RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
June 20, 2017
HELD AT 6:00 P.M.

The Adena Local Board of Education met in a regular session on June 20, 2017 at 6:00 P.M. in the Clarksburg United Methodist Church with the following members responding to roll call: Mr. Kent Anderson, Mr. Nathan Huff, Mr. James Lowe and Mr. Michael Kinnamon.

The Pledge to the Flag was given.

(17-68) FCCLA Request
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the lodging payment for a student and advisor to attend the FCCLA National Leadership Conference in Nashville, TN. The cost is approximately
$1,084.33.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-69) MINUTES
Moved by Mr. Lowe, seconded by Mr. Anderson, that the minutes of the May 16, 2017 Regular Meeting and the June 5, 2017 Special Workshop Meeting be approved as written.

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-70) FINANCIAL REPORT
Moved by Mr. Lowe, seconded by Mr. Kinnamon, that the financial report be accepted and approved.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-71) GRANT PERMISSION TO THE TREASURER
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to grant permission to the Treasurer to set the Temporary Appropriations for FY2018 and Adjust the Estimated Resources Certificate to reflect no more than the actual receipts and adjust the Permanent Appropriations so not to exceed the total July 1, 2016 unencumbered balance plus the actual 2016-2017 receipts.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-72) ADVANCES AND TRANSFERS
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to authorize the Treasurer to make interfund advances and transfers from the General Fund as needed and obtain subsequent Board approval.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-73) TERMINATION OF BENEFITS TRANSFER
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to approve the transfer of $45,000.00 from the General Fund to the Termination of Benefits Fund.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-74) CHANGE ORDER
Moved by Mr. Kinnamon, seconded by Mr. Lowe to approve the Change Order Modificatoin No. 13 for the insulated metal panels project. The change order was in the amount of $437,773.15 for the replacement panels. The funds used for the project are coming directly from the Ohio Facilities Construction Commission.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-75) CONSENT AGENDA
Moved by Mr. Kinnmon, seconded by Mr. Anderson, to approve the consent agenda.
1619.01 PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
1619.02 PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS

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2461 RECORDING OF DISTRICT MEETINGS INVOLVING STUDENTS AND/OR PARENTS
2623 STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
3120.08 EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
3419.02 PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS
4162 DRUG AND ALCOHOL TESTING OF CDL LICENSE HOLDERS
4419.01 PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
4419.02 PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS
5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
5111.01 HOMELESS STUDENTS
5200 ATTENDANCE
5460 GRADUATION REQUIREMENTS
5610 REMOVAL SUSPENSION, EXPULSION, AND PERMANENT EXCULSION OF STUDENTS
5630.01 POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS AND LIMITED USE OF RESTRAINT AND SECLUSION
6320 PURCHASES
6423 USE OF CREDIT CARDS
6700 FAIR LABOR STANDARDS ACT (FLSA)
7540 TECHNOLOGY
7540.01 TECHNOLOGY PRIVACY
7540.02 WEB CONTENT, SERVICES AND APPS
8210 SCHOOL CALENDAR
8310 PUBLIC RECORDS
8320 PERSONNEL FILES
8330 STUDENT RECORDS
8340 LETTERS OF REFERENCE
8452 AUTOMATED EXTERNAL DEFIBRILLATORS (AED)
8500 FOOD SERVICES
9270 EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS & PARTICIPATION IN EXTRA-CURRICULAR FOR STUDENTS NOT ENROLLED IN THE DISTRICT

1.1 The Superintendent recommends the board adopt membership resolution for OHSAA.
1.2 The Superintendent recommends the board approve payment of Schedule II services to META in the amount of $5,434.00.
1.3 The Superintendent recommends Board Member pay be set at $80.00 per meeting for newly elected board members.

On June 12, 2017 bids were opened for diesel fuel:
RD Holder Oil Company - Premium Grade #2 ULSD priced same day of delivery using the lower of Columbus OPIS Rack Avg. plus $0.0750 per gallon or Dayton OPIS Rack Avg. plus $0.0750 per gallon
Lykins Energy Solutions - OPIS Avg. from Dayton or Columbus Terminals plus a fixed margin of $.082 per gallon
Hartley Oil Co. - Premium Grade Ultra Low Sulfur Diesel Fuel from Columbus, OH: $1.499 per gallon; Premium Grade Ultra Low Sulfur Diesel Fuel from Dayton, OH: $1.547 per gallon

1.4 The Superintendent recommends board accept R.D. Holder's diesel fuel bid as the most responsive bid.

On June 12, 2017 the bids were opened for propane:
Buckeye Propane Co., Inc. - Transport Delivery $.865 per gallon; $1.165 tank truck per gallon
Lykins Energy Solutions - HD-5 Grade Propane Fuel at a fixed price of $.8433 per gallon; no delivery fee
Ferrellgas - Transport propane: 30,000 gallons at $.835 per gallon; non-transport propane: 6,000 gallons at $1.14 per gallon

1.5 The Superintendent recommends the board accept the propane bid from Lykins Energy Solutions as the most responsive bid.

1.6 The Superintendent recommends the board reject the tire bid and rebid.

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1.7 The Superintendent recommends the board renew the CORAS Membership in the amount of $325.00
1.8 Approve the purchase of the water softener system from Buckeye Soft Water in the amount of $12,000.00
1.9 The Superintendent recommends Wright Specialty Plan for liability, fleet and property coverage for the 2017-2018 fiscal year in the amount of $46,703.00.
1.10 The Superintendent asks the board to approve S3 Direct Insurance Services to provide student insurance for the 2017-2018 school year in the amount of $8,111.10.

Roll call: Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Huff, yea.

(17-76) EXECUTIVE SESSION

Moved by Mr. Kinnamon, seconded by Mr. Lowe, that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official, and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other items and conditions of employment.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea.

The Board went into executive session at 6:24 P.M. The Board reconvened at 7:04 P.M. The topics listed above were discussed while in executive session.

(17-77) PERSONNEL

Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the following personnel items:
2.0 Accept resignation notification from the following employees:

Joyce Tatro-Manes	5th Grade Teacher	effective immediately
Jennifer Ater	Preschool Teacher Aide	effective immediately

2.1 The following individuals be hired on a limited one-year contract for the 2017-2018 school year:
2.11 Matthew Colopy - High School Science Teacher
2.12 Lisa Copley - High School Math Teacher
2.13 Megan Dunphy - 5th Grade Teacher

2.2 The following individuals be awarded a one-year supplemental contract for the 2017-2018 school year:

2.21 Teresa Reynolds	Middle School Ticket Sales
2.22 David Swiggett	Elementary Supplemental Music
2.23 Lori Postage	National Junior Honor Society Advisor
2.24 Scott Hurtt	Athletic Director
2.25 Laura Smith	Assistant Athletic Director
2.26 Mike Martin	7th Grade Boys Basketball Coach
2.27 J.R. Garrison	8th Grade Boys Basketball Coach
2.28 Ethan Hurtt	Assistant Football Coach (Junior High)
2.29 Jerry Smith	Volunteer Football
2.30 Jamie Harris	Volunteer Assistant Cheerleading Advisor

2.3 The following individual be awarded a two-year supplemental contract beginning with the 2017-2018 school year:

Justin Drummond K-12 Lights and Sound Coordinator

2.4 Hire Christina Freeman as a 2nd Shift Custodian for the 2017-2018 school year;
2.5 Hire Jessica Grigsby as Latchkey Instructor on an as needed basis for the 2017-2018 school year;
2.6 Add Jessica Ward as a substitute cafeteria worker for the 2017-2018 school year;
2.7 Hire Joshua Jones on a two-year limited contract as High School Principal beginning with the 2017-2018 school year.
2.8 Hire Amanda Scott as a Long Term Sub for the Kindergarten Reduction-in- Class-Size Teacher position during the 2017-2018 school year.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-78) VOLUNTEER ATHLETICS

2.9 Moved by Mr. Lowe, seconded by Mr. Kinnamon to add Greg Newland as volunteer Freshman Boys Basketball Coach for the 2017-2018 school year, and add Andrew Day as volunteer Varsity Boys Basketball Assistant for the 2017-2018 school year.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea.

(17-79) SUPPLEMENTAL CONTRACTS - ATHLETICS

3.0 Moved by Mr. Kinnamon, seconded by Mr. Huff to hire Paul Thomas as HS Assistant Football coach for the 2017-2018 school year.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, nay.

(17-80) ADJOURNMENT

Moved by Mr. Lowe, seconded by Mr. Kinnamon, that the Board adjourn.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the July, 2017 Board Meeting.