

Riverdale Local Schools
20613 SR 37
Mt. Blanchard, Ohio 45867
419-694-4994
www.riverdalefalcons.org
(Hancock County)

Opening Statement

Riverdale Local Schools believes in Every Child, Every Day, No Matter What! We are looking for a Treasurer to join our dynamic administration team.

School District Strengths:

- ❖ Superior commitment to academic improvement, with an excellent, progressive teaching staff.
- ❖ Very well-maintained school facilities that complement the educational program, with a K-12 building completed in 2004.
- ❖ Strong community support and pride in the school system.
- ❖ Committed to controlling costs and efficient operational practices.

Challenges Facing the School District:

- ❖ Continue Strategic Planning implementation to align Finance, Facilities, and Technology to support Academics, Co-Curricular programs, and Community Relations.
- ❖ Continue to remain focused on maintaining strong fiscal responsibility.

Expectations for the New Treasurer:

- ❖ Be of high ethical and moral character.
- ❖ Proficient in public school finance, appropriations, budgets, payroll, investing and forecasting.
- ❖ Maintain a positive rapport with the staff and community.
- ❖ Exhibit strong public relation and communication skills, especially in school finance.
- ❖ Knowledge and use of operating software preferred; such as USAS, USPS, and Excel.
- ❖ The ideal candidate will be open to providing a long-term commitment to the district.

Compensation/Length of Contract:

- ❖ Salary and other fringe benefits will be commensurate based on qualifications and experience, with the intent of being competitive with area school systems.
- ❖ Successful candidate will receive multi-year contract.

Timeline:

- ❖ Advertise vacancy and begin to accept applications = 11/14/2025
- ❖ Closing of the application process = 12/05/2025
- ❖ Screening of the candidates = 12/05/20 – 12/09/2025
- ❖ Initial interviews = 12/10/2025 – 12/11/2025
- ❖ Anticipating selection/hire of treasurer = 12/18/2025
- ❖ Start date = 01/01/2026, with possible transition days during January.

Required Application Materials:

- ❖ An introductory letter expressing reasons for interest in this position.
- ❖ An up-to-date resume.
- ❖ A copy of a current Ohio school treasurer's license or the ability to obtain one.
- ❖ A completed administrative application form available on www.riverdalefalcons.org, click on "Menu", then "Administration", and then click on "Job Postings", and click on link for "Employment Application".
- ❖ Three current reference letters.

Contact: Greg Rossman, Superintendent of Riverdale Local, 20613 SR 37, Mt. Blanchard, Ohio, 45867; ph.- 419-694-2211, ext. 1801; cell – 419-569-0072;
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