**RECORD OF PROCEEDINGS MINUTES**
**OF**
**ADENA LOCAL BOARD OF EDUCATION**

**REGULAR MEETING**
**November 27, 2018**
**HELD AT 6:00 P.M.**

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The Adena Local Board of Education met for a (rescheduled) Regular Meeting on November 27, 2018 at 6:00 p.m. in the Board Conference Room with the following members responding to roll call: Mr. Kent Anderson, Mr. Steve Clever, Mr. Nathan Huff, Mr. James Lowe and Mr. Kevin Pancake.

The Pledge of Allegiance was recited.

## (18-85) APPROVAL OF AGENDA

Moved by Mr. Pancake, seconded by Mr. Lowe, to approve the agenda.

Roll call: Mr. Pancake yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Huff, yea

## (18-86) TREASURER'S ITEMS

Moved by Mr. Lowe, seconded by Mr. Clever, to approve the Treasurer's items:

Approve the minutes of the October 11, 2018 Special Meeting and the October 16, 2018 Regular meeting.

Accept the financial report.

Approve establishing activity account for Senior Class Trip (2020) and the Middle School Student Group.

Approve the Amended Certificate and Revised Temporary Appropriations.

Roll call: Mr. Lowe, yea; Mr. Clever, yea; Mr. Anderson, yea; Mr. Pancake, yea, Mr. Huff, yea

## (18-87) CONSENT AGENDA

Moved by Mr. Pancake, seconded by Mr. Anderson, to approve the consent agenda:

The Superintendent recommends the following items:

Approve the following Neola Policy revisions:

| | | | | | |
|---|---|---|---|---|---|
| po0131 | po0141.2 | po0164 | po0165.1 | po0165.2 | po0165.3 |
| po0166 | po0168 | po0169.1 | po1240.01 | po1422 | po1541 |
| po1662 | po2111 | po2260 | po2261 | po2261.01 | po3122 |
| po3140 | po3362 | po4122 | po4140 | po4162 | po4362 |
| po5517 | po5610 | po5610.02 | po5610.03 | po5611 | po6320 |
| po6325 | po6423 | po8141 | | | |

Approve new Neola Policy po2261.03

Approve payment to the following individuals for services provided to the athletic department during the 2018-2019 fall season:

| | | |
|---|---|---|
| Ethan Hurtt | Field Prep | $793.75 ; 63.5 hrs. |
| Greg Storts | Field Prep | $162.50 ; 13 hrs. |
| Chad Knight | Line Judge | $287.50 ; 23 hrs. |
| Lollie Knight | Line Judge | $287.50 ; 23 hrs. |
| Sandy Bielanow | Sub. Ticket Manager | $472.50 ; 31.5 hrs. |

Approve transportation contract with Tristar Transportation Co. for hearing impaired student.

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(Previous disposition co-op with Greenfield Exempted Village Schools is discontinued due to their student now residing in Columbus.)

Approve 1.75 hrs. early release on November 2, 2018 for State Playoff at St. Clairsville, Ohio.

Approve The Warrior Club as the official Adena High School student cheer group under the supervision of Mr. Jones.

Accept Sarah Frary's memo stating the Adena Local School district is in compliance with nutrition standards for food and beverages for the 2018-19 school year.

Approve Memorandum of Understanding Cluster Service Agreement with South Central Ohio Job & Family Services (SCOJFS).

Approve the creation of the supplemental position of Grant Writer and establish a stipend for it at 4.0% of the BA-0 salary on the Teachers' salary schedule.

Approve the insurance premium increase of $226.00 with Neil Coleman Insurance Services, for the three (3) new buses added to the fleet, and four (4) older buses being removed.

Approve the following revised job descriptions:

Food Service Supervisor (Cafeteria)
Food Service Head Cook (Cafeteria)
Cook
Cashier

Employ the following individuals under a limited supplemental contract, for the positions noted, for the 2018-2019 school year, compensation per the negotiated agreement, and subject to completion of all state and local requirements.

| | |
|---|---|
| Mila Rowe | Grant Writer |
| Devon Handler | Music Director/Assistant Theatre Director |
| John Goodwill | Assistant Track - MS Boys |
| Sadie Beery | Assistant Track - MS Girls |
| Alyssa Parker | MS Cheerleader Advisor - ½ year |

Employ the following individual as a classified substitute for the 2018-2019 school year, compensation as established by board policy, subject to completion of all state and local requirements.

| | |
|---|---|
| Terry Madison | Cafeteria |

Approve a limited contract to Tonyia Hyland as the Cafeteria Supervisor beginning November 15, 2018 through July 31, 2019 (pay will be pro-rated based on the Amended Cafeteria Supervisor's Salary Schedule), and grant a one-year limited contract beginning August 1, 2019.

Approve the following individual as a volunteer coach under the direct supervision of the building principal and/or the Board's designee responsible for the program.

| | | |
|---|---|---|
| Bret Ater | Swimming and Diving | Effective 2018-2019 School Year |

Roll call: Mr. Pancake, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Lowe, yea; Mr. Huff, yea

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**(18-88) EXECUTIVE SESSION**

Moved by Mr. Lowe, seconded by Mr. Pancake, to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Huff, yea

The Board went into executive session at 6:35 p.m. The Board reconvened at 7:47 p.m. The topics listed above were discussed while in executive session.

**(18-89) ADJOURNMENT**

Moved by Mr. Lowe, seconded by Mr. Pancake, that the board adjourn. Time was 7:49 p.m.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Huff, yea

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**PRESIDENT**

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**TREASURER**