2026-2027

Student Handbook

Valliant Public Schools

Where your legacy begins

ALMA MATER

Valliant High, we'll sing thy praises, thy beauty and thy fame.
Each loyal heart upraises a cheer to thy glorious name.
Forward, ever onward, our watchword day by day.
May each student in his life, in joy or in strife, be true to thee in every way.

FIGHT SONG

We're loyal to you, Valliant High
We'll ever be true, Valliant High
We'll make a stand as the best in the land
For we know you can win, Valliant High! (Rah, Rah)
So go in and fight, Valliant High,
And show all your might, Valliant High,
We're proud of our orange and black
There's nothing that our school lacks We're fighting for you, Valliant High!

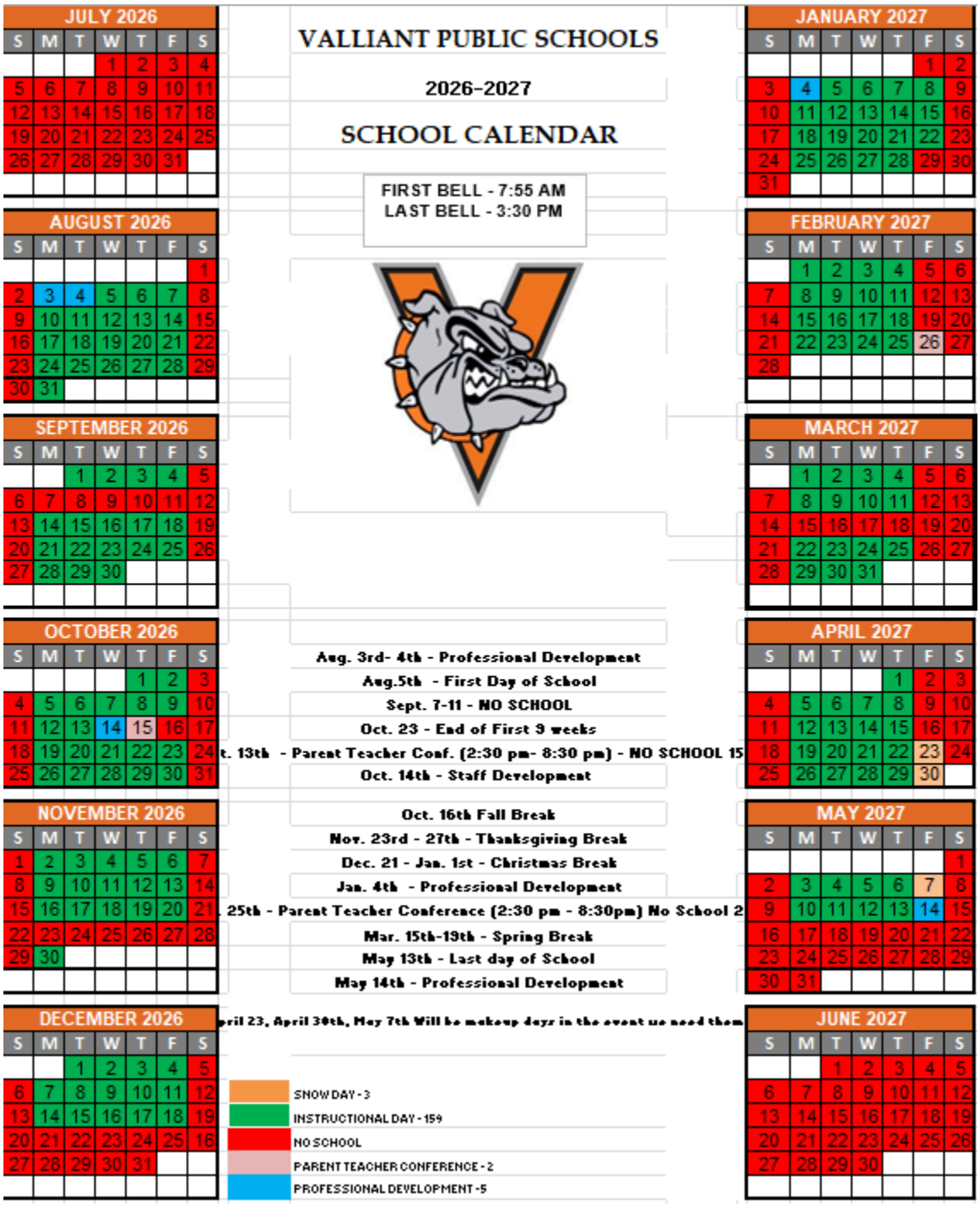
Valliant Board of Education

President	Luanne Daves	ldaves@vpsd.org
Vice President	Cory Higgins	chiggins@vpsd.org
Clerk	Carrolyn Haley	chaley@vpsd.org
Member	David Hankins	dhankins@vpsd.org
Member	Christy Bryson	cbryson@vpsd.org

Administration Office

Superintendent	Brandon Frazier	bfrazier@vpsd.org
Federal Programs Title IX Officer	Linda Coffman	lcoffman@vpsd.org
Business Manager	Cassy Garrett	cgarrett@vpsd.org
Superintendent Secretary	Tisha Boehning	tboehning@vpsd.org
Encumbrance Clerk	Danielle Gantt	dgantt@vpsd.org
Transportation	Cody Mack	cmack@vpsd.org
Athletic Director	Patrick Nix	pnix@vpsd.org
Maintenance	Alan Smith	asmith@vpsd.org
Technology	Ed Beyers	ebeyers @vpsd.org

2026-2027 School Calendar



BELL SCHEDULES

ELEMENTARY	
First Bell	7:55
1st Gr. Lunch	10:50-11:10
2nd Gr. Lunch	10:55-11:15
Pre-K Lunch	11:00-11:35
5th Gr. Lunch	11:10-11:30
3rd Gr. Lunch	11:20-11:40
4th Gr. Lunch	11:30-11:50
K Lunch	12:00-12:30
Final Bell	3:30

MIDDLE	
First Bell	7:55
1st Period	8:00-9:05
2nd Period	9:10-9:55
3rd Period	10:00-10:45
4th Period	10:50-11:35
Lunch	11:35-12:10
5th Period	12:15-1:00
6th Period	1:05-1:50
7th Period	1:55-2:40
8th Period	2:45-3:30

HIGH	
First Bell	7:55
1st Period	8:00-9:05
2nd Period	9:10-9:55
3rd Period	10:00-10:45
4th Period	10:50-11:35
5th Period	11:40-12:25
Lunch	12:25-1:00
6th Period	1:05-1:50
7th Period	1:55-2:40
8th Period	2:45-3:30

LOYALTY

The success of the school depends to a large degree upon the loyalty and the spirit of its student body. By loyalty, we mean the honor and prestige of the school. Loyalty will cause the student to stop and weigh actions in the light of the influence which they may possibly have on the standing of the student body that is determined to make its school rank high in the county, the state, and the country.

The student who wants their school to be first will always uphold their school by mouth and by deeds. They will not permit to go unchallenged a slanderous remark made concerning the character of their school. They will do the right thing by their school without being told, merely because they want to do the right thing. They will not require constant watching on the part of the teachers; their conduct when out of sight of the teachers will vary little from their conduct in the presence. The welfare and success of their school will be a success.

PHILOSOPHY

Valliant Public Schools are dedicated to meeting the educational and individual needs of all students. By meeting these needs we believe students will be prepared to make positive contributions in our society. To safeguard this approach and as a means of determining our day-to-day success, the Oklahoma Academic Standards will become a basic priority for all students. Each of our school sites' philosophies incorporates the district's theories, especially the concept that all students are capable of learning. Our major goal is preparing students to find their useful place in this ever-changing world. We will always be open to change as we constantly monitor and evaluate all of our academic programs.

EXIT OUTCOMES

It is the goal of Valliant Public Schools for our students to be skillful communicators who will interact effectively and appropriately with others to achieve universal goals; these students are self-directed learners who will set priorities to achieve goals and use all resources available to make decisions and solve complex problems in diverse situations. Our students will be quality producers who will cooperate with others and contribute time and effort to the well-being of their society and world; responsible citizens who will assume responsibility for their actions; persons who exhibit self-esteem and have a positive vision of themselves and respect for others.

VISITORS

Parents or other patrons are always welcome to visit our school. Persons other than students enrolled at Valliant Public Schools or members of the staff must report to the principal's office immediately upon arriving at the campus and sign the visitor's register. All visitors are to enter through the central lobby of each building and report to the Principal's office before going to other parts of the building. Parents, friends, former students, etc., are not allowed to approach students on campus, stop in their cars on the street to visit or bring items to students on campus without permission from the principal's office. Students may not bring visitors to school.

MOMENT OF SILENCE

It shall be the policy of the BOE (Board of Education) that no sectarian or religious doctrine shall be taught or included into curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is in non-instructional time and does not interfere with the rights of other students.

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who individually make the selection as to which of these behaviors they will engage in during the minute of silence.

Contents

SECTION 2 | COMMUNICATIONS 7

SECTION 3 | ENROLLMENT & WITHDRAWAL 14

SECTION 4 | ATTENDANCE 15

SECTION 5 | STUDENT LIFE 18

SECTION 6 | HEALTH AND SAFETY 29

SECTION 7 | GRADING 36

SECTION 8 | STUDENT RIGHTS 37

SECTION 9 | VPSD GUIDANCE DEPT 41

SECTION 10 | ELEMENTARY 42

SECTION 11 | MIDDLE SCHOOL 46

SECTION 12 | HIGH SCHOOL 47

SECTION 13 | VIRTUAL SCHOOL 52

SECTION 2 | COMMUNICATIONS

Elementary	Phone 580-933-7232	Fax 580-209-4549
Principal	Shelbi Golden	sgolden@vpsd.org
Secretary	Terry Glasson	tglasson@vpsd.org
Secretary	Judy Hall	jstuart@vpsd.org
Counselor	Amber Smith	ambersmith@vpsd.org
Middle School	**Phone 580-933-7232**	
Principal	Dr. Aaron Beshears	abeshears@vpsd.org
Secretary	Brandy Laster	blaster@vpsd.org
Counselor	Donna Slaton	dslaton@vpsd.org
High School	**Phone 580-933-7232**	
Principal	Greg Holt	gholt@vpsd.org
Secretary	Rebecca Gilley	rgilley@vpsd.org
Counselor	Bre Hardemon	bhardemon@vpsd.org
Media Center	**Phone 580-933-7232**	
Media Specialist	Stacey Bain	sbain@vpsd.org

EMPLOYEE DIRECTORY

LAST NAME	FIRST NAME	EMAIL	LOCATION	POSITION
AARON	PERRY	parron@vpsd.org	DW	GROUNDS
ALLENSWORTH	JASON	jallensworth@vpsd.orog	HS	CERTIFIED TEACHER
BAIN	STACEY	sbain@vpsd.org	DW	MEDIA SPECIALIST
BASTIBLE	ROSEMARY	rbastible@vpsd.org	CAFÉ	COOK
BENNETT	KRYSTAL	kbennett@vpsd.org	HS	CUSTODIAN
BESHEARS	AARON	abeshears@vpsd.org	MS	PRINCIPAL
BEYERS	EDWARD	ebeyers@vpsd.org	HS	TECHNOLOGY
BROWNING	CHERYL	cbrowning@vpsd.org	ELEM	CERTIFIED TEACHER
BROWNSWORTH	KARA	kbrownsworth@vpsd.org	HS	CERTIFIED TEACHER
CARTER	AMELIA	acarter@vpsd.org	ELEM	PARAPROFESSIONAL
CHAVEZ	KIM	khobbs@vpsd.org	HS	CERTIFIED TEACHER
CHRISTIAN	LENA	lchristian@vpsd.org	ELEM	PARAPROFESSIONAL
CITTY	LORRI	lcitty@vpsd.org	HS	CERTIFIED TEACHER
CLINE	ANGELA	acline@vpsd.org	ELEM	CERTIFIED TEACHER
COFFMAN	LINDA	lcoffman@vpsd.org	DW	FEDERAL PROGRAMS
COFFMAN	KYLE	kcoffman@vpsd.org	MS/HS	CERTIFIED TEACHER
COULTER	STEPHANIE	scoulter@vpsd.org	ELEM	CERTIFIED TEACHER
COWELL	AUBREY	acowell@vpsd.org	ELEM	CERTIFIED TEACHER
DANSBY	REGINA	gdansby@vpsd.org	ELEM	CERTIFIED TEACHER
DANSBY	STORMY	sdansby@vpsd.org	ELEM	CERTIFIED TEACHER
DEWITT	JANELL	jdewitt@vpsd.org	ELEM	CERTIFIED TEACHER
DODDS	CHESSTINA	cdodds@vpsd.org	CAFÉ	CAFETERIA MANAGER
ENDSLEY	CHAD	cendsley@vpsd.org	HS	CERTIFIED TEACHER
FARLEY	JENNIFER	jfarley@vpsd.org	ELEM	CERTIFIED TEACHER
FENNELL	SHAMEE	sfennell@vpsd.org	ELEM	CERTIFIED TEACHER
FRANKLIN	KIMBERLY	kimfranklin@vpsd.org	MS	PARAPROFESSIONAL
FRAZIER	BRANDON	bfrazier@vpsd.org	DW	SUPERINTENDENT
FRAZIER	ASHLEY	afrazier@vpsd.org	ELEM	CERTIFIED TEACHER
GANTT	DANIELLE	dgantt@vpsd.org	DW	ENCUMBRANCE CLERK
GILLEY	REBECCA	rgilley@vpsd.org	HS	SECRETARY
GLASSON	TERRY	tglasson@vpsd.org	ELEM	SECRETARY
GORDON	TONYA	tgordon@vpsd.org	ELEM	PARAPROFESSIONAL
GRAHAM	KATE	kgraham@vpsd.org	MS	PARAPROFESSIONAL
GRAYSON	ALEX	agrayson@vpsd.org	ELEM	CERTIFIED TEACHER
GREEN	KAILEE	kreese@vpsd.rg	Elem	CERTIFIED TEACHER

GREEN	SLOAN	sgreen@vpsd.org	HS	CERTIFIED TEACHER
GROSS	MICHAEL	mgross@vpsd.org	CAFÉ	CUSTODIAN
HALL	BARBARA	bhall@vpsd.org	HS	PARAPROFESSIONAL
HUSETH	MISTY	mhuseth@vpsd.org	ELEM	CERTIFIED TEACHER
HAMPTON	CAROLYN	champton@vpsd.org	MS	CERTIFIED TEACHER
HARDEMON	BREANNA	bhardemon@vpsd.org	HS	HS COUNSELOR
HASH	MICHELLE	mhash@vpsd.org	HS	CERTIFIED TEACHER
HOLT	GREG	gholt@vpsd.org	HS	HIGH SCHOOL PRINCIPAL
HOWARD	TOMMY	thoward@vpsd.org	MS	CERTIFIED TEACHER
HUFFMAN	CATHY	chuffman@vpsd.org	ELEM	PARAPROFESSIONAL
HUSKINS	CARLENE	chuskins@vpsd.org	MS	CUSTODIAN
IVEY	TINA	tivey@vpsd.org	ELEM	CERTIFIED TEACHER
JACKSON	KENDRA	kjackson@vpsd.org	ELEM	CERTIFIED TEACHER
JAMERSON	EMILEE	ejamerson@vpsd.org	ELEM	CERTIFIED TEACHER
JONES	TINA	tjones@vpsd.org	CAFÉ	COOK
JORDAN	JORDYN	jjordan@vpsd.org	MS	CERTIFIED TEACHER
KEETON	ADRIAN	adriankeetong@vpsd.org	HS	CERTIFIED TEACHER
KELLY	MICHELLE	mkelly@vpsd.org	HS	CERTIFIED TEACHER
LASTER	BRANDY	blaster@vpsd.org	MS	MIDDLE SCHOOL SECRETARY
LEFFEL	COLTON	cleffel@vpsd.org	HS	CERTIFIED TEACHER
MATLOCK	JERI	jeri.matlock@vpsd.org	HS	CERTIFIED TEACHER
MAXWELL	MARY	mmaxwell@vpsd.org	ELEM	CERTIFIED TEACHER
MCCLESKEY	STEPHEN	smccleskey@vpsd.org	HS/MS	CERTIFIED TEACHER
MCCLESKEY	AMBER	amccleskey@vpsd.org	ELEM	CERTIFIED TEACHER
MITCHELL	LAUREN	lmitchell@vpsd.org	ELEM	CERTIFIED TEACHER
MORAN	KARLA	kmoran@vpsd.org	HS	PARAPROFESSIONAL
MORROW	KIMBERLY	kimmorrow@vpsd.org	MS	CERTIFIED TEACHER
MORSE	SARAH	smorse@vpsd.org	HS	CERTIFIED TEACHER
MULLENIX	SHELLIE	smullenix@vpsd.org	ELEM	CERTIFIED TEACHER
MUSSETT	SHANNON	smussett@vpsd.org	ELEM	CERTIFIED TEACHER
NIX	PATRICK	pnix@vpsd.org	HS	CERTIFIED TEACHER
NIX	LACI	lnix@vpsd.org	ELEM	CERTIFIED TEACHER
ODELL	CRYSTAL	codell@vpsd.org	HS	CERTIFIED TEACHER
PARSONS	DOOLEY	dparsons@vpsd.org	HS	CERTIFIED TEACHER
PITMAN	PAIGE	ppitman@vpsd.org	ELEM	PARAPROFESSIONAL
ROSS	JENNY	jross@vpsd.org	ELEM	PARAPROFESSIONAL
SLATON	DONNA	dslaton@vpsd.org	MS	COUNSELOR
SMITH	ALAN	asmith@vpsd.org	DW	MAINTENANCE

SMITH	SUMMER	ssmith@vpsd.org	ELEM	CUSTODIAN
SMITH	HEATHER	hsmith@vpsd.org	MS	CERTIFIED TEACHER
SMITH	AMBER	ambersmith@vpsd.org	ELEM	COUNSELOR
SOUTHARD	JESSICA	jsouthard@vpsd.org	CAFÉ	CAFETERIA
STONE	ALYSSA	astone@vpsd.org	ELEM	CERTIFIED TEACHER
STUART	SHONDA	shstuart@vpsd.org	MS	CERTIFIED TEACHER
STUART	JAXIE	jaxistuart@vpsd.org	ELEM	CERTIFIED TEACHER
STUART-HALL	JUDY	jstuart@vpsd.org	ELEM	SECRETARY
STUART	TANYA	tstuart@vpsd.org	MS	CERTIFIED TEACHER
TACKER	BETTY	btacker@vpsd.org	DW	CUSTODIAN
THOMAS	SHASTA	sthomas@vpsd.org	ELEM	PARAPROFESSIONAL
TRAPP	REBECCA	btrapp@vpsd.org	HS	CERTIFIED TEACHER
VAUGHT	COY	cvaught@vpsd.org	DW	BUS DRIVER
WEATHERFORD	STACIA	sweatherford@vpsd.org	HS	PARAPROFESSIONAL
WHITBY	AUTUMN	awhitby@vpsd.org	HS	CERTIFIED TEACHER
WICKSON	DIMPLE	dwickson@vpsd.org	ELEM	PARAPROFESSIONAL
WILLIAMS	LANE	lwilliams@vpsd.org	HS	CERTIFIED TEACHER
WILSON	LINDSEY	lwilson@vpsd.org	ELEM	CERTIFIED TEACHER
WINSHIP	TANA	twinship@vpsd.org	ELEM	CERTIFIED TEACHER
YOUNG	WENDY	wyoung@vpsd.org	MS	CERTIFIED TEACHER
BUFF	KARLA	kbuff@vpsd.org	ELEM	CERTIFIED TEACHER
MACK	HADLEIGH	hmack@vpsd.org	ELEM	CERTIFIED TEACHER
BILLY	TERESA	tbilly@vpsd.org	ELEM	CERTIFIED TEACHER
PERRY	KARIN	kperry@vpsd.org	ELEM	CERTIFIED TEACHER
MORRIS	MIA	mmorris@vpsd.org	MS	CERTIFIED TEACHER
HALL	KONAR	khall@vpsd.org	MS	CERTIFIED TEACHER
HALE	AMBER	ahale@vpsd.org	HS	CERTIFIED TEACHER
CARPINO	THOMAS	tcarpino@vpsd.org	HS	CERTIFIED TEACHER
BOEHNING	TISHA	tboehning@vpsd.org	DW	SUPERINTENDENT SECRETARY
GARRETT	CASSY	cgarrett@vpsd.org	DW	BUSINESS MANAGER
SMITH	TORIE	tsmith@vpsd.org	ELEM	PARAPROFESSIONAL
MOORE	CHELCIE	cmoore@vpsd.org	ELEM	PARAPROFESSIONAL
HART	MARY	mhart@vpsd.org	HS	CERTIFIED TEACHER
CLINE	JAY	jcline@vpsd.org	HS	CERTIFIED TEACHER
TIMMONS	ANN MARIE	atimmons@vpsd.org	ELEM	PARAPROFESSIONAL

INTERNET COMMUNICATIONS

VPSD has two excellent websites for parent/teacher communication.

Check out www.vpsd.org for general information needs. Addresses, phone numbers, calendars and FAQ's can be found there and, on the Valliant Public Schools app.

To monitor your student's academic progress, VPSD uses www.teacherease.com . As a parent, you will be able to monitor your child's assignments and grades in real time. TeacherEase is also the most convenient way to stay in touch with your child's teacher. Emails can be sent directly to the teacher's inbox. Request a TeacherEase parent enrollment form from your child's principal to get started with this program.

TEXT MESSAGING

You can receive text messages concerning school closings, emergency situations and reminders about upcoming events at Valliant Schools. When enrolling your child, be sure to list your cell phone number as the main contact number for you. Messages will be sent to that number.

TELEPHONES

The telephones in the office are for school business only. Students will not be called from classes to answer phone calls except in case of an emergency. If the call is an emergency, the caller must tell the principal or the secretary the nature of the call. Parents and friends are asked to refrain from making unnecessary calls during school hours. Students will be prohibited from using the phone to arrange after school activities.

Due to the high call volume in the afternoon, we ask parents to give after school instructions to their children before they leave home.

PERSONAL ELECTRONIC DEVICES

It is the policy of the BOE that a student may possess a personal electronic device while on school premises, while in transit under the authority of the school, or while attending any school sponsored event upon prior written consent of both the student's parent/guardian and the superintendent/principal. Students may be issued a device by the school district such as a laptop, tablet or other electronic device. School-issued devices or school-approved devices are exempt from the requirements of this policy and shall be utilized only for education purposes.

Students are prohibited from utilizing cell phones and personal electronic devices while on the campus of a public school district from the time they arrive on campus to include bell to bell:

1. Emergency use of cell phones or personal electronic devices by students during the school day. Emergency use includes situations where immediate communication is needed for safety or urgent personal matters. This includes, but is not limited to:

    a. Medical Emergencies-Calling 911 or a parent if a student or someone nearby is having a severe health crisis (e.g., asthma attack, allergic reaction, seizure); or

    b. Natural Disasters or Lockdowns-Communicating with law enforcement or family during events like tornados, fires, lockdowns, or other emergencies affecting the school; or

2. Use of cell phones or personal electronic devices by students who use them to monitor health issues. This includes, but is not limited to, glucose monitoring which may occur multiple times during the school day; or

3. Students with special needs may use cell phones or personal electronic devices during class time or during the school day if their IEP, Medical Plan, or 504 Plan explicitly requires it as assistive technology for medically or educationally necessary purposes. To qualify for this exception, the use must be listed as a documented accommodation necessary for instruction or communication within the student's IEP, Medical Plan, or 504 Plan.

Students will not be allowed to utilize personal wireless communication devices in classrooms. Classrooms should be a cell phone free zone for students in order to fully engage in classroom instruction.

"Bell to bell" means the time between the first bell ringing at the start of the school day to begin instructional time until the dismissal bell at the end of the school day to end instructional time.

"Personal electronic device" means a personal device capable of connecting to a smartphone, the internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school approved devices that are specifically limited for use in classroom instruction.

Students found to be using any personal electronic device for any illegal purpose, violation of privacy, or to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations, shall be subject to discipline and the device may be confiscated by the administration of the school district. Any personal wireless communication device that is confiscated will be returned to the student at the end of the school day. Students violating this rule will be disallowed from carrying any personal wireless device following the incident unless the device is utilized to monitor a heath condition.

Students found to be in possession of or using a personal electronic device in violation of the rules shall be subject to disciplinary action under the student discipline policy. Punishment for violation will be determined by the administration on a case-by-case basis.

INTERNET POLICY

Each student must have a completed and signed copy of the Code of Conduct for Internet and Other Computer Network Access form on file before being allowed to access the internet.

SECTION 3 | ENROLLMENT & WITHDRAWAL

ENROLLMENT

After the first day of school, all enrollments should be made through the superintendent's office. The following documents are required:

- birth certificate
- immunization record
- proof of residence (ex. Utility bill, rental/lease or mortgage statement, proof of property tax payment)
- CDIB card (if the student has one)

Students entering Pre-K must be four years of age on or before September 1st. Students entering Kindergarten must be five years of age on or before September 1st.

ENROLLMENT OF SUSPENDED STUDENTS

No student will be enrolled until the term of a suspension from another school has expired.

IMMUNIZATION RECORD

All students, including transfer students, shall be required to furnish evidence of all required immunization for Oklahoma school attendance or a valid exemption before they may be allowed to enroll or attend school. Failure to do so would be a misdemeanor. Parents who have lost or cannot obtain their children's immunization records should be referred to the local health department or family physician.

Current immunization policy for the state of Oklahoma can be found at: https://oklahoma.gov/content/dam/ok/en/health/health2/aem-documents/prevention-and-preparedness/immunications/GuideTolmmRequirements-English.pdf

The official certification or immunization record card prescribed by the Oklahoma State Health Department is DDH2118B and must be maintained for each student.

WITHDRAWAL

Students moving away must check out through the office if they want their grades forwarded to the next school. They will be given a form of clearance which must be signed by the student's teachers, counselor, librarian, cafeteria, and the principal.

SECTION 4 | ATTENDANCE

Regular school attendance is necessary for success in any school, and the faculty of Valliant Public Schools is committed to maintaining daily attendance by all students. Oklahoma law is very clear concerning the legal obligations of parents and school officials regarding school attendance. It is the policy of the Valliant Public Schools or its agents to notify the McCurtain County District Attorney in cases of student truancy as prescribed by Oklahoma Law.

1. Attendance in middle and high school will be taken each period. Elementary students will have to be in class two hours in the morning or two hours in the afternoon to be counted as half a day.
2. When it is necessary for a student to be absent, a parent/guardian must call the office as soon as possible the day of the absence and give a specific reason for the absence.
3. On the day the student returns, the student will report to the office. The student should bring appropriate documentation describing the absence. Such as: return to school slips from medical professionals, funeral notices, etc. At a minimum, there should be a written note from the parent describing the reason for the absence.
4. There will be no excused absences. The documentation will be recorded in the student's attendance file in case an attendance committee hearing is needed.
5. At a minimum, a student will be given one day for each day missed to make up work. **It is the responsibility of the student to make arrangements for makeup work**. Long standing and previously assigned assignments will continue to be due on the date assigned.
6. Parents can access student attendance through the TeacherEase system. Parents and students are responsible for keeping track of absences throughout the year using the portal.
7. A student missing 15-minutes or more of a class in middle school or high school will be considered absent.
8. Chronic Absenteeism means a student who is absent 10 percent or more of the school days in the school year exclusive of a significant medical condition.

The following Action Plan may be used:

SCHOOL ATTENDANCE ACTION PLAN

1 Absence	1-TeacherEase Portal	Parent/Student	Each Absence
3-4 Absences	1-TeacherEase Portal 2-Auto phone call to parent 4.-Choctaw, Pushmataha, McCurtain Youth Services	Parent/Student Attendance Office Students will be referred to these agencies at the principal's discretion.	Every 3-4 absences in one or more class periods
5 Absences	1-TeacherEase Portal	Parent/Student Principal's Office	Every 5 absences in one or more class periods as needed
7 Absences	1-TeacherEase Portal 2-Auto phone call to parent	Parent/Student Attendance Office	Every 7-8 absences in one or more class periods
8 or more Absences	1-TeacherEase Portal 2-Letter sent home notifying parents of failure due to absences and appeal process	Parent/Student Principal's Office	Every 9 absences in each class period at the end of each semester

The Valliant Board of Education believes that in order for students to realize their fullest potential from education efforts, they should attend all classes, if possible. Realizing that some absences may be beyond a student's control, the board has adopted a policy requiring that students do not miss more than eight days per semester to receive credit for any course in which the student is enrolled. Exceptions to this requirement will be considered by the building-level attendance committee on an individual, case by case, basis at the end of each semester.

OFFICIAL SCHOOL ACTIVITIES

Students are allowed **ten** official school activities per year to attend school sponsored events during the school day. Each school activity absence over ten will count as a regular absence unless prior approval has been granted from the absentee committee.

Students and staff wishing to attend state tournament games in support of Valliant Public School teams must bring proof of attendance in order for an absence to be counted as an official school activity. Proof shall consist of a ticket stub and program.

COLLEGE VISITATION

Two days will be allowed for college visitation. Seniors will be excused to visit colleges which they might be interested in attending after high school graduation, this also includes schools that allow a student to further train in a field leading to employment. The date of visitation must be cleared with the principal at least two days in advance of the visit. The student will not be allowed to skip a test that has been scheduled by a teacher. The following day, documentation of proof of your visit must be turned into the principal's office. Visitation without proper permission will result in an unexcused absence and will be treated as such.

TARDIES

Students are expected to be on time for all of their classes. Students who are not seated in their chairs when the tardy bell rings will be considered tardy. It shall be the policy that tardies, for a single progress report period, may result in disciplinary action.

Elementary: any three early checkouts or late arrivals, which are less than two hours, in any semester may count as one absence. These absences will be tabulated at the end of the semester.

Middle School and High School: any three tardies in any one class may count as one absence**.** These absences will be tabulated at the end of the semester.

SECTION 5 | STUDENT LIFE

ATHLETICS/EXTRA- CURRICULAR/SCHOOL SPONSORED ACTIVITIES

A student who isn't in attendance on the day of an athletic/ECA event will not be allowed to compete in the event unless the absence has been previously excused by the principal.

ECA/Athletic participation should not be used as an excuse for missing school under any circumstances. Long trips and late hours are a part of athletics/ECA, since, in many instances we have to travel so far to compete. If a student cannot participate in athletics/ECA and attend school, the principal will remove him/her from participation.

Students who participate in athletics/ECA or school sponsored activities are expected to ride the bus to and from these activities. If other travel arrangements are needed, students must have written permission from their parents. These notes must be in by 3:00 pm on the day of the trip and signed by the administration. The student then must present this note to their coach/sponsor/teacher.

Students will be required to be passing in all subjects to be eligible to participate in athletics/ECA.

BUSES

Riding a school bus is a privilege and can be suspended at any time. Students who ride the bus should always be careful when loading and unloading. Always wait for the bus to stop before leaving your seat. The student must at all times cross the road in front of the bus when loading and unloading. After a student gets on the bus, he or she is under supervision of the driver. The driver is a school official and has the same authority over the student as a teacher. Any misconduct on the bus will be reported to the office where disciplinary action will be taken. No student will depart from the bus until it has reached the school stop. In order to ride a different bus, or to depart from the bus at a non-scheduled stop, a student must have written approval from the principal or his designated representative. Students who have not ridden the bus in 4 consecutive days will be dropped from the bus route. Parents must contact the Transportation Director at 580-933-7232 before the bus transportation will resume. As a courtesy to the driver, please let the Transportation Director know when your child will not need to be picked up.

When the conduct of a student conflicts with the rules of the bus driver and VPS, a conduct report will be forwarded to the building principal by the bus driver or person in charge of the bus. One copy will be filed in the principal's office. When one of these reports is written and filed appropriately, the student will receive strict discipline from the building principal, depending on the severity or number of written reports. Detention, corporal punishment, suspension from bus, and/or a combination of these are examples of types of disciplinary action that will be taken.

CAFETERIA

The Valliant Board of Education is pleased to announce that All enrolled students at Valliant Public Schools are eligible to receive a healthy breakfast and lunch at no charge for the 2025-2026 school year. This was made possible due to our school qualifying for the Community Eligibility Provision (CEP) for School Year 2024-2025 of the National School Lunch and School Breakfast Programs.

Valliant Public Schools offers a choice of healthy meals each school day.

Breakfast is served each morning from 7:30 am until 7:50 am.

All students are required to eat their lunch in the cafeteria. Students may bring their lunches and eat in the cafeteria. Parents/Guardians may also bring lunch to a student but must check in through the office.

CLOSED CAMPUS REGULATION

It shall be the policy of the BOE that Valliant Public School will have a closed campus. Students will remain on campus from the time they arrive in the morning until the completion of their academic obligations for the day.

When a student leaves home for school in the morning, whether he/she walks, rides a bus, or drives his/her own vehicle, the school day starts for that student. Each student should plan to arrive before the first bell of the day, allowing time to get books, organize for the morning and be ready to meet the first class.

As soon as a student arrives on campus, he/she is to go to an approved area to wait for the first bell. Sitting in a vehicle is not permitted. At any time during the day after having arrived at school, a student may not leave the campus without permission from the principal.
Students arriving after the first bell in the morning must sign in through the office.

CHECK OUT/EARLY DISMISSAL

Before permission can be granted for a student to leave at any time other than at lunch period:

1. The principal's office must have received a phone call or note from the student's parent/guardian stating the reason the student needs to leave school.

2. The principal or office personnel must talk personally with the parent/guardian.

3. The principal or office personnel will then issue a slip which verifies the student's right to leave campus.

4. The administration may make allowances for a true emergency.

CHECKING OUT FOR LUNCH IS PROHIBITED, UNLESS A PARENT/GUARDIAN OR DESIGNATED PERSON PERSONALLY SIGNS THE CHECKOUT LEDGER.

Before permission can be granted for a student to leave campus during the lunch period:

1. The student's parent, guardian or person listed on the contact list must notify the principal's office that the student will be leaving.

2. Only the parent, guardian or person listed on the contact list may pick up the student.

3. The parent, guardian or a person listed on the contact list must sign the student out through the principal's office before the student is allowed to leave.

4. The student must be picked up and returned to the principal's office.

5. The parent, guardian or a person listed on the contact list must sign back in upon returning to campus.

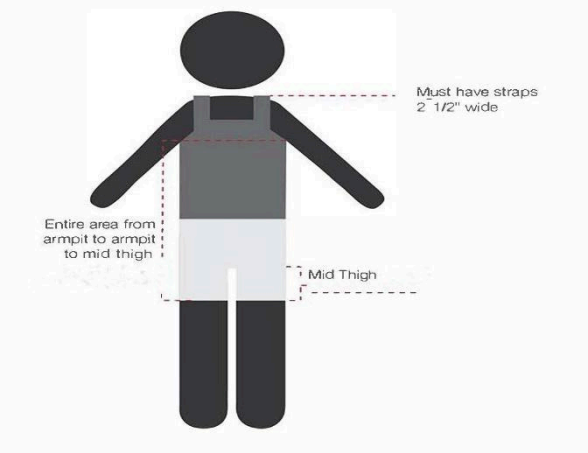
6. Students are not permitted to drive from the campus at noon if planning to return for afternoon classes.

DRESS CODE

In accordance with the policy of the BOE, the following regulations shall establish a dress and grooming code for the Valliant Public School System.

Students should regard neatness and cleanliness in grooming and clothing as important. Dress or grooming which is in any way disruptive to the operation of the school will not be permitted. To have a setting that is most conducive to the educational process, it is necessary to establish minimal standards for dress. Students are expected to dress in a manner that is appropriate for school and school activities.

Any attire or personal appearance that draws undue attention to the student or in any way interferes with the educational process or is considered inappropriate will not be allowed. Final authority on any dress code matter of policy will be at the discretion of the building principal or superintendent.



- No caps and/or head coverings (including hoodies) allowed in the building
- Shorts must be no shorter than mid-thigh when standing.
- No sunglasses in the building unless prescription, with a copy of the doctor's prescription for that eyewear located in the student's permanent file.
- Bare feet and house shoes are not allowed. Shoes are required at all times.
- Clothing designed to be worn as undergarments will not be allowed.
- Shirts must have a neckline that shows no cleavage, straps that are at least 2 ½ inches in width, and arm holes that do not reveal the chest area. Polos and button-down shirts must be buttoned up to an acceptable point where no cleavage is showing. Shirts that are free of large or excessive holes may be worn year-round.
- Holes in pants must not be above mid-thigh
- No see-through clothing.

- Shirts must cover the top of a student's pants, shorts, or skirts so that when a student reaches above their head their bare midriff does not show.
- All clothing will be worn in an appropriate manner; the practice of sagging will not be allowed.
- Any adornment on clothing that is a distraction to others or presents a safety concern will not be allowed.
- Specific dress up days will be allowed in order to promote school spirit. Dress code guidelines will apply.

If the student's dress or grooming is questionable under the above provisions, the principal shall request the student to make appropriate corrections. If the student declines, the principal shall notify the student's parent/guardian and request that person to make the necessary correction. If both the student and parent/guardian refuse, the principal shall take appropriate disciplinary action. In extreme cases, students may be suspended until the violation is corrected.

STUDENT BEHAVIOR

The BOE is deeply interested in creating a learning atmosphere in all of its schools. The Board is appreciative of the cooperation of a vast majority of its students. It is important that our school-learning atmosphere includes maintenance of order which permits cooperative students to pursue their education free from disruptions or distractions. The maintenance of order necessitates regulations relating to school discipline.

- Students will be expected to conduct themselves in a manner beyond reproach at all times.
- Students should always strive to improve their personal appearance, organizing, and executing for the wholesome influence of the school.
- All students are to conduct themselves in a lady and gentleman style of manner in school.
- Hugging, kissing, and other physical forms of affection will not be allowed.
- The following are specific examples of unacceptable behavior which are subject to disciplinary action, including but not limited to ISD, detention, suspension, or expulsion from school:
    - open or persistent defiance of authority.
    - defacing or destroying school property.
    - recording/videoing individuals while school is in session with the intent to demean, degrade, slander or etc.
    - fighting or assault upon students or school personnel will result in suspension.
    - creating or attempting to create a disturbance.
    - unauthorized absence from school.
    - excessive tardies.
    - willful disobedience, profanity, or vulgarity.
    - disorderly conduct in halls and classrooms.
    - cheating and dishonesty in class work and homework.
    - loitering in the halls.
    - possession or use of any dangerous or annoying instruments including but not limited to firearms, explosives, fireworks, knives, razors, or other weapons.
    - selling, possessing, or under the influence of a narcotic, or dangerous drug including, but not limited to marijuana, LSD, heroin, and barbiturates, or non-narcotic intoxicates, such as glue, unprescribed cough medicine, gasoline, beer, or any type or form of intoxicating liquor or alcohol.
    - stealing or extortion.
    - improper dress.

- any violation of state or local ordinance occurring on school property.
- intentionally blocking corridors or hallways.
- Individual or group violence.
- for the violation of any statute, city ordinance or any other act, whether or not such action by the student occurred during school hours, or on school grounds, or at a school activity, which is determined to adversely affect normal operations of the school or any school sponsored activity or represents a clear and present danger to the school, its vehicles, students, employees, or BOE members of this system.

These standards will prevail while students are on school premises, riding school buses, attending any school sponsored activity, or in transit to and from school.

STUDENT DISCIPLINE

The Valliant BOE believes that the school's primary goal is to educate, not discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms.

When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher of a child who is attending public school has the same rights as a parent or guardian to control and discipline that child while the child is in attendance or in transit to or from school or while participating in any school function authorized by the school district. Each student shall be treated in a fair and equitable manner.

Disciplinary action will be based on careful assessment of the circumstances surrounding each infraction. The following are examples of these circumstances:

- the student's attitude.
- the seriousness of the offense.
- the effect of the offense on other students.
- whether the offense is physically or mentally injurious to other people.
- whether the incident is isolated or habitual in manner.
- and other circumstances which may be appropriately considered.

Standards of behavior for all members of society are a matter of common sense. The following examples of behavior are not acceptable in society, and in school environments particularly. The involvement of a student in the kind of behavior listed below will require remedial or corrective action. These examples are not intended to be exhaustive, and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When in the judgement of a teacher or administrator, a student participates in unacceptable behavior appropriate, remedial, or corrective action will be taken.

- unexcused lateness to school

- unexcused lateness to class
- cutting class
- leaving school without permission
- refusing discipline
- smoking/vaping
- truancy
- possessing or using alcoholic beverages or other mood-altering chemicals
- stealing
- forgery, fraud, or embezzlement
- fighting
- possession of a weapon
- distributing obscene literature
- destroying/defacing school property
- Possession of Personal communication Device

In administering discipline, consideration will be given to alternative methods of punishment to insure the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultations with parents to determine the most effective disciplinary measure.

In considering alternatives for disciplinary actions the faculty/administration of the school district will consider the alternative listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order of sequence of events to follow in disciplinary actions. The BOE will rely upon the judgement and discretion of the administrator to determine the appropriate remedial or corrective action in each instance in conference with student

- conference with parents/guardians
- alternative school placement
- in school detention
- lunch detention
- referral to counselor
- behavioral contract
- changing a student's seat or class assignment
- requiring the student to make financial restitution for damaged property
- requiring student to clean or straighten items or facilities damaged by the student's behavior
- restriction of privileges
- corporal punishment
- involvement of the local authorities
- referring the student to appropriate agencies
- suspension
- expulsion
- other appropriate disciplinary action as required and as indicated by circumstances

Parents, guardians, and students residing in this school district shall be notified at the beginning of each school year that such a policy is in effect. Parents, guardians, and students are also advised that students have no expectation of privacy towards school officials in school lockers, desks, and other school property.

Teachers, parents, guardians, and students are invited to participate in the formulation of disciplinary policies by suggesting to administrators' appropriate means of discipline for specific infractions.

ISD POLICY

ISD, in school detention, is intended to be the last step before out of school suspension for disruptive behavior and other disciplinary infractions. Disruption while in ISD will result in immediate out of school suspension.

- Students who are assigned ISD will report to the ISD classroom immediately at the first bell.
- Students will remain in ISD throughout the school day.
- A lunch will be provided to the student.
- While assigned to ISD, the student will be expected to complete all regular assignments provided to that student by their normal classroom teachers. Students will also complete a course related to the infraction. Failure to complete assignments may result in a zero credit for those assignments, or additional days of ISD.
- Students assigned to ISD will not be allowed to participate in any athletic/ECA during the ISD assignment.
- Assignment to ISD will be at the discretion of the building principal.

DETENTION POLICY

It is the intention of Valliant Public Schools to maintain a good environment in which students can excel in their academic pursuits. Students who violate school rules or in any way disrupt the smooth functions of the academic community must be dealt with accordingly. Suspension is a last resort action; therefore, a detention hall has been provided for those students who do not abide by the rules.

POSSESSION OF ALCOHOLIC BEVERAGES/CONTROLLED DANGEROUS SUBSTANCES

Sale, distribution, use or possession of alcoholic beverages, controlled substances (illegal drugs), marijuana, steroids, or other materials expressly prohibited by federal, state, or local laws, is not permitted in school buildings, on school property, or at school sponsored functions. Also, the sale, distribution, or abusive use of prescription, patent, or imitation drugs is not permitted. A trace of illegal drugs/alcohol in one's body is a violation of this policy. A student may be

searched when there is reasonable suspicion that a student may be hiding evidence of a wrongdoing.

Definitions:

Drugs - any chemical that in sufficient amounts will alter a person's ability to function normally on a mental or physical task. Drugs include, but are not limited to alcohol, controlled substances, hallucinatory drugs, marijuana, steroids, glue, paint, or materials expressly prohibited by federal, state, or local law.

Possession - possession includes having the drug on the person, in the immediate vicinity of their person, or among the personal possessions (locker, automobiles, etc.) of the individual.

Abusive Use - the taking of more or less of a drug than what is prescribed so as to alter the person's ability to function normally on a mental or physical task. Our counselors may be of some help to students and parents in suggesting possible areas of drug/alcohol counseling and rehabilitation centers in our area, but the VPSD or the personnel will not be held responsible for a student's well-being on the information given.

Violation of this policy will result in the following consequences:

- As soon as possible, the parent/guardian will be notified.
- The local law enforcement agency will be notified of any criminal activity and school officials will cooperate fully.
- The student will be required to submit to any or all of the following tests: blood, breath, and or polygraph.
- At the discretion of the building principal, consequences for violation of this policy may include suspension for the remainder or the semester, or 45 school days, whichever is greater: suspension for the remainder of the semester and the following semester and permanent expulsion.
- Students suspended under this policy must attend drug/alcohol counseling or rehabilitation prior to returning to school.
- Students suspended under this policy for offenses involving alcohol shall be provided an education plan as provided by Oklahoma Statute Section 488.2.

These consequences will be imposed independently of court action. However, the consequences may be lessened or waived if information provided by the student leads to the arrest and conviction of the person or persons illegally dealing in drugs.

Any school employee who suspects that a student is violating this policy must report the name of the student and details to the principal. Due process will be observed in the administration of this policy.

STUDENT FIGHTING

Any altercation involving two or more students that results in physical or verbal assault, or that creates a significant disruption to other students or the school day in general.

While on the school campus or under school supervision, students in grades 6 - 12, who are involved in fighting that portrays threatening behavior, harassment, intimidation, or bullying towards student or school personnel may:

1. be referred immediately to a site administrator or the administrator's designee.
2. be referred to the law enforcement agency by the site administrator or their designee.
3. have their parents notified by the site administrator or their designee that a report was filed with the local law enforcement agency, and they can pick their child up at the police station.
4. be placed by the site administrator under suspension or referred to alternative school in accordance with state law.
5. in the case of fighting, the above suspension will apply unless it can be clearly shown that one of the parties involved tried to avoid it, or if it was unprovoked. Punishment under this policy shall be at the discretion of the principal or designee.

SUSPENSION OF STUDENTS

The authority to suspend a student from school is designated to the respective principals. In accordance with the policy of the BOE, the following regulations shall govern the suspension of students from school.

1. Any student may be suspended for:
   - acts of immorality.
   - violations of policy or regulations.
   - possession of intoxicating beverages, low point beer. 37 O.S., 163.2, FNCE
   - possession of wireless telecommunication devices in violation of school rules. FNG
   - possession of a dangerous weapon or controlled substance. Uniform Controlled Substances Act, FNCE, FNCG
   - possession of a firearm shall result in out of school suspensions of not less than one year. FNCGA
   - possession of missing or stolen property that is reasonably suspected to have been taken from a student, school employee, or the school during school activities.
   - any act which disrupts the academic atmosphere of the school, damages property, endangers or threatens fellow students, teachers, or officials.
   - adjudication as a delinquent for a violent or non-violent offense.

2. A full suspension shall not extend beyond the present semester and the succeeding semester except for violations of the Gun Free Schools Act which provides for up to one calendar year or longer. FNCGA

3. Except under circumstances which require immediate removal of a student or students, the parents or legal guardians shall be informed before a student is released from school.

4. Any student who has been adjudicated for a violent or nonviolent offense and has been removed from a public or private school in this state or any other state for such an act will not be enrolled in the district until such a time as that student no longer poses a threat to self, other students, or faculty.

5. Students suspended out of school who are on an individualized education plan pursuant to IDEA, P.L. # 101 476 shall be provided the education and related services in accordance with the student's IEP.

6. A student who has been suspended for a violent offense which is directed towards a classroom teacher shall not be allowed to return to the teacher's classroom without approval of that teacher.

APPELLATE PROCEDURE

Any student who has been suspended under the steps listed above, or the student's parents/guardians may appeal the suspension to the suspension committee if the period of suspension is ten days or less. If the suspension is ten days or more, the appeal may be made to the BOE. The following procedures shall govern the appellate process:

- the student or the student's parent/guardian shall notify the superintendent as soon as possible following the suspension of the notice of the intent to appeal the suspension.
- upon receiving notice of intent to appeal, the superintendent shall advise the suspension committee or the president of the BOE. The appeal shall be heard within ten days from the date of the notice of intent filing with the superintendent. The superintendent at his/her discretion may permit the suspended student to attend classes pending the outcome of the appeal.
- during the hearing of the appeal, the student may be represented by legal counsel or another adult representative; may examine witnesses, and offer other evidence in the student's behalf, including his/her own testimony.
- the suspension committee of the BOE shall uphold the suspension or overrule the suspension. The student and the student's parents shall be notified within five school days of the decision; decisions of the suspension committee may or may not be appealed to the BOE.

LOST OR STOLEN ARTICLES

Valliant Public Schools will not be responsible for lost or stolen articles of students. Valliant Schools furnishes athletic and school lockers. The lockers may be secured with locks that are available to rent from the office. Anything of value should not be brought to school and left unattended. Items should not be left overnight. The school will not take the responsibility of replacing lost or stolen items. However, we will help the student in any way recover lost or stolen items.

SECTION 6 | HEALTH AND SAFETY

BULLYING OF STUDENTS

Senate Bill 0992 prohibits harassment, intimidation and bullying of students at school. Valliant Public Schools will not tolerate any such behavior from students. Any student guilty of bullying will be subject to disciplinary action.

HARASSMENT

It is the policy of this school district that harassment of students by other students, personnel, or the public will not be tolerated. This policy is in effect while the students are on school grounds, in school transportation, or attending school sponsored activities, and while away from school grounds, if the misconduct directly affects the good order, efficient management, and welfare of the school district.

Harassment is intimidation by threats of or actual physical violence; the creation of whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such a manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, harassment, intimidation, and bullying means any gesture, written or verbal expression, electronic communication, or physical act that a reasonable person should know will harm another student, damage another student's property, or insult/demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to a gesture, electronic communication, written, verbal, or physical act. Such behavior is prohibited.

Harassment set forth above may include, but is not limited to:

- verbal, physical, electronic, digital, or written harassment or abuse
- repeated remarks of a demeaning nature.
- implied or explicit threats concerning one's grades, achievements, etc.
- unwelcome physical contact
- demeaning jokes, stories, or activities directed at students

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against or harassment of any student on the basis of sex. The BOE will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to control of school personnel. Policy DA applies to sexual harassment of employees.

Sexual Harassment

- For the purpose of this policy sexual harassment includes verbal or physical sexual advances, including subtle pressure for sexual activity; touching pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; sexual oriented kidding, teasing double meanings and jokes.
- Demeaning comments about a girl's ability to excel in a historically considered to be boy's subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
- Writing graffiti which names a student or otherwise identifies a student, is potentially slanderous may constitute sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.

Specific Prohibitions for Administrators and Supervisors

- It is sexual harassment for an administrator, supervisor, support employee, or teacher to use his/her authority to solicit sexual favor or attention from students.
- Administrators, supervisors, support employees, or teachers who either engage in sexual harassment, or tolerate such conduct by other employees shall be subject to sanction.
- The school district is not concerned with the off duty conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18) will not be allowed.

Report, Investigation, and Supervisors

It is the express policy of the BOE to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance Policy.

- Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions the appropriate administrator or teacher of the alleged offending person, the

report shall be made to the next high level of administration or supervision or to any responsible person.
- Confidentiality will be maintained, and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting of sexual harassment.

In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment. Any employee or student found to have engaged in sexual harassment of others shall be subject to sanctions, including but not limited to warnings, suspensions, or other appropriate punishment subject to applicable procedural and due process.

Complaint Procedure

Any employee or student who believes he or she has suffered sexual harassment by any other student or employee, including supervisors and co-workers, may bring the problem to the attention of a Title IX officer. The complaint will be made in writing. It is helpful if details, times, places, and witnesses, if any, to the harassment be listed in this complaint. At all times, strict confidentiality shall be required of Title IX officers. Said officers shall also caution the complainant, the accused, and any witnesses to maintain confidentiality. Any writing or other physical evidence connected with any complaint shall be kept locked away by the appropriate Title IX officer and shall be made available only to the Superintendent, the officer conducting the investigation, the complainant, the accused, and the attorneys involved. If the complainant or the accused is a minor, the information and any redress requested by the complainant shall be made available also to the minor's parents or guardians.

Title IX Officer's Investigation Procedure

1. Sexual Harassment Incident Form is available at www.vpsd.org -> Documents -> Board Policy Manual – FB-E1, Sexual Harassment Incident Form.

2. Meeting with the complainant to determine the nature and the extent of alleged incident.

3. Keep a thorough written record of the complaint, including:

    - name of complainant.
    - the person or persons accused of sexual harassment.
    - date.
    - time.
    - location.
    - description of the incident or incidents.
    - witness and their statements.
    - any redress sought by the complainant.

4. Meet with the person accused of sexual harassment and inform him/her that a complaint of sexual harassment has been made against him or her.

5. After gathering all information, the Title IX Officer believes relevant from the complainant, the accused and other witnesses, the Title IX Officer will determine whether or not, in his or her opinion, sexual harassment has taken place.

6. After receiving the formal complaint, the Title IX Officer shall submit a written opinion concerning its validity to the Superintendent within fifteen classroom days.

7. The Superintendent shall then render a decision as to what action is to be taken, respecting all legal and constitutional rights due to both the complainant and the accused.

8. Within ten classroom days an appeal of the Superintendent's decision may be made to the BOE in which event the BOE may accept, modify, or reject the Superintendent's decision.

HEAD LICE POLICY

The school district will follow guidelines and recommendations set forth by the Oklahoma State Department of Health.
https://oklahoma.gov/health/health-education/acute-disease-service/childcare-schools-colleges-and-universities/head-lice.html

INCLEMENT WEATHER

School cancellation notifications will be sent to the following radio stations: KKBI 106.1, KBEL 96.7, KYHD 94.7, KITX 95.5. Notifications will also be posted on www.vpsd.org, Valliant Public School's Facebook. Along with text notifications and the Valliant Public Schools App for iPhone and Android.

FIRE, TORNADO, LOCKDOWN DRILLS

Periodic fire, tornado, and lockdown drills are required by state law. Charts are posted in each classroom giving evacuation procedures to follow in an emergency.

MEDICATION POLICY

Our school policy states that school personnel will not give medication, prescription or nonprescription, to students during school hours. We encourage you to discuss with your physician the possibility of scheduling your child's medication so that it can be given at home. However, we realize that sometimes out of necessity medicine must be administered during school hours. If your physician feels that it is necessary for the medication to be given during school hours, you will need to follow these steps.

1. Ask for a medication permit form from the office to take to your physician.
2. Complete the form with appropriate signatures.
3. Send the medications in original containers that are labeled for your child to school.
4. Questions about the administering of medication or the use of the medication permit form should be directed to the school nurse.

In compliance with state law, Valliant Public Schools permits the self-administration of inhaled asthma medication by a student for treatment of asthma. The parent/guardian of the student must provide the district with written authorization for the student to self-administer the medication. The parent/guardian must also provide a written statement from the physician stating the student that has asthma, is capable of, and has been instructed in the proper method of self-administration of the medication. Additionally:

- The parent/guardian must provide the school with an emergency supply of the medication to be administered as authorized by state law.
- The school district will inform the parent/guardian of the student in writing, and the parent/guardian shall sign a statement acknowledging that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medicine by the student.
- Permission for the self-administration of asthma medicine is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
- A student who is permitted to self-administer asthma medication shall be permitted to possess and use a prescribed inhaler at all times.
- "Medication" means a metered dose inhaler or dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physician and having an individual label.
- Self-administration means a student's use of medication pursuant to prescription or written direction from a physician.

TOBACCO

There is to be no use of, or possession of tobacco by students in any school building, on school grounds, school bus, or at any school sponsored activity. A violation of this regulation could result in suspension from school.

Possession of tobacco products, simulated tobacco products, e-cigarettes or vapor devices by students and adults on school property is prohibited. This is the only warning you will receive.

WEAPONS

It is the policy of the Valliant BOE that possession of dangerous instruments or weapons on school premises or at school sponsored functions is forbidden. Dangerous instruments or weapons include, but are not limited to firearms, guns, fireworks, explosives, knives, razors,

clubs, chains, or other instruments used for assault or injury. No one may use any article as a weapon to threaten or injure another person. Students found to be in violation of this policy will be suspended and the police will be notified.

Note: school property means any publicly or privately owned property held for the purpose of elementary, secondary, or vocational-technical education, and shall not include property owned by public school districts or private educational entities where such property is leased or rented to an individual or corporation and used for purposes other than educational. For the purpose of participating in any Oklahoma Department of Wildlife certified hunter training education course, the superintendent may authorize firearms or other weapons to be brought onto school property and used in such training courses. SB 1280 provides that any person violating this statute, upon conviction, will be guilty of a felony punishable by a fine not to exceed five thousand dollars and imprisonment for not more than one year.

Weapons Free School

It is the policy of this district to comply fully with the Gun-Free School Act.

1. Any student in this school who uses or possesses a firearm at school, at any school sponsored event, upon any school property, including school transportation will be removed from this school for not less than one full calendar school year. Firearms are defined in Title 18 of the United States Code, Section 921 as:
    - any weapon, including a starter gun, which will or is designed to, or may readily be converted to expel a projectile by the action of an explosive.
    - the frame or receiver of any such weapons.
    - any firearm muffler or firearm silencer.
    - any destructive device including any explosives, incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one quarter ounce, mine, or any device similar to the above.
2. Oklahoma Statutes, Title 21, Section 1280.1 prohibits any person except a peace officer or other person authorized by the BOE, to have in such person's possession on any public or private school property or while in any school bus or vehicle used by any school for transportation of students or teachers any weapons including: pistol, revolver, dagger, bowie knife, dirk knife, switchblade knife, spring-type knife, sword cane, blackjack, loaded cane, billy, hand chain, metal knuckles, or any other offensive weapons.

Any student who violates this policy will be subject to discipline, which may include suspension up to one full calendar year, for firearms, or for any term less than one calendar year, for weapons other than firearms, as determined by the superintendent or superintendent's designee.

Exceptions to this policy may be made for students participating in authorized ECA's or teams involving the use of firearms or archery equipment. The superintendent or designee may modify the provisions of this policy on a case-by-case basis. However, any substantial modification must be reported to the BOE at the next meeting.

SEARCH OF STUDENTS

The superintendent, principal, teacher, or security personnel of any pupil in school in the state of Oklahoma shall have the authority to detain and authorize the search of any pupil or pupils on any school ground premises or while in transit under the authority of the school, or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances such as illegal drugs. Section 367, pg. 196, School Laws of Oklahoma.

FELONY CHARGES

Felony charges may be filed against any person or persons committing an aggravated assault or battery upon any school employee.

SECTION 7 | GRADING

GUIDELINES FOR GRADING

LETTER GRADE	PERCENTAGE	DESCRIPTION
A	100 – 90	Superior
B	89 – 80	Good
C	79 – 70	Average
D	69 – 60	Poor
F	59 – 0	Failing
I		Incomplete

*Incomplete grades will be changed if work is completed within a time limit.

Valliant Public Schools' policy is not to give a final grade over 100.

PROGRESS REPORTS

Progress reports are meant to keep a parent informed of a student's academic progress. Progress can also be monitored using TeacherEase.

REPORT CARDS

Report Cards will be issued the week following the end of the semester. Report cards contain the grades that will be entered on a student's personal record.

SEMESTER TEST EXEMPTIONS

High School and Middle School students may earn the right to be exempted from semester tests, according to the guidelines issued by the principal.

SECTION 8 | STUDENT RIGHTS

DISCRIMINATION NOTICE

Valliant Public Schools do not discriminate on the basis of race, color, religion, national origin, sex, disability, age, or veteran status, in its programs and activities and provides equal access to the Boy Scouts and other designated groups.

NOTIFICATION OF RIGHTS UNDER FERPA FOR ELEMENTARY AND SECONDARY INSTITUTIONS

The family Educational Rights and Privacy Act, FERPA, affords parents and students over eighteen years of age certain rights with respect to the student's educational record These rights are:

- The right to inspect and review the student's educational records, within 45-days of the date the district receives a request for access. Parents or eligible students should submit to the school principal or appropriate school official a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- The right to request the amendment of the student's educational records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should submit to the principal or appropriate school official in writing the changes to the record and why the record should be changed. If the school decides not to amend the record as requested by the parent/eligible student, the school will notify the parent/eligible student of the decision and advise them of their right to a hearing regarding the request of an amendment. Additional information regarding hearing procedures will be provided to the parent/eligible student when notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interest. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member, health, medical, law enforcement personnel, a person serving on the BOE, a person or company with whom the school has contracted as its agent to provide a service, attorneys, auditors, medical consultants, therapists, parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her task.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request the

school can disclose educational records without consent to officials of another school district in which a student seeks or intends to enroll. FERPA requires a school district to notify the parent/eligible student of records requested unless it states in its annual notification that it intends to forward records on request.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA can be made by contacting the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-5920

STUDENT RECORDS

It is the policy of the Valliant Board of Education that the principal of each school will be the legal custodian of all student records for that school.

Students and parents will have access to their school records. The school will notify parents and adult students annually of the following:

1. The type of records kept;
2. The procedure for inspecting and copying these records;
3. The right for interpretation;
4. The right to challenge data thought to be erroneous, the procedures for correcting or expunging erroneous date or inserting a rebuttal statement;
5. The right to lodge a complaint with the U.S. Department of Education if mandates are not adequately implemented.

The education records or school records include all materials directly related to a student that a school maintains. Records and notes maintained by a teacher, administrator, school physician, or school psychologist for his or her own use, and which are not available to others are exempted from this definition.

The school will require prior written consent before information other than directory information may be divulged to third parties. An exception to this rule exists for school district employees who have legitimate interest in viewing the records, as well as officials in other schools in which the student seeks to enroll. A school district in which a student is enrolled or is in the process of enrolling in may request the student's education records from any district in which the student was formerly enrolled to ascertain safety issues with incoming students and ensure full disclosure. The records, including the student's disciplinary records, will be forwarded to the requesting district within three (3) business days. Disciplinary records shall include but not be limited o all information that relates to a student assaulting, carrying weapons, possessing illegal drugs, including alcohol, and any incident that poses a potential dangerous threat to students or school personnel.

When school transfers records to new education institutions, the schools must notify parents of the transfer and of their right to review and contest the material. An exemption exists for material under court order. Parents must be notified of such an order prior to release.

The district will release individual student records from the current or previous school year to a school district where the student was previously enrolled if the release of such records is for the purposes of evaluating educational programs and school effectiveness.

The district may disclose, without the consent or knowledge of the eligible student or parent, personally identifiable information in the educational records of a student to the Attorney General of the United States or his or her designee in response to an ex parte order in connection with the investigation or prosecution of terrorism crimes. The district is not required to record such disclosure of information and is protected from liability for disclosing such information in good faith.

STUDENT PRIVACY ACT

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, other personal items, and other areas of school facilities that may be opened and examined by school officials at any time and no reason shall be necessary for such a search.

STUDENT RECRUITMENT

The Valliant Public School District may disclose any of the items listed as directory information without prior written consent, unless notified in writing to the contrary.

Directory information includes names, addresses, telephone numbers, date and place of birth, activities and sport participation, and dates of attendance.

Subject to the provisions of state and federal laws, this district shall provide this information and on campus recruiting opportunities to representatives of the armed forces of the United States of America and state armed services, commercial recruiters, higher education recruiters, technology centers, magnet schools, trade schools, charter schools, and attendance programs.

Organizations that are denied these rights may appeal the decision by filing a written complaint with the superintendent of schools.

Parents have the right to request that information not be disclosed. You may opt out of the public, nonconsensual disclosure of directory information by notifying the principal in writing within 10-days of enrollment for the 2023-2024 school year. The request must contain the student's full name and the signature of the custodial parent/guardian.

PUBLISHED STUDENT INFORMATION

On occasion, Valliant Public Schools may use photographs/videotape taken during the course of the school year for publicity, promotional, and/or educational purposes (including publications, presentation or broadcast via newspaper, internet, or other media sources). This includes written articles that may include the student's name only.

Parents have the right to request that this information not be disclosed. You may opt out of the public, nonconsensual disclosure of information by notifying the principal in writing within 10 days of enrollment for the 2023-2024 school year. The request must contain the student's full name and the signature of the custodial parent/guardian.

SECTION 9 | VPSD GUIDANCE DEPT

ELEMENTARY

Valliant Elementary offers a guidance program that includes testing, guidance sessions, and educational goals.

Testing

- individualized evaluations for placement in special class and perspective teaching plans
- group testing - achievement tests, class evaluation of achievement test to find weakness in academic programs
- screening for learning difficulties

The program also provides information on where to take children who have specific learning problems such as visual perception, auditory perception, etc. The guidance office also assists with referrals for such programs along with conferences with parents.

Guidance Sessions

- Group sessions - student or faculty
- Individual sessions - students, faculty, administrators

Educational Goals

- Self-Awareness
- Group Awareness
- Academic Goals
- Career Awareness
- Career Exploration

MIDDLE SCHOOL

The counselor is well trained and educated to help students in need of this service. Appointments with the counselor must be made in advance.

HIGH SCHOOL

The counselor is well trained and educated to help students in need of this service. These services include, but are not limited to scholarships, Oklahoma Promise, ACT, and military information. Graduation counseling is also available.

SECTION 10 | ELEMENTARY

HOURS OF SUPERVISION

Valliant Public Schools will not be responsible for the safety of any child brought to school before 7:45 am or left after school is dismissed at 3:30 pm. By 7:45 am teachers are on duty. Students who are not eating breakfast will be in designated areas until 7:50 am. Before 7:45 am teachers have not arrived for work; therefore, if a child outside a building should be injured there would be no help for the injured child. Car riders are to be let off at the crosswalk where the duty teacher will be on duty.

BOOKS AND SCHOOL SUPPLIES

The district furnishes textbooks for classroom work. It will be necessary for you as parents to purchase some supplies such as paper, pencils, etc. A list of supplies that your child will need is given to local stores. New students will also be given a list of supplies when they enroll. If a student has any questions about what supplies may be needed, he/she may ask his/her teacher.

Textbooks are the property of the school district, and a child using such books is responsible for them. If district owned books are lost or destroyed, the child responsible will be expected to pay for them.

CLASS PARTIES

Elementary parties will be held for Fall Harvest, Christmas, and Easter. Dates will be set during the school year.

LOST AND FOUND

There will be a central location for a Lost and Found in the Elementary School Building. After a reasonable length of time, unclaimed articles will be given to needy children and/or local shelters. Clothing that can be easily removed at school should be marked with your child's name so that the piece of clothing may be identified in case it should be misplaced.

PLAYGROUND

Students should not leave the school grounds except for returning home after school. If leaving is necessary, the student should always have permission of the duty teacher, homeroom teacher, or principal. All students will go out to recess when the weather permits. Please dress your child appropriately, especially in winter, so that he or she may enjoy recess

Playground rules include, but are not limited to:

- must have duty teacher's permission to leave the playground.
- swing with bottoms only on the seat, no twisting of swings.
- no jumping out of swings.

- wait your turn without pushing.
- no tackling games.
- only slide down the slide on your bottom. No climbing up the slide.
- play ball away from the playground equipment.
- when the duty teacher blows the whistle, students must get in line quickly.
- no throwing of rocks, sticks, or any other non-athletic materials.

BICYCLES

Your assistance is needed to ensure that students who ride bicycles to school, operate their bicycles in a safe manner. Students are not to ride their bicycles on the walkway when other students or people are walking in the walkway. They should walk and push their bicycles in school walkways. The same traffic laws pertain to the operator of a bicycle as pertain to other vehicle operators. Bicycles are to be parked in bicycle racks. Children should not play near bicycle racks. Students should not ride bicycles at recess or during lunch.

ARTICLES BROUGHT TO SCHOOL

We request that students do not bring items for entertainment such as phones, smart watches, handheld games, and dolls or toys, to school unless a teacher has planned an activity, such as, show and tell, that would require such objects to be brought to school.

There are several reasons for the request. A few reasons are as follows:

- The above items sometimes capture the interest and attention of students, thus diverting interest and attention from schoolwork.
- Occasionally, these personal items are lost, broken, temporarily misplaced, or taken by some other child. Many times, it is impossible for the school to find or retrieve lost items. This is especially true if the item in question is taken from the school building before the school personnel become aware that it is missing.
- Teachers requesting personal items to be brought to school because of a planned activity should remind the rightful owner to take the item home at the conclusion of the day.
- Certain items may be brought for recess, but the child's teacher should first approve these items.
- Large items should not be brought to school because there are no storage places for them.

- Skateboards are not allowed to be used on school grounds during school hours.

SOLICITATION

Sales and solicitation from fundraisers not associated with Valliant Public Schools are prohibited.

STUDENT PLACEMENT

Classroom placement of students is at the discretion of the principal.

STRONG READERS ACT

Every child is different, and there can be special circumstances in which it would be in the best interest of the child to advance to fourth grade. If one of the following seven Good Cause exemptions apply, the student may be promoted and receive additional help through intensive reading instruction in fourth grade as outlined through an Individualized Program of Reading Instruction (IPRI).

GOOD CAUSE EXEMPTIONS

1. English learners who have had less than two years of instruction in English and are identified as Limited English Proficient/English learner on an approved screening tool.
2. Students with disabilities whose Individualized Education Program (IEP) indicates they are to be assessed with the Oklahoma Alternate Assessment Program (OAAP).
3. Students who demonstrate an acceptable level of performance on an alternative standardized reading test approved by the Oklahoma State Board of Education.
4. Students who demonstrate through a teacher-developed portfolio that they can read on grade level.
5. Students with disabilities who participate in the Oklahoma School Testing Program (OSTP) and who have an Individualized Education Program (IEP) that reflects that the student has received intensive remediation in reading and has made adequate progress toward IEP goals.
6. Students who have received intensive remediation in reading for two or more years but still demonstrate a deficiency in reading and who were previously retained one year for academic reasons.
7. Students facing exceptional emergency circumstances that prevent them from being assessed during the testing window.

If your child is retained, our school district does allow for a midyear promotion in the fourth grade. Such promotions will be considered if your child can demonstrate that he/she is a successful and independent reader, is reading at or above grade level, and is ready to be promoted to the fourth grade. Tools that may be utilized to reevaluate any retained student may include subsequent assessments, alternative assessments, and portfolio reviews in accordance with rules of the state BOE. Retained students may only be promoted midyear prior to November 1st and only upon demonstrating a level of proficiency required to score above the unsatisfactory level on the third-grade statewide criterion referenced test and upon showing progress sufficient to master appropriate fourth grade level skills, as determined by the school district. A midyear promotion shall be made only upon agreement of the parent or guardian of the student, the school principal, and the reading specialist.

STUDENT RETENTION REGULATION

In accordance with the policy of the BOE, the following criteria for the selection of students to be retained in their current grade, or denied course credit, will be used in the school district:

- students shall be promoted or receive credit for a course of study if a grade average of 60% or higher in at least three major courses of study as determined by the teacher.
- students in grades one through eight must achieve a grade average of 60% or higher in at least three major courses of study to be promoted to the next higher grade. The major courses of study are math, language arts, science, reading, and social studies.
- all provisions of the Reading Sufficiency Act will be followed.
- in the elementary and middle school, a placement committee consisting of the principal, counselor, and teacher(s) shall determine if a student is to be assigned to the next highest grade. The committee shall consider standardized test scores and the student's age.
- whenever the teacher or a placement committee recommends that a student be retained at the present grade level or not passed in a course, the parent/guardian, if dissatisfied with the recommendation, may appeal the decision by complying with the district's appeal process. The decision of the board of education shall be final. The parent/guardian may prepare a written statement to be placed in and become part of the permanent record of the student stating the parent/guardian's reasons for disagreeing with the decision of the board.

SECTION 11 | MIDDLE SCHOOL

CLASS SCHEDULE CHANGES

Classes may be dropped or added the first week of the semester, if approved by the principal.

BACKPACKS/TRAPPER KEEPERS/BINDERS

Students will be allowed to carry a backpack with them to school. However, no backpacks will be allowed inside the classrooms due to safety and security purposes. There will be a designated area for the backpacks to be placed for storage in the middle school. This area will be under surveillance for security purposes.

Students will need to purchase a zipper trapper keeper/binder to carry with them to each class. These should be 3" trapper keepers/binders or bigger. Purchasing one that is designed to hold a Chromebook device is permissible and highly encouraged as long as it is a zipper trapper keeper/binder.

MIDDLE SCHOOL REMEDIATION

Students failing core classes may be required to attend summer school or repeat the class during the next semester.

SELECTION OF MIDDLE SCHOOL HONOR STUDENTS

The following criteria will apply for all students vying for valedictorian, salutatorian, and honor graduates at Valliant Middle School:

- candidates will be ranked according to GPA.
- selection will be based on a 5.0 grade point scale.
- GPA will be calculated from grades 6, 7, and through the first semester of the eighth grade.
- in order for a student to be considered for honors recognition, the student must be enrolled by least the mid-point of the first semester of the eighth grade.
- an Honor's Committee will be made up of five teachers, one principal, and one counselor. The committee will hear grievances and make recommendations regarding student's status in the honors program.

SECTION 12 | HIGH SCHOOL

WHERE TO GO BEFORE SCHOOL AND DURING NOON

Students do not need to be at school before 7:45 am unless they ride a bus or have a special school meeting. Students will be asked to stay along the walkway in front of the high school building in the morning. During inclement weather, you may go inside the lobby of the high school. Students will not be allowed in any part of the gym/auditorium complex in the mornings or at noon unless given special permission from a member of the faculty. All students must go to the cafeteria for lunch.

ASSEMBLIES

Our school assemblies are an important part of the school's program of activities. Proper conduct is essential for a good assembly program. Students are expected to be as attentive as possible and to cooperate in every way with those of the program.

- Teachers will sit in the area with their class.
- The President of the student council will preside over most assembly programs unless directed otherwise.

CLASS ORGANIZATIONS

Class organizations will meet during the first few weeks of school. Class meetings should be businesslike and follow parliamentary procedures. All class meetings must be supervised and approved by the sponsors and administration.

LOCKERS

No backpacks will be allowed inside classrooms. Please choose a backpack that will fit into your locker.

Locks are available from the office. No personal locks are allowed.

AUTOMOBILES AND MOTORIZED CYCLES

Before students are permitted to drive automobiles to school, they must have proof of liability insurance. Insurance verification and driver's license proof must be made available in the principal's office. Students who are driving and parking on campus must fill out and submit a Student Automobile Consent Form to the high school principal. Driving and parking privileges can be revoked if proper documents are not provided. Upon arrival to school

the student must park and go directly to the designated waiting areas. No sitting in cars. Students may not return to a vehicle for books, etc., without permission from the principal or his designee. Driving around campus and picking up other students will not be permitted. Due to closed campus, no vehicles will be allowed to move until the close of the day unless authorized by the administration. Anyone in violation of this rule will have their driving privileges suspended. Any exceptions must be approved by the principal.

STUDENT PARKING

All students will be required to park in an assigned parking space. This is reserved for staff and visitors. Any student who parks in unauthorized areas may have their driving privileges revoked for two weeks. Crosswalks are not unloading areas. Please pull into the parking lots to load and unload passengers.

ENROLLMENT

Be absolutely certain that you understand the requirements for graduation. Plan your courses so that you will be sure of completing all requirements. All students graduating from Valliant Schools should consider one of the three options for future pursuit. Choices are College, or Technical-Trade/Military Career. The counselor is available to assist students in planning their class schedules. Classes may be dropped or added the first week of the semester if approved by the principal or his designated representative. After this date, no changes to schedules may be made except in extreme cases.

CONCURRENT ENROLLMENT

A junior or senior student enrolled in an accredited Oklahoma high school may, if he or she meets the requirements set forth, be admitted provisionally to a college or university in the State of Oklahoma Higher Education as a special student. See the counselor for more information. All concurrent enrollment in college courses may be substituted for courses not taken in high school. If you are an Oklahoma Promise student, be sure and check to see if these classes will substitute for high school courses. Effective August 2023, concurrent college courses will be figured on the five-point scale. One semester of a concurrent class will count as one-half credit on the high school transcript. Twenty-three credits are required for graduation.

Students' summer courses will not be considered as concurrent classes due to school not being in session during summer months.

All courses not listed in the previous section will be based on the following four-point system.

4.0 = A
3.0 = B
2.0 = C
1.0 = D
0.0 = F

GRADUATION REQUIREMENTS

In order to receive a high school diploma from Valliant High School, the student must earn at least 23 units of academic work. Students may choose the College Preparatory/Work Ready Curriculum or the Core Curriculum. Valliant Public Schools strongly encourages you to meet with the high school counselor prior to enrollment to discuss these two options and to complete a graduation plan. Students not choosing the College Preparatory/Work Ready Curriculum must have written permission from a parent/guardian.

For the most current requirements visit the high school counselor or visit sde.ok.gov.

Any student who has not fulfilled the requirements of the State BOE and the local BOE prior to graduation ceremonies will not be permitted to participate.

All seniors must enroll in at least six periods. If a senior or junior is attending a place of high education, they must get approval from their counselor or high school principal.

All students who move in or transfer to Valliant Public Schools will also be required to have 23 units to graduate and have taken or will take the classes required by Valliant Public Schools (BOE Policy EIED-Graduation Requirements) and the state of Oklahoma.

SELECTION OF VALEDICTORIAN, SALUTATORIAN, AND HONOR GRADUATES

The selection of the valedictorian and salutatorian will be based upon seven semesters of high school credits based upon a five-point system. Beginning with the 2026-2027 school year, the student earning the highest weighted GPA at the conclusion of the seventh semester will be designated as Valedictorian. The student earning the second highest weighted GPA will be designated as Salutatorian. In case of a tie in points, co-honors will be assigned.

To be eligible for consideration, a student must have been enrolled at Valliant High School for the three consecutive semesters immediately preceding graduation. Students must also fulfill all graduation requirements established by the Oklahoma State Board of Education and the Valliant Board of Education. Any student who fails to meet these requirements prior to graduation ceremonies will not be allowed to participate in the graduation exercises.

Approved concurrent enrollment and college courses taken during the normal Valliant School calendar year to satisfy graduation requirements will be weighted on the five-point scale and included in GPA calculations.

Students that have GPA's ranked in the top10% of their class will be recognized as honor graduates.

During commencement exercising, the students with the two highest GPAs will give the ceremonial speeches.

HONOR ROLL

High School Principal's Honor Roll Members will be selected with a grade of B or better in all classes and attendance of not less than 80 percent. The Superintendent's Honor Roll will require no less than an A in all the courses the student is enrolled in and attendance of not less than 80 percent.

OKLAHOMA HIGH SCHOOL HONOR SOCIETY

The top ten percent of the high school enrollment will be eligible for membership. The membership will be based on work done during the first semester of the current year and the second semester of the preceding year.

AWARDS

Awards will be made to students in many different areas of instruction and activities. It is always rewarding to do your best at all times. Honorary positions such as serving at the Junior-Senior Banquet, ushers at graduation, etc. will be selected on the basis of a student's grades, attitude, etc., and not popularity alone.

HOMECOMING QUEEN/COURT GUIDELINES

Each candidate must:

- maintain a 3.0 GPA.
- be involved in at least one school organization.
- have not represented VHS as a homecoming queen before in any sport.

Football Queen Candidate Selection: The football team will be given a list of senior girls who meet the above criteria. They will choose five girls from the list approximately two weeks before the homecoming date.

Basketball Queen Candidate Selection: The basketball teams will be represented by all of the senior girls' basketball team members who meet the above criteria. If in the event there are not at least five senior girls on the basketball team, the candidates will be senior cheerleaders, flag corp members, and/or basketball managers who meet the above criteria. The basketball teams will choose five candidates approximately two weeks prior to the homecoming date.

Voting for Queen: The student body will vote on the five eligible girls chosen by the football/basketball teams. Voting will take place the week of the homecoming festivities. The girl

with the most votes will be the Homecoming Queen, the next will be first runner-up and the three remaining will be announced as attendants. The five members of the queen's court will be escorted by five members on the team, the coaches will choose junior members to fulfill this duty.

SECTION 13 | VIRTUAL SCHOOL

ENROLLMENT/WITHDRAWAL

Valliant Public Schools recognizes that virtual education can provide an effective educational option for students whose individual circumstances make traditional classroom attendance difficult. However, virtual education requires a high level of responsibility, independence, motivation, and parental support.

Students and parents should carefully consider the following criteria before requesting enrollment in the virtual program.

Reason for Requesting Virtual Education:

Students requesting virtual education must provide a legitimate reason for wanting to participate in the virtual program. Acceptable reasons may include, but are not limited to:

- **Medical reasons:** A documented medical condition or circumstance that makes regular attendance on campus difficult or impractical.
- **Work-related reasons:** Employment or career-related responsibilities that significantly interfere with the student's ability to attend school during the traditional school day.
- Other circumstances that the administration determines may reasonably be addressed through virtual education.

Simply preferring to stay home or avoiding traditional classroom expectations does not, by itself, guarantee approval for virtual enrollment.

Students that wish to attend Valliant Virtual School must have a completed application turned in to the building office a minimum of 14 days prior to the beginning of the semester. In emergency situations the building principal may approve the move to virtual classes. Students who have an IEP must have a change of placement meeting **before** enrolling in virtual school. Students will be served according to their IEP. Please be aware of this at this time. Valliant Virtual Academy is only available to students who reside in the Valliant school district.

Enrollment Process:

1. Consult with the appropriate principal.
2. Verify that the student will have access to reliable internet service.
3. Complete all Valliant Public School online registration and enrollment forms.
4. Agree to abide by the honor code.
5. Check out technology from the media center or principal's office.
6. Complete orientation with the Virtual school monitor.
7. Sign the in-person testing dates form / contract.

Review of Virtual Enrollment

Valliant Public Schools reserves the right to review a student's virtual enrollment if the student:

- Fails to meet attendance requirements.
- Consistently fails to complete assignments.
- Does not meet the minimum participation expectations.
- Demonstrates inadequate academic progress.
- Fails to communicate with teachers.
- Fails to attend required on-campus testing.
- Does not demonstrate the independence and responsibility necessary for successful virtual learning.

Following a review, the district may require the student to return to traditional on-campus instruction.

EXPECTATIONS OF STUDENTS

Students are

- expected to complete the weekly assignments
- expected to log on to their school email account and check their messages each school day.
- expected to communicate with the monitor.
- expected to log into each course and complete steps each school day.
- expected to complete the state level academic assessment
- expected to take all required on campus examinations throughout the year.
- Virtual students are expected to maintain satisfactory academic progress in all enrolled courses.

EXPECTATIONS OF PARENTS

Parents are

- expected to create an Acellus and Teacherease parent account.
- expected to assist their child with lessons.
- expected to maintain a current contact phone number and answer calls from the monitor.
- expected to monitor their child's progress.
- expected to provide reliable internet access or get their child to a place where they can access the internet.
- expected to check email each school day for communications from the school.

DISCIPLINE OF VIRTUAL STUDENTS

Virtual students are a part of Valliant Public Schools. They are expected to act in accordance with all rules, policies, and regulations set forth by the district. Enrollment in the virtual program does not exempt students from district disciplinary policies.
Any violation of school rules, academic integrity expectations, technology policies, or the Student Code of Conduct may result in disciplinary action. Consequences will be administered in accordance with district policy and may include, but are not limited to , conference with the students and parents / guardian, loss of virtual privileges, assignment to in-school detention

(ISD) on the Valliant School campus, suspension, or removal from the Valliant Virtual School program when appropriate.
Students and parents acknowledge that participation in the virtual program is a privilege and agree to comply with all district expectations. Failure to do so may result in disciplinary action and/or a recommendation for the student to return to the traditional school setting.
Virtual students must come on campus to serve any disciplinary action. Failure to comply may lead to the virtual option being revoked by the principal.

HARDWARE AND SOFTWARE REQUIREMENTS

Students using the Acellus platform can download the app either on a computer, tablet, or phone.

COURSE MATERIALS

Students and parents can see the list of materials needed for a course by looking in the Course Guide or Course Resources at the beginning of each course.
Students may have materials shipped to them depending on the courses they are enrolled in. Most materials are online including most textbooks. When a student withdraws, any materials received can be returned through the self-service return process.

COURSE LOAD

The virtual education program may not be used to take additional courses above the student's full course load, including summer courses, without prior administrative approval.

EXTRACURRICULAR ACTIVITIES

Virtual Students are considered Valliant Public School Students. They are allowed to participate in extracurricular activities. Students may enroll in up to three elective courses and attend on campus. Please contact the appropriate principal to discuss these options.

ATTENDANCE

Valliant Virtual School recommends that you spend 6 hours per school day working on your virtual lessons. Being a student at Valliant Virtual Elementary (VVES) /Middle (VVMS) /High School (VVHS) allows you the flexibility to work beyond the regular school day. The Acellus program is open 24 hours a day, seven days a week.
Attendance in virtual school is calculated by logging into courses and completing steps each school day. Students who do not meet these requirements will be counted absent.
Attendance is reviewed weekly. The week begins on Sunday and ends on Saturday.
The absentee policy for virtual students is the same as for traditional students. Students who are counted absent 4 times may be referred to Youth Services for Choctaw, Pushmataha, and McCurtain Counties. Students with nine absences in a semester in any one class may receive a failing grade for that class. Eight absences per course is counted as a day.

GRADING

Student grades are available 24/7 by logging on to the student's virtual school platform. Grades will be transferred to the student's Valliant Public Schools transcript at the end of each semester.
No traditional report cards will be issued.

Valliant Virtual Students are required to do any special lessons that are assigned to them.
Valliant Virtual Elementary and Middle School Students are required to complete Accelerated Reading assignments.
All Virtual Students are required to take the MAPs Test at the beginning of the 1st Semester. You will be contacted via email with the dates and times.
All students are expected to be at 50% by the last day of the first semester and 100% progress by the last day of school.
Students who participate in extracurricular activities can become ineligible. Grades for those students will be calculated using the same process as the semester grades.
Students who do not make adequate progress may be asked to return to traditional school.
Math tutoring is available for VVMS and VVHS students by arrangement.
Reading tutoring is available for VVES students by arrangement.

AP Course GPA Requirement:

Advanced Placement (AP) courses taken through the virtual program will count as a 4.0 course for GPA purposes, with the exception of AP courses that are also offered to traditional students in the district using the same course curriculum, vendor, and instructional format. When these requirements are met, the virtual AP course will receive the same weighted GPA value as the corresponding traditional AP course, including a maximum value of 5.0.

Required On-Campus Testing

Although students may complete their coursework virtually, virtual students are required to come to campus for all testing that the district requires to be administered in person. Students and parents will be notified via email. Failure to attend testing days will result in a full day absence and require the student to attend the makeup test. .
This includes, but is not limited to:

- MAPS testing.
- Pre-ACT.
- ACT.
- Oklahoma State Testing.
- Any other state, district, or federally mandated assessment requiring in-person administration.

Failure to report to campus for required testing will affect the student's eligibility to remain in the virtual program.

HONOR CODE
ACADEMIC DISHONESTY

Cheating, plagiarizing, use of artificial intelligence, or other acts of academic dishonesty are directly counter to the principles of academic excellence and harm most students who engage in such activities - they cheat themselves of the opportunity to fully develop their intellectual abilities. Our Honor Code serves to reinforce our students' commitment to academic excellence, and all students must acknowledge this Honor Code as part of the enrollment process.

As a student, I know that academic honesty is critical to my success, and the mission of my school. I also understand that an Honor Code is, by its nature, limited not only to those situations spelled out in the code but includes the spirit of honesty and ethics implied intent of ongoing commitment to full academic honesty.

1. Never submit work of any kind that is not my own, nor ever give my work to other students to submit as their own.
2. Never post exam or quiz questions on the Internet or in other public places, nor use answers from posted exams or quizzes.
3. Take assessments only after I have completed the lessons leading up to that assessment.
4. Never give or receive unauthorized assistance on assessments.

Hybrid Course Enrollment

Students who elect to participate in the Valliant Public Schools Virtual Program must select a course format for their core academic courses. Once a student selects the virtual or traditional format, all core courses must be completed in the format selected. Students may not switch between virtual and traditional formats for core courses without approval from the administration.

Students enrolled in the Virtual Program who wish to participate in extracurricular activities may enroll in a hybrid schedule. Students participating in the hybrid format may take no more than three (3) elective courses through the traditional school setting. All core academic courses must remain in the format selected by the student.

The District reserves the right to determine course availability, scheduling, enrollment eligibility, and whether a course is appropriate for a virtual or hybrid schedule based on staffing, resources, academic requirements, and other operational considerations.

CONTACT INFORMATION

Valliant Virtual - Middle - High School
604 E Lucas Street
Valliant, OK 74764

Brandon Frazier, Superintendent, bfrazier@vpsd.org, 580-933-7232
Shelbi Golden, Elementary Principal, sgolden@vpsd.org, 580-933-7232
Aaron Beshears, Middle School Principal, abeshears@vpsd.org, 580-933-7232
Greg Holt, High School Principal, gholt@vpsd.org, 580-933-7232
Linda Coffman, Federal Programs, lcoffman@vpsd.org, 580-933-7232
Becky Luna, Monitor, bluna@vpsd.org, 580-933-7232

The office is located at the corner of Section Line Street and Lucas Street in the Administration and District Services building.
Monitor will be available by email or during school hours by phone.
Students must have on file a working contact number at all times.