BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – August 18, 2011
Regular Meeting

MEMBERS PRESENT: Dennis Egan, Thomas Derouchie, Stephen Dupree, William McConvey, Thomas O'Bryan, Ralph Russell

MEMBERS ABSENT: Hallie Bond, Gail Rogers Rice, John Swanston

OTHERS PRESENT: Stephen Shafer, Carol Lavoie, Leslie LaRose

CALL TO ORDER: at 7:04 PM at the North Franklin Educational Center in Malone

PLEDGE TO FLAG: was led by President Egan

ENTERED EXECUTIVE SESSION at 7:06 PM to discuss matters related to the employment of a particular person.

LEFT EXECUTIVE SESSION at 7:12 PM

BUSINESS MATTERS:

- Minutes of the Organizational Meeting held on 7/21/11 were approved as presented.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of July were approved as presented.

PERSONNEL:

- A School Monitor position was abolished.
- Positions were created for Deputy Claims Auditor and Teacher Aide.
- A resignation due to retirement was accepted from Laura Bessette, School Psychologist (Eff. 9/30/11)
- Part-time and Occasional Employees were approved as follows:

<u>Substitute-Instructional Employees (effective upon receipt of fingerprint clearance)</u>

Toni Newman (Summer-ESY)
Terry Dumas
Joseph Dylong
Kerry Hanna
Tanya Lockwood
Sonja Roy-Quinn
Melody Sage

<u>Extra Program Employment for Summer 2011</u>

Elizabeth Haug, Occupational Therapist (Up to 20 additional hours)
Joshua Zenger – COTA (Up to 6 hours)
DeeAnn Gregory – School Psychologist (Up to 9 additional hours)
David Russell – Agriculture Teacher (Up to 15 days)
Paula Erno-Boyea – PBIS Planning (1 day)
Judy Quay – PBIS Planning (1 day)
Tracie Edwards-Warren – Alternative Education Team Planning (1 day)
Paula Erno-Boyea – Alternative Education Team Planning (1 day)
Barbara Hart – Alternative Education Team Planning (1 day)

Christopher Kormanyos – Alternative Education Team Planning (1 day)
Kevin Sigourney – Alternative Education Team Planning (1 day)
April Stemmer – Alternative Education Team Planning (1 day)
Michael Wood – Alternative Education Team Planning (1 day)
Melissa Brown – School Psychologist (Up to 15 additional hours)
Clarissa Hastings – Interpreter (Up to 5 additional hours)
Kerri Keeler – Technology & Data Analysis Coordinator (Up to 3 additional days)
Lori Buno-Taylor – Home/School/Community Coordinator (Up to 80 additional days)
Phyllis Grady – Special Education Teacher (1 Day)
Denise Krawczyk – Special Education Teacher (1 Day)
Craig Paquin – Electrical Trades Teacher (2 days)

Academic/Regional/ESY Summer School 2011-12

Alicia Retrosi – Teacher of the Deaf & Hearing Impaired (40% to 50%)
Tiffany Irish (Additional 1 day)
Linda Sexton (additional 1 day)
Maureen Gilmore (additional 1 day)
Kevin Sigourney (1 day – administering and testing Regent Exams)

Part-time Specialized Education Itinerant Teacher (SEIT) for 2011-12 School Year:

Elizabeth Bunker (Up to 48 hours)
Mary Mackey (Up to 6 hours)
Jennifer Raveille (Up to 18 hours)

GED Examiner 2011-12 School Year

Elizabeth Laramay (Up to 90 hours)
Renee Poirier (Up to 125 hours)
Kathleen Curit (Up to 75 hours)

GED Proctor 2011-12 School Year

Robert Poirier (Up to 50 hours)

Adult Education Instructors 2011-12 School Year

Connie Jenkins, Creative Writing and Genealogy Course Instructor - 30 hours
Margorie Clodgo, Graphics Using Adobe Elements Instructor - 15 hours
Pamela Rowley, Computer Basics for Seniors Instructor(AEC/NFEC)- 30 hours
Pamela Rowley, WebPage Design Instructor (NFEC) - 15 hours
Tammy Keating-Malark, MicroSoft Excel for Beginners Instructor - 15 hours
Tammy Keating-Malark, Finance Planning Puzzle Instructor - 15 hours
Janamarie Tylenda, MicroSoft Access for Beginners Instructor - 15 hours
Jon Chodat, Digital Photography and Improving Your Photographs Inst. (NFEC) - 60 hours
Bill Hungerford, Adirondack Furniture Building Instructor (NFEC) - 40 hours
Keith Fenton, Adirondack Furniture Building Instructor (AEC) - 40 hours
Donna Hastings, Quilting 101 Course - 40 hours
Judy Jock, Ipod/Ipad Touch Training - 8 hours
Arnold Sauther, Art Appreciation Course - 15 hours

Adult Education Instructors (GED) 2011-12 School Year

Joseph Campbell - (Up to 375 hours)
Carol Van Riper - (Up to 200 Hours)

Job Coach - (Up to 100 Hours Each) 2011-12 School Year

Larry Perrin
Mary VanDeusen

Temporary Claims Auditor - (08/19/11 – 09/30/11)

Marlene Perham (Up to 25 Hours)

Substitute Calling Service 2011-12 School Year

Esther Debyah - 2 hrs/day (5:30-7:30)
Rose Oliver - 2 hrs/day (5:30-7:30)
Bernadette Ratelle - 1.5 hrs/day (6:30-8:00)
Lori Davis (Backup) - When Needed

- A leave of absence was approved for Todd LaPage, Multi-Occupations Teacher (7/22/11-6/30/12).
- Authorization was given for the District Superintendent to fill all vacancies for the 2011-12 school year:
  Custodian
  Deputy Claims Auditor
  Music Teacher
  Occupational Therapist
  Occupational Therapist Assistant
  Teacher Aide
  School Psychologist
  Teacher of the Blind and Partially Sighted
  Teaching Assistant

RECOMMENDED ACTION:

- The revised District-Wide School Safety Plan was approved.
- Work Sites for 2011-12 for both the North Franklin County Area and Quadri-Lakes Area were approved.
- Appointments to various Committee Memberships for 2011-12 were approved.
- An extension to the Contract with Marshall Realty in connection with the sale of the modular house was approved.
- Authorization was given for the President to sign the following agreements:
  a. Agreement with Regional Computer Recycling & Recovery Center
  b. Agreement with Simplex Grinnell – Fire Alarm System Service Contract
  c. Agreement with Adirondack Health in connection with the CNA Training
  d. Agreement with SUNY Research Foundation – CNA Refresher Course for TANF eligible participants
  e. Agreement with Franklin County Transportation Department
- Donations were accepted for the following:
  - Ice Machine from Manitowoc Ice Machine Manufacturing Company
  - Oil Furnace from Leroux Oil Company
- The low bid meeting specifications for general building supplies in connection with the building trades/modular home was awarded to Sample's Lumber Co., LLC.
- Bids were awarded for the following vehicles:
  - 1982 Chevrolet Step Van – Jay Shanty
  - 1987 Chevrolet Truck Custom Deluxe 30 Series – Jay Shanty
  - 2001 Chevrolet Impala – Timmie Hyde
- Authorization was also given to rebid the 2002 Chevrolet Express Cargo Van.
- Approval was given for disposition of BOCES personal property.
- The request from the Franklin County Probation Department in connection with community service was approved.
- Authorization was given for Board Members and Administrators to attend the following meetings at the expense of the BOCES:
  2011 NYSSBA Board Officers Academy – August 5, 2011, Latham, NY (Dennis Egan)
  NYSSBA Area 6 Dinner Meeting – September 22, 2011, Malone Golf Club
- Susan M. Perkins was appointed Records Access Officer

ADDITIONAL MATTERS:

- The Board received brochures of the Fall 2011 Adult Education Course Offerings as well as the Career and Technical Education Course Offerings.
- Mr. Shafer provided information in connection with the Annual Professional Review Performance Requirements.

ADJOURNMENT: 8:18 PM.

Carol J. Lavoie, District Clerk/Board of Education
8/19/11