting the Superintendent immediately in the event of a school crisis.**

**When Evacuating Building:**

- Teachers: Take Class Roll with you
- Secretaries: Take Emergency Contact Information with you

**ADMINISTRATION- (580) (580) 933-7232**

Superintendent- Brandon Frazier	Office-(580) 933-7232 ext 101 or Cell-(580) 933-8101
High School Principal-Greg Holt	Office-(580) 933-7232 ext 401 or Cell-(580) 933-8102
Middle School Principal-Aaron Beshears	Office-(580) 933-7232 ext 301 or Cell-(580) 933-8103
Elementary Principal-Shelbi Golden	Office-(580) 933-7232 ext 201 or Cell-(580) 933-8104

**Emergency Numbers (911)**

School Health Assistant-Paula Cloud	(580) 933-7232 or ext 104
Valliant Police Department	(580) 933-4555
Valliant Police Chief-Jason Powers	(580) 212-7069
Valliant Fire Department	(580) 933-4545
McCurtain County Sheriff	(580)286-3331
Oklahoma Highway Patrol	(580)924-2601 or *55
EMS (Ambulance)	(580)286-7584
Maintenance-Alan Smith	(580) 212-7256

**Bomb Threat**

- Don't "hang up" on phone threats
- Try to keep the caller talking
- Notify the Principal
- Notify law enforcement
- Building Principal or law enforcement will determine whether or not evacuation is necessary
- Document in writing as soon as possible

Authorities to be involved:

Superintendent.....(580) 933-7232 or Ext 101

Valliant Police Department.....(580) 933-4555

McCurtain County Sheriff Department.....(580) 286-3331

**BOMB THREAT REPORT**

Do Not Hang Up Phone *(Use another phone to call police)*

Time of call: \_\_\_\_\_

Record the exact words used by caller: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe Voice on the phone (man, woman, child, intoxicated, speech impediment, accent?) \_\_\_\_\_

Describe any background noise (music, children, talk, airplane, traffic, typing, machinery?) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Call Received By: \_\_\_\_\_

**BE SURE TO ASK:**

What time is it set for? \_\_\_\_\_

Where is it located? \_\_\_\_\_

What does it look like? \_\_\_\_\_

Why are you doing this? \_\_\_\_\_

Who are you? \_\_\_\_\_

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## BUS ACCIDENT

### Precautionary measures before leaving the school district:

- Check to see if first aid kit and other emergency equipment is on the bus or school vehicle
- Take along a list of students/sponsors in attendance. Include for each an emergency contact number, names and work numbers of parents, and any indications of health or medical problems.

### In the event of an accident:

- Remain calm
- If a threat of fire exists, move children to a safe location
- Call emergency services: **(911)**
- Begin administering first aid
- Call Superintendent (580) 933-7232 or (580) 933-8101
- Call Principal (580) 933-7232 or (580) 933-8102
- Call Transportation (580) 298-7495
- Valliant PD (580) 933-4555 (if applicable)
- OHP \*55 or (580) 924-2601 (if applicable)
- McCurtain Co Sheriff (580) 286-3331 (if applicable)
- Do not issue statements to the press. Refer them to the Superintendent's Office (580) 933-7232

## **PLANE CRASH ON OR NEAR SCHOOL CAMPUS/TRAIN CRASH-DERAILMENT NEAR SCHOOL**

Determine first if there is any immediate threat to the students and staff.

### **First Actions:**

- If deemed necessary, evacuate the building taking proper shelter to provide the greatest safety to all students and staff. The Administration and/or law enforcement will determine the evacuation shelter location depending on situational factors including location and proximity of crash site, explosion or toxic gas/fume threat, and wind direction.
- Call Valliant PD (580) 933-4555
- Call Valliant Fire (580) 933-4545
- Call Superintendent (580) 933-7232

### **Supportive Measures:**

- Teachers should carry their class roll books with them when evacuating.
- Some special needs students may need transportation or assistance.
- Secretary should take emergency contact lists with them, as well as parental/guardian release forms. These forms must be signed prior to allowing a child to leave the premises.

## **POWER FAILURE OR LINES DOWN IN AREA**

### **Power Failure:**

- Call Maintenance (Alan Smith)-(580) 212-7256. Although lights will not work on phone, usually the phone will operate, or use cell phone.
- Call Superintendent (580) 933-7232
- Evacuate the building by fire drill procedure if there is a danger of fire.
- Relocate students from rooms without windows or direct outside ventilation.

### **Lines Down in Area:**

- Have an adult in the area of the downed lines to prevent children and people from going near them.
- Call PSO 1-800-722-8114
- Call Maintenance (580) 212-7256
- Call Valliant PD (580) 933-4555

## GAS LEAK

Natural gas leaks can occur inside or outside of a building. The potential hazards of a gas leak are fire, explosion, carbon monoxide poisoning, and suffocation. You should suspect a gas leak if you smell a very unpleasant odor, like that of rotten eggs. "Mercaptan" is added to gas to let you know that a leak exists.

### For All Gas Leaks:

- Contact your building principal or designee (580) 933-7232
- Contact the Maintenance Department (580) 212-7256
- If Maintenance is not available, and the situation is an emergency,  
call the Fire Department (580) 933-4545
- Notify Oklahoma Natural Gas Co. (580) 286-7606
- If the smell of gas is **faint**, open windows or doors and evacuate the area.
- If the smell of gas is **strong**, evacuate the building and move upwind from any smell.
- If people are **unconscious**, do not enter area without breathing protection. Remove all people from area and contact school nurse. (580) 271-2388

## EXPLOSION/FIRE

### First Actions:

- Evacuate the building, taking proper shelter to provide the greatest safety to students and staff. The Primary Evacuation site for Public Schools will be the football stadium, however, weather conditions, wind direction, and other situational factors may affect evacuation site.
- Teachers: Take Class Roll with You.
- Students should leave the room in single file, orderly manner. Do not take personal belongings.
- Close windows if time permits.
- A pre-designated person should check adjacent restrooms, vacant classrooms or storage areas.
- Call the Fire Department **(580) 933-4545**
- Call the Superintendent **(580) 933-7232**
- If time permits and circumstances indicate, call Valliant Police **(580) 933-4555**
- Teachers should check class rolls and report to the principal any missing students.

### Preventative/Supportive Measures:

- Post fire evacuation route in each room and review regularly with students.
- Be aware of alternative evacuation shelter sites in case primary site is compromised.
- Impress upon students the importance of evacuation/fire drills and prepare students for emergency situations.
- Some special needs students may need transportation or assistance.
- Secretary should take emergency contact lists with them, as well as parental/guardian release forms. These forms must be signed prior to allowing a child to leave the premises.
- Fire drills will be conducted during the first 15 days of each semester

## HAZARDOUS MATERIALS

### Direct Contact:

- Evacuate the area to avoid fumes.
- Remove contaminated clothing and flush the area with cold running water for fifteen minutes. If flushing the eye area, position the flow into the eye while holding the eyes open.
- Notify the school nurse **(580) 933-7232**

### Indirect Contact:

- Evacuate the area to avoid fumes.
- If the spill is outside, move upwind from the spill.
- Building principal or designee will contact the Superintendent if evacuation is necessary, and/or Maintenance to shut down ventilation systems that transport fumes.

### Cleanup and Disposal:

- Never enter a spill area alone.
- Spill areas should be ventilated with fresh air and directional fans to prevent direct exposure.
- Contact building principal regarding cleanup procedures.

**For Traffic Control:** Call Valliant PD **(580) 933-4555**

### Identify the Spill to Emergency Personnel With the Following Information:

- MSDS sheet
- Product information
- Manufacturer information
- Product contents/ingredients as given on container (whenever possible, spell names to avoid misunderstanding).
- Volume of spill/exposure
- Reactions on surface/individuals.
- Product contamination with other chemicals.

## CUSTODY LAWS AFFECTING THE SCHOOL

### **Request to Release Child:**

- Divorced or separated parents:
  - Release child only to custodial parents. A custodial parent may make a request to release to others if request is in writing.
  - A change in custody should be noted with a copy of the court order document and kept on file.

### **Request to See Child at School:**

- Divorced parents- Contact custodial parent and abide by the expressed wishes of the parent unless in violation of court order. If possible, the custodial parent should come to the school and check the student out first, then they can allow whomever they want to visit them.
- Separated parents- Either parent may visit unless court order states otherwise.

### **Medical Emergency**

- Divorced Parents:
  - Use emergency information listed in the student's file.
  - Do not contact non-custodial parent unless same is on emergency contact in student file.
- Separated Parents:
  - Use emergency information listed in student's file.
  - May contact either parent.

## **CHILDREN LEFT AT SCHOOL**

- Check the student's emergency contact information and call the parents or other persons designated by parents. DO NOT TRANSPORT CHILD IN PRIVATE VEHICLE UNLESS AUTHORIZED.
- Call building principal or designee at home.
- Call Valliant Police Department if the parent cannot be reached.

Do not leave a child alone and unattended at the school site.

## **KIDNAPPING**

### **Preventative Activities Which May Help Avoid Child Kidnapping Situations Are:**

- School secretary should have at her desk a list of students who are not to be released to anyone except a specified parent or guardian.
- A note should be made for each of those students in the student accounting system.
- Before releasing a child to anyone except the parent or guardian on the list, the school secretary should check with the custodial parent and/or guardian for approval; a record of the time and date of phone approval should be made and kept.
- When a parent telephones a request that a child be released from school, the identity of the caller should be confirmed (by separate call to the parent/guardian, if needed) before the child is permitted to leave. In the event of any doubt, the message and phone number should be written down; a return call should be made after cross-checking the phone number with those on file in student accounting system.

### **In the Event of Child Kidnapping:**

- Notify the principal who will call the parent/guardian listed in the student accounting system.
- It is the responsibility of the principal or designee to:
  - Call and keep the Superintendent informed of developments.
  - Call the Valliant Police Department (580) 933-4555.

**Do not release any information to the press. Refer requests for information to the Superintendent (580) 933-7232.**

## **MISSING CHILD/RUNAWAY**

### **If a Child Becomes Lost, or is Suspected of Being a Runaway between Home and School:**

- Check with parent if student does not arrive at school and has not been reported absent.
- Call building principal and give student or child's possible route to school.
- Advise parent to notify police if student has not been located within a reasonable period of time. **NOTE:** A parent must make this notification to the police.

### **If a Child or Student Leaves School or is Reported Missing between School and Home:**

- Call parent or guardian.
- Call building principal.
- Call Valliant PD **(580) 933-4555** if student has not been located within a reasonable period of time.

**NOTE:** It is important to maintain one contact person to the police.

**In Both the Above Situations:** Valliant Supt and Valliant PD should be contacted. All press inquiry should be directed to the Superintendent **(580) 933-7232**.

## LOITERING

Loitering in a school building, on a school campus, or near a school campus is a misdemeanor and is covered under Education Code 4.23.

### **Procedures to Follow When Persons are Suspected of Loitering Include:**

- Strangers on campus should be immediately reported to the building principal and Valliant PD **(580) 933-4555**.
- Do Not approach stranger alone under any circumstance.
- Stay a safe distance away and observe stranger's location, physical description, clothing, and actions.
- If possible, write down information about stranger's vehicle (color, make, tag).
- Keep "eyes on" the stranger and report any movement/actions to Valliant PD via your cell phone and remain in contact with PD until help arrives.
- As much as you safely can, keep any students away from the area where stranger is located or moving in the direction of.

## WEAPONS

### Observed Weapons:

- If you observe a person (including students) in possession of a weapon, immediately secure your classroom and inform office of location of weapon, type of weapon, and description of person with weapon.
- Building Principal or designee will determine appropriate action based on location of weapon and initiate lockdown, lockout, or other measures, and contact Valliant PD **(580) 933-4555 or 911**.
- NEVER APPROACH A PERSON WITH A WEAPON. Your primary responsibility will be to protect the students in your classroom and provide information to the responders. REMEMBER: You can't help us or your students if you are hurt yourself.

### Suspicion of Weapon Possession:

- Notify the building principal immediately
- Remain calm.
- Do not attempt to confront the student. If possible, keep the student occupied by talking to them or giving them work to do until another adult arrives to assist in escorting the student to the office. Be sure to bring any books, backpacks, purses, etc., which are in the student's possession at the time. At least two adults and a police officer should be present at the meeting.

### Threatening With Weapons:

- Staff should remain calm and talk to the student in a calming voice. Do not attempt to confiscate the weapon. If possible, keep something between you and the student, such as a desk or other object, remain a safe distance away.
- Send for the principal as quickly as possible. The principal or designee will call Valliant PD.
- Notify the Superintendent.

## SHOOTING

### Gun On Campus:

- Notify campus administration that there is a gun in possession on campus. Be sure to include information such as location and description of shooter/gunman.
- Administration will initiate lockout if gun is in an outside area, and notify Valliant PD **(580) 933-4555 or 911**.
- To the extent possible, and while retaining your safety, report any observations of the shooter/gunman's location and movement to the administration.
- DO NOT approach or attempt to disarm the shooter/gunman.

### Gun in the Building:

- Notify campus administration that there is a gun in possession on campus. Be sure to include information such as location and description of shooter/gunman.
- Administration will initiate lockdown and notify Valliant PD **(580) 933-4555 or 911**.
- Law enforcement and administration will determine if evacuation is necessary, depending on the situation.
- DO NOT approach or attempt to disarm the shooter/gunman.
- Keep your door shut and your students out of site of the door until law enforcement or administration give you further instructions.
- Administration will relinquish control of the scene to law enforcement upon their arrival.
- Be prepared to assist authorities with movement of students, first aid, etc., after the scene is deemed safe and secure. REMEMBER: You can't help us or your students if you are hurt yourself. Take all necessary actions to remain safe to the extent possible.

## SUICIDE

### Knowledge of Intent:

- The Principal or designee will verify intent and depending upon circumstances take appropriate action.
  - Notify school Counselor, nurse, etc. for intervention and the development of post incident strategies.
  - Notify Superintendent's office.
  - Notify Valliant PD if necessary.
  - Contact parent/guardian.
  - Ensure student is not left alone.

### Knowledge of Attempt:

- ***Staff member will alert principal or designee immediately.***
- The Principal or designee will:
  - Treat attempted suicide as a medical emergency and call 911 or Valliant PD (580) 933-4555.
  - Should the suicide attempt be completed, designate a person to secure the area until the arrival of police officer and other responding units.
  - Contact Superintendent's office.
  - It is the responsibility of the campus principal or his designee to contact parent/guardian in all cases.
- The Superintendent will:
  - Dispatch the district's Crisis Management Team.
  - Notify other appropriate central administrators/Board members.
  - Release appropriate information to the appropriate persons (staff, students, media, etc.).
- The Crisis Management Team will:
  - Dispatch counselors to the scene.
  - Present information to parent/guardian for obtaining appropriate services in the community.

**Suicide Prevention Hotline: 1-800-333-4444**

**Do not issue a statement to the press. Refer all calls from the media/press to Valliant Superintendent's office. (580) 933-7232**

**Exception:** In the event of a student or staff suicide, school flags should not be lowered to half-staff.

## INJURY OR DEATH

Notify the building principal or designee who will call the superintendent when appropriate.

### **Injury Only:**

- Call the school nurse **(580) 933-7232 ext 104**
- Call EMS if needed **(580) 286-7584 or 911**
- Notify parent/guardian
- Complete injury/accident report form

### **In the Event of a Death:**

- Notify the building principal or designee
- Notify the superintendent
- Principal or designee will notify Valliant PD
- **IN THE EVENT OF A DEATH- DO NOT NOTIFY NEXT OF KIN OR RELEASE ANY INFORMATION TO PERSONS OUTSIDE THE SCHOOL.**

The building principal or designee will appoint a staff member, along with the Emergency Contact Information from the student accounting system, to follow the ambulance to the hospital. **If at all possible, the school nurse should remain on campus.** If a child or staff member is transported to an area hospital, the campus administrator or a member of his/her staff should accompany the child to the hospital until the situation is secure and the child is out of danger. This may require someone else to be put in charge of communications at the campus while the administrator is away.

**Do not issue a statement to the press! Refer all media/press to the Superintendent's Office (580) 933-7232.**

## INFECTIOUS DISEASE

**Guidelines for Cleaning up Spills:** All body fluids should be treated as if they contain potential infectious agents.

**Use of Gloves:** Gloves should be worn by any caretaker when cleaning up blood spills, vomit, urine, feces, semen, or vaginal secretions. Gloves should also be worn when removing any body fluid spills from the environment, (e.g. furniture, floors, rugs, etc.).

**Hand Washing:** Hand washing after contact with an individual is routinely recommended. In the case of accidental contact with blood, hands and/or affected skin areas should be washed immediately. Proper hand washing requires the use of soap and vigorous washing under a stream of running water for approximately ten (10) seconds. A waterless hand rinse should be used when running water is not available.

**Cleaning Methods:** Soiled environmental surfaces should be promptly cleaned with a freshly prepared household chlorine bleach solution (1:10 dilution). Apply a disinfectant absorbent agent to soiled rugs, allow to dry, sweep up with a dustpan and broom, and follow with a disinfectant rug shampoo applied with a brush. Using fresh bleach solution, soak mops, brooms, and brushes for ten (10) minutes. Other cleaning equipment should also be thoroughly rinsed in fresh bleach solution.

Washable clothing should be presoaked and washed separately using one-half cup chlorine or non-chlorine bleach per wash cycle. All district owned garments must be appropriately cleaned before issued to students. Intimate apparel or garments worn without underclothing will not be reissued to another student.

Material involving direct oral contact, e.g. instrument mouthpieces, CPR mannequins and facemasks, should be cleaned before reuse or reissue. Established guidelines for CPR should be followed. Scrub surfaces with alcohol (70%) and allow to remain wet for thirty (30) seconds before wiping dry.

**Disposal of Materials:** Clothing and other non-disposable materials that are soaked with body fluids should be placed in plastic bags and instructions for handling given to appropriate persons. Disposable towels, tissues, gloves, and cleaning supplies should be used whenever possible, and should be placed in a plastic bag, securely tied and disposed of daily. Used cleaning solutions should be flushed down a toilet.

## TORNADO

### Tornado Watch:

In the event a tornado watch (conditions are favorable for tornados to form) is called by the National Weather Service:

- Building principal or designee should monitor local radio and National Weather Service Radio for developing activity.
- Review tornado evacuation procedures and shelter locations
- Be prepared to move to designated tornado shelter at any time
- Generally signs that usually precede a tornado include one or more of the following:
  - Severe lightning
  - Destructive, high winds
  - Heavy rain
  - Large, heavy hail

However, some storms may form quickly and without warning!!

- Report immediately, even your suspicions of any of the following:
  - Funnel-shaped, rotating clouds
  - Protuberance(s) or rotary motion at the base of a thundercloud system
  - Any rotating cloud of debris or dust near the ground
  - If it is too dark to see, listen for a roar similar to an aircraft or train

### Tornado Warning:

- If a tornado warning is issued the building principal will sound the tornado alarm (three blasts of the bell) and/or announce for all persons to move to their designated storm shelters immediately. At that time the principal will designate either Plan A (Building Storm Shelters) or Plan B (shelter in place plan).
- All teachers should take roll books with you and report any missing students to the principal
- If caught outside and no shelter is available, escort students to a ditch or hollow and them lie face down with hands over their heads
- Remain in shelter location until administration gives an “all clear” and “return to classrooms”
- Do Not Allow Students to Check Out or Leave Campus During a Tornado Warning.
- Remain calm and listen for further instructions as sometimes more than one funnel can occur with some storm systems
- After the tornado passes, alert administration to any injuries and follow guidelines set in INJURY OR DEATH section, or administer first aid as necessary

## FLOODING

### When a Flash Flood Watch is Issued:

- The building principal or designee should listen to local radio or National Weather Service for possible flash flood warnings and flooding progress.
- Be prepared to quickly move from danger if required.
- If you are on a road, watch for flooding in highway dips, low areas and around bridges.
- Watch for signs of distant heavy rainfall (thunder, lightning).

### When a Flash Flood Warning is Issued:

- Do not attempt to cross a flowing ditch or stream on foot where water is above your knees.
- Do not attempt to drive through dips or water of unknown depths. If your vehicle stalls, abandon it and seek high ground if you can safely do so.
- Be especially cautious after dark when it is harder to recognize flood dangers.

### After the Flash Flood Warning- General:

- Recognize that flash flooding may have ended, but general flooding may come later in streams and rivers.
- Know the location of high ground and how to get there.
- Stay out of flooded areas, streets and intersections. Plan alternate bus routes to avoid flood prone areas.

## OTHER SEVERE WEATHER EMERGENCY

### **In the Event of a Weather Emergency:**

- Be alert to developing situations.
- Cancel outdoor activities or practices
- Avoid use of telephones, electrical appliances or prolonged contact with plumbing.
- Stay calm. Continue with class assignments.
- Establish an appearance of confidence. Speak slowly, softly, and distinctly.
- In the event that we need to take shelter, move rapidly, but in an orderly way, to the designated shelter area for your room. Maintain full control.
- Take your roll book with you.
- Turn out the lights and close the door upon leaving your classroom.
- Check adjacent restrooms, vacant classrooms and storage rooms.
- Make sure that all children have assumed the required safe position before taking your own position.
- Wait until you've been assured that the weather condition has passed.

### **After the Emergency:**

- If students or staff are injured, administer first aid promptly.
- Take roll of class and report all missing or injured.
- If possible, return to classroom, wait for instructions from designated authorities.
- Once in the classroom, reassure your students of their safety. Discuss and evaluate your response to the emergency.

If a severe weather event occurs at lunchtime or at the end of the school day, students will be held in place and not released until the weather situation has passed and it is safe for them to go outside or for the buses to run.

## **WEATHER CLOSING**

Most weather closings of school will occur overnight, however a few may occur during the school day.

### **Overnight Weather Closing:**

- Staff and students along with parents may be reminded to listen to local radio stations (KBEL 96.7 FM or KKBI 106.1 FM) for weather closing announcements. Additionally, phone notifications will be sent using the School Messenger system and announcements will be placed on the Valliant Public Schools Facebook Page
- Staff will be notified as early as possible through the bad weather call plan. Please be sure that the office has a current contact number for each staff member for the call list.

### **School Day Closings:**

- Information on daytime weather closing will reach the building principal through the central office. Only the Superintendent or designee is authorized to close schools, delay opening, or accelerate the end of the school day. Parent notifications will be made using the School Messenger system.

## **SCHOOL EVACUATIONS**

- In the event that a school or district facility needs to be evacuated (flooding, chemical spill, explosion, etc.), the Superintendent will contact Transportation to make arrangements to transport students to an alternate school location as determined by central administration at the time of the emergency.
- Follow proper emergency escape procedures in the event a building must be evacuated.
- File out of the classroom in a single file, orderly fashion.
- Designated persons should check adjacent restrooms, vacant rooms, storage areas, etc.
- Teachers should carry their class roll books with them when evacuating the building.
- Some special needs students may need assistance.
- Parent/guardian release forms will be provided to staff at the alternate school location by the principal or designee. These forms must be signed prior to allowing a child to leave the school premises.

## ALTERNATE SCHOOL LOCATIONS

In the event a building must be evacuated and alternate housing is needed:

- The decision of an alternate school site rests with the Principal of each campus.
- The following have agreed to make their facilities available if the need arises and a “Hold Harmless Agreement” is on file in the central office:
  - First Baptist Church (580) 933-7128
  - Valliant Assembly of God (580) 933-4366
  - Hugo Kiamichi Technology Center (580) 326-6491
  - Idabel Kiamichi Technology Center (580) 286-7555

In the rare event that an alternate site is needed, contact should be made to alert the people in the alternate facility. If the alternate location is not a school, a “Hold Harmless Agreement” has been signed by the school district and the property owner assuring them that students will be supervised by district employees while on the premise, and that we have insurance to cover any injuries or property damage while the students were at their facility. Property owner, school, and administrative building will each have copies of the agreement.

## DISTRICT-WIDE CRISIS MANAGEMENT TEAM

### Valliant Public Schools:

• Brandon Frazier	Superintendent	(580) 933-7232 ext 101 or (580) 933-8101
• Linda Coffman	Federal Programs	(580) 933-7232 ext 102 or (580) 743-6785
• Greg Holt	Principal	(580) 933-7232 ext 401 or (580) 933-8102
• Aaron Beshears	Principal	(580) 933-7232 ext 301 or (580) 933-8103
• Shelbi Golden	Principal	(580) 933-7232 ext 201 or (580) 933-8104
• Alan Smith	Maintenance	(580) 933-7232 ext 500 or (580) 212-7256

## CRISIS INTERVENTION PLAN

### Crisis Procedures:

- Notification Procedures
  - The Superintendent is to be notified first so that contacts with the crisis team and the media can be anticipated and prepared for.
  - The Superintendent is to meet with the District-wide Crisis Team Leader and other administrative personnel to determine potential impact of the crisis. They will determine how to implement specifics of the school routine and availability of support personnel.
  - The District-wide Crisis Team leader contacts other members of the Community Crisis Team whose area of concern and/or expertise may be affected and whose assistance may be needed.
  - The Community Crisis Team is to be made up of the following individuals: School Crisis Team Leader, Principal of campus affected or their representative, city official, representative from church ministers.
- Mobilizing the School Staff:
  - The central support staff will meet with the school administrative staff to implement the specifics of the school plan, how others will be informed, any changes to the school routine, and availability of support personnel (Community Crisis Team).
  - The Community Crisis Team will be notified by the school crisis team leader to assist when needed.
  - Assemble District-wide Crisis Management Team
    - District-wide Crisis Management Team may be administrators, counselors, social workers, teachers, nurses, etc.
    - This should be done as early as possible to allow sufficient time to collect facts and to develop a plan.

### Planning session of individual District-wide Crisis Management Team:

- Determine potential impact on student body, school personnel, parents and other schools.
- Make arrangements for any additional crisis support services needed to be available as soon as possible.
- Provide written factual and appropriate information to be shared with students by teachers at earliest possible moment.

- A faculty meeting should be held after school the day of the crisis to:
  - Give staff accurate information about the incident.
  - Advise staff members on how to receive assistance for themselves and assist students.
  - Inform teachers to notify counselors of students at high risk by observing signs which would indicate students needing extra help (students close to the deceased, known depressed, emotionally disturbed or suicidal students, students having difficulty dealing with another death, unusually withdrawn students).
  - Advise staff on available support resources.
  - Encourage the staff to get help for needy students, including inviting a support staff member to assist a group of students or class members if needed. Collect any information regarding physical needs of the family, which can be passed on to the Community Crisis Team.
  - Inform the staff of high stress times, such as the day of the funeral.
  - Explain that the school day will proceed as normally as possible and that teachers are to acknowledge the death or trauma without dwelling on it unnecessarily.
  - Inform staff that all media contacts are to be made to the Superintendent.
  - Inform school personnel of outside services (i.e. hours churches are open for support and counseling outside the regular school day or for parents).
- Actions to be taken on second day:
  - District-wide Crisis Team meets at the beginning of the day for assessment and critique.
  - Continue seeing high-risk students and staff individually through counseling center.
  - Establish small groups for students and staff for grief management.
  - Arrange meeting in the evening for parents, students, school staff, and other interested parties as needed.
    - Provide information on the crisis.
    - Offer small group sessions for processing. (May work with churches on this)
  - Care must be given not to glamorize a suicide although contributions to support groups may be considered as a way of remembering the deceased if handled in a low-key manner.
  - Arrange for staff to be available to students remaining in the building during the funeral. Staff members attending the funeral will observe students in need of following support.
- Follow up:
  - District-wide Crisis Team meets as determined by the Superintendent.
  - Continue to see high-risk students and staff individually and in small groups.
    - High-risk students should be seen in individual sessions.
    - Form groups (6-8) of previously high-risk students for follow-up.
    - Time frame could be 4 weeks to end of school year.

## BASIC FIRST AID

### POISON CONTROL

1-800-222-1222

#### Heart Attack or Stroke: Signs and Symptoms

- Chest pain, middle of chest and possibly in left arm and neck.
- Shortness of breath
- Sweating
- Loss of consciousness
- Weakness on one side of body
- Slurred speech

#### **First Aid:**

- **Call 911**
- Check to see if patient is breathing and check pulse.
- If no pulse or breathing, start CPR
- If stroke (weakness on one side, slurred speech) lay victim down on unaffected side, guard airway

#### Seizure: Signs and Symptoms

- Uncontrolled muscle contractions caused by possible head injury, drug overdose, epilepsy, fever, acute infection

#### **First Aid:**

- **Call 911**
- Place patient on floor, DO NOT RESTRAIN
- Try to help maintain an open airway by supporting person in side-lying position
- DO NOT put anything in patient's mouth including your fingers
- After seizure, DO NOT attempt to awaken patient
- Note time of onset, and behavior during seizure, as well as time that seizure ends if emergency personnel have not arrived

### Choking: Signs and Symptoms

- Unable to talk or cry out
- Victim clutches throat

#### **First Aid:**

- **Call 911**
- If patient is coughing, then do nothing but assist
- If patient is unable to cough and airway is completely obstructed, use five (5) abdominal thrusts, pause and ask if the patient is still choking. Repeat until airway is clear. Wait for paramedics to arrive

### Bleeding: Signs and Symptoms

- External- uncontrolled bleeding
- Internal- patient complaining of pain in stomach or chest, patient dizzy when standing, pulse rate fast (above 100)

#### **First Aid:**

- Call 911
- External- Place direct pressure over the wound, keep wound as clean as possible. Immobilize the injured area in a comfortable position. Elevate a bleeding extremity above the level of the heart. DO NOT apply a tourniquet.
- Internal- Lay patient down with feet raised, protect airway, keep patient calm.

### Fractures: Signs and Symptoms

- Swelling
- Deformity
- Tenderness
- Exposed bone ends

#### **First Aid:**

- **Call 911**
- Immobilize the extremity
- Never straighten fracture or nearby joints
- Splint if you have to move the patient, if not, wait for paramedics

## **“Riley’s Rule”**

Baseball-High School: Carl Abbott, page 28

Baseball-Middle School: Joe Jones, page 29

Basketball-High School: Patrick Nix or Cody Carlisle, page 30

Basketball-Middle School: Tony Mussett, Emilee Jamerson, or Colton Leffel,  
page 31

Cheer- Stephanie Coulter or Jaycee Tadlock, page 32

Cross Country- Patrick Nix, page 33

Football- Joe Jones or Adrian Keeton, page 34

Golf- Mike Mings, page 35

Powerlifting- Adrian Keeton, Page 36

Softball-High School: Tommy Howard, page 37

Softball-Middle School: Emilee Jamerson, page 38

Track-HS Boys: Adrian Keeton, page 39

Track-HS Girls: Patrick Nix, page 40

Track-Middle School: Cody Carlisle or Patrick Nix, page 41

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: High School Baseball**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Carl Abbott**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Colton Leffel**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Colton Leffel**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Colton Leffel**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Colton Leffel**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Middle School Baseball**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Joe Jones**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Joe Jones**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Joe Jones**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Joe Jones**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Joe Jones**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Girls and Boys Basketball**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1. Leader: Patrick Nix or Cody Carlisle**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2. Leaders Assistant: Jenny Jones or Colton Leffel**

-Will assist the leader with evaluating the injured athlete.

**3. Phone Caller: Jenny Jones or Colton Leffel**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: South Side of the Gym (Main Entrance)**

**4. Person to meet the EMS: Jenny Jones or Colton Leffel**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Jenny Jones or Colton Leffel**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Middle School Basketball**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1. Leader: Tony Mussett, Jason Allensworth or Emilee Jamerson**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2. Leaders Assistant: Tony Mussett, Jason Allensworth or Emilee Jamerson**

-Will assist the leader with evaluating the injured athlete.

**3. Phone Caller: Tony Mussett, Jason Allensworth, or Emilee Jamerson**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: South Side of the Gym (Main Entrance)**

**4. Person to meet the EMS: Tony Mussett, Jason Allensworth or Emilee Jamerson**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Tony Mussett, Jason Allensworth, or Emilee Jamerson**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Cheerleading**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1. Leader: Stephanie Coulter (HS), Jaycee Tadlock (MS)**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2. Leaders Assistant: Stephanie Coulter (HS), Jaycee Tadlock (MS)**

-Will assist the leader with evaluating the injured athlete.

**3. Phone Caller: Stephanie Coulter (HS), Jaycee Tadlock (MS)**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Stephanie Coulter (HS), Jaycee Tadlock (MS)**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Stephanie Coulter (HS), Jaycee Tadlock (MS)**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud**

**580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix**

**580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: High School Girls and Boys Cross Country**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1. Leader: Patrick Nix**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2. Leaders Assistant: Patrick Nix**

-Will assist the leader with evaluating the injured athlete.

**3. Phone Caller: Patrick Nix**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: South West side of the football field, or west**

**4. Person to meet the EMS: Patrick Nix**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Patrick Nix**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Football**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Joe Jones or Adrian Keeton**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Joe Jones or Adrian Keeton**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Jason Allensworth or Colton Leffel**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: South West side of the Football field.**

**4. Person to meet the EMS: Jason Allensworth or Colton Leffel**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Jason Allensworth or Colton Leffel**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Golf**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1. Leader: Mike Mings**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2. Leaders Assistant: Mike Mings**

-Will assist the leader with evaluating the injured athlete.

**3. Phone Caller: Mike Mings**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Mike Mings**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Mike Mings**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud**

**580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix**

**580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Powerlifting**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Adrian Keeton**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Joe Jones**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Joe Jones**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: South West side of the Football field.**

**4. Person to meet the EMS: Joe Jones**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Joe Jones**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: HS Fast Pitch and Slow Pitch**

- 1. First to arrive on the scene provides first aid**
- 2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.**
- 3. If the Athletic Director or nurse can not be located, the head coach will be the leader.**

**1. Leader: Tommy Howard**

**-Will be in charge of the emergency situation and will instruct all others on the emergency team.**

**2. Leaders Assistant: Carl Abbott**

**-Will assist the leader with evaluating the injured athlete.**

**3. Phone Caller: Carl Abbott**

**Will go to the nearest phone and activate EMS**

**Will inform dispatcher of:**

- 1. The nature of the injury and age of the athlete.**
- 2. The location of the athlete and directions to the site.**
- 3. Will not hang up until the dispatcher advises him/her to do so.**

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Tommy HOWard**

**Will contact any necessary staff to assure access of the ambulance.**

**Will meet the ambulance at the designated entrance and lead them to the injured athlete**

**5. Person to Accompany athlete to the hospital: Tommy Howard**

**Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.**

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud**

**580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix**

**580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Middle School Softball**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Emilee Jamerson**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Patrick Nix**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Emilee Jamerson**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Patrick Nix**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Patrick Nix**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud**

**580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix**

**580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Boys Track**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Adrian Keeton**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Joe Jones**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Joe Jones**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Adrian Keeton**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Adrian Keeton**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud 580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix 580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Girls Track**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1.Leader: Patrick Nix**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2.Leaders Assistant: Jenny Jones**

-Will assist the leader with evaluating the injured athlete.

**3.Phone Caller: Patrick Nix**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Patrick Nix**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Patrick Nix**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud  
580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix  
580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

**Valliant Public Schools**  
**Athletic Emergency Action Plan**

**Sport: Middle School Track**

1. First to arrive on the scene provides first aid
2. Send a coach, manager, or uninjured athlete to notify the Athletic Director or nurse.
3. If the Athletic Director or nurse can not be located, the head coach will be the leader.

**1. Leader: Patrick Nix or Cody Carlisle**

-Will be in charge of the emergency situation and will instruct all others on the emergency team.

**2. Leaders Assistant: Cody Carlisle or Patrick Nix**

-Will assist the leader with evaluating the injured athlete.

**3. Phone Caller: Patrick Nix**

Will go to the nearest phone and activate EMS

Will inform dispatcher of:

1. The nature of the injury and age of the athlete.
2. The location of the athlete and directions to the site.
3. Will not hang up until the dispatcher advises him/her to do so.

**Ambulance Entrance: North side of the gym or south side of the football field**

**4. Person to meet the EMS: Cody Carlisle or Patrick Nix**

Will contact any necessary staff to assure access of the ambulance.

Will meet the ambulance at the designated entrance and lead them to the injured athlete

**5. Person to Accompany athlete to the hospital: Patrick Nix or Cody Carlisle**

Will ride with the athlete in the ambulance in the event the parent cannot be located. Will take the athletes emergency information to the hospital.

**EMS( Fire, Police, Ambulance): 911**

**Valliant Public Schools**

**School Nurse**

**Paula Cloud**

**580-933-7232 ext 104**

**Athletic Director**

**Patrick Nix**

**580-513-0071**

**Nearest Hospital**

**McCurtain County Memorial Hospital**

# VALLIANT PUBLIC SCHOOLS

## Emergency Operations Site Plan

### Chase Morris Sudden Cardiac Arrest Response Plan

**HOME OF THE BULLDOGS!**



# CHASE MORRIS ACT

## Oklahoma Statutes Citationized

### Title 70. Schools

#### Chapter 1 - School Code of 1971

#### Article Article XXIV - Miscellaneous Provisions

#### Section 24-156 - Chase Morris Sudden Cardiac Arrest Prevention Act

Cite as: 70 O.S. § 24-156 (OSCN 2024)

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- A. This act shall be known and may be cited as the “Chase Morris Sudden Cardiac Arrest Prevention Act”.
- B. As used in the Chase Morris Sudden Cardiac Arrest Prevention Act, “athletic activity” means any sport sanctioned and offered in grades seven through twelve by a school district.
- C. The State Department of Health and the State Department of Education shall jointly develop and post on their publicly accessible websites guidelines and other relevant materials to inform and educate students participating in or desiring to participate in an athletic activity, their parents, and their coaches about the nature and warning signs of sudden cardiac arrest including the risks associated with continuing to play or practice after experiencing one or more symptoms of sudden cardiac arrest including unexplained fainting, difficulty breathing, chest pains, dizziness, and abnormal racing heart rate. In developing the guidelines and materials, the State Department of Health and the State Department of Education may utilize existing materials developed by other entities or organizations.
- D. A student participating in or desiring to participate in an athletic activity and the student’s parent, or guardian shall, each school year and prior to participation by the student in an athletic activity, sign and return to the student’s school an acknowledgement of receipt and review of a sudden cardiac arrest symptoms and warning signs information sheet jointly developed by the State Department of Health and the State Department of Education.
- E. A school may hold an informational meeting prior to the start of each athletic season for all ages of competitors regarding the symptoms and warning signs of sudden cardiac arrest. In addition to students, parents, coaches, and other school officials, informational meetings may include physicians, pediatric cardiologists, and athletic trainers.
- F. A student who collapses or faints without a concurrent head injury while participating in an athletic activity shall be removed by the coach from participation at that time.
- G. A student removed or prevented from participating in an athletic activity pursuant to subsection F of this section shall not return to participation until the student is evaluated and cleared for return to participation in writing by a health care provider as defined in Section 3090.2 of Title 63 of the Oklahoma Statutes.
- H. Once each year, a coach of an athletic activity, school nurses, and athletic trainers shall complete:
1. The sudden cardiac arrest training course offered by a provider approved by the State Department of Health; and
  2. Training in first aid, cardiopulmonary resuscitation, and use of an automated external defibrillator. The training shall follow guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care.
- A coach of an athletic activity shall not coach the athletic activity until the coach completes the training course required under this subsection.

**I. Each public school in this state shall develop a sudden cardiac emergency response plan. The plan shall be formulated by a school site administrator and presented to the school district board of education. The plan shall:**

1. Establish and provide for membership of a sudden cardiac emergency response team for each school site. Each team shall include a school site administrator;
  2. Activate the team in response to a sudden cardiac arrest;
  3. Implement automated external defibrillator (AED) placement and routine maintenance within the school as needed and dictated by the plan and in accordance with guidelines set by a nationally recognized, guidelines based organization focused on emergency cardiovascular care. The plan shall provide for implementation of clearly marked and easily accessible AED placement;
  4. Provide for communication and dissemination of the plan throughout the school campus;
  5. Require the response team to practice the plan by conducting periodic drills;
  6. Provide for coordination with emergency medical service providers that serve the area in which the school is located;
  7. Address athletic events and athletic facilities at each middle school and high school site provided:
    - a. an AED shall be placed at each athletic venue or be accessible within one to three minutes of each venue where athletic practices or competitions are held, or
    - b. a mobile AED device shall be on the premises in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care;
  8. Provide for appropriate school staff to be trained in first aid, cardiopulmonary resuscitation, and the use of an AED in accordance with guidelines set by a nationally recognized, guidelines-based organization focused on emergency cardiovascular care. The plan shall stipulate the appropriate staff to receive training which shall include, but not be limited to, athletic coaches, school nurses, and athletic trainers; and
  9. Be reviewed by the school district board of education and sudden cardiac emergency response team members and updated annually.
- J. The sponsors of youth athletic activities not associated with a school are encouraged to follow the guidance stated in the Chase Morris Sudden Cardiac Arrest Prevention Act.
- K. Nothing in the Chase Morris Sudden Cardiac Arrest Prevention Act shall be construed to create, establish, expand, reduce, contract, or eliminate any civil liability on the part of any school or school employee.
- L. The State Board of Health and the State Board of Education shall promulgate rules to implement the provisions of the Chase Morris Sudden Cardiac Arrest Prevention Act.

#### ***Historical Data***

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Laws 2015, SB 239, c. 272, § 1, emerg. eff. July 1, 2015; Amended by Laws 2024, SB 1921, c. 451, § 1, emerg. eff. July 1, 2024 ([superseded document available](#)).

## **Valliant Public School**

### **CHASE MORRIS ACT COMPLIANCE SITE PLAN**

**Valliant Public School** has developed a sudden cardiac emergency response plan. The district has collaborated with the local/responding EMT- McCurtain County EMS.

**SUDDEN CARDIAC EMERGENCY RESPONSE TEAM:**

The team MUST include a school administrator. The school or administrator will determine other team members and number to be on the team.

<i>Team Member</i>	<i>Role</i>
Brandon Frazier	Superintendent
Greg Holt	High School Principal
Aaron Beshears	Middle School Principal
Shelby Golden	Elementary Principal
Patrick Nix	Athletic Director
Paula Cloud	School Health Assistant

**IDENTIFY APPROPRIATE SCHOOL STAFF TO BE TRAINED IN FIRST AID, CARDIOPULMONARY RESUSCITATION, AND THE USE OF AN AED**

All athletic coaches  
All athletic trainers

All school nurses  
Your team members for response plan at all sites

**HOW TO ACTIVATE THE TEAM:**

The team will be notified through the **Rave panic button**. Rave Panic Button is a smartphone mobile app. With the push of a button, the Rave Panic Button app immediately dials 9-1-1, while simultaneously sending notifications to people on-site of the incident for a faster and more effective emergency response. The response team will arrive on site and know their duties from where the emergency is located.

If Class is in session when a response team is called, a neighboring teacher will watch over that class. If an emergency is in that class, the class will be sent to a neighboring class.

Depending on where the emergency is happening the roles will be as follows:

HS- Greg Holt- Principal will gather AED and bring it with him

MS- Dr. Aaron Beshears- Principal will gather AED and bring with him

Elementary- Shelby Golden- Principal will gather AED and bring with her

HS gym concession stand - Patrick Nix- Athletic Director or coach that is there at the time.

Administration building- Brandon Frazier- Superintendent or Paula Cloud, LPN, whichever is available.

**HOW WILL THE PLAN BE COMMUNICATED AND DISSEMINATED THROUGHOUT THE SCHOOL?**

Awareness and access to the CERP is imperative to the successful response to a SCA event and is a focus of the updated AHA CERP document. Specifically, a concerted effort should be made to distribute and post the CERP broadly. According to the updated AHA CERP document, the CERP should be posted in each classroom, cafeteria, restroom, health room, break room, and in all offices of the school. Given the increased risk of SCA with athletic participation, the CERP should be clearly posted in the gym, swimming pool, and all other indoor or outdoor locations where athletics or physical activity take place. Finally, the CERP should exist adjacent to the AED and to public telephones. In addition to posting the CERP broadly, it is recommended that this document be distributed to all staff and administrators at the start of each school year. All staff should be educated on the CERP yearly and new staff members should receive the CERP in their orientation material.

**DOCUMENT PERIODIC DRILLS FOR PRACTICING THE PLAN:**

\*\*These drills are NOT required to be entered on the School Security Website

<i>Date of Drill</i>	<i>Notes</i>
To be determined at a later date	

**IDENTIFY EMERGENCY MEDICAL PROVIDERS THAT SERVE YOUR AREA**

\*\*Example: Local Ambulance, Fire Department, Police Department, Sheriff Department

\*\*\*Identify who on your team will contact these providers

<i>Name of Provider</i>	<i>Contact Information</i>
Valliant Fire Department	580-933-4721- Rave Panic system/ Brandon Frazier
Valliant Police Department	580-933-4721 Rave Panic system/ Brandon Frazier
McCurtain County Sheriff's Department	580-286-3331 Rave Panic system/ BrandonFrazier
McCurtain County Emergency Medical Services	580-286-3351 Rave Panic system/ Brandon Frazier

**LOCATION OF AED'S IN SCHOOL SITE AND MAINTENANCE DATE:**

\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>AED Location</i>	<i>Maintenance Date</i>
High School office	9/15/2025
Middle School office	9/15/2025
Elementary adjacent to office	9/15/2025
High School Gymnasium concession stand	9/15/2025
Administration Building	9/15/2025

**LOCATION OF AED'S AT ATHLETIC EVENTS AND FACILITIES AT EACH MS & HS SITE**

\*\*AED must be accessible within one to three minutes. Identify who is responsible to get the AED

Could insert you EAP (Emergency Action Plan for athletics here also)

\*\*\*Check with your manufacturer for the recommended maintenance of your AED.

<i>Site</i>	<i>Location</i>	<i>Last Maintenance Date</i>
High School- Greg Holt- HS principal	HS office	9/15/2025
Middle School- Dr. Aaron Beshears- MS Principal	MS office	9/15/2025
Elementary School- Shelbi Golden- Elementary Principal	Adjacent to elementary office	9/15/2025
Administration Building- Brandon Frazier- Superintendent or Paula Cloud	Nurses office	9/15/2025
High School Gymnasium- Patrick Nix- Athletic Director	Concession stand in Gymnasium	9/15/2025

**DATE UPDATED AND REVIEWED BY THE SCHOOL BOARD**

\*\*Must be updated and reviewed by the school board annually

Date of update and school board review: 9/15/2025



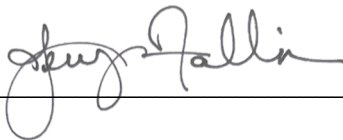
P.O. Box 1078 \* 2001 Industrial Pkwy \* Idabel, OK 74745

08/25/2025

RE: Valliant Public Schools Emergency Respense Plan

To Whom It May Concern:

McCurtain County Emergency Management maintains on file the Emergency Response Plan (ERP) submitted by Valliant Public Schools. The ERP establishes comprehensive procedures designed to ensure the protection of students, faculty, staff, visitors, and district facilities in the event of natural or human-caused incidents. The plan further delineates response protocols for transportation-related accidents, suicide incidents, and activation of crisis management teams. Additionally, the ERP specifies media coordination procedures, emergency contact information, and provisions in compliance with the Riley Boatright Act.



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Jerry W. Falling II  
McCurtain County Emergency Management Director

**Jerry W. Falling II**  
Emergency Management Director

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