# MINUTES

SHEPHERD PUBLIC SCHOOLS
REGULAR BOARD MEETING
WINN ELEMENTARY
MAY 20, 2025
7:00 p.m.

Present: Rick Judge, President
Katie Eisenberger, Vice President
Janet Willoughby, Secretary
Katie Travis, Treasurer
Lindsey Read-Smith, Trustee
Tracey Galgoci, Trustee

Absent: Andrew Curtiss, Trustee

Also Present: Carrie Gauthier, Carl Seiter, Holly Moeggenberg, Ana Allingham, Laurie Richards, Jason Wolf, Garth Cornwell, Amber Bloss, David Farley, Steve Sura, Deb Horanoff, Kaleigh Percha, Julie Sickles, Community Member

## REGULAR MEETING

I. CALL TO ORDER
Mr. Judge called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL
Present: Rick Judge, Janet Willoughby, Lindsey Read-Smith, Katie Eisenberger, Katie Travis, Tracey Galgoci

Absent: Andrew Curtiss

IV. SHEPHERD PUBLIC SCHOOL BELIEFS

V. ADOPTION OF AGENDA
**Willoughby moved, seconded by Eisenberger, to approve the May 20, 2025 revised agenda for the Shepherd Public Schools Board of Education's board meeting.**

The vote was taken on the motion.

**Ayes: 6**
**Nays: 0**
**Absent: Curtiss**

**The motion carried.**

VI. ACCEPTANCE OF MINUTES
**Willoughby moved, seconded by Galgoci, to approve the minutes of the Shepherd Public Schools Board of Education as presented.**
A. Regular Board Meeting – April 15, 2025
B. Committee of the Whole – May 12, 2025

The vote was taken on the motion.

**Ayes: 6**
**Nays: 0**

**Absent: Curtiss**

**The motion carried.**

VII. PUBLIC COMMENT

President Judge asked if anyone would like to address the board; there weren't any public comments/audience participation.

VIII. NEW AND OLD BUSINESS

A. Presentations

1. Building Updates
   Each principal gave an update on their respective buildings.
2. Winn Presentation - Peer to Peer
   Sarah Ballard presented a slideshow highlighting the Peer-to-Peer program that was piloted for the first time in first grade this year. The presentation covered the purpose of the program, how it was implemented, and the positive outcomes observed among the students. The initiative focused on fostering friendship, empathy, and support among first graders, and early results showed encouraging signs of increased social connection and inclusion in the classroom.
3. GIRESD Biennial Election - Janet Willoughby
   Janet Willoughby presented the candidates for the RESD election. The board members discussed the candidates.

B. Action Items

1. ACCOUNTS PAYABLE

   **Read-Smith moved, seconded by Galgoci, to approve the April 2025 payments in the total amount of $4,328,367.56; General Fund $2,015,837.56, Debt Service payment/fee $1,087,530 and School Bond Loan fund repayment $1,225,000.**

   The vote was taken on the motion.

   **Ayes: Galgoci, Judge, Read-Smith, Willoughby, Travis, Eisenberger**
   **Nays: None.**
   **Absent: Curtiss**

   **The motion carried.**

2. GIRESD GENERAL FUND BUDGET 25/26

   **Galgoci moved, seconded by Eisenberger, to adopt the attached resolution in**
   **__X__ (support) _____ (decline) of the GIRESD General Fund Operating Budget for 2025/2026.**

   The vote was taken on the motion.

   **Ayes: Judge, Read-Smith, Travis, Eisenberger, Willoughby, Galgoci**
   **Nays: None.**
   **Absent: Curtiss**

   **The motion carried.**

3. GIRESD BIENNIAL ELECTION RESOLUTION

   **Galgoci moved, seconded by Eisenberger, to adopt the attached resolution designating a representative/alternate representative and candidate(s) support for the biennial election of the GIRESD Board of Education. Judge; Eisenberger**

   The vote was taken on the motion.

   **Ayes: Read-Smith, Willoughby, Travis, Eisenberger, Galgoci, Judge**

**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

4. CAD REPLACEMENT
**Eisenberger moved, seconded by Travis, to approve the purchase of 26 Lenovo workstations, desktops, and warranties from CDW-G in an amount not to exceed $30,774.34.**

The vote was taken on the motion.

**Ayes:** **Read-Smith, Willoughby, Travis, Eisenberger, Galgoci, Judge**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

5. SHS TEACHER STATION REFRESH
**Eisenberger moved, seconded by Travis, to approve the purchase of 23 Lenovo ThinkPad T16 Gen 3 laptops from CDW-G in an amount not to exceed $38,686.**

The vote was taken on the motion.

**Ayes:** **Willoughby, Travis, Eisenberger, Galgoci, Judge, Read-Smith**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

6. CHROMEBOOK PURCHASE
**Read-Smith moved, seconded by Eisenberger, to approve the purchase of 450 Chromebooks from CDW-G in an amount not to exceed $130,932.**

The vote was taken on the motion.

**Ayes:** **Travis, Eisenberger, Judge, Read-Smith, Willoughby**
**Nays:** **Galgoci**
**Absent:** **Curtiss**

**The motion carried.**

7. EDGENUITY 6 - 12 GRADES
**Eisenberger moved, seconded by Galgoci, to approve the purchase of Edgenuity for grades 6 - 12 through Imagine Learning in an amount not to exceed $25,695.**

The vote was taken on the motion.

**Ayes:** **Eisenberger, Galgoci, Judge, Read-Smith, Willoughby, Travis**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

8. FLOORING - MEDIA CENTER
**Galgoci moved, seconded by Eisenberger, to approve the purchase and installation of new flooring for the Media Center from Custom Tile and Floor Installation in the amount not to exceed $27,160.**

The vote was taken on the motion.

**Ayes:** **Galgoci, Judge, Read-Smith, Willoughby, Travis, Eisenberger**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

9. OVERNIGHT TRIP REQUESTS

**Willoughby moved, seconded by Eisenberger, to approve the overnight trip requests for:**
**(a) Carey Hammel, Varsity Track & Field Coach, Team State Finals, Kalmazoo/Berrien Springs, Michigan, Friday, Thursday, May 22 - Friday, May 23, 2025**
**(b) Carey Hammel, Varsity Track & Field Coach, State Finalist Athletes, Hamilton High School, Michigan, Friday, May 30 - Saturday, May 31, 2025.**

The vote was taken on the motion.

**Ayes:** **Judge, Read-Smith, Willoughby, Travis, Eisenberger, Galgoci**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

10. DIRECTOR'S CONTRACTS

**Willoughby moved, seconded by Galgoci, to approve the renewal of the following director's contracts from June 30, 2026 to June 30, 2027.**

**Steve Sura - Director of Facilities, Maintenance, Custodial, and Transportation**

**Mari Robinson - Director of Food Services**

**Brian Ross - Director of Data Systems**

**Ryan Harkrader - Athletic Director**

The vote was taken on the motion.

**Ayes:** **Read-Smith, Willoughby, Travis, Eisenberger, Galgoci, Judge**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

IX. CLOSED SESSION

**Willoughby moved, seconded by Eisenberger, to move to Closed Session at 8:10 p.m. for disciplinary hearings for students 24-25 DH5 and 24-25 DH6.**

The vote was taken on the motion.

**Ayes:** **Galgoci, Judge, Read-Smith, Willoughby, Travis, Eisenberger**
**Nays:** **None.**
**Absent:** **Curtiss**

**The motion carried.**

**Eisenberger moved, seconded by Travis, to reconvene to Regular Session at 9:55 p.m.**

The vote was taken on the motion.

**Ayes: 6**
**Nays: 0**
**Absent: Curtiss**

**The motion carried.**

**Resolutions:**
**Willoughby moved, seconded by Travis, that student 24-25 DH5 be suspended until the end of the school year effective immediately based on the findings and recommendations presented.**

**Willoughby moved, seconded by Travis, that student 24-25 DH6 be suspended until the end of the school year effective immediately based on the findings and recommendations presented.**

The vote was taken on the motion.

**Ayes: Galgoci, Judge, Read-Smith, Willoughby, Travis, Eisenberger**
**Nays: None.**
**Absent: Curtiss**

**The motion carried.**

C. Superintendent's Report/Update – Carrie Gauthier
Gauthier shared several points of pride during her report. She recognized the success of the new Peer-to-Peer program at Winn Elementary and announced that the district received a 2% grant to support Capturing Kids' Hearts initiatives. She also highlighted the recent Milestone and Retirement Celebration, which was a wonderful opportunity to honor dedicated staff. Gauthier noted that all new hires for the upcoming school year will be brought to the Board for approval at the June meeting. She commended Corey for his resourcefulness in stretching his budget to successfully fund two labs for the district.

D. Director of Business Services – Carl Seiter
Seiter talked about the General Fund and School Aid Fund showing an increase for the next school year. He also talked about an increase in the cost of driver's training for the next school year.

E. Administrative Assistant – Holly Moeggenberg
Moeggenberg stated that she received wonderful comments from staff on the milestone/retirement celebration.

F. Board Member's Remarks (for the record only)
There were no comments for the record.

X. ADJOURNMENT
The Board adjourned the Shepherd Public School Regular Board Meeting at 10:02 p.m.

Respectfully submitted,

Janet Willoughby, Board Secretary

Holly Moeggenberg, Recording Secretary