BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
FRANKLIN-ESSEX-HAMILTON COUNTIES

HIGHLIGHTS OF BOARD OF EDUCATION MEETING – December 20, 2012
Regular Meeting

MEMBERS PRESENT: Dennis Egan, Thomas Derouchie, William McConvey, Thomas O'Bryan, John Swanston

MEMBERS ABSENT: Hallie Bond, Stephen Dupree, Gail Rogers Rice, Ralph Russell

OTHERS PRESENT: Stephen Shafer, Leslie LaRose, Carol Lavoie

CALL TO ORDER: at 7:00 PM at the North Franklin Educational Center in Malone

PLEDGE TO FLAG: was led by President Egan

BIANNUAL PRESENTATION – CLAIMS AUDITOR:
The Board received and accepted the Biannual Presentation and Claims Audit Report for the period of September 7, 2012 – December 6, 2012 as presented by Esther Debyah, Claims Auditor.

BUSINESS MATTERS:
- Minutes of the regular meeting held on 11/15/12 were approved as presented.
- Treasurer's Reports, Budget Control and Analysis of Revenue Reports for all funds for the month of November were approved as presented.
- The Independent Audit Report for the year ending June 30, 2012 was accepted.
- The Board accepted the report on overtime claims for the period of September 14– November 28, 2012.
- The Board received an update from Jamie O'Dell on the progress in connection with the Internal Audit Function.

ENTERED EXECUTIVE SESSION at 8:04 PM to discuss upcoming negotiations with CSEA and the Administrators.

LEFT EXECUTIVE SESSION at 8:20 PM.

PERSONNEL:
- Resignations were accepted as follows:
  Robin Schneider, Interpreter for the Deaf (Eff. 1/22/13)
  Sarah Spur, Library Media Specialist 85% (Eff. 1/13/13)
- Gregory Camelo was designated as a Library Media Specialist 85% (Eff. 1/14/13-6/30/13)
- Tracy Lavoie was appointed as a Vocational Assessment Specialist (Eff. 11/26/12)
- Part-time and Occasional Employees were approved as follows:

<u>Substitute – Instructional Employees (Effective upon receipt of fingerprint clearance)</u>
John D. Adams
Amber Jewtraw (add Teaching Assistant and Teacher Aide)
Mary Ann Rockwell
Abigail A. Spillane
Arianna Swanston

<u>Extra Program Employment</u>
Kim Bruso – Special Education Teacher (Up to 50 Hours for 2012-13)
Lori Buno-Taylor – Home/School/Community Coordinator (1 Day)

SEIT Teacher (Part-time)
Marice Bright (Up to 100 Hours for 2012-13)
School Links Coordinator
Marice Bright (Up to 15 Hours Per Week from 1/1/13 – 6/30/13)
21st Century Agriculture-Science Club Advisor (Unpaid Position)
David Russell
GED Examiner
Brian Curtin (Up to 50 Hours for 2012-13)

Authorization was given for the District Superintendent to fill all vacancies for the 2012-13 school year:
Interpreter for the Deaf
Library Media Specialist 85%
Physical Therapist Assistant
SESIS Coordinator (Eff. 1/2/13)
Teacher of the Blind and Partially Sighted

RECOMMENDED ACTION:

- The revised District-Wide Safety Committee Membership was approved as presented.
- The following individuals were approved for volunteer observation:
  - Brianna Stark for up to 25 hours – OT
  - Andrew Boyea for up to 25 hours - PT
- Authorization was given for the President and/or District Superintendent to sign the following agreements:
  a. Transportation Contract (St. Regis Falls CSD)
  b. Agreement with Akwesasne Boys and Girls Club
  c. Agreement with NYS Office of Temporary Disability Assistance in connection with the Educational Resources Grant
  d. Agreement with Franklin County DSS – School Links Coordinator
- A resolution requesting additional aid for school districts located in the Adirondack was adopted.
- Authorization was given for Board Members and Administrators to attend the following meeting at the expense of the BOCES:
  FEHSBA Meeting/Videoconference (NFEC/AEC) on Wednesday, 1/23/13 at 7:00 PM
- A donation of $1,600 was accepted from the New Vision Government and Law Club.

ADDITIONAL MATTERS:

- Particular items in connection with the budget development were reviewed by Mr. Shafer.
- Mr. Shafer informed the Board on various projects the Building Trades Programs were working on this year and discussed possibilities for next year.
- Mr. Shafer advised the Board of a potential shared services facility project.
- The Board received a report on School Closings/Delays/Early Dismissals/Center Events for the 2012-13 school year.
- Mr. Shafer informed the Board of the Commissioner's Visit to the north country on January 10th and 11th and reminded members of his presence at the upcoming CEWW School Boards Association Meeting to be held at the West Side Ballroom in Plattsburg on January 10, 2013.

ADJOURNMENT: 9:30 PM.

Carol J. Lavoie
District Clerk/Board of Education
12/21/12