RECORD OF PROCEEDINGS MINUTES
OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
October 16, 2018
HELD AT 6:00 P.M.

The Adena Local Board of Education met for a Regular Meeting on October 16, 2018 at 6:00 p.m. in the Clarksburg United Methodist Church with the following members responding to roll call: Mr. Kent Anderson, Mr. Steve Clever, Mr. Nathan Huff, Mr. James Lowe and Mr. Kevin Pancake.

The Pledge of Allegiance was recited.

Mr. Balzer recognized the district staff for improved report card performance. Mr. Balzer commended literacy coach Debbie Young and school administrators for their efforts, too.

Jan Nusbaum spoke regarding the support she and members of the class of 1975 are willing to provide the school with future planning efforts.

The band and music program teachers spoke of the current state of their programs, and what they are planning to do in the future.

Kali Routte and Destany Leach presented their in-progress service project which began at Camp Kentahaten.

(18-71) APPROVAL OF AGENDA
Moved by Mr. Pancake, seconded by Mr. Lowe, to approve the agenda.

Roll call: Mr. Pancake yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Huff, yea

(18-72) TREASURER'S ITEMS
Moved by Mr. Lowe, seconded by Mr. Anderson, to approve the Treasurer's items:

Approve the minutes of the September 19, 2018 Regular Meeting and the September 27, 2018 special meeting.

Accept the financial report

Approve the October five year forecast

Approve the Amended Certificate and Revised Temporary Appropriations

Approve the following transfer for the H.B. 264 Debt Payment:

> From: General Fund Principal $95,000.00 Interest $8,540.05
> To: H.B. 264 Bond Retirement Fund Principal $ 95,000.00 Interest $8,540.05

Roll call: Mr. Lowe, yea; Mr. Anderson, yea; Mr. Clever, yea, Mr. Pancake, yea, Mr. Huff, yea

(18-73) EXECUTIVE SESSION
Moved by Mr. Pancake, seconded by Mr. Lowe, to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Huff, yea

The Board went into executive session at 6:41 p.m. The Board reconvened at 7:21 p.m. The topics listed above were discussed while in executive session.

(18-74) CONSENT AGENDA

Approve amendment to athletic handbook as presented.

Moved by Mr. Clever, seconded by Mr. Pancake to approve the following consent agenda items:

Approve amendment to high school student handbook as presented.

Extend the lease agreement with First Wesleyan Church through June 30, 2019.

Approve the engagement letter provided by Kennedy Cottrell Richards as the Medicaid billing provider for three (3) years.

Approve the 8th grade trip to Washington D.C. to take place from May16th- May 19th, 2019.

Approve Jacquelyn Elizondo for payment in lieu of transportation (Ten Dollars / Day) for an Adena student during the remainder of the 2018-2019 school year.

Accept letter of intent to retire from Sarah Frary effective December 31, 2018.

Accept resignation notifications for the following supplemental positions:

Terri Reynolds	MS Ticket Sales	effective 2018-19 school year
Tiffany Bond	MS Cheerleader Advisor	effective November 1, 2018

Employ Brook Sykes as a classified cafeteria substitute for the 2018-19 school year, compensation as established by board policy, subject to completion of all state and local requirements.

Approve Sandy Bielanow as substitute MS Ticket Sales for the remainder of the 2018-19 school year.

Roll call: Mr. Clever, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Lowe, yea; Mr. Huff, yea

(18-75) JOB DESCRIPTIONS

Moved by Mr. Pancake, seconded by Mr. Lowe, to update the following job descriptions as presented.

Music Director/Assistant Theatre Director
Grant Writer
Food Service Head Cook – Cafeteria
Food Service Supervisor – Cafeteria

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Clever, yea, Mr. Huff, yea

(18-76) Bus Bid Resolution

Moved by Mr. Pancake, seconded by Mr. Lowe, to approve the following resolution:

WHEREAS, the Adena School Board of Education wishes to advertise and receive bids for the purchase up to three (3) - 84 passenger conventional school bus(es)
THEREFORE, BE IT RESOLVED the Adena School Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase up to three (3) - 84 passenger conventional school bus(es).

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Clever, yea, Mr. Huff, yea

RECORD OF PROCEEDINGS MINUTES
OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
October 16, 2018
HELD AT 6:00 P.M.

(18-77) SUPPLEMENTAL CONTRACTS

Moved by Mr. Pancake, seconded by Mr. Lowe, to employ the following individuals under a one-year limited supplemental contract, for the positions noted, for the 2018-19 school year, compensation per the negotiated agreement, and subject to completion of all state and local requirements.

Jerry Smith – Track Coach (Boys)
Susan Glandon – Track Coach (Girls)
Greg Storts – Softball Coach
Mike Beverly – Asst. MS Basketball Coach (Girls) – *pending proof of required Certifications*

Roll call: Mr. Pancake, yea; Mr. Lowe, yea; Mr. Anderson, yea; Mr. Clever, yea, Mr. Huff, yea

(18-78) BASEBALL COACH

Moved by Mr. Huff, seconded by Mr. Clever, to employ Tom Barr under a one-year limited supplemental contract, for the Baseball Coach position, for the 2018-19 school year, compensation per the negotiated agreement, and subject to completion of all state and local requirements.

Roll call: Mr. Huff, yea; Mr. Clever, yea; Mr. Anderson, abstain; Mr. Lowe, nay, Mr. Pancake, yea

(18-79) DOCK DAYS – KIM FREE

Moved by Mr. Pancake, seconded by Mr. Huff, to approve four (4) dock days for Kim Free to be absent from duty on October 15th, 16th, 17th, and 18th, 2018

Roll call: Mr. Pancake, yea; Mr. Huff, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Lowe, yea

(18-80) JUNIOR HIGH CROSS COUNTRY

Moved by Mr. Lowe, seconded by Mr. Clever, to recognize Junior High Cross Country as an Adena Local School District sport.

Roll call: Mr. Lowe, yea; Mr. Clever, yea; Mr. Anderson, yea; Mr. Pancake, yea; Mr. Huff, yea

(18-81) ADJOURNMENT

Moved by Mr. Lowe, seconded by Mr. Pancake, that the board adjourn. Time was 7:58 p.m.

Roll call: Mr. Lowe, yea; Mr. Pancake, yea; Mr. Anderson, yea; Mr. Clever, yea; Mr. Huff, yea

_____
PRESIDENT

_____
TREASURER