RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
APRIL 18, 2017
HELD AT 6:00 P.M.

The Adena Local Board of Education met in a regular session on April 18, 2017 at 6:00 P.M. in the Board Conference Room/Vo-Ag Room #106 with the following members responding to roll call: Mr. Kent Anderson, Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake.

Emma Hurless, Adena Seventh Grade student led the Pledge to the Flag. Emma placed eighth at the Power of the Pen Regional Competition. She will compete in the State Power of the Pen Competition in May at the College of Wooster.

Four students of Mrs. Bluck's Kindergarten class gave a power point presentation and three students from the Junior Honor Society presented a report on their field trip to the Columbus Blue Jackets stadium.

(17-39) MINUTES
Moved by Mr. Lowe, seconded by Mr. Pancake, that the minutes of the March 21, 2017 Regular Meeting be approved as written.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-40) FINANCIAL REPORT
Moved by Mr. Pancake, seconded by Mr. Lowe, that the financial report be accepted and approved.

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-41) AMENDED CERTIFICATE AND REVISED PERMANENT APPROPRIATIONS
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the Amended Certificate of Estimated Resources and the Revised Permanent Appropriation Resolution for FY 2017.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-42) SCOCA INVOICE
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to approve payment of the SCOCA invoice for $11,183.25. This is the debt assessment that was approved by the Reconciliation Committee.

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Lowe, nay; Mr. Huff, yea.

(17-43) ROSS-PIKE ESD MEMORANDUM OF UNDERSTANDING
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the Ross-Pike ESD Memorandum of Understanding for $7,500 for an attendant for one of our students.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-44) STRS/SERS RESOLUTION
Moved by Mr. Lowe, seconded by Mr. Anderson, to approve the following STRS/SERS Resolution:

Be it resolved, effective May 1, 2017, that the Adena Local School District Board of Education agrees to withhold and remit on behalf of employees the total amount of employee contributions required by Section 3307.26 or 3309.47 of the Ohio Revised Code, as applicable, to be contributed by members of the State Teachers Retirement System (STRS) or the School Employees Retirement System (SERS), at the rates in effect. The Board is permitted to "pick up" employee contributions in this manner pursuant to Sections 3307.27 or 3309.47 of the Ohio Revised Code, as applicable, and Section 414(h) (2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being withheld and

remitted by the Board and shall be treated as a mandatory pre-tax salary reduction from the contract salary otherwise payable to the employee or, to the extent so provided in the contract of the employee, Board policy, or a collective bargaining agreement, shall not be withheld but shall be paid by the Board as a fringe benefit in addition to the contract salary otherwise payable to the employee. To the extent paid as a fringe benefit, these contributions shall be treated as additional compensation for retirement program purposes, and employer and employee contributions on the picked-up amount shall accordingly be made by the Board, if so provided in the contract of the employee, Board policy, or a collective bargaining agreement. Employees subject to the above-described pick-ups may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Board and paid to STRS or SERS, as applicable. All prior pickups made for District employees are hereby fully approved and ratified to the extent permitted by law.

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-45) HB 264 DEBT TRANSFER
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the transfer of $9,701.42 from the General Fund to the HB 264 Bond Retirement Fund for the HB 264 interest payment.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-46) SUBSTITUTE NOTIFICATION
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve notification to substitutes that it is the intent to employ the substitutes used during the 2016-2017 school year in the same capacity during the 2017-2018 school year.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

(17-47) SOFTBALL SCOREBOARD MEMORIAL GIFT
Moved by Mr. Kinnamon, seconded by Mr. Huff, to accept memorial donations in the name of Christina Storts Parks to offset the cost of the new softball field scoreboard. A plaque in her memory will be attached to the scoreboard post.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(17-48) SOLID WASTE DISPOSAL DAY
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve participation in the Solid Waste Disposal Day with the RPHF Solid Waste District which is scheduled on Saturday, November 4, 2017.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea.

(17-49) CONSENT AGENDA
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to approve the following consent agenda items:

1.0 To approve the policy revisions for the NEOLA update presented in February, 2017:
- 1130, 3113, 4113 - Conflict of Interest
- 6111 – Internal Controls
- 7310 – Disposition of Surplus Property
- 7450 – Property Inventory
- 8500 – Food Services

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1.1Approve the evaluation forms for Administrative and Supervisory Personnel, Clerical Staff and Technology Coordinator.

1.2 Approve the Ross-Pike ESD Contract for the 2017-2018 school year.

Roll Call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Huff, yea.

(17-50) PERSONNEL
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to approve the following personnel items:

2.1 To accept the intent to retire notification from Lloyd Free as a Custodian. His last day will be June 30, 2017.

2.2 To approve the following one-year limited teaching contracts for the 2017-2018 school year:

Kelly Dean	Megan Glandon	Rusty Oates
Katrena Scaletta	Joyce Tatro	Ryan Detty

2.3 To approve the following three-year limited teaching contracts effective with the 2017-2018 school year:

Ashleigh Gallaugher	Amy Oyer
Christina Hampton	Tonya Reisinger

2.4 To approve the following five-year limited teaching contracts effective with the 2017-2018 school year:

Holly Jett	Lindsay Smith

2.5 To approve the following one year limited half-time (.5 fte) classified contracts for the 2017-2018 school year:

Angie Shiplett	-	Secretary (half-time)
Nancy Hardiesty	-	Secretary (half-time)

2.6 To approve a continuing classified contract for Lisa Timmons as a Secretary effective with the 2017-2018 school year.

2.7 To approve the following two year limited classified contracts effective with the 2017-2018 school year:

Sandy Bielanow	-	4 Hour Bus Driver
Hannah Miner	-	4 Hour Bus Driver

2.8 To approve Teri Reynolds as the 2016-2017 Middle School Summer School Teacher.

2.9 To approve a two-year limited administrative contract effective August 1, 2017 to Dustin England as the Middle School Principal. (Mr. England will begin June 1, 2017 and be paid on a daily rate per diem until his contract begins on August 1st.)

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Huff, yea.

(17-51) EXECUTIVE SESSION
Moved by Mr. Lowe, seconded by Mr. Kinnamon, that the Board enter into executive session for the (a) consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official; (e) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other items and conditions of employment; and (g) specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the District's security.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff,

yea.

The Board entered into executive session at 7:23 P.M.

The Board reconvened at 9:26 P.M. Items (a), (e) and (g) as listed above were discussed while in executive session.

(17-52) ADJOURNMENT
Moved by Mr. Lowe, seconded by Mr. Kinnamon, that the Board adjourn.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the May, 2017 Board Meeting.