BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – May 19, 2011
Regular Meeting

MEMBERS PRESENT: Dennis Egan, Thomas Derouchie, Stephen Dupree, William McConvey, Thomas O'Bryan, Gail Rogers Rice, Ralph Russell, John Swanston

MEMBERS ABSENT: Hillarie Logan-Dechene

OTHERS PRESENT: Carol Lavoie, Rick Swanston, Alan Tessier

CALL TO ORDER: at 7:00 PM at the Adirondack Educational Center in Saranac Lake

PLEDGE TO FLAG: was led by Vice President Egan

BUSINESS MATTERS:

- Minutes of the Regular Meeting held on 4/28/11 were approved.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of April as well as the Worker's Compensation Consortium Analysis as of 3/31/11 were approved.
- The Board approved an Amendment to the 2010-11 BOCES Budget in the amount of 359,095.

ENTERED EXECUTIVE SESSION at 7:25 PM to discuss the Evaluation of the District Superintendent, Negotiations and matters related to the employment of particular persons.

LEFT EXECUTIVE SESSION at 10:05 PM.

PRESENTATION ON ADULT LITERACY AND SUPPORT SERVICES:

- Tabled

PERSONNEL:

- The action on the revised Organizational Structure was tabled.
- The following positions were abolished effective July 1, 2011:
  - Director of Special Services
  - Special Education Teacher – 2 Positions
  - Teaching Assistant – 6 Positions
  - School Monitor – 1 Position
- Creation of the following positions were approved:
  - Occupational Therapist Assistant
  - Assistant Superintendent for Instructional Support (effective 7/1/11)
- The following positions were reduced effective September 1, 2011:
  - Donna Bombard – Licensed Practical Nurse, 100% to 40%
  - David Tyldesley – Physical Education Teacher, 80% to 60%
  - Susan Henning – School Counselor, 100% to 60%
- Resignations were accepted as follows:
  - Gregory F. Camelo – Principal (effective 6/30/11, due to retirement)
  - Renee Durant – Cook Manager (effective 6/23/11)
  - Kathleen Fournier – Senior Clerk (effective 5/13/11)
  - David Goff – Custodian (effective 8/26/11, due to retirement)
  - Rita Gordon – Special Education Teacher (effective 1/10/12, due to retirement)

Leslie LaRose – Director of Special Services (effective 6/30/11, in order to accept Deputy Supt. position)

- The following change in position status was approved:
  Melissa Brown – School Psychologist (100%-70%, effective 5/9/11-6/30/11)
- Part-time & Occasional Employees for 2010-11 school year:
  Shared Business Office Consultant (Tabled)
- Part-time & Occasional Employees were approved as follows for 2010-11 school year:
  Substitutes – Instructional Employees (effective upon receipt of fingerprint clearance)
    Kayla Deshane (approval to add position as Teaching Assistant)
    Danielle Fleury
    Eric Landry
    Timothy Langdon
    Tammy St. Mary (approval to add position as Teacher)
  Club Advisors 2011-12 – No Compensation
    Adirondack Educational Center:
      Cosmetology Club – Darcey Burman
      New Vision Club – Alison Riley-Clark
    North Franklin Educational Center:
      Building Trades Club – William Laymon
      Cosmetology Club – Angela Leary
      Culinary Club – James Lalonde
      New Vision Government & Law Club – Tracy Edwards-Warren
      School Store (GED) – Bobbi-Jo Wood
  Club Advisors 2011-12 - $800 Each
      North Franklin Educational Center – Student Council – 3 Advisors:
        Barbara Hart
        James Lalonde
        Jennifer Sienkiewycz
  Acting Principals 2011-12 - $600 Each
    James Lalonde (NFEC)
    Joanne Williams (AEC)
  Extra Program Employment
    Lisette Maguire – School Counselor (Up to 10 days summer employment)
    Donna Hanus – School Library System Director (Up to 20 days summer employment)
    Dana Retherford – SESIS Coordinator (Up to 34 days summer employment)
- The leave of absence was approved for Karen Plante-Lanthier, Account Clerk (7/28/11 – 4/30/12).
- Authorization was given for the District Superintendent to fill all vacancies for the 2010-11 and 2011-12 school year as follows:
  Assistant Superintendent for Instructional Support
  Cook Manager
  Custodian
  Heating, Ventilation & Air Conditioning Teacher
  Occupational Therapist
  Occupational Therapist Assistant
  School Psychologist
  Senior Clerk
  Teacher of the Blind and Partially Sighted
- Action on the revised Salary and Benefit Policy for Confidential Employees was tabled.
- The Board approved an employee Settlement Agreement and Release.

RECOMMENDED ACTION:

- The Professional Development Plan and Code of Conduct were both revised.
- The Board accepted $325 in donations in connection with the David J. and C. Sue DeSantis Scholarship Fund.

- The Board accepted the Quarterly Report in connection with the Internal Audit Function.
- Donations were accepted from the following classes:
  New Vision Government and Law Class of 2011 - $2,000
  New Vision Health Occupations Class - $1,300
- Advanced Auto in Malone was approved as an additional Work Site for the 2010-11 school year.
- Authorization was given for Board Members and Administrators to attend the following meetings at the expense of the BOCES:
  FEHSBA Dinner Meeting – June 9, 2011, Malone Country Club
  NYSED Labor/Management Conference – June 13 & 14, 2011, Cornell University
- Bids were accepted as follows:
  External Audit Services for years ending June 30, 2011/2012/2013 - Seyfarth and Seyfarth, CPAs, P.C.
  Internal Audit Services for years ending June 30, 2012/2013/2014 - James McKee III, CPA, P.C.

- Authorization was given for President and/or District Superintendent to sign the following:
  Agreement with Alice Hyde Medical Center – New Vision Program
  Agreement with Alice Hyde Nursing Home – Certified Nurse's Aide Training
  Agreement with Adirondack Medical Center – New Vision Program
  Agreement with Adirondack Medical Center-Uihlein Nursing Home – Certified Nurse's Aide Training
  Agreement with Centenary United Methodist Church - New Vision-Government & Law Program
  Agreement with Career Development Center (OWS) - Adult Certified Nurse's Aide Training
  Agreement with Diane Delahant – Occupational Therapy Services
  Purchase Agreement with Apple, Inc.
  Medicaid Service Provider Agreement – Franklin County Preschool Supportive Health Services Program
- Approval was given for disposition of BOCES personal property.

ADJOURNMENT: 10:35 PM

Carol J. Lavoie
District Clerk/Board of Education
5/20/11