RECORD OF PROCEEDINGS MINUTES
OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
November 21, 2017
HELD AT 6:00 P.M.

The Adena Local Board of Education met in a regular session on November 21, 2017 at 6:00 P.M. in the Board Conference Room/Vo-Ag Room #106 with the following members responding to roll call: Mr. Kent Anderson, Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake

The Pledge to the Flag was given, led by Corryn Boltenhouse, Alexis Hagerman, Gabriel Johnson and Trey Kight who are members of the Transportation Student Helpers.

(17-109) APPROVAL OF AGENDA
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to approve the agenda with addendum as presented.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea

(17-110) TREASURER'S ITEMS
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the treasurer's items:

T.1 Approve the minutes of the October 17, 2017 regular meeting.

T.2 Accept the financial report.

T.3 Approve donation of $945 from Altrusa Club of Chillicothe for the Adena Book Fair.

T.4 Approve finance forms, which will be implemented on January 1, 2018:
a. Direct Deposit
b. Mileage Reimbursement
c. Then and Now Explanation

T.5 Amend September's Board Minutes to reflect Sarah Frary's public comments stating the Adena Local School District Food Service meets the nutritional standards of ODE guidelines for the 2017-2018 school year.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon yea; Mr. Huff, yea

(17-111) CONSENT AGENDA
Moved by Mr. Lowe, seconded by Mr. Pancake, to approve the consent agenda.

1.1 Required resolution for property transfer request:

WHEREAS, currently, two parcels of property located in Williamsport, Ohio—one owned by Tom and Kathleen Madden and a second owned by William and Nancy Heskett—are within the territory of the Adena Local School District (the "Property");

WHEREAS, in October 2017, pursuant to R.C. 3311.24(A)(1)(b), the owners of the Property submitted a petition to the Adena Local School District Board of Education requesting a transfer of the Property to the Westfall Local School District; and

WHEREAS, in response, the Adena Local School District Board of Education caused the Ross County Board of Elections to check the sufficiency of the signatures on the petition, and

The Ross County Board of Elections did verify that the petition was signed by 75% of the qualified electors residing within that portion of the District proposed to be transferred voting at the last general election.

NOW, THEREFORE, BE IT RESOLVED by the Adena Local School District Board of Education that:

1. Pursuant to R.C. 3311.24(A)(1)(b), the Adena Local School District Board of Education shall submit the petition to transfer territory, and all necessary paperwork, including a map showing the boundaries of the territory proposed to be transferred, to the Ohio State Board of Education for further consideration; and

2. The Superintendent is hereby authorized to respond to any requests for information or documentation received from the Ohio State Board of Education related to this proposal to transfer territory.

1.2 Declare November 6, 2017 as a calamity day.

1.3 The Superintendent recommends employment of the following individual as a certified substitute for the 2017-18 school year, compensation as established by board policy, subject to completion of all state and local requirements.

Britni Dunham School Nurse

1.4 The Superintendent recommends employment of the following individual as a classified substitute for the 2017-18 school year, compensation as established by board policy, subject to completion of all state and local requirements.

Glenda Stevens Cafeteria

1.5 The Superintendent recommends employment of the following individuals under limited supplemental contracts, for the positions noted, for the 2017-18 school year, compensation per the negotiated agreement, and subject to completion of all state and local requirements.

Rob Ackley HS Asst. Basketball (Girls)
Leah Jadwin MS Asst. Basketball (Girls)

1.6 Accept intent to retire notification from the following:

Richard Pettiford Effective 12/01/17

1.7 The Superintendent recommends hiring a criteria engineer for a professional design build project to replace the school chillers.

1.8 Approve upgrade with Gordon Flesch from 7 Canon 6255 MFDs copiers, charged at .0055 per copy to 6 Canon IR6555s, 1 C550i System (color copier), charged at .0039 per copy. The upgrade also includes 17 Lexmark 1145s printers for classroom pods. This upgrade will decrease our monthly cost by $675 and the contract is for 60 months.

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(17-112) TRAVEL FOR WRESTLING
Moved by Mr. Kinnamon, seconded by Mr. Anderson, to approve the travel of the wrestling team to Chesapeake High School on December 9, 2017. The estimated mileage is 107 miles (one-way).

Roll call: Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea; Mr. Huff, yea

(17-113) EXECUTIVE SESSION
Moved by Mr. Kinnamon, seconded by Mr. Pancake, that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Huff, yea

The Board went into executive session at 6:38 p.m. The Board reconvened at 7:29 p.m. The topics listed above were discussed while in executive session.

(17-114) ADJOURNMENT
Moved by Mr. Lowe, seconded by Mr. Pancake, that the board adjourn.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon yea; Mr. Huff, yea

Note: These minutes will not be officially approved by the Adena Local School Board of Education until the December, 2017 Board Meeting