RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
NOVEMBER 17, 2015
HELD AT 6:00 P.M.

The Adena Local Board of Education met in regular session on November 17, 2015 at 6:00 P.M. in the Library – Media Center with the following members responding to roll call: Mr. Joseph Glandon, Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake.

The Pledge to the Flag was given.

(15-290) USE OF FACILITIES
Moved by Mr. Kinnamon, seconded by Mr. Glandon, to grant the request of Freedom Ministries to use the school facilities on Sunday mornings (approximately 10:30 A.M.) and Sunday evenings (approximately 6:00 P.M.) providing they follow the facility use rules as established by the board.

Roll call: Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-291) MINUTES
Moved by Mr. Glandon, seconded by Mr. Pancake that the minutes of the October 20, 2015 Regular Meeting and the October 27, 2015 Special Meeting be approved as written.

Roll call: Mr. Glandon, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-292) FINANCIAL REPORT
Moved by Mr. Pancake, seconded by Mr. Glandon, that the financial report be accepted and approved.

Roll call: Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-293) AMENDED CERTIFICATE/REVISED TEMPORARY APPROPRIATIONS
Moved by Mr. Kinnamon, seconded by Mr. Glandon, to approve the Amended Certificate of Estimated Resources and the Revised Temporary Appropriations for FY 2016 as presented.

Roll call: Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-294) H.B. 264 TRANSFER
Moved by Mr. Huff, seconded by Mr. Kinnamon, to approve the following transfer for the purpose of paying the H.B. 264 debt (revised interest amount):

From:	General Fund	$101,633.38
To:	HB 264 Bond Retirement (Principal Payment)	$ 90,000.00
	HB 264 Bond Retirement (Interest Payment)	$ 11,633.38

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-295) CHANGE FUND
Moved by Mr. Glandon, seconded by Mr. Kinnamon, to approve a change fund for the High School National Honor Society in the amount of $20.00.

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-296) 125 PLAN
Moved by Mr. Pancake, seconded by Mr. Huff, to adopt the Section 125 Flexible Fringe Benefits Plan to be updated and maintained by American Fidelity for the employees of the Adena Local School District to be effective on January 1, 2016.

Roll call: Mr. Pancake, yea; Mr. Huff, yea; Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-297) SPECIAL BOARD MEETING
Moved by Mr. Huff, seconded by Mr. Kinnamon, to set a special meeting on Monday, November 23, 2015 at 5:30 P.M.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-298) CHARTER SCHOOL RESOLUTION
Moved by Mr. Kinnamon, seconded by Mr. Huff, to grant permission to the Superintendent and Treasurer to invoice the Ohio Department of Education for the charter school funds that have been deducted from Adena Local Schools.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-299) EXECUTIVE SESSION
Moved by Mr. Glandon, seconded by Mr. Huff, that the Board enter into executive session to discuss the employment of personnel.

Roll call: Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

The Board went into executive session at 7:30 P.M.

The Board reconvened at 8:28 P.M. The employment of personnel was discussed while in executive session.

(15-300) EARLY GRADUATION REQUEST
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to grant the early graduation request from Megan Matthews to graduate with the Class of 2016 provided she has met all state and local requirements.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-301) MEMORANDUM OF UNDERSTANDING
Moved by Mr. Glandon, seconded by Mr. Kinnamon, to approve the memorandum of understanding with the Ross-Pike ESD for the employment of a student aide.

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-302) RESIGNATION – VARSITY FOOTBALL COACH
Moved by Mr. Kinnamon, seconded by Mr. Huff, to accept the resignation request from Paul Thomas as the Varsity Football Coach.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-303) RESIGNATION – VARSITY CHEERLEADER ADVISOR
Moved by Mr. Kinnamon, seconded by Mr. Glandon, to accept the resignation request from Katelyn Crabtree Welch as the Varsity Cheerleader Advisor.

Roll call: Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

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(15-304) RESIGNATION – JH CHEERLEADER ADVISOR
Moved by Mr. Glandon, seconded by Mr. Pancake, to accept the resignation request from Nicole Row as the Junior High Cheerleader Advisor.

Roll call: Mr. Glandon, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-305) SUPPLEMENTALS – VARSITY & ASSISTANT CHEERLEADER ADVISORS
Moved by Mr. Kinnamon, seconded by Mr. Glandon, to grant a one year limited supplemental contract to Nicole Row as the Varsity Cheerleader Advisor and a one year limited supplemental contract to Nicole Row as the Assistant Cheerleader Advisor for the remainder of the 2015-2016 school year. (Half time contracts)

Roll call: Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-306) SUPPLEMENTAL – FCCLA ADVISOR
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to grant a one year limited supplemental contract to Christina Hampton as the FCCLA Advisor for the 2015-2016 school year.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-307) SUPPLEMENTAL – ASSISTANT JH GIRLS BASKETBALL COACH
Moved by Mr. Glandon, seconded by Mr. Huff, to grant a one year limited supplemental contract to Greg Storts as the Assistant JH Girls Basketball Coach for the 2015-2016 school year.

Roll call: Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-308) SUBSTITUTE CUSTODIAN
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to place Kelsey Bielanow on the substitute custodian list.

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-309) SUBSTITUTE BUS DRIVER
Moved by Mr. Glandon, seconded by Mr. Huff, to place Stephanie McFerren on the substitute bus driver list.

Roll call: Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-310) SUBSTITUTE CUSTODIAN
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to place Brody Olsen on the substitute custodian list.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-311) SUPPLEMENTAL – JH CHEERLEADER ADVISOR
Moved by Mr. Huff, seconded by Mr. Kinnamon, to grant permission to Mr. Ruby, Superintendent, to appoint Brandi Rollins as the JH Cheerleader Advisor for the remainder of the 2015-2016 school year upon completion of all credentials.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

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(15-312) <u>PEPSI-COLA SCHOLARSHIP</u>
Moved by Mr. Glandon, seconded by Mr. Kinnamon, to establish Fund 007-9215 as the Pepsi-Cola Scholarship Fund.

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-313) <u>VOLUNTEER – ASSISTANT MS GIRLS BASKETBALL COACH</u>
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to approve Megan Glandon as a Volunteer Assistant Girls Basketball Coach for the 2015-2016 school year.

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-314) <u>ADJOURNMENT</u>
Moved by Mr. Kinnamon, seconded by Mr. Glandon, that the Board adjourn.

Roll call: Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the December, 2015 Board Meeting.