RECORD OF PROCEEDINGS MINUTES
OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
JULY 18, 2023
HELD AT 5:00 P.M.

The Adena Local Board of Education met for a Regular Meeting on July 18, 2023, at 5:00 p.m. in the board conference room with the following members responding to roll call: Mr. Josh McQuiniff, Mr. Nathan Huff, Mr. Kevin Pancake, Mr. Brady Ratzlaff and Mr. Roy Robinson

The pledge of allegiance was recited by those in attendance.

(23-55) TREASURER PRO-TEMPORE
Moved by Mr. Pancake, seconded by Mr. Ratzlaff, to approve John Balzer as treasurer pro-tempore.

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-56) APPROVAL OF AGENDA
Moved by Mr. McQuiniff, seconded by Mr. Ratzlaff, to approve the agenda as presented.

Roll call: Mr. McQuiniff, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Robinson, yea

(23-57) TREASURER'S ITEMS
Moved by Mr. Huff, seconded by Mr. McQuiniff to approve the following treasurer's items:

Approve the minutes of the June 20, 2023 Regular Meeting and June 27, 2023 Special Meeting.

Accept the financial report:

Approve the Amended Certificate of Resources and Permanent Appropriations for FY 2023 and Certificate of Estimated Resources, Certificate of Balances and Temporary Appropriations for FY 2024

Approve the following petty cash amounts (no change from FY23):
Treasurer's Office - $50.00
Superintendent's Office - $100.00
Adena High School Office - $50.00
Adena Elementary Office - $50.00
Adena Athletic Department - $3,000.00
Total - $3,250.00

Approve the following changes funds (no change from FY23):
AHS National Honor Society - $20.00
Cafeteria - $225.00
Adena Athletic Department - $700.00
Total - $945.00

Approve the transfers and advances made in FY23

Roll call: Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Robinson, yea

(23-58) CONSENT AGENDA
Moved by Mr. Pancake, seconded by Mr. Ratzlaff, to approve the following consent agenda items:

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Approve the 2023-2024 handbooks as presented.

Adena Bands Handbook
Athletic Handbook
HS/MS Student Handbook

The Board approve the following resolution for the 2023-2024 school year:

WHEREAS, The Adena Local Board of Education realizes it is impractical to transport to the Bishop Flaget Catholic School for the following reasons: The time and distance required to provide the transportation; The number of pupils to be transported; The cost of providing transportation in terms of equipment, maintenance, personnel, and the administration;

NOW THEREFORE BE IT RESOLVED, that the Adena Local Board of Education will reimburse the parents of students attending the Bishop Flaget Catholic School the amount determined by the Ohio Department of Education in lieu of transportation, contingent upon the return of required documentation.

WHEREAS, The Adena Local Board of Education realizes it is impractical to transport to Ross County Christian Academy for the following reasons: The time and distance required to provide the transportation; The number of pupils to be transported; The cost of providing transportation in terms of equipment, maintenance, personnel, and the administration;

NOW THEREFORE BE IT RESOLVED, that the Adena Local Board of Education will reimburse the parents of students attending the Ross County Christian Academy the amount determined by the Ohio Department of Education in lieu of transportation, contingent upon the return of required documentation.

Approve cafeteria prices for the 2023-2024 school year.

Breakfast: $1.95
Primary Lunch: $3.05
MS/HS Lunch: $3.30
Adult Lunch: $4.40
Milk $0.55

Approve 8th grade trip to Washington D.C. during the month of May 2024.

Approve participation in the athletic insurance program provided by S3 Direct LLC for the 2023-2024 school year.

Accept resignation notification from the following.

Jonathan Michael	Vocal Music Teacher	Effective 7/7/2023
Stacie Smith	Bus Driver	Effective end of 22/23 SY

The following be awarded a one-year limited teaching contract for the 2023-2024 school year, subject to completion of all state and local requirements for licensure and criminal background check.

Kaitlyn Vickers (OH3298806)	Teacher	ME: Step 3 (4 yrs. experience)

The following individual be awarded a one-year non-teaching school employee's limited contract for the 2023-2024 school year, subject to the completion of a criminal background check.

Nancy Hardiesty	Secretary

Approve the following individuals as credentialed OTES evaluators for the 2023-2024 school year, upon providing evidence of updated credentials.

Jillian Bluck
Cyndi Brill
Tim Dettwiller
Stacy Forby
Kacey Shaffer
Matt Unger
Danni Williams

Approve the following seasonal workers for the 2023-2024 school year at a rate of $13.00 per hour.

John Goodwill	Announcer
Duane Bryans	Field Prep
Chris Butler	Field Prep
Chase Starr	Field Prep
Megan Glandon	Game Management
Devan Handler	Line Judge
Matt Glandon	Scoreboard
Susan Glandon	Scoreboard
Scott Schmidt	Scoreboard
Sadie Beery	Tickets
Sandy Bielanow	Tickets
Stacy Bryans	Tickets
Betsy Clark	Tickets
Brittany Cottrill	Tickets

Approve Susan Glandon as a part-time substitute for guidance counselors, as needed and no more than 20 hours per week at the rate of $41 per hour, for the 2023-2024 school year, subject to the completion of all state and local requirements for licensure and criminal background check.

Approve the following as daily substitute teachers for the 2023-2024 school year, subject to the completion of all state and local requirements for licensure and criminal background check (ARP ESSER funded)

Sadie Beery
Kim Bossert
Abby Postage

The Superintendent recommends approval of the following individuals as a volunteer coach for the 2023-2024 school year, under the direct supervision of the building principal and/or the Board's designee responsible for the program, and subject to completion of all state and local requirements.

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Jamie Markko	Volunteer Cross Country Coach
Christina Martin	Volunteer Cross Country Coach

Approve Sarah Acton as a substitute secretary for the 2023-2024 school year, subject to the completion of a criminal background check.

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-59) LED LIGHTING PROJECT
Moved by Mr. McQuiniff, seconded by Mr. Ratzlaff to approve Energy Optimizer's proposal for the K-12 LED lighting proposal

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, nay; Mr. Robinson, yea

(23-60) SCHOOL SIGN REPLACEMENT
Moved by Mr. Huff, seconded by Mr. McQuiniff, to approve a school sign from Chad Abbott signs for $64,711.00

Roll call: Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Ratzlaff, yea; Mr. Pancake, yea; Mr. Robinson, yea

(23-61) EXECUTIVE SESSION
Moved by Mr. Pancake, seconded by Mr. Ratzlaff, to enter into executive session to discuss the consideration of the appointment and compensation of a public employee.

Time entered was 5:57. Time out was 6:25.

The above topics were discussed.

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

(23-62) ADJOURNMENT
Moved by Mr. Pancake, seconded by Mr. Ratzlaff, that the Board adjourns.

Roll call: Mr. Pancake, yea; Mr. Ratzlaff, yea; Mr. Huff, yea; Mr. McQuiniff, yea; Mr. Robinson, yea

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PRESIDENT

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TREASURER