RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
MAY 16, 2017
HELD AT 6:30 P.M.

The Adena Local Board of Education met in a regular session on May 16, 2017 at 6:30 P.M. in the Board Conference Room/Vo-Ag Room #106 with the following members responding to roll call: Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake. (Due to a power outage, the meeting start time was delayed until 6:30 P.M.)

Three FCCLA members who placed at the State FCCLA Conference led the Pledge to the Flag.

Scott Hurtt, Athletic Director, discussed an Athletic Booster proposed building project.

Board Member, Kent Anderson, entered at 6:34 P.M.

(17-53) MINUTES
Moved by Mr. Lowe, seconded by Mr. Pancake, that the minutes of the April 18, 2017 Regular Meeting be approved as written.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-54) FINANCIAL REPORT
Moved by Mr. Kinnamon, seconded by Mr. Lowe, that the financial report be accepted and approved.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-55) AMENDED CERTIFICATE AND REVISED PERMANENT APPROPRIATIONS
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the Amended Certificate of Estimated Resources and the Revised Permanent Appropriation Resolution for FY 2017.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-56) FIVE YEAR FORECAST
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the Five Year Forecast as presented.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-57) WORKERS' COMP GROUP RETRO PROGRAM
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the participation in the Ohio School Boards Association Group Retrospective Rating Program with CompManagement, Inc. for the 2018 Workers' Comp rating year at a cost of $765.00.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-58) FISCAL YEAR 2018 HEALTH INSURANCE RATES
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to approve the following health insurance monthly premium rate increase of 17.6% for the Fiscal Year 2018:

Single Policy:	$782.00	Family Policy:	$1,789.00

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Huff, yea.

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(17-59) HAS CLAIMS SERVICE
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the payment to HAS Claims Service in the amount of $2, 500.00.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-60) CONSENT AGENDA
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to approve the following consent agenda items:

1.0 Approve the following technology purchase from FireFly Computers:

120	Lenova N21 Chromebooks	$21,240.00
4	Aver E36c Charging Carts	$ 3,396.00
4	Charging Cart Wiring Service	$ 196.00
	Total	$24,832.00

1.1 Approve the Third Grade Summer Reading Intervention Program.
1.2 Approve the Summer Kindergarten Transition Camp.
1.3 Approve the Koorsen Agreement for Fire & Security Service for an annual amount of $4,000.00.
1.4 Approve crowning of the football field in the amount of $19,605.00, moving the water hydrants and running a water line to the baseball field for an additional $6,740.00.
1.5 Adopt the following NEOLA policies as presented:

0100	Bylaws – Definitions
0160	Use of Electronic Mail/Text Messages
1530	Evaluation of Principals & Other Administrators
1619	Group Health Plans
1619.03	Patient Protection & Affordable Care Act
2460	Special Education
3220	Standards-Based Teacher Evaluation
3223	Standards-Based School Counselor Evaluation
3419	Group Health Plans
3419.01	Privacy Protections of Self-Funded Group Health Plans
3419.03	Privacy Protections of Self-Funded Group Health Plans
3420	Professional Staff
4419	Group Health Plans
4419.03	Patient Protection & Affordable Care Act
4420	Health Insurance Benefit
5330.02	Procurement & Use of Epinephrine Auto Injectors in Emergency Situations
5830	Student Fund-Raising
6605	Crowdfunding
6700	Fair Labor Standards Act (FLSA)
9700	Relations with Special Interest Groups

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-61) META SOLUTIONS – MASTER SERVICE AGREEMENT
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the Master Service Agreement with META Solutions for $18,833.75.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

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(17-62) EXECUTIVE SESSION

Moved by Mr. Pancake, seconded by Mr. Lowe, that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other items and conditions of employment.

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

The Board went into executive session at 7:40 P.M.

The Board reconvened at 8:20 P.M. The topics listed above were discussed while in executive session.

(17-63) PERSONNEL

Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the following personnel items:

2.1 Accept the resignation notification from the following certified employees:
Ed Yates - Teacher Craig Kerns - Principal
2.2 Grant a one-year limited teacher contract to David Swiggett as the Half-Time Elementary Music Teacher for the 2017-2018 school year.
2.3 Grant a one year limited teacher contract to Seth Ebert as a High School Language Arts Teacher for the 2017-2018 school year.
2.4 Grant a one year limited Nurse contract to Lori Roll for the 2017-2018 school year.
2.5 Grant a three year limited contract to Ben Buchwalter as the Technology Coordinator beginning with the 2017-2018 school year.
2.6 Grant a two year limited classified contract to Jim Davis as a Bus Driver beginning with the 2017-2018 school year. Grant a two year limited classified contract to Joan Muntz as the Transportation Coordinator for the 2017-2018 school year.
2.7 Approve Christina Hampton as a Van Driver.
2.8 Approve Christina Freeman as a Substitute Custodian.
2.9 Non-renew the long-term substitutes Seth Ebert and Tom Whitten.
3.0 The Board President recommends amending the Superintendent's Contract (John Balzer) to take effect immediately on May 16, 2017 as presented.
3.1 The Board President recommends granting a five year Superintendent's contract to John Balzer effective August 1, 2018 – July 31, 2023.
3.2 Approve Jeff Pettit as a Substitute Custodian.
3.3 Non-renew the following As-Needed Aide Contracts:
Lisa Halcomb Mechelle Row Traci Shnider
Judy Smith Stacie Smith
3.4 Grant one year limited contracts to Jennifer McGarvey and Kim Persinger as Half-Time Aides for the 2017-2018 school year.
3.5 Approve the following certified employees for the Kindergarten Transition Program:
Marilyn Bakenhaster Jillian Bluck Megan Bush
Tasha Lingo Amy Mullikin
3.6 Approve the following certified employees for the Third Grade Summer Reading Intervention Program:
Betsy Clark Ryan Detty
3.7 Grant a one year limited half-time supplemental contract to Kim Miller and Julia Leisure as the Ross County Fair Display Coordinators.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

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(17-64) <u>ADJOURNMENT</u>
Moved by Mr. Lowe, seconded by Mr. Anderson, that the Board adjourn.

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Huff, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the June, 2017 Board Meeting.