RECORD OF PROCEEDINGS MINUTES
OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
March 21, 2023
HELD AT 5:00 P.M.

The Adena Local Board of Education met for a Regular Meeting on March 21, 2023, at 5:00 p.m. in the board conference room with the following members responding to roll call: Mr. Josh McQuiniff, Mr. Nathan Huff, Mr. Kevin Pancake, Mr. Brady Ratzlaff and Mr. Roy Robinson

Building principals recognized the following students for spelling bee winners:

Aubrey Mead, Ally Ashcraft, Clara Ewing, and Wesley Greeno

Also recognized were the following students as Power of the Pen winners:

Clara Ewing and Lily Salyers

Emily Ewing presented to the board regarding behavioral and PACE programming of the district.

(23-21) APPROVAL OF AGENDA
Moved by Mr. Ratzlaff, seconded by Mr. Pancake, to approve the agenda as presented.

Roll call: Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-22) TREASURER'S ITEMS
Moved by Mr. Huff, seconded by Mr. McQuiniff, to approve the following treasurer's items:

Approve the minutes of the February 2, 2023, special meeting and the February 21, 2023 regular Meeting

Accept the financial report

Approve the resolution accepting the amounts and rates as determined by the budget commission

Roll call: Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. Robinson, yea

(23-23) CONSENT AGENDA
Moved by Mr. Pancake, seconded by Mr. Ratzlaff, to approve the following consent agenda items:

The Board approve 2023 Summer Success by 6 Program Kindergarten Bootcamp funded by the United Way of Ross County.

The Board approve Master Service Agreement between META Solutions and Adena Local Schools from July 1, 2023 through June 30, 2024.

The Board allow The Vineyards At Concord to use the school premises as a temporary shelter for its residents and staff in the event an emergency requires the evacuation of its own facility.

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Approve a one-year limited supplemental contract for the 2022-2023 school year, for the position noted compensation per the negotiated agreement, subject to completion of all state and local requirements. Was approved on November 15, 2022 as a volunteer, but fulfilled the role as a paid assistant (.05 of base).

Tyler Felts	Asst. Wrestling Coach

Approve Traci Johnson as a full time (permanent sub) bus driver for the remainder of the 2022-2023 school.

The following certified employee be awarded a one-year teacher's limited contract for the 2023-2024 school year, for the position noted compensation per the negotiated agreement, subject to completion of all state and local requirements.

Hannah Bakenhaster	Elementary

The following certified employee be awarded a three-year teacher's limited contract beginning with the 2023-2024 school year, for the position noted compensation per the negotiated agreement, subject to completion of all state and local requirements.

Nicole Row	Elementary

The following certified employees be awarded a five-year teacher's limited contract beginning with the 2023-2024 school year, for the position noted compensation per the negotiated agreement, subject to completion of all state and local requirements.

Stacey Bryans	Elementary
Amy Thomas	Elementary

Approve employment of the following individuals under a one-year limited supplemental contract for the 2023-2024 school year, for the position noted compensation per the negotiated agreement, subject to completion of all state and local requirements.

Jamie Harris	Varsity Cheerleading Coach
Melissa Richendollar	Varsity Cross Country Coach
Laura Smith	Varsity Volleyball Coach

The Superintendent recommends approval of the following individual as a volunteer coach for the 2022-2023 school year, under the direct supervision of the building principal and/or the Board's designee responsible for the program, and subject to completion of all state and local requirements.

Lori Jones	Volunteer MS Asst. Track

Rescind 2022-2023 contract for the following.

Traci Johnson	Cook

Approve the placement of Leighanne Johnson at step 11 of the negotiated agreement salary schedule.

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

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(23-24) BLEACHER PROJECT RESOLUTION

Moved by Mr. McQuiniff, seconded by Mr. Ratzlaff, to approve the following resolution:

AUTHORIZING COMMENCEMENT OF THE SELECTION PROCESS REQUIRED FOR DESIGN PROFESSIONAL AND DELEGATING AUTHORITY TO TAKE RELATED ACTIONS TO SOLICIT QUALIFICATIONS AND OTHER INFORMATION FROM DESIGN PROFESSIONALS

WHEREAS, the Adena Local School District Board of Education (the "Board"), plans to construct the following facilities and buildings, together with all related improvements: (1) Replacement of football field bleachers and (2) such other similar improvements and facilities as the Board may subsequently identify potentially including an athletic complex and new baseball field (collectively, the "Project");

WHEREAS, the Board wishes to solicit qualifications from design professionals to assist with the design and planning of the Project; and

WHEREAS, the Superintendent and Treasurer request authorization to start the process required by the Ohio Revised Code and Ohio Administrative Code to select a qualified design professional to provide these services;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:
1. The Board authorizes the Superintendent and Treasurer to start the process required and outlined in the Ohio Revised Code and Ohio Administrative Code to select a qualified design professional, including assembling a team of individuals experienced with construction to review, evaluate, rank, and recommend the firm most qualified to provide the needed services and to bring a recommendation to the Board for selection of the design professional; 2. The Board further delegates authority to the Superintendent and Treasurer to use the criteria for design professional qualifications stated in the Ohio Revised Code and Ohio Administrative Code and to expand those criteria as determined best for the Project, and to make other decisions on behalf of the Board that are required throughout the process, in order to bring a recommendation to the Board for the selection of the design professional most qualified to provide the required services for the Project.

Roll call: Mr. McQuiniff, yea; Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Robinson, yea

(23-25) DOCK DAYS

Moved by Mr. Huff, seconded by Mr. Ratzlaff, to approve Jamie Harris' request for 1 ½ dock days on May 11,2023 and May 12, 2023.

Roll call: Mr. Huff, yea; Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-26) SICK LEAVE TRANSFER

Moved by Mr. Huff, seconded by Mr. Ratzlaff, to approve sick leave transfer request from AEA member Kacie Swiggett.

Roll call: Mr. Huff, yea; Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-27) EXECUTIVE SESSION

Moved by Mr. Ratzlaff, seconded by Mr. McQuiniff, to enter into executive session to discuss

the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Time entered was 5:41. Time out was 6:23.

The above topics were discussed.

Roll call: Mr. Ratzlaff, yea; Mr. McQuiniff, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Robinson, yea

Mr. Robinson discussed the two month long superintendent search process.

(23-28) SUPERINTENDENT CONTRACT
Moved by Mr. Huff, seconded by Mr. Ratzlaff, that the Board approve Dr. Matthew Unger to a two-year contract as Superintendent of Adena Local School District from August 1, 2023, through July 31, 2025

Roll call: Mr. Huff, yea; Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-29) ADJOURNMENT
Moved by Mr. Pancake, seconded by Mr. Ratzlaff, that the Board adjourns.

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

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PRESIDENT

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TREASURER