BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – MAY 17, 2012
Regular Meeting

MEMBERS PRESENT: Dennis Egan, Gail Rogers Rice, Stephen Dupree, William McConvey, Thomas O'Bryan, Ralph Russell, John Swanston

MEMBERS ABSENT: Hallie Bond, Thomas Derouchie

OTHERS PRESENT: Stephen Shafer, Leslie LaRose, Carol Lavoie

CALL TO ORDER: at 7:00 PM at the Adirondack Educational Center in Saranac Lake

PLEDGE TO FLAG: was led by President Egan

BUSINESS MATTERS:
- Minutes of the Regular Meeting held on 4/19/12 were approved with noted correction on draft.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of April were approved as presented.

PRESENTATION ON ADULT EDUCATION: Rick Swanston gave a presentation on the Adult Education Program.

ENTERED EXECUTIVE SESSION at 7:45 PM to discuss Evaluation of the District Superintendent and matters related to salary and benefit package for confidential staff, stipends and the job performance of specific individuals)

LEFT EXECUTIVE SESSION at 9:12 PM.

PERSONNEL:
- The following positions were created for the 2012-13 school year:
  Health Teacher
  Home Economics Teacher
  Teacher Aide 50%
- Resignations were accepted as follows:
  Brenda Lamitie, Clerk (*Eff. 6/1/12*)
  Elizabeth Weissman – Music Teacher (*Eff. 6/25/12*)
- Appointments were approved as follows:
  Stephen J. Allen, Jr. – Cleaner – (Eff. 7/1/12)
  Erin O'Brien-Mazza- Music Teacher (Eff. 9/1/12)
  Audrey Reece – Home Economics Teacher (Eff. 9/1/12)
- Amanda Redman was called back as a Teacher Aide (Eff. 9/1/12)
- Acknowledgement was made for 3014(a) Lisa Bradley, Health Teacher from BMCD, Eff. 9/1/12
- The following positions were abolished effective 7/1/12:
  Special Education Teacher – 1 position
  Teaching Assistant – 2 positions
  School Monitor – 1 position

- Part-time and Occasional Employees were approved as follows:

  Substitute – Instructional Employees (Effective upon receipt of fingerprint clearance)

  Cynthia Rousell, Eff. 9/1/12
  Monica Thibault, Eff. 9/1/12
  David Vossler

  Mentors for 2011-12/2012-13

  James Lalonde for Michael Mischler (Up to 10 Hours)

  Part-time School Psychologist

  DeAnn Gregory (Up to additional 75 hours)

  Extra Program Employment

  Patricia Ventiquattro – Health Occupations Teacher (Up to 20 Hours – Prometric Testing)

  Club Advisors 2012-13

  Adirondack Educational Center

  Cosmetology Club – Darcey Burman
  New Vision Club – Alison Riley-Clark
  Health Occupations – Joy Gonyea

  North Franklin Educational Center

  Cosmetology Club – Angela Leary
  New Vision Government & Law – Tracy Edwards-Warren

  Central Treasurer & Extra Classroom Activity Room Treasurers

  Darcey Burman (AEC)
  Lori Davis (NFEC)

  Club Advisors 2012-13

  North Franklin Educational Center

  Student Council (Building-Wide) – 3 Advisors

  - Barbara Hart
  - James Lalonde
  - Jennifer Sienkiewycz

  Acting Principals 2012-13

  James Lalonde (NFEC)
  Joanne Williams (AEC)

  Bus Driver Training Instructors 2012-13 School Year (Dominic Barse, Darrin Jock, Charles Perham, Daniel Shumway, Norman Treptow & Keith White)

  Basic 30 Hour Program
  Advanced 10 Hour Program
  Bus Driver Refresher (2-3 Hours)
  Salary for Annual Training (5 Days)
  Physical Performance Testing of School Bus Drivers
  I9-A Testing
  Wheelchair Securement
  Two-Hour Refresher (Monitors/Attendants)
  Basic 10 Hour Program (Monitors/Attendants)
  Physical Performance Testing of Monitors/Attendants

- Stipends were approved for 2012-13 for the following:

  Charles P. LaBrake Jr., Maintenance Coordinator
  Carol J. Lavoie – Manager of Office Operations & Staff
  Susan M. Perkins – Business Manager
  Elgin G. Wright, Operations Coordinator

- Leaves of Absence were approved as follows:

  Mandy Chambers, Teaching Assistant (5/17/12 – 6/30/12)
  Kimberly Spinner, Teaching Assistant (5/3/12 – 5/17/12)

- The following tenure appointments were approved:

  Rhonda L. Shorette-Peets, Elementary, Eff. 9/1/12
  Kevin E. Sigourney, Science, Eff. 9/1/12

- Authorization was given for the District Superintendent to fill all vacancies:
  Clerk
  Occupational Therapist Assistant
  School Library System Director (Effective 07/01/12)
  Natural Resource Sciences Instructor
  SESIS Coordinator (Effective Date – 01/02/13)
  Teacher of the Blind and Partially Sighted
- The Salary and Benefit Policy for 2012-13 and 2013-14 for the Confidential Employees was approved.

RECOMMENDED ACTION:

- Authorization was given to hold a special meeting if needed to consider bids for capital projects.
- Authorizations was given to the President and/or Dist. Supt. to sign the following agreements:
  - Memorandum of Understanding: Contract for Sub Allocation of 611 & 619 Funds (BM & SL)
  - Agreement with Essex County Public Health – Preschool Services
  - Agreement with Essex County Public Health – Preschool 1:1 Aide Services
  - Agreement with OneWorkSource – Summer Youth Employment Program
  - Affiliation Agreement with Ithaca College
  - Agreement with Adirondack Health – Health Occupations Program
  - Agreement with Adirondack Health – New Vision Program
  - Agreement with Alice Hyde Medical Center – New Vision Program
  - Agreement with Alice Hyde Nursing Home – CNA Program
  - Agreement with Centenary United Methodist Church – Space for New Vision Program
  - Agreement with OneWorkSource for CNA Adult Education Course
  - Agreement with Press Republican
  - Agreement with Citizen Advocates – Space for Adult Education Program
  - Agreement with Prometric – Regional Testing Site at AEC
- Additional worksites were approved as follows:
  Amy's Stylish Hair Salon., Malone, NY
  J&R Plumbing and Heating, Tupper Lake, NY
- Authorization was given to advertise bids for a BOCES vehicle.
- Authorization was given to advertise notice to bidders for the modular house at NFEC.
- A donation was accepted from the AEC New Vision Health Program in the amount of $3,960.28.
- Authorization was given to advertise notice to bidders for Trash/Recyclables Removal at both NFEC/AEC.

ADJOURNMENT: 9:34 PM

Carol J. Lavoie, District Clerk/Board of Education
May 18, 2012