BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – JANUARY 19, 2012
Regular Meeting

MEMBERS PRESENT: All

OTHERS PRESENT: Stephen Shafer, Carol Lavoie

CALL TO ORDER: at 7:00 PM at the Adirondack Educational Center in Saranac Lake

PLEDGE TO FLAG: was led by President Egan

BUSINESS MATTERS:

- Minutes of the Regular Meeting held on 12/22/11 were approved as presented.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of December were approved as presented.
- Mr. Shafer advised the Board that the Brushton-Moira CSD has expressed an interest in the Shared Business Office and it is anticipated they will begin participating in the service effective 2/27/12.
- The Board received a memo from Archie McKee, Extraclassroom Activity Fund Auditor, reporting on the response from the Clubs to the findings of the Extraclassroom Semi-Annual Audit for the period of 2/1/11-6/30/11.

ENTERED EXECUTIVE SESSION at 7:38 PM to discuss matters related to the employment of specific individual.

LEFT EXECUTIVE SESSION at 8:03 PM.

PERSONNEL:

- An Interpreter for the Deaf position was abolished.
- The following positions were created:
  Business Manager
  Instructional Data Analyst – Instructional Support
- An Interpreter for the Deaf position was abandoned by Thomas Letham.
- Tara Ellis was appointed as a Registered Professional Nurse, effective 2/1/12.
- Change in position status were approved for the following:
  Marsha Shifman – Speech & Hearing Hand. Teacher (50% - 100%), effective 1/20/12
  Anne Reilly – Physical Therapist Assistant (90%-70%), effective 1/20/12
- Part-time and Occasional Employees were approved as follows:
  <u>Part-time Physical Therapist</u>
  Olga Mills (Up to 250 hours)
  <u>Business Manager Consultant</u>
  Kathleen Evans (Up to 75 days between 1/20/12 – 6/30/12)
  <u>Adult Education Instructors:</u>
  Connie Jenkins, Creative Writing Instructor – 15 hours
  Margorie Clodgo, Graphics Using Adobe Elements Instructor (AEC/NFEC) – 30 hours
  Pamela Rowley, Computer Basics for Seniors Instructor (AEC/NFEC) – 30 hours
  Pamela Rowley, WebPage Design Instructor (AEC/NFEC) - 30 hours
  Tammy Malark, MicroSoft Excel for Beginners Instructor - 15 hours
  Tammy Malark, Finance Planning Puzzle Instructor - 15 hours

Jon Chodat, Digital Photography and Improving Your Photographs Instructor (NFEC) – 60 hours
Bill Hungerford, Adirondack Furniture Building Instructor (NFEC) - 18 hours
Keith Fenton, Adirondack Furniture Building Instructor (AEC) - 18 hours
Donna Hastings, Quilting 101 Course - 15 hours
Judy Jock, Ipod/Ipad Touch Training - 8 hours
Charles LaBrake, Jr., Learn How to Sheetrock - 12 hours
Thomas Letham, American Sign Language - 18 hours
Lynn Cornachio, Introduction To French Course - 35 hours
Alicia Menton, Introduction To Spanish Course - 35 hours
Patricia Ventiquattro, CPR Health Care Provider Certification Course - 7 hours
Donna Bombard, CPR Health Care Provider Certification Course - 7 hours
Thomas Marshall, Basic Auto Maintenance - 25 hours
Thomas Marshall, Small Engine Repair - 25 hours

Substitute – Instructional Employees (Effective upon receipt of fingerprint clearance)

Erica Bushley
Beth A. Chambers-Barney
Susan Riedl

Part-time Adult Transition Specialist

Linda Rule (Up to 50 Hours between 01/20/12 – 06/30/12)

- A Compensation Agreement for Patrick Calnon, Plan Coordinator (Part-Time) was approved.
- Authorization was given for the District Superintendent to fill all vacancies for the 2011-12 school year:
  Business Manager
  Culinary Arts Teacher
  Instructional Data Analyst - Instructional Support
  Occupational Therapist Assistant
  Teacher Aide
  Teacher of the Blind and Partially Sighted

RECOMMENDED ACTION:

- The Board approved the revised Child Abuse and Maltreatment Policy.
- Joseph Lavorando, Attorney at Law was appointed to provide legal services during the 2011-12 school year where needed.
- Authorization was given for the President and/or District Superintendent to sign the following:
  a. Agreement with St. Lawrence-Lewis BOCES in connection with the FSET II Contract
  b. Agreement with OneWorkSource in connection with the ServSafe Alcohol Training
  c. Agreement with Alden Stevens in connection with the Local Government Records Management Improvement Fund Grant for "Inactive Records Project"
  d. Agreement with Akwesasne Boys and Girls Club in connection with Adult Education Programs
  e. Agreement with OneWorkSource in connection with the Literacy Zone Grant
  f. Agreement with NYS Office of Temporary Disability Assistance in connection with the Educational Resources Grant
- The Bronze Image in Malone was approved as an additional work site.

ADDITIONAL MATTERS:

- The Regents Reform Agenda and Executive Budget were discussed.
- The Board received copies of the Spring 2012 Adult & Continuing Education Course Offerings.

ADJOURNMENT: 8:45 PM.

Carol J. Lavoie, District Clerk/Board of Education
1/20/12