Helen Tyson Middle School
2025-2026 Student-Parent Handbook

SCHOOL WIDE EXPECTATION MATRIX

Respect for Self, Others, Environment & Learning

	Respect for Self	Respect for Others	Respect for Environment	Respect for Learning
All Settings	-Give your best effort -Dress, speak, and act appropriately	-Keep all body parts to yourself -Be kind -Respect what others say and do -Use good manners and appropriate language	-Recycle -Keep your school clean -Respect school property	-Be prepared with homework and supplies -Be a good listener
Hallways	-Walk to the right in single file -Use inside behavior	-Use inside voice -Keep body parts to yourself -Respect others personal space	-Keep your school clean -Enjoy others displays and space	-Remember to be quiet
Outside	-Play safe -Follow instructions and rules	-Respect others personal space -Use good manners and appropriate language -Be a good sport	-Keep food and drinks inside -Place litter in garbage -Respect school property	-Follow instructions and rules -Be kind to classmates
Specialized Rooms: Library, Computer Labs, Art/Science, Music	-Check in if required -Work quietly -Make good decisions	-Respect equipment -Wait your turn -Leave things in their proper places -Use equipment appropriately	-Keep area tidy -Replace the things you use -Food/drink-free area	-Share with others -Use appropriate sites -Respect equipment
Assemblies and Presentations	-Remain quiet -Focus on the speaker	-Keep body parts to yourself -Respect the speaker -Be a good listener	-Food/drink-free area -Respect property	-Sit appropriately with your group
Gym	-Dress out -Use indoor voice -Focus on the speaker -Participate	-Encourage others to do their best -Follow the rules	-Respect the equipment -Keep it clean -Food/drink-free area	-Listening skills -Know and practice rules -Pay attention
Bus	-Travel safely, keeping all body parts in the bus at all times -Sit appropriately	-Be polite -Use indoor voice -Follow bus rules: stay seated and quiet	-Food/drink-free area -Respect property -Keep area clean	-Inside behavior rules

What to do if …

I need to come to school early?
The building will officially open at 7:30 a.m. Your parents need to be aware that there will be no supervision prior to 7:30 a.m. each morning. The cafeteria will also open at 7:30 a.m. for students to come in and eat breakfast. All other students will go to the gym until the first bell rings.

I am late to school?
Students are required to be at school **before** the bell rings at 8:05 a.m. ADVISORY starts each morning at 8:05 a.m. Late arriving students must be checked in to the office by a parent.

I miss a day of school?
It is very important that you be at school. Every day you are absent you are missing relevant instruction. Periodically you may need to be away from school. Please provide any relevant documentation upon your return. Absences will be excused based on proper documentation (ex. doctor's note)

I need to complete work I missed while absent? Time will be allowed to make up missed assignments (1 day for each day of absence). The work will be available to you when you return to school.

Need medication?
Information found in the district handbook.

I get hurt or injured during the day?
Any type of injury or accident should be reported to your teacher so that appropriate medical attention can be given. Parents will be called if there is any injury deemed serious.

I need to check out of school?
For safety reasons, anytime you need to leave school during the day, you must be checked out by an adult over the age of 18 who is authorized to do so. Only those adults listed on your enrollment card will be allowed to check you out of school. We will ask for identification. Please keep contact information updated in the front office.

I need to use a phone?
Due to the number of students, the phone in the office is for emergency use only. Please **do not** ask to use the phone unless you have a legitimate emergency. Cell phones must be kept in lockers and turned off until the end of the day.

I lose or find a personal item?
There is a small item "Lost and Found" in the office. If you find something of value which is not yours, bring it to the office. If you lose something, come to the office to ask about it. It is very important that you clearly mark all valuable items (coats, calculators, books, purses, etc.) with your name. You are strongly urged ***not*** to bring things of value, which are not necessary, to school since they may be lost or stolen. The school will assist in trying to recover articles of value but cannot be responsible for replacing anything that is lost or stolen.

I move or change phone numbers?
Parents are requested to notify the school office anytime there is a change of address or phone number. Also, if there is a change in parent's work phone number, please let the office know.

I want to bring a visitor to school?
Your parents and relatives are always welcome in our school. Any time an adult enters the building, they must have their I.D. run through the RAPTOR safety system and wear a sticker-badge (see pg. 4–Visiting the School).

I need help with homework?
There are many opportunities at HTMS for academic support. Check with your teachers to find out when additional help is available. Talk to your teachers for missing assignments so you do not get behind.

I want to sell something at school?
The sale of items from non school-sponsored events is prohibited.

I feel threatened or bullied?
Let an adult know your concerns immediately - this could include a parent, teacher, counselor, and/or administrator. We are here to help you! See Something? Hear Something? Say Something!

I want to have a friend ride home with me on the school bus?
Both students must bring a signed note from their guardian letting the office and bus driver know you have permission. The notes MUST be turned in to the office in the morning to be signed by an administrator and returned to students to be given to the bus driver as they board the bus.

POLICIES AND PROCEDURES

During the school year, the office will be open from 7:30 a.m. to 4:30 p.m. The office phone number is (479)*750-8720*. Teachers and administrators are available for conferences during the course of the day. Please call at least 24 hours prior to needing the conference.

Admission to School
All students transferring to HTMS during the school year are admitted to school on a conditional basis. Contact will be made with the school previously attended. If it is found that the student was under a suspension or expulsion at the previous school or is not in compliance with immunization requirements, the student will not be allowed to remain as a student at HTMS. **Shot records must be up-to-date.**

Car Riders
Safety First!!!!
All car riders should be dropped off in the morning at the front of the school in the designated areas. If you pick up in the afternoon, please line up in the front of the school, ***pulling all the way forward in the line***. The two ways to load or unload are as follows: (1) Go through the line. (2) Park in a designated parking space, then escort your child to or from the front center sidewalk using marked crosswalks.

Cell Phones and Personal Electronic Devices
Arkansas Bell to Bell, No Cell Law (Act 122 of 2025)- Cell Phones and all personal electronic devices (including but not limited to wireless earbuds, cellular telephones,paging device/beeper,mobile phones that offer advanced computing and internet accessibility, digital media player,portable game console,tablet, notebook, or laptop computer,digital video or audio recorder,smartwatch,any device that can connect and transmit data through Bluetooth technology) must be put away and out of sight before entering the building in the mornings. They are to be kept in backpacks or lockers and turned off until dismissal. Students who violate the law/SPS Policy will be privy to the following actions:

- **First offense** will result in the student's device being kept in the office until the end of the day, parent will be notified, warning given
- **Second offense** will result in the student's device being kept in the office until a parent can pick up and meet with administration, discipline assigned.
- **Third offense** will result in the student's device being kept in the office until a parent can pick up and meet with administration,student having to turn in phone to office and locked in pouch/vault daily, and discipline assigned.

Due to the number of students, the phone in the office is for **emergency** use only. Please **do not** ask to use the phone unless you have a legitimate emergency.

Checking In/Checking Out of School
Students are to be checked in and out through the office. Adults must show identification and names must be on enrollment card.

Attendance Rule
Parents are responsible for making sure students attend school. Academic success in school depends upon consistent attendance. Students who have excessive absences (more than 7) may be reported to appropriate authorities. **Retention may be considered if too many days are missed.**

Food and Drinks
No food or drinks, except water in a closed container, are allowed in the hallways/classrooms at any time.

Dress Code
A student's appearance and dress should reflect an acceptable common standard in the interest of decency, cleanliness, safety, and health.

The following guidelines should be followed:

- Hats/hoodies shall not be worn in the building.
- Muscle shirts are not to be worn to school.
- Clothing which by color, design, or symbol is deemed suggestive, racist, violent, vulgar, or promoting tobacco, drug, or alcohol use are not to be worn to school.
- No student is to wear, carry, or display apparel deemed gang-related ("sagging" pants/shorts, head rags, bandanas, chains, spiked or studded jewelry, shaved eyebrows, etc.) or exhibit behavior or gestures which symbolize gang membership.
- A student's appearance and dress shall not disrupt or contribute to disruption of the educational process or interfere with rights or opportunities of others to learn or teach.This includes piercings, accessories, hair styles,

and clothing which disrupt the learning environment. All clothing must be school appropriate.

- Shorts/skirts must be at least fingertip length.
- Spandex shorts are not permitted
- Holes in jeans/shorts should not expose skin above the fingertips. Students will be asked to change or cover the holes.
- No bare midriffs or visible cleavage.
- No undergarments shall be visible: this includes bra, underwear, or shorts underneath pants or sweats.

School-Sponsored Events
Student conduct during school-sponsored activities, on and off campus, will be governed by the same rules that apply to general student conduct. Students attending field trips,after-school functions or any other school sponsored event will be expected to conduct themselves in a manner that will reflect positively upon themselves and our school. All school rules/consequences apply.

Students who violate the dress code rule will be sent to the office and a call home will be made for a change of clothes. Subsequent offenses will result in ISS, OSS, and/or possible expulsion from school for one (1) semester as a maximum. The school administrators will make the necessary decisions regarding questionable school dress. We appreciate parental support.

Flowers
Our school does not accept delivery of flowers, balloons, gifts, etc.to students for birthdays, holidays or other special occasions.

PARENTAL SUPPORT

Parents are essential stakeholders in their support of their children achieving grade level standards both academically and socially. It is important that a strong relationship between the school, teachers, and students be developed to support this achievement.

Parent Teacher Organization (PTO)
Helen Tyson Middle School has a very active PTO organization. You are encouraged to become an active, contributing member of our PTO. Meetings are held once a month. Our goal is to have 100% of our parents join PTO. Please sign up to participate in functions and activities throughout the year.

Volunteer Parents
Parents are encouraged and welcomed to serve as volunteers in our school. If you have particular skills or would like to volunteer for Field Trips, Teacher Appreciation, Watch Dog Dads, or in any capacity not listed, please contact the office or PTO. We would love to have you!

Open House
We will have an open house early in the school year for you to tour the building and meet with your child's teachers. All parents are urged to attend and sign up to volunteer and take part at HTMS.

Student-Led Conferences
During the course of the school year there will be two weeks which we will set aside for student-led conferences. Parents are urged to attend and find out directly from your student how they are doing in school. On other occasions, if you would like to talk to your child's teachers, you are invited to call the office to set up an appointment during the school day. Please call at least one day in advance so that all participants may be notified.

Visiting the School
HTMS outside doors remain locked at all times. There is a buzzer entry security system at the south front entrance doors with speaker and camera. For safety reasons, you must come to the office with a photo ID and check in. Visitor stickers will be issued by our Raptor system in the main office. We also ask that if you are visiting a classroom, you talk to the teacher at least 24 hours in advance. Classroom interruption is prohibited. (i.e., going to a classroom without an appointment or approval from a principal). Also, remember, students are not allowed to bring guests to HTMS.

Fundraising
Periodically during the school year we will be conducting voluntary fundraising activities. A parent signature is required in order for a student to participate. Any donations are appreciated and go directly to our school.

Communication
School Status is the primary process HTMS will use in communicating with parents. We hope that all parents will work

with us as partners in achieving this goal. If you have an e-mail address that you are willing to share, it can be used as a vital link to stay connected with teachers and administrators.

School Concerns
We want parents to feel welcome at HTMS. The first level in resolving concerns and issues is to address them with the school staff member who is most closely and directly involved. Through a process of cooperative agreement, the individuals can usually reach a mutually effective resolution. The second level in resolving concerns is to contact a member of the school's administrative team. The administrator will take into consideration the needs of all parties as well as all applicable policies and procedures.

Newsletters
The Hornet Buzz will be published and sent home at regularly-scheduled intervals. This newsletter will include a calendar of events, news about activities, and other items of interest.

Inclement Weather
Please make transportation plans BEFORE inclement weather strikes. The staff cannot take messages for every student. Please monitor TV,radio, and social media for up-to-date weather situations.

Backpacks/Purses
Backpacks may be used to transport books to and from school only. Backpacks, purses, and cell phones (turned off) must be left in the student locker during the school day.

ACADEMIC INFORMATION

Grading/Promotion & Retention
Parents are encouraged to check student grades in the Home Access system to stay abreast of both grades and attendance. Detailed information regarding grading promotion and retention iis documented in the district handbook.

Conduct
In addition to the School Wide Expectation Matrix found on page 1, teachers have the authority to establish rules of conduct within their own classrooms. Classroom rules shall include, but are not be limited to,the following: student's conduct, tardies, classwork, and homework. Classroom behavior can affect a student's academic performance.While the normal procedure is for the classroom teacher to counsel with and discipline students regarding conduct, when conditions become such that a student's behavior is a serious disruption of the educational process, more severe measures will be taken by the administration, including detention,in school suspension, and/or expulsion.

Report Cards
Report cards are issued at the end of each quarter. Parents are encouraged to go over the results of the report cards with your child. Report cards are to be signed by the parent.

Progress Reports
Information is found in the district handbook.

Textbooks/Class Novels/Electronics/Chromebooks
Students will be responsible for books, textbooks, electronics, and Chromebooks and will need to pay for any damages to those items up to the replacement value. Keep up with your items. Don't let a friend borrow it - they might lose it for you. HTMS is not responsible for lost or stolen items.

Supplies
Each grade has a list of supplies which you need to purchase and bring with you at the beginning of the school year.

Homework
Homework is an important part of any learning experience. To promote responsibility and accountability, students will complete homework and turn it in on the due date. If you know you will be absent from school, it is your responsibility to check with each of your teachers before you leave to get assignments and work while you are out.

Standardized Testing
Periodically, students may be given standardized tests. Parents will be notified of the results of these tests. It is very important for students to attend school on each of these days. The school regularly offers incentives for students who complete all testing days without absence.

STUDENT SERVICES

School Supplies
Supply lists will be posted on the HTMS website, at Walmart, and will be given out at the Back-to-School Meeting prior to school starting.

Food Services
Breakfast is served each morning starting at 7:30 a.m. For lunch, a hot meal, along with a sandwich line and an "a la carte" item will be served each day. Students may bring their lunch to school but are asked to refrain from having "fast foods" brought to school for them. Parents are welcome to eat with their children. Students may charge one meal. No more charges will be made until the student account is paid in full. Applications for the Free and Reduced Lunch program are available in the office. Students are asked to help keep our school looking good by properly disposing of all trash and eating all food while in the cafeteria.

Bus/Transportation
Students riding a school bus to and from school are required to follow the rules of the bus and its driver. A student may go home with another student if they have written permission from both sets of parents and written approval from the school principal. Each student will be given a set of transportation guidelines at the beginning of each school year by the bus driver. It is absolutely necessary, for safety's sake, that students abide by the rules while on the bus. Failure to abide by the rules could result in not being able to ride any district bus for up to the remainder of the semester or longer. Riding the bus is a privilege. Bus/School rules must be followed or bus privilege may be revoked. Students are not permitted to ride any bus other than their assigned bus without prior approval from the SPS Transportation Department (479-750-8830) and HTMS office.

Bicycles/Motorized Scooters
Students who ride bicycles to school must store their bicycles in the racks provided. Students are encouraged to lock their bicycles in the racks. Lock systems are not provided by HTMS. Students are not allowed to ride any type of motorized vehicle on school campus.

Guidance Services
An important part of our middle school is accessible guidance services for kids who may need to talk to someone. Students wishing to talk to a counselor should make that request through their teacher or by speaking directly with the counselor. Parents wishing to confer with a counselor for help in a certain situation are welcome to call for an appointment.

Library Media Center
Our school Library Media Center is vital to the quality of our total educational program. Students are encouraged to visit the library, use the available materials, and check out books. Parents, students, and teachers have the opportunity (and are encouraged) to participate in the selection of library materials. In order to maintain an adequate collection, students and parents must cooperate to see that materials are returned in good condition. If materials are not returned, a charge equal to the current replacement price is assessed to the student.

Lost & Found
Students are encouraged to clearly mark all valuable items so that they can be returned to the rightful owner. The front office and gym maintain a Lost & Found for students who may find or lose items of value. The school is not responsible for lost or stolen items.

Screenings During the course of the year, students will be given preventative screenings. Those screenings may include tests for vision, hearing, scoliosis, and body mass index (BMI). Parents, if they so choose, may request in writing that their child not be screened.

Health Education Students will view educational films on topics ranging from adolescent growth to smokeless tobacco. If they wish, parents are encouraged to preview the films and discuss any concerns with the school nurse or Health Education teacher.

Immunizations All students are required to comply with state and district immunization guidelines. Students will not be allowed to attend school if immunizations are not current.

Medication As previously mentioned, it is strictly against School Board policy for a student to carry any type of medication with them while at school. Most often, dosages of medicine can be administered either before the student comes to school or after they return home. If that is not possible, we require the following guidelines be adhered to:

- A parent must bring the medication to the school office in the original container and it is to be left in the office. Students may NOT transport medication.
- A parent must complete the appropriate form while in the office.
- A note from a medical doctor is required stating name of medication, dosage and frequency of use.
- Students will be responsible for coming to the office at the appropriate time so that the nurse or the secretary can give them their medicine.
- Any medication not picked up by a parent at the end of the school year will be disposed of by the school nurse.
- Medications may include, but are not limited to, aspirin, ibuprofen, Tylenol, etc.

Allergies or Unusual Health Needs Please let the school know of any allergies your child may have, along with any other health needs, so that we can be assured of properly caring for your child.

First-Aid First-aid is defined as the immediate and temporary care given to the victim of an accident or one who becomes suddenly ill until the service of a physician can be obtained. In the event a student is involved in an accident while at school or on a school trip, the school will decide on the necessity of administering first-aid and/or transporting the child by ambulance to a hospital. The decision will in no way obligate the school to pay medical bills.

Unique Physical Needs If your child has problems with vision or hearing or has other needs which might present a challenge in the classroom, please inform our teachers at your earliest convenience. We will make proper adjustments to help your child be successful.

Emergency Communication The school must have a current phone number and address on file where the parents/guardian can be reached in the event of an emergency or illness.

Angel Tree Each year we have an Angel Tree at Helen Tyson Middle School. If you would like to help support students in need, please contact the HTMS Office or the PTO. Please do not contact the school requesting to be added to the Angel Tree list. We have very limited resources.

DISCIPLINE

Students at HTMS are expected to conduct themselves at all times in a manner that will reflect positively upon themselves, their parents, and the school. The following regulations should be observed when students are on school grounds during the school day, during school activities, on school-sponsored trips, and school buses or bus stops. Failure to comply with these regulations may result in suspension and/or expulsion from school.

- All students must wear their lanyard and, upon request, identify themselves to teachers, staff, and administrators.
- All students must recognize authority and obey reasonable instructions and directions of teachers, staff, and administrators.
- Students shall refrain from the use of obscene and/or abusive language or vulgarity.
- Students shall not willfully destroy school property.
- Damage or theft of property will be viewed as a serious breach of discipline.
- Threats, intimidation, harassment, hazing, or assault of fellow students, teachers, staff, and/or administrators will be considered as a serious breach of discipline. Authorities may be notified and prosecution in the courts may result.
- Students must follow their assigned schedule and perform the scheduled work assigned by their teacher.
- Fireworks of any kind are prohibited.
- Students shall not possess firearms, knives, explosives, or sharp instruments of any kind.
- Disruptive conduct which interferes with the educational process is prohibited.
- Tobacco, vaping devices and cartridges, controlled substances, and alcohol are prohibited on campus and at all school functions. this rule's prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under any other name or descriptor.
- Any clothing which by color, design, or symbol is deemed to promote disruptive, harmful behavior is strictly prohibited at school.

The School Wide Expectation Matrix (pg. 1) has been developed to give you a general feel of what are appropriate and acceptable actions at our school. The Matrix will focus on Respect: for Self, for Others, for Environment, and for Learning. **The 5 P's** are embedded throughout the Matrix.

While at Helen Tyson you are expected to be:

- **Polite** - It never hurts to be nice to people. The nicer you are to people, the nicer they will be to you. Always treat adults who are in our building with respect. The impression you make on our visitors is the opinion they will have of our school.
- **Prepared** - In order to be an effective student, you must be prepared for class. Make sure you bring your books, materials, and homework to class.
- **Prompt** - You can't learn if you aren't there. You miss school, you miss out. Every time you are late to class, you miss valuable instruction. Be there and be on time.
- **Positive** - There aren't many people who like hanging around negative people. Put-downs and criticisms will not be allowed or tolerated. "If you can't say something nice, don't say anything at all."
- **a Participator** - Be an active, positive part of your classroom. The more you participate, the more you will learn.

Examples of Punishable Offenses

The following is a partial listing of other offenses you must avoid:

Bullying: Bullying means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

● Physical harm to a public school employee or student or damage to the public school employee's or student's property;
● Substantial interference with a student's education or with a public school employee's role in education;
● A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
● Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
6. Demeaning humor relating to a student's actual or perceived attributes,
7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 3.26, is also a form of bullying, and/or
13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender

Truancy- Any time you are not in school and your parents do not know where you are **or** if you are at school but not in the appropriate class, you can be considered truant.

Tardies- School begins at 8:05 a.m. After 8:05 a.m., students must report to the office upon arrival and sign in through the check in/check out system. Students with tardies will receive appropriate consequences as follows:

- **Tardies - Each Quarter for Each Class-** Students will receive a warning for their first two tardies. Tardies 3-6 will result in students being assigned a lunch detention and parents will be contacted. After the 6th tardy, the student will be referred to the office which will result in consequences that may include ISS.
- Students found in the hall during random hall sweeps after the tardy bell will receive an automatic lunch detention and parents will be notified. Habitual offenders may receive ISS.

Lanyards – Students, Faculty, and Staff are expected to wear their lanyards where it is visible at all times. Staff lanyards are yellow and green and student lanyards are assigned by team color. Students may not wear a personal lanyard from home. They must wear their school-issued lanyard at all times. This is an important safety measure that is in place so that we can

recognize who belongs where in the building. The first lanyard is given at no cost. Those who do not wear their lanyard will be asked to come to the office to call home and see if someone can bring it to school. If the lanyard is lost, it is a $5 replacement cost. If a student consistently chooses to not wear the lanyard, possible consequences could include, but are not limited to: consistent parental contact, lunch detention, etc.

Insubordination- Any time an adult asks you to do something, you are expected to obey in a quick and appropriate manner. If you refuse to do what you are asked, you are considered insubordinate.

Inappropriate Language - Students are expected to talk in an appropriate tone of voice and use language which is acceptable while at school. Language which is commonly considered profane or lewd will not be tolerated.

Harassment - Students who believe they are being harassed, either in a physical, verbal, or sexual way, by another person should report the offending person to their teacher or an administrator immediately. Behavior of this nature will be dealt with swiftly and in an appropriate manner. This is a form of bullying and may result in ISS, OSS, a combination of ISS and OSS, or a student being considered for expulsion from school. *(Act 681 of 2003 and Arkansas Code Annotated: 6-18-1005)*

Public Display of Affection - Students are not permitted to hold hands, kiss, or in any way express affection to or for each other.

Computer/Technology Abuse - Your child will have access to various forms of technology while at HTMS. Students who abuse that privilege may lose their right to use the available technology. Examples of such abuse may include but are not limited to the following:

- Intentionally accessing, uploading, and/or downloading inappropriate materials
- Using the computer to harass, threaten, or abuse others
- Transmitting objectionable or fraudulent messages
- Violating software license agreements or other forms of copyrighted materials
- Vandalizing, defacing, or destroying any equipment associated with technology
- Posting inappropriate messages/pictures on social media

Firearms/Weapons - *Arkansas Code Annotated 6-18-507* states “The superintendent of any school district shall recommend the expulsion of any student from school for a period of not less than one (1) year for possession of any firearms or other weapons prohibited upon the school campus by law; provided, however, that the superintendent shall have the discretion to modify such expulsion requirement for a student on a case-by-case basis.”

Fighting- Students that physically assault (hitting, kicking, punching, shoving, etc.) another student or teacher could be subject to legal prosecution. Horseplay is discouraged as it tends to lead to a physical/verbal altercation. Fighting in any form is not acceptable and could result in ISS, OSS, or possible expulsion from school.

POSSIBLE FORMS OF DISCIPLINE

The following is a listing of the various forms of discipline that may occur when a student chooses to break a rule. Other forms may be used when deemed appropriate by the administrator.

- Warning/Counseling/Parent Conference
- Detention (assigned by either by the teacher or the office)
- If a student is assigned to detention and does not attend, he/she will be assigned two days of detention. If the student still does not come, he/she may be assigned ISS.
- In-School Suspension (ISS)
- Out-of-School Suspension (OSS)
- Expulsion from school for a semester or more

SCHOOL BUS RULES AND REGULATIONS

It is a privilege to ride the Springdale School buses. Failure to follow bus procedures as indicated in the above discipline policy can result in being suspended from the bus. Parents/Guardians will have to provide transportation for students that are suspended off of school bus.

If students want to have a friend ride home with them on the school bus, both students must bring a signed note from a parent/guardian letting the office and bus driver know permission has been given. The notes MUST be signed by an administrator PRIOR to 1:30 PM.

DEFINITIONS

Suspension - means dismissal from school for a period of time that does not exceed ten (10) days.
Expulsion - means dismissal from school for a period of time that exceeds ten (10) days. Normally, an expulsion will be for one semester.
Other situations-This handbook is not intended to be a thorough listing of every conceivable discipline problem that may occur. Other situations may come up during the year which are not directly covered in this handbook. Such situations may include actions by students which are considered substantially disruptive to a positive school environment. The school reserves the right to discipline students even though the offense may not be specifically listed in this handbook.