BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – June 16, 2011
Regular Meeting

MEMBERS PRESENT: Dennis Egan, Thomas Derouchie, Stephen Dupree, William McConvey, Thomas O'Bryan, Gail Rogers Rice, Ralph Russell, John Swanston

MEMBERS ABSENT: None

OTHERS PRESENT: Stephen Shafer**,** Carol Lavoie, Alan Tessier, Leslie LaRose

CALL TO ORDER: at 7:00 PM at the North Franklin Educational Center in Malone

PLEDGE TO FLAG: was led by Vice President Egan

BUSINESS MATTERS:

- Minutes of the Regular Meeting held on 5/19/11 were approved.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of May were approved.
- The Report on Approved Extra-Time and Overtime Compensation for the period of 3/11/11- 6/10/11 was accepted.

PRESENTATIONS:

The Board accepted the Biannual Claims Audit Report for the period of March-June 2011 as presented by Esther Debyah, Claims Auditor.

Lorraine Childs, Principal at the NFEC and David Russell, Agriculture Teacher, gave a presentation on the Career and Technical Education Approval Process in connection with the 21st Century Agricultural Science Program.

ENTERED EXECUTIVE SESSION at 7:38 PM to discuss the Extension and Amendment of Employment Agreement with the District Superintendent, Employment Agreements with Management Personnel, Negotiations with the Teachers Unit, Transfer/Reassignment of specific employees and a pending legal matter involving an employee.

LEFT EXECUTIVE SESSION at 9:35 PM.

EXTENSION OF EMPLOYMENT AGREEMENT WITH THE DISTRICT SUPERINTENDENT:

The Extension of Employment Agreement and Salary Amendment to Employment Agreement with the District Superintendent was approved.

PERSONNEL:

- The action on the revised Organizational Structure was tabled.
- The following positions were created: Director of Instructional Support Services and Special Education Instructional Support Teacher
- Resignations were accepted from Jonathan Chodat, Teaching Assistant, effective 6/30/11 (Due to retirement) and Nicole Shantie, Teaching Assistant, effective 6/3/11.
- The Assistant Superintendent for Instructional Support position was abolished immediately and the Director of Management Services position was abolished effective July 1, 2011.

- Appointments were approved as follows:
  Robin Douglass, English Teacher, effective 9/1/09
  Joy Gonyea, Health Occupations Teacher, effective 9/1/11
  Scott Spillane, Food Service Manager, effective 9/1/11
  Sandra Stone, Senior Clerk, effective 7/1/11
  Rick Swanston, Principal, effective 7/1/11
- Tonny French was designated as a Heating, Ventilation and Air Conditioning Teacher effective 9/1/11-6/30/11 pursuant to Feinerman's Agreement.
- Part-time & Occasional Employees were approved as follows for 2010-11 and 2011-12 school year:
  Substitutes – Instructional Employees (effective upon receipt of fingerprint clearance)
    Jared Fleury
    Melissa Hanna (Eff. 7/1/11)
    Rachel Lawrence
    Rachel Thursby
  Extra Program Employment
    Judy Jock, Teaching Assistant (Up to 17 days – summer employment)
    Kerri Keeler – Technology & Data Analysis Coord. (Up to 29 days – summer employment)
    Rhonda Shorette-Peets – Consultant Teacher for Standards Implementation & Technology (Up to 29 days – summer employment)
    Joanne Williams – School Counselor (Up to 3 days – summer employment)
    Robin Dupuis – Speech & Hearing Handicapped Teacher (Up to additional 9.5 hours through 6/30/11)
    DeAnne Gregory – School Psychologist (Up to additional 40 hours through 6/30/11)
    Karen Goodman – SEIT Teacher (Up to additional 55 hours through 6/30/11)
    Tonny French – Heating, Ventilation & Air Conditioning Teacher (Up to 20 days – summer employment)
    Lori Buno-Taylor – Home/School/Community Coord. (Up to 60 hours – summer employment)
    Patricia Ventiquattro – Health Occupations Teacher (Up to 27 hours)
  Part-time Specialized Education Itinerant Teacher (SEIT)
    Pamela Carpenter - $36.33 per hour (Up to additional 29 hours through 6/30/11)
  Part-time School Psychologist (Pre-School Evaluations)
    Shelly Phillips-LeBlanc (Up to 90 hours)
  Adult Education Program – Summer 2011
    Joseph Campbell (Up to 240 hours)
    Crista Herrman (Up to 120 hours)
    Deborah McGill (Up to 96 hours)
    Laura Montgomery (Up to 135 hours)
    Susie Jones-King (Up to 36 hours)
  Substitute – Instructional Employees (Summer School List)
  Substitute Calling – BOCES Summer School Programs (1.5 hours each day)
    Esther Debyah – 1.5 hours per day
    Lori Davis – Back-Up
    Rose Oliver – Back-Up
  Academic/Regional Summer School List
  Adult Education Instructor (Certified Nurse Aide Program)
    Shellie Manning (Up to additional 50 hours)
  One Day of Step-Up Kick Off Training
    Paula Erno-Boyea
    Angela Leary
    Barb Hart
    Bill Laymon
    Jennifer Sienkiewycz
    Sarah Garland
    Todd LaPage
    Kerry Warner

Summer Laborers – Based on 8 hours per day, maximum of 40 days between 6/27/11-8/31/11
Eric Boyer
Evan LaRock
Zach Peck

- Approval of Substitute/Hourly Rates for 2011-12 school year:
  Substitute Teacher/Teaching Assistants*:
  $85 Daily Rate – Certified
  $75 Daily Rate – 4-Year Degree
  $65 Daily Rate – Non-Degree
  **Any teacher substitute (certified or not) working more than 10 days (day 11 and on) in a single teaching position (for the same teacher) – 1/200 daily rate or 1/1,200 hourly rate.*
  Substitute Teacher Aide - $55 Daily Rate
  Substitute School Monitor - $45 Daily Rate
  Substitute Clerical - $9 Hourly Rate
  Substitute Registered Professional Nurse - $135.29 Daily Rate
  Substitute Licensed Practical Nurse - $112.09 Daily Rate
  Substitute Cleaner - $8.00 Per Hour
  Substitute Laborer - $8.00 Per Hour
  Substitute Motor Vehicle Operator - $10.64 Per Hour
  Adult & Continuing Education 2011-12:
  - Classes that lead to the issuance of a formal credential $40/Hour
  - Classes that do not lead to the issuance of a formal credential $30/Hour
- A leave of absence was approved for Jeremy Hurteau, Teaching Assistant 50% (6/6/11-6/30/11).
- Stipends were approved for the following coordinators for the 2011-12 school year:
  Stephanie Bannon, Human Resources Coordinator
  Caroline Durant, Computer Operations & Technology Assistant Coordinator
  Charles LaBrake, Maintenance Coordinator
  Rosemary Racine, Computer Operations & Technology Coordinator
  Joe Wright, Operations Coordinator
- Employment Agreements were approved with the following individuals who are not part of Bargaining Units:
  Philip Beaney – CTE Outreach Coordinator
  Susan Perkins – Business Manager
  Cindy Moody – Business Manager
  Carol Lavoie – Manager of Office Operations & Staff
  Archie McKee – Accountant
  Karen Lanthier – Accountant
  Mary Ellen McKane – Food Service Manager
  Scott Spillane – Food Service Manager
- Authorization was given for the District Superintendent to fill the following vacancies for the 2011-12 school year:
  Director of Instructional Support Services
  Custodian
  Occupational Therapist
  Occupational Therapist Assistant
  School Psychologist
  Teacher of the Blind and Partially Sighted
- Christine Backus, Teacher of the Deaf & Hearing Impaired and Angela Leary, Cosmetology Teacher were both appointed to tenure effective 9/1/11.

RECOMMENDED ACTION:

- The Board acknowledged and accepted the resignation of Board Member Hillarie Logan-Dechene.
- Dates/Locations were set for the following meetings in April 2012:
  BOCES Annual Meeting – Tuesday, April 3, 2012, NFEC, Malone
  BOCES Annual Election & Vote on Administrative Budget – Tuesday, April 17, 2012
  BOCES Regular Meeting – Thursday, April 19, 2012, NFEC, Malone

- The Board approved the 21st Century Agricultural Science Application for submission to SED once the appropriate Articulation Agreement is in place.
- The Board accepted $250 in donations in connection with the David J. and C. Sue DeSantis Scholarship Fund.
- The 2011-12 Committee Memberships were approved.
- The Board acknowledged the 2011-12 Consultant Committees for all Career & Technical Education Programs located at both AEC and NFEC.
- Authorization was given for the Treasurer to make deposits into the following established reserves:
    a. Employee Benefit Accrued Liability Reserve
    b. Career and Technical Equipment Reserve
    c. Unemployment Insurance Reserve
    d. ERS Retirement Reserve
- Coleman & Jerry's in Massena as well as Sally Beauty Supply in Massena were approved as work sites.
- Authorization was given for President and/or District Superintendent to sign the following:
    Agreement with Village of Saranac Lake
    Agreement with Adirondack Habitat for Humanity
    Agreement with Essex County Public Health for Preschool Evaluation Services
    Agreement with Essex County Public Health for Preschool 1:1 Aide Services
    Agreement with Essex County Public Health for Preschool, ST, OT, PT, Counseling, Teacher of the Visually Impaired Services
    Agreement with North Country Home Services in connection with the Health Occupations Program
    Agreement with Kristen Green for Physical Therapy Services
    Agreement with Franklin County Community Services in connection with Preschool Services
    Agreement with Lisa Tebo/Adirondack Abilities for Occupational Therapy Services
    Agreement with Beth Randall for Occupational Therapy Services
    Agreement with Lea Bedore for Speech Pathology Services
    Agreement with David Conaway for Vision Consulting Services
    Agreement with Adirondack Alarms for Monitoring Services
    Agreement with Franklin County Public Health for Early Intervention Services
    Agreement with CP Enterprises for Electrical Services
    Agreement with North Country Community College in connection with courier services
    Agreement with Citizen Advocates for Clinical Work Experience
    Agreement with Citizen Advocates for Rental Space
    Lease Agreement with Malone Central School District for School Library System
- Authorization for Participation in St. Lawrence-Lewis BOCES Cooperative Purchasing Programs for 2011-12 was approved.
- The Board authorized bids to be advertised for building materials in connection with the construction of a modular house at the NFEC.
- Approval was given for disposition of BOCES personal property.
- The Board approved eight (8) Purchase Option Agreements with XEROX.
- The Organizational Meeting was set for Thursday, July 21, 2011 to begin at 7:00 PM at the Adirondack Educational Center in Saranac Lake.

ADJOURNMENT: 10:00 PM

Carol J. Lavoie
District Clerk/Board of Education
6/23/11