RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
JULY 19, 2016
HELD AT 6:00 P.M.

The Adena Local Board of Education met in a regular session on July 19, 2016 at 6:00 P.M. in the Board Conference Room/Vo-Ag Room #106 with the following members responding to roll call: Mr. Kent Anderson, Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake.

The Pledge to the Flag was given.

Two representatives from the Adena Legacy Foundation were present to discuss the establishment of the foundation. The Board requested the required documentation for our attorneys to approve before any action could be taken.

(16-151) MINUTES
Moved by Mr. Lowe, seconded by Mr. Huff that the minutes of the June 21, 2016 Regular Meeting and the July 5 and 8, 2016 Special Sessions be approved as written.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea, Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-152) FINANCIAL REPORT
Moved by Mr. Lowe, seconded by Mr. Pancake, that the financial report be accepted and approved.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-153) AMENDED CERTS/TEMPORARY & PERMANENT APPROPRIATIONS
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the Amended Certificate of Estimated Resources and Permanent Appropriations for FY 2016 and the Amended Certificate of Estimated Resources and Temporary Appropriations for FY 2017 as presented.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-154) ADVANCES AND TRANSFERS
Moved by Mr. Huff, seconded by Mr. Lowe, to approve the following advances and transfers made at fiscal yearend:

Advances:	From:	General Fund	$28,073.93
	To:	FCCLA	$ 617.06
		Yearbook	$ 312.87
		NSLP Equipment	$27,144.00
Transfers:	From:	General Fund	$90,321.28
	To:	Termination of Benefits	$45,000.00
		Lunchroom	$45,321.28

Roll call: Mr. Huff, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-155) PETTY CASH AND CHANGE FUNDS FOR FY 2017
Moved by Mr. Kinnamon, seconded by Mr. Huff, to approve the following petty cash and change funds for FY 2017:

Petty Cash:	Treasurer's Office	$ 50.00
	Adena High School Office	$ 50.00
	Adena Elementary Office	$ 50.00
	Adena Athletic Department	$2,000.00

Change Funds:	AHS National Honor Society	$ 20.00
	Cafeteria	$ 225.00
	Adena Athletic Department	$ 700.00

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-156) GAAP CONVERSION AGREEMENT
Moved by Mr. Lowe, seconded by Mr. Pancake, to renew the GAAP Conversion contract with Balestra, Harr & Scherer Consulting for the 2016 fiscal year for $5,440.00.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-157) SUPERINTENDENT'S SALARY SCHEDULE
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to approve the superintendent's salary schedule as presented.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-158) TREASURER'S SALARY INCREASE
Moved by Mr. Lowe, seconded by Mr. Anderson, to approve the treasurer's salary increase of 2.00% to the base effective August 1, 2016.

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-159) VACATION PAY
Moved by Mr. Kinnamon, seconded by Mr. Huff, to approve the payment of unused accrued vacation leave to Mr. Ruby upon separation of employment. (Not to exceed the amount accrued within two years before the date of separation.)

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-160) PRESS BOX
Moved by Mr. Kinnamon, seconded by Mr. Huff, to accept the quote from Henness Construction to repair the press box for $22,450.00.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-161) INDIVIDUAL SPORTS ACCOUNTS
Moved by Mr. Huff, seconded by Mr. Kinnamon, to establish a fund for each sport to account for their individual revenues and expenses.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-162) SPECIAL BOARD MEETING/RESCHEDULE REGULAR MEETING
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to set a Special Board Meeting for August 2, 2016 at 6:00 P.M. and reschedule the Regular August, 16, 2016 Board Meeting for August 23, 2016 at 6:00 P.M. Both meetings will be conducted in the Board Conference Room located in the Vo-Ag Building Room #106.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Lowe, yea.

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(16-163) NON-PUBLIC STUDENT TRANSPORTATION RESOLUTION
Moved by Mr. Huff, seconded by Mr. Kinnamon, to approve the following resolutions for the 2016-2017 school year:

WHEREAS, The Adena Local Board of Education realizes it must provide transportation for resident students to attend a non-public school;

WHEREAS, The Adena Local Board of Education realizes it is impractical to transport to the Ross County Christian Academy for the following reasons: The time and distance required to provide the transportation; The number of pupils to be transported; The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;

NOW THERFORE BE IT RESOLVED, that the Adena Local Board of Education will reimburse the parents of students attending the Ross County Christian Academy the amount determined by the Ohio Department of Education in lieu of transportation.

Students:	Shyan Burns	Clara Ewing	Maylee Hines
	Reid Elliott	Wyatt Ewing	Reed Hines
	Rylee Elliott	Corrine Wilson	Jayden Ludwick
	Gabe Justice	Nathaniel Wilson	

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WHEREAS, The Adena Local Board of Education realizes it must provide transportation for resident students to attend a non-public school;

WHEREAS, The Adena Local Board of Education realizes it is impractical to transport to the Bishop Flaget Catholic School for the following reasons: The time and distance required to provide the transportation; The number of pupils to be transported; The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;

NOW THERFORE BE IT RESOLVED, that the Adena Local Board of Education will reimburse the parents of students attending the Bishop Flaget Catholic School the amount determined by the Ohio Department of Education in lieu of transportation.

Students:	Clare Pfister	Brigham McDaniel	Faith McDaniel

Roll call: Mr. Huff, yea, Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-164) 2016-2017 BUS DRIVER CERTIFICATION
Moved by Mr. Lowe, seconded by Mr. Huff, to recommend the following individuals to the County Superintendent and Governing Board of the Ross-Pike County Education Service Center for their approval for certification in that each has met all requirements as provided by law for certification:

Regular Drivers		Substitute Drivers	
Sandy Bielanow	Kari Leverone	Brian Beery	Donna Atchison
Diana Engel	Anna McGowan	James Davis	Jennifer Ater
Virgil Flannery	Richard Pettiford	Lois Kunz	Erica Cormany
Paul Kendall	Mark Prince	Stephanie McFerren	Cheryl Schuer
Denise Kern	Stacie Smith	James Skinner	Laura Smith
June Kruger	Karilyn Starr	Wesley Smith	
Robert Kruger	Jennifer Woods		

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

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(16-165) 2016-2017 EQUITY & ADEQUACY RENEWAL
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to renew membership in the Ohio Coalition for Equity & Adequacy of School Funding for the 2016-2017 school year for $.50/ADM.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Lowe, yea.

(16-166) ROSS-PIKE ESD VIRTUAL LEARNING AGREEMENT
Moved by Mr. Huff, seconded by Mr. Lowe, to renew the virtual learning agreement with the Ross-Pike ESD for the internet-based educational delivery system designed for grades 2-12, providing alternative educational options for credit deficiencies, alternative programs, students being schooled at home and summer school programs.

Roll call: Mr. Huff, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-167) SCOCA CORE SERVICE CONTRACT
Moved by Mr. Kinnamon, seconded by Mr. Huff, to approve the contract with the South Central Ohio Computer Association for the core services for July 1, 2016 – June 30, 2017 at the cost of $28,713.75 and the Special Services (DataMap) for $2,297.10.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-168) EMIS SERVICE CONTRACT
Moved by Mr. Kinnamon, seconded by Mr. Huff, to approve the contract with the South Central Ohio Computer Association for EMIS Services for the 2016-2017 school year at the cost of $12,500.00.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-169) BUILDING HANDBOOKS
Moved by Mr. Huff, seconded by Mr. Pancake, to approve the High School, Middle School and Elementary School handbooks as presented.

Roll call: Mr. Huff, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(16-170) ATHLETIC HANDBOOK
Moved by Mr. Huff, seconded by Mr. Pancake, to approve the Athletic handbook as presented.

Roll call: Mr. Huff, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(16-171) NEOLA POLICY MANUAL
Moved by Mr. Huff, seconded by Mr. Lowe, to approve the final draft of the NEOLA Policy Manual effective August 1, 2016.

Roll call: Mr. Huff, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-172) ALCOA FOUNDATION GRANT
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to accept the Alcoa Foundation Grant in the amount of $15,000.00.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

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(16-173) STUDENT AIDES (AS NEEDED BASIS)
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to grant one year limited contracts to the following student aides to be used on an as needed basis during the 2016-2017 school year:

Mechelle Row	Lisa Halcomb	Traci Shnider
Stacie Smith	Judy Smith	Angelique Clark

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-174) SUPPLEMENTAL CONTRACTS
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to grant one year limited supplemental contracts to the following for the 2016-2017 school year:

Scott Hurtt	-	Athletic Director
Amanda Franks	-	Assistant Band Director
Alexis Nusbaum	-	Senior Class Advisor
Melinda Lewis	-	Key Club Advisor
Ethan Hurtt	-	Assistant Football Coach
Leslie Burns	-	Marching Band Auxiliaries.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-175) SUPPLEMENTAL – JUNIOR CLASS ADVISOR
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to grant a three year limited supplemental contract to Tara Mess as the Junior Class Advisor beginning with the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-176) SUPPLEMENTAL – YEARBOOK ADVISOR
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to grant a two year limited supplemental contract to Erica Cormany as the Yearbook Advisor beginning with the 2016-2017 school year.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Lowe, yea.

(16-177) VOLUNTEER VOLLEYBALL COACHES
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve Julia Leisure and Olivia Arledge as Volunteer Volleyball Coaches for the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-178) SUPPLEMENTAL – ASSISTANT SOLO & ENSEMBLE
Moved by Mr. Pancake, seconded by Mr. Huff, to grant a one year limited supplemental contract to Joy Renner as the Assistant Solo & Ensemble Advisor for the 2015-2016 school year and a one year limited supplement contract for the 2016-2017 school year.

Roll call: Mr. Pancake, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(16-179) SUPPLEMENTAL – MS CHEERLEADING ADVISOR
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to grant a one year limited supplemental contract to Chloe Riley as the MS Cheerleading Advisor for the 2016-2017 school year.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

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(16-180) EMPLOYMENT – INTERVENTION SPECIALIST
Moved by Mr. Pancake, seconded by Mr. Lowe, to grant a one year limited teaching contract to Ryan Detty as an Intervention Specialist for the 2016-2017 school year.

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-181) AMEND ADMINISTRATIVE CONTRACT
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to amend the MS Principal Contract for Lisa Wayland from a 240 day contract to a 260 day contract effective August 1, 2016 through July 31, 2018.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-182) RESIGNATION – BOYS VARSITY BASKETBALL COACH
Moved by Mr. Kinnamon, seconded by Mr. Huff, to accept the resignation request from Corey Kaufman as the Boys Varsity Basketball Coach.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-183) RESIGNATION – VOCAL MUSIC TEACHER
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to accept the resignation request from Lauren Grangaard as the Vocal Music Teacher effective August 1, 2016.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Lowe, yea.

(16-184) EXECUTIVE SESSION
Moved by Mr. Lowe, seconded by Mr. Huff, that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

The Board went into executive session at 7:53 P.M.

The Board reconvened at 8:56 P.M. The consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official was discussed while in executive session.

(16-185) ADJOURNMENT
Moved by Mr. Lowe, seconded by Mr. Kinnamon, that the Board adjourn.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the August, 2016 Board Meeting.