RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
MAY 17, 2016
HELD AT 6:00 P.M.

The Adena Local Board of Education met in a regular session on May 17, 2016 at 6:00 P.M. in the Board Conference Room/Vo-Ag Room #106 with the following members responding to roll call: Mr. Kent Anderson, Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake.

Recognized the FCCLA State winners and the newly elected State President, Jaci Woods. Congratulations to the Staff and Students.

(16-77) MINUTES
Moved by Mr. Lowe, seconded by Mr. Kinnamon that the minutes of the April 19, 2016 Regular Meeting and the April 19, 2016 Special Board Work Session be approved as written with the following correction:

> (16-58) RESOLUTION TO INVOICE ODE
>
> Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, **nay**; Mr. Huff, yea; Mr. Pancake, yea.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea, Mr. Huff, yea; Mr. Pancake, yea.

(16-78) FINANCIAL REPORT
Moved by Mr. Lowe, seconded by Mr. Pancake, that the financial report be accepted and approved.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-79) AMENDED CERTIFICATE/REVISED PERMANENT APPROPRIATIONS
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the Amended Certificate of Estimated Resources and Revised Permanent Appropriations for FY 2016 as presented.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-80) FIVE YEAR FORECAST
Moved by Mr. Lowe, seconded by Mr. Huff, to approve the Five Year Forecast as presented.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-81) WORKERS' COMP GROUP RETRO PROGRAM
Moved by Mr. Lowe, seconded by Mr. Huff, to approve the participation in the Ohio School Boards Association Group Retrospective Rating Program with CompManagement, Inc. for the 2017 Workers' Comp rating year at a cost of $745.00.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-82) 2016-2017 CURRICULUM PURCHASE
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the purchase of curriculum updates for the 2016-2017 school year:

Social Studies (Grades 5-8)	$30,716.52
Additional 3rd Grade Materials	$ 5,657.27
Science (5th Grade)	$ 6,651.44
HS Government	$ 6,534.97
HS Math (Algebra 1 & Geometry)	$ 6,000.00
Total	$55,560.20

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-83) KINDERGARTEN TRANSITION CAMP
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to approve the Kindergarten Transition Camp for the 2016 summer program.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-84) OHSAA MEMBERSHIP RESOLUTION
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to approve the membership renewal in the Ohio High School Athletic Association for the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-85) FY 2017 BREAKFAST AND LUNCH INCREASE
Moved by Mr. Kinnamon, seconded by Mr. Huff, to approve the $.25 increase in cafeteria prices for the 2016-2017 school year including breakfast and adult trays. The new prices are as follows:

BREAKFAST		LUNCH	
Student Breakfast (PK-12)	$1.25	Student Lunch (PK-5)	$2.50
Student Reduced Breakfast	$ .30	Student Lunch (6-12)	$2.75
Milk	$ .50	Student Reduced Lunch	$ .40
Adult Breakfast	$1.50	Milk	$ .50
		Adult Lunch	$3.25

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-86) TECHNOLOGY UPGRADE
Moved by Mr. Pancake, seconded by Mr. Huff, to approve the following technology upgrades in the amount of $31,188.00:

90	HP Chromebooks	$17,730.00
3	Install Charge for PWR Bar and Cable Mgmt	$ 117.00
90	Management Software	$ 2,340.00
90	White Glove, install & update Chrome OS	$ 450.00
3	EduGear MobiLab	$ 3,000.00
107	CloudReady Perpetual w/ 4 year support	$ 4,708.00
107	Google Management Console License	$ 2,568.00
	Shipping	$ 275.00
	Total	$31,188.00

Roll call: Mr. Pancake, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(16-87) ROSS-PIKE ESD MEMORANDUM OF UNDERSTANDING
Moved by Mr. Huff, seconded by Mr. Pancake, to approve the memorandum of understanding with the Ross-Pike Educational Service District for legal fees incurred by the merger agreement between META and the former SCOCA districts. The cost is $1,323.00.

Roll call: Mr. Huff, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

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(16-88) MS AND HS SUMMER SCHOOL PROGRAMS
Moved by Mr. Huff, seconded by Mr. Kinnamon, to approve the Middle School and High School Summer School classes beginning in June if needed.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-89) FISCAL YEAR 2017 HEALTH INSURANCE RATES
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to approve the following health insurance monthly premium rate increase of 7.6% for the Fiscal Year 2017:

Single Policy:	$ 664.00	Family Policy:	$1,520.00

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea, Mr. Lowe, yea.

On May 2, 2016 at 12:00 noon, the following propane bids were opened:

	Buckeye Propane	Ferellgas*	Lykins Energy
Transport Delivery	$.69	$ .77	$ .74
Tank Wagon	$.99	$1.189	$1.05

- Transport – 40,000 gallons Tank Wagon – 8,100 gallons

(16-90) PROPANE BIDS
Moved by Mr. Lowe, seconded by Mr. Anderson, to accept the bid from Buckeye Propane as the most responsive bid for propane effective July 1, 2016.

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea.

On May 2, 2016 at 12:00 noon, the following diesel fuel bids were opened:

	Lykins Energy	R.D. Holder
OPIS Average Pricing from Dayton and Columbus	+ $.084	
Lower of the Columbus or Dayton OPIS Rack Average		+ $.075

(16-91) DIESEL FUEL BIDS
Moved by Mr. Lowe, seconded by Anderson, to accept the bid from R.D. Holder as the most responsive bid for diesel fuel effective July 1, 2016.

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-92) REJECT ALL TIRE BIDS
Moved by Mr. Huff, seconded by Mr. Kinnamon, to reject all tires bids and re-bid this month.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Pancake, yea.

(16-93) SUPPLEMENTAL – MS NEWSPAPER ADVISOR
Moved by Mr. Pancake, seconded by Mr. Lowe, to grant a one year limited supplemental contract to Blake Rinehart as the Middle School Newspaper Advisor for the 2016-2017 school year.

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-94) SUPPLEMENTAL – ELEMENTARY MUSIC COORDINATOR
Moved by Mr. Lowe, seconded by Mr. Huff, to grant a one year limited supplemental contract to Robert Jones as the Elementary Music Coordinator for the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-95) SUPPLEMENTAL – ROSS COUNTY FAIR COMMITTEE
Moved by Mr. Pancake, seconded by Mr. Lowe, to grant a one year limited supplemental contract to Julia Leisure for the Ross County Fair Committee. (1/2 contract)

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-96) EMPLOYMENT - CURRICULUM COORDINATOR
Moved by Mr. Huff, seconded by Mr. Pancake, to grant a two year limited contract to Kristen Earich as the Curriculum Coordinator effective with the 2016-2107 school year.

Roll call: Mr. Huff, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(16-97) EMPLOYMENT – SPECIAL EDUCATION COORDINATOR
Moved by Mr. Lowe, seconded by Mr. Pancake, to grant a two year limited contract to Kacey Shaffer as the Special Education Coordinator effective with the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-98) EMPLOYMENT – CONTINUING CONTRACT
Moved by Mr. Lowe, seconded by Mr. Huff, to grant a non-teaching continuing contract to Pamela Givens as an Administrative Assistant effective July 1, 2016.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-99) EMPLOYMENT – TRANSPORTATION/CUSTODIAL SUPERVISOR
Moved by Mr. Lowe, seconded by Mr. Huff, to grant a two year limited contract to Michael Rosenberger as the Transportation/Custodial Supervisor effective with the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-100) NON-RENEW LONG-TERM SUBSTITUTE TEACHER
Moved by Mr. Lowe, seconded by Mr. Pancake, to non-renew the long-term substitute Hannah Spaeth at the end of the 2015-2016 school year.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-101) SUPPLEMENTAL – VARSITY WRESTLING COACH
Moved by Mr. Pancake, seconded by Mr. Lowe, to grant a one year limited supplemental contract to Dalton Moss as the Varsity Wrestling Coach for the 2016-2017 school year pending verification of all qualifications.

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-102) SUPPLEMENTAL – VARSITY CHEERLEADING COACH
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to grant a one year limited supplemental contract to Brandi Rollins as the Varsity Cheerleading Coach for the 2016-2017 school year pending the verification of all qualifications.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-103) SUPPLEMENTAL – VARSITY BOYS BASKETBALL COACH
Moved by Mr. Lowe, seconded by Mr. Pancake, to grant a one year limited supplemental contract to Corey Kauffman as the Varsity Boys Basketball Coach for the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Kinnamon, yea.

(16-104) SUPPLEMENTAL – ASSISTANT ATHLETIC DIRECTOR
Moved by Mr. Lowe, seconded by Mr. Kinnamon, to grant a one year limited supplemental contract to Laura Smith as the Assistant Athletic Director for the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-105) SUPPLEMENTAL – ASSISTANT HS VOLLEYBALL COACH
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to grant a one year limited supplemental contract to Donna Atchison as the Assistant High School Volleyball Coach for the 2016-2017 school year.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Lowe, yea.

(16-106) SUPPLEMENTAL – ASSISTANT MS VOLLEYBALL COACH
Moved by Mr. Lowe, seconded by Mr. Huff, to grant a one year limited supplemental contract to Bethany Dix as the Assistant Middle School Volleyball Coach for the 2016-2017school year.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-107) SUPPLEMENTALS – ASSISTANT FOOTBALL COACHES
Moved by Mr. Kinnamon, seconded by Mr. Lowe, to grant a one year limited supplemental contract to the following for the 2016-2017 school year:

Greg Storts	-	Assistant High School Football Coach
Matt Glandon	-	Assistant High School Football Coach
Brian Grigsby	-	Assistant High School Football Coach
Jerry Smith	-	Assistant Middle School Football Coach.

Roll call: Mr. Kinnamon, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

(16-108) VOLUNTEER COACH
Moved by Mr. Lowe, seconded by Mr. Huff, to approve Scott Hurtt as a Volunteer Assistant Football Coach for the 2016-2017 school year.

Roll call: Mr. Lowe, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

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(16-109) <u>THIRD GRADE READING INTERVENTION PROGRAM</u>
Moved by Mr. Huff, seconded by Mr. Lowe, to approve the Third Grade Reading Intervention Program during June, 2016.

Roll call: Mr. Huff, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

(16-110) <u>SUBSTITUTE CUSTODIAN AND CAFETERIA WORKER</u>
Moved by Mr. Huff, seconded by Mr. Lowe, to place Traci Ferenbaugh on the substitute custodian and substitute cafeteria worker lists.

Roll call: Mr. Huff, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake. yea.

(16-111) <u>EXECUTIVE SESSION</u>
Moved by Mr. Lowe, seconded by Mr. Kinnamon, that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll call: Mr. Lowe, yea; Mr. Kinnamon, yea; Mr. Anderson, yea; Mr. Huff, yea; Mr. Pancake, yea.

The Board went into executive session at 8:08 P.M.

The Board reconvened at 10:27 P.M. The consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official was discussed while in executive session.

(16-112) <u>ADJOURNMENT</u>
Moved by Mr. Huff, seconded by Mr. Lowe, that the Board adjourn.

Roll call: Mr. Huff, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Kinnamon, yea; Mr. Pancake, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the June, 2016 Board Meeting.