RECORD OF PROCEEDINGS
MINUTES OF
ADENA LOCAL BOARD OF EDUCATION

REGULAR MEETING
JULY 21, 2015
HELD AT 6:00 P.M.

The Adena Local Board of Education met in regular session on July 21, 2015 at 6:00 P.M. in the Library – Media Center with the following members responding to roll call: Mr. Joseph Glandon, Mr. Nathan Huff, Mr. Michael Kinnamon, Mr. James Lowe and Mr. Kevin Pancake.

The Pledge to the Flag was given.

(15-174) EXECUTIVE SESSION
Moved by Mr. Pancake, seconded by Mr. Glandon, that the Board enter into executive session to discuss a complaint against an employee.

Roll call: Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

The Board went into executive session at 6:22 P.M.

The Board reconvened at 7:20 P.M. A complaint against an employee was discussed while in executive session.

(15-175) MINUTES
Moved by Mr. Glandon, seconded by Mr. Kinnamon that the minutes of the June 16, 2015 Rescheduled Regular Meeting and the July 6, 2015 Special Meeting be approved as written.

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-176) FINANCIAL REPORT
Moved by Mr. Huff, seconded by Mr. Kinnamon, that the financial report be accepted and approved.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-177) AMENDED CERTIFICATES/TEMPORARY & PERMANENT APPROPRIATIONS
Moved by Mr. Glandon, seconded by Mr. Pancake, to approve the Amended Certificate of Estimated Resources and Permanent Appropriations for FY 2015 and the Amended Certificate of Estimated Resources and Temporary Appropriations for FY 2016 as presented.

Roll call: Mr. Glandon, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-178) ADVANCES AND TRANSFERS
Moved by Mr. Glandon, seconded by Mr. Kinnamon, to approve the following Advances and Transfers made at fiscal yearend:

Advances:	From:	General Fund	$ 6,278.72
	To:	Yearbook Fund	$ 297.20
		Cheerleader Fund	$ 5,978.52
		Rural & Low Income	$ 3.00
Transfers:	From:	General Fund	$58,949.18
	To:	Termination of Benefits	$45,000.00
		Lunchroom Fund	$13,949.18

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

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(15-179) WORXTIME AGREEMENT

Moved by Mr. Pancake, seconded by Mr. Kinnamon, to enter into agreement with American Fidelity Administrative Services to access the Worxtime Program for a one-time fee of $995.00, a monthly fee of $.45/employee and a $3.50/1095c form fee.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-180) 403B ADOPTION AGREEMENT AMENDMENT

Moved by Mr. Glandon, seconded by Mr. Kinnamon, to approve the amendment of the 403B Agreement to allow catch-up provisions pending the attorney review.

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-181) PETTY CASH AND CHANGE FUNDS FOR FY 2016

Moved by Mr. Kinnamon, seconded by Mr. Pancake, to approve the following petty cash and change funds for FY 2016:

Petty Cash:	Treasurer's Office	$ 50.00
	Adena High School Office	$ 50.00
	Adena Elementary Office	$ 50.00
	Adena Athletic Department	$ 2,000.00
Change Funds:	Cafeteria	$ 225.00
	Adena Athletic Department	$ 700.00

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-182) EXECUTIVE SESSION

Moved by Mr. Glandon, seconded by Mr. Pancake, that the Board enter into executive session to discuss the employment and compensation of personnel.

Roll call: Mr. Glandon, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

The Board went into executive session at 7:33 P.M.

The Board reconvened at 8:38 P.M. The employment and compensation of personnel was discussed while in executive session.

(15-183) 2015-2016 BUS DRIVER CERTIFICATION

Moved by Mr. Glandon, seconded by Mr. Kinnamon, to recommend the following individuals to the County Superintendent and Governing Board of the Ross-Pike County Education Service Center for their approval for certification in that each has met all requirements as provided by law for certification:

Regular Drivers		Substitute Drivers
Diana Engel	Kari Leverone	Brian Beery
Virgil Flannery	Anna McGowan	Sandra Bielanow
Philip Hurtt	Richard Pettiford	James Davis
Paul Kendall	Mark Prince	James Skinner
Denise Kern	Stacie Smith	Wesley Smith
June Kruger	Karilyn Starr	Mark Storer
Robert Kruger	Jennifer Woods	
Lois Kunz		

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

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(15-184) ELEMENTARY, MIDDLE AND HIGH SCHOOL HANDBOOKS
Moved by Mr. Pancake, seconded by Mr. Glandon, to approve the 2015-2016 Elementary School, Middle School and High School Handbooks as presented.

Roll call: Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-185) ATHLETIC HANDBOOK
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to approve the 2015-2016 Athletic Handbook as presented.

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-186) NON-PUBLIC STUDENT TRANSPORTATION RESOLUTION
Moved by Mr. Glandon, seconded by Mr. Huff, to approve the following resolution for the 2015-2016 school year:

WHEREAS, The Adena Local Board of Education realizes it must provide transportation for resident students to attend a non-public school;

WHEREAS, The Adena Local Board of Education realizes it is impractical to transport to the Bishop Flaget Catholic School for the following reasons: The time and distance required to provide the transportation; The number of pupils to be transported; The cost of providing transportation in terms of equipment, maintenance, personnel and administration;

NOW THERFORE BE IT RESOLVED, that the Adena Local Board of Education will reimburse the parents of students attending the Bishop Flaget Catholic School the amount determined by the Ohio Department of Education in lieu of transportation.

Students:	Jackson Hicks	Brigham McDaniel
	Faith McDaniel	Jarrett Seebohm

Roll call: Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-187) NON-PUBLIC STUDENT TRANSPORTATION RESOLUTION
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to approve the following resolution for the 2015-2016 school year:

WHEREAS, The Adena Local Board of Education realizes it must provide transportation for resident students to attend a non-public school;

WHEREAS, The Adena Local Board of Education realizes it is impractical to transport to the Ross County Christian Academy for the following reasons: The time and distance required to provide the transportation; The number of pupils to be transported; The cost of providing transportation in terms of equipment, maintenance, personnel and administration;

NOW THERFORE BE IT RESOLVED, that the Adena Local Board of Education will reimburse the parents of students attending the Ross County Christian Academy the amount determined by the Ohio Department of Education in lieu of transportation.

Students:	Shyan Burns	Luke Butler
	Rylee Elliott	Corrine Wilson
	Kaitlynne Wilson	Nathaniel Wilson

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

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(15-188) MIDDLE SCHOOL CAREER TECH WAIVER
Moved by Mr. Pancake, seconded by Mr. Glandon, to approve the following resolution for the 2015-2016 school year:

WHEREAS, the Adena Local Board of Education realizes the responsibility to provide career technical education for grades 7 and 8 according to House Bill 487;

WHEREAS, the intent of the Adena Local Board of Education is not to provide career technical education classes to students who are enrolled in grades 7 and 8 for the 2015-2016 school year.

Roll call: Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-189) ROSS COUNTY BOARD OF DD AGREEMENT
Moved by Mr. Glandon, seconded by Mr. Huff, to enter into agreement with the Ross County Board of Developmental Disabilities to provide Speech Therapy Services for the 2015-2016 school year.

Roll call: Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-190) EMPLOYMENT – HALF-TIME KINDERGARTEN AIDES
Moved by Mr. Pancake, seconded by Mr. Glandon, to grant one year limited half-time aide contracts to Beth Lane and Kim Persinger for the 2015-2016 school year.

Roll call: Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-191) SUPPLEMENTAL – VARSITY BOYS GOLF COACH
Moved by Mr. Huff, seconded by Mr. Kinnamon, to grant a one year limited supplemental contract to Mike Miller as the Varsity Boys Golf Coach for the 2015-2016 school year.

Roll call: Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-192) SUPPLEMENTAL – HIGH SCHOOL TICKET SALES
Moved by Mr. Glandon, seconded by Mr. Pancake, to grant a three year limited supplemental contract to Brian Beery for the High School Ticket Sales for the 2015-2016 school year.

Roll call: Mr. Glandon, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-193) SUPPLEMENTAL – FCCLA ADVISOR
Moved by Mr. Pancake, seconded by Mr. Glandon, to grant a one year limited supplemental contract to Christina Hampton as the FCCLA Advisor for the 2014-2015 school year.

Roll call: Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

(15-194) STUDENT AIDES (AS NEEDED BASIS)
Moved by Mr. Kinnamon, seconded by Mr. Huff, to grant one year limited Student Aide contracts to the following for the 2015-2016 school year to be used on an as needed basis:

Mechelle Row	Lisa Halcomb	Teresa Chaney
Traci Shnider	Stacie Smith	Judy Smith.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

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(15-195) LONG TERM SUB (AS NEEDED BASIS)
Moved by Mr. Pancake, seconded by Mr. Kinnamon, to employ Hannah Cryder as a Long-term Substitute on an as needed basis for the 2015-2016 school year.

Roll call: Mr. Pancake, yea; Mr. Kinnamon, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-196) RESIGNATION – GIRLS VARSITY BASKETBALL COACH
Moved by Mr. Kinnamon, seconded by Mr. Huff, to accept the resignation from Chris Skaggs as the Girls Varsity Basketball Coach.

Roll call: Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Glandon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-197) RESIGNATION – TEACHER AIDE
Moved by Mr. Huff, seconded by Mr. Glandon, to accept the resignation from Pamela Roush as a Teacher Aide.

Roll call: Mr. Huff, yea; Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-198) SUPPLEMENTAL – VARSITY CHEERLEADER ADVISOR
Moved by Mr. Glandon, seconded by Mr. Kinnamon, to grant a one year limited supplemental contract to Katelyn Welch as the Varsity Cheerleader Advisor for the 2015-2016 school year.

Roll call: Mr. Glandon, yea; Mr. Kinnamon, yea; Mr. Huff, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-199) SUPPLEMENTAL – MIDDLE SCHOOL CHEERLEADER ADVISOR
Moved by Mr. Kinnamon, seconded by Mr. Pancake, to grant a one year limited supplemental contract to Nicole Row as the Middle School Cheerleader Advisor for the 2015-2016 school year.

Roll call: Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Glandon, yea; Mr. Huff, yea; Mr. Lowe, yea.

(15-200) BOARD MEETING DATE CHANGE
Moved by Mr. Glandon, seconded by Mr. Huff, to change the August 18, 2015 Board Meeting to August 17, 2015 at 6:00 P.M. in the Board Conference Room.

Roll call: Mr. Glandon, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Pancake, yea; Mr. Lowe, yea.

(15-201) ADJOURNMENT
Moved by Mr. Glandon, seconded by Mr. Pancake, that the Board adjourn.

Roll call: Mr. Glandon, yea; Mr. Pancake, yea; Mr. Huff, yea; Mr. Kinnamon, yea; Mr. Lowe, yea.

Note: These minutes will not be officially approved by the Adena Local Board of Education until the August, 2015 Board Meeting.