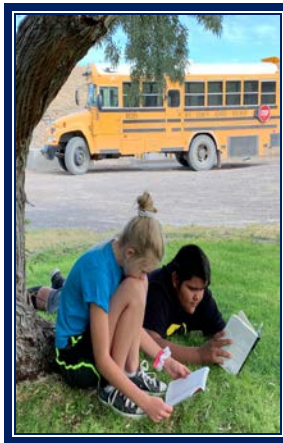


NYE COUNTY SCHOOL DISTRICT

2020-2021 Parent-Student Handbook



Southern District Office
484 S. West Street
Pahrump, NV 89048
Phone (775) 727-7743



Northern District Office
P.O. Box 113
Tonopah, NV 89049
Phone (775) 482-6258

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INTRODUCTION

Nye County School District (NCS D) is committed to educational equity for students, staff, and patrons of Nye County public schools and recognizes the dignity and worth of each individual in all programs conducted. NCS D is an Equal Opportunity Employer, and therefore does not sanction or tolerate discrimination in any form on the basis of race, color, religion, age, gender, pregnancy, sexual orientation, national origin, ancestry, disability, veteran status, domestic partnership, genetic information, gender identity or expression, political affiliation, or membership in the Nevada National Guard. NCS D has a policy of active recruitment of qualified minority teachers and non-certified employees.

Please take the time to review this Handbook intended for use by students, parents/legal guardians and staff as a guide to the rules, regulations and general information about NCS D. Each student is responsible for becoming familiar with the Handbook and understanding the information within. Parents/Legal guardians are encouraged to use this Handbook as a resource and to assist their student with understanding and following the rules.

Although the information within this Handbook is detailed and specific, it is not intended to be all-encompassing so as to cover every situation and circumstance that may arise during any given school day or school year. It provides information mandated by federal and state laws, and includes information on student dress, student attendance, student records, etc. Additionally, individual schools may initiate a school handbook, detailing specifics within their school, to be used in conjunction with the NCS D Parent/Student Handbook.

This handbook contains board policies, laws, statutes, and documents pertaining to the rules and regulations of NCS D. Board policies and Regulations are located on our website at www.nye.k12.nv.us, Board of Trustees section. Information specific to individual schools such as clubs and athletics may be obtained by contacting your student's school.

NCS D reserves the right to make decisions and rule revisions at any time. The administration will be responsible for interpreting the rules contained in this Handbook. Should a situation or circumstance arise that is not specifically covered in this Handbook, the administration will make a decision based upon all applicable NCS D policies, state and federal statutes, and regulations. If you have questions concerning the routine operations of schools, please ask the Site Administrator, Associate Superintendent, or Superintendent.

Se pueden conseguir y pedir copias en español.

NYE COUNTY SCHOOL DISTRICT VISION, MISSION AND GOALS

PREAMBLE:

The NCSD Board of Trustees (BOT) is an elected body with governance responsibilities for public schools in the communities of Amargosa Valley, Beatty, Duckwater, Gabbs, Pahrump, Round Mountain, Tonopah and Warm Springs. NCSD is the largest geographical school district in the contiguous United States. It is our responsibility to do the following:

1. Set a clear direction for NCSD;
2. Empower and hold the Superintendent responsible for implementing our direction and managing NCSD operations;
3. Develop and adopt policies that support and implement our direction;
4. Adopt budgets that direct resources to support educational goals.

The BOT expects a high-performing District that achieves exceptional results. We believe the process of continuous improvement and reform can be consistent over time, transcending board membership and superintendents.

VISION:

“Every Student a Success”

MISSION:

Empower students to learn at their highest level in an environment of mutual respect.

CORE VALUES AND BELIEFS:

Potential: All students deserve the opportunity to learn at their highest level.

High Expectations: NCSD will foster a culture of high expectations.

Accountability: NCSD will be open and accountable to the public.

Safety and Respect: All schools and departments will be safe and respectful.

Responsiveness: Public education should be responsive to an every-changing world.

GOALS:

- ❖ Embrace a culture of learning for all
- ❖ Elevate achievement for all students
- ❖ Provide educational opportunities to support lifelong learning
- ❖ Promote ongoing family engagement in pursuit of our vision
- ❖ Increase the graduation rate
- ❖ Foster a safe and respectful learning and working environment
- ❖ Adapt and integrate technology to achieve our mission

IMPLEMENTATION:

To implement our Vision, the BOT will work with the Superintendent each year to determine strategic initiatives, annual BOT projects and performance measures.

STRATEGIC PLAN
“95 BY ’25”
I.G.R.A.D.E.S.

INNOVATION: Nye County School District is committed to providing a world class education for 100% of our students.

NCSD engages our students in innovative ways to ensure we open doors and build pathways to provide options when they are deciding upon post-graduate opportunities. Innovation also includes future planning, forward thinking, and seeking creative solutions to the challenges inherent in a high-performing 21st Century school district.

GROWTH: 95% or more of our students will experience at least one year’s academic growth every school year.

NCSD focuses on improving instruction in every classroom to meet the needs of all students. From Pre-K to Career and College Ready, improvements to our instructional infrastructure result in maximum learning gains for our students.

RECOMMENDATION: 95% or more of our families would recommend their child’s school to other families.

NCSD actively works with our families to move toward the 95% recommendation goal for every school. Positive learning environment, quality education, effective interactions between students, families, and educators, and a safe, welcoming environment are some of the areas that guide us toward reaching this goal.

ATTENDANCE: 95% or more of our students will attend school 90% or more of the time.

School attendance for Pre-K through Grade 12 is essential to students' academic success and personal growth. In order to meet or exceed the state and District academic standards and develop habits of punctuality, self-discipline and responsibility, students must attend and participate in their prescribed educational program. Attendance is a shared responsibility between staff, students, and families. NCSD and its community shares in the support and assistance of reaching our attendance goals.

The Nye County School District’s 2025 goal is that 95% of our students will attend school at least 90% of the time. To reach this objective, NCSD is taking a data-driven approach by analyzing attendance data to identify and understand patterns in student attendance and identify areas for improvement. This knowledge allows us to share attendance data with our communities and families to take steps toward addressing these areas, and reducing chronic absences.

DIPLOMA: 95% or more of our students will graduate with a high school diploma.

Post-graduate success in our modern world is no longer solely defined as attending a college or university. We provide our students opportunities to pursue industry certifications, attend colleges and university, or enlist in the military. This strategic plan ensures that we are giving our Nye County students the competitive advantage they need to stand first in line for jobs that strengthen our economy and support our families. This advantage begins with a high school diploma. The US Census Bureau estimates that high school dropouts earn 33% less than the average graduate and are twice as likely to live in poverty from ages 18-24. By successfully executing our strategic plan, NCSD will be putting our students in a position to not only succeed, but excel in their transition to the global workforce.

EFFICIENCY: Every department will operate at 100% efficiency.

Nye County School District will create systems for continuous improvement in all departments. By operating efficiently, more resources can be allocated to support student needs and school culture.

SAFETY: Students and staff will feel safe in our schools 100% of the time.

NCS D believes that safety for its students and staff is fundamental to the success of our strategic plan. A healthy climate includes: social, emotional, intellectual, and physical safety; positive youth development and relationships; higher graduation rates, school connectedness and engagement; academic achievement; social, emotional, and civic learning; long term teacher retention. Our safety plan is designed to address all of these important factors.

BOARD OF TRUSTEES

PRESIDENT



Larry Small
Area IV

VICE PRESIDENT



Teresa Stoddard
Area II

CLERK



Sean Hastings
Area V



Tim Sutton
Area VII



Mark Hansen
Area VI



Mark Owens
Area III



Roger Morones
Area I

Welcome to our Nye County schools. We hope that you will have a pleasant and productive school year!

This Handbook provides information mandated by federal and state laws. It also includes information on student dress, student attendance, student records, and the disciplinary processes. If you need other information such as clubs, athletics, etc., please ask your school. Each school can also provide copies of requested NCS D Policies and Regulations, or you may go to the Board of Trustees section of the NCS D website.

We recognize that all families play an important role in educating our students. We want to remind you that you have the right to become actively involved in any decisions directly affecting your children. We welcome you to our schools and actively seek your involvement and support.

If you have any questions concerning the routine operations of our schools, please ask the Site Administrator, or District Office. If you have any concerns regarding policy, curriculum or budget, please contact us. If you have time, please join us at our monthly Board meetings. Board Meeting dates and agendas are posted on the NCS D website. You elected us to serve you and we do want to hear from you!

Thank you,
Nye County School District Board of Trustees

WELCOME TO THE 2020-2021 SCHOOL YEAR
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Nye County School District



Dear Parents/Legal Guardians and Students,

It is my honor and privilege to serve as the new Superintendent of Nye County School District. I would like to personally welcome you and your family to the 2020-2021 school year. I am looking forward to working with the Board of Trustees and supporting their vision of a high performing district.

My goal is to build a strong, psychologically safe culture. One where students feel safe, and teachers, staff, and administrators can say they love their jobs, feel valued and respected, and enjoy working hard to reach their goals, always putting students first and believing every child deserves a great education and can thrive with the right resources and supports. My

personal motto of “Empower to Excel” is due to believing a great district gives each child the tools to reach their own potential and goals. I want all students to have the skill set to apply and do whatever their heart desires whether it is to go to the local community college or to Harvard.

I am looking forward to implementing year two of the District’s strategic plan and focusing our actions on continuous improvement: **Destination 2025: “95 by ’25,” I.G.R.A.D.E.S.** The strategic plan documents are located on the NCS D website (<http://www.nye.k12.nv.us>) where you will find an abundance of information, including links to your student’s school and the District’s Facebook page.

Infinite Campus is a District-wide system designed to manage attendance, grades, schedules, assessments, and other student information. Parents/legal guardians have online access to Campus Parent, a confidential and secure website to view your student’s progress in school. Students have access to Campus Student to view their assignments, teacher correspondence, etc. If you require assistance, please ask for additional information at your student’s school.

On behalf of Nye County School District, Board of Trustees, professional staff, and support staff, I welcome you to join us in preparing your student for their future. Please do not hesitate to contact us if we can be of assistance to you at any time. If you would like to volunteer for NCS D, please contact our volunteer office.

Respectfully,

Warren Shillingburg
Superintendent of Schools
Nye County School District

NYE COUNTY SCHOOL DISTRICT CONTACTS

BOARD OF TRUSTEES

(775) 727-7743

Executive Secretary
Kelly Wood, Ext. 224

SUPERINTENDENT

Dr. Warren Shillingburg
(775) 727-7743

Executive Assistant
Janelle Veloz, Ext. 239

ASSOCIATE SUPERINTENDENTS

Evangelyn Visser
(775) 727-7743

Executive Secretary
Marissa Munger, MBA, Ext. 227

Kyle Lindberg
(775) 727-7743

Executive Secretary
Kelly Wood, Ext. 224

BUSINESS AND FINANCE

Ray Ritchie
Chief Operating Officer
(775) 727-7743

Executive Secretary
Emily Cross-Smith, Ext. 234

HUMAN RESOURCES DIRECTOR

Susan Schmidt, EdD, SHRM-SCP
(775) 727-7743

Senior Personnel Technician
Chelle Wright, PHR, Ext. 238

CURRICULUM DIRECTOR

TBD
(775) 727-7743

Clerical Aide
Angela Butler, Ext. 278

ALTERNATIVE EDUCATION DIRECTOR

Richard Wiley
(775) 751-6822

Secretary
Sarah Kunzi

SPECIAL EDUCATION SUPPORT SERVICES DIRECTOR

Lisa Ford
(775) 751-4015

Executive Secretary
Shanda Hammar

TECHNOLOGY DIRECTOR

Rob Williams
(775) 727-7743, Ext. 256

TRANSPORTATION DIRECTOR

Mike Hush
(775) 727-2443

MAINTENANCE/OPERATIONS SAFETY/SECURITY DIRECTOR

Joe Schmidt
(775) 727-2443

FEDERAL AND STATE PROGRAMS

Karen Holley, Coordinator
(775) 727-7743

Secretary
Loretta Bivins, Ext. 241

FOOD SERVICES

Jodi Martinez, Coordinator
(775) 727-7743, Ext. 260

NYE COUNTY SCHOOL DIRECTORY

Amargosa Valley ES/MS, PK-8; ES#106, MS#316

Chris Brockman, Principal;

Secretary: Lindie Cruz

Chuck Fannin, Asst. Principal

HC 69 Box 401-Z, 1560, E. Amargosa Farm Rd.,

Amargosa Valley, NV 89020

775-372-5324; Fax: 775-372-5314

Beatty ES/MS, PK-8; ES#201, MS#311

Chris Brockman, Principal;

Secretary: Melody Koivu

Chuck Fannin, Asst. Principal

P.O. Box 369, 301 4th Street

Beatty, NV 89003

775-553-2902, 2472; Fax: 775-553-2646

Beatty HS, 9-12; #601

Chris Brockman, Principal;

Secretary: Crystal Femat

Chuck Fannin, Asst. Principal

P.O. Box 806, 1 Hornet Avenue

Beatty, NV 89003

775-553-2595; Fax: 775-553-2887

Duckwater School, K-8, ES#101, MS#317

Richard Wiley, Principal;

Head Teacher: Lyn Huston

2 Duckwater Road

Duckwater, NV 89314

775-863-0277; Fax: 775-863-0149

Floyd ES, K-5; #210

Lori Metscher, Principal;

Secretary: Teresa Veloz

Terrence Simmons, Asst. Principal;

Registrar: Kathryn Gent

6181 S. Jane Avenue

Pahrump, NV 89061

775-751-4889; Fax: 775-751-5094

Gabbs School, K-12; ES#105, MS#315, HS#602

Richard Wiley, Principal;

Head Teacher: TBD

P.O. Box 147, 511 E. Avenue

Secretary: Frances Hanifen

Gabbs, NV 89409

775-285-2692; Fax: 775-285-2381

Hafen ES, K-5; #207

Jeff Skelton, Principal;

Secretary: Shelley Baka

Leea Power, Asst. Principal;

Registrar: Susan McRae

7120 S. Hafen Ranch Road

Pahrump, NV 89061

775-751-4688; Fax: 775-751-4686

J.G. Johnson ES, K-5; #108

Debra Carle, Principal;
Dubb Mapp, Asst. Principal;
900 E. Jackrabbit Street
Pahrump, NV 89048
775-727-6619; Fax: 775-727-7885

Secretary: Lori Ince
Registrar: Sharon Braithwaite

Manse ES, K-5; #102

Laura Weir, Principal;
Genoveva Lopez Angelo, Asst. Principal;
4881 N. Lola Lane
Pahrump, NV 89060
775-727-5252; Fax: 775-727-1526

Secretary: Misti Maestas
Registrar: Shawna Perez

Mt. Charleston ES, Pre-K, #206

Joe Gent, Coordinator of School Improvement;
Deb Carle, Principal;
Dubb Mapp, Asst. Principal;
1521 Idaho Street
Pahrump, NV 89048
775-727-7892; (No Fax)

Secretary: Remle Perez
Clerical: Maxine Gregory

Pahrump Valley HS, 9-12, #604

George Campnell, Principal;
Jason Odegard, Asst. Principal;
Kenny Weaver, Asst. Principal;
Desiree Veloz, Asst. Principal;
501 E. Calvada Blvd.
Pahrump, NV 89048
775-727-7737; Fax: 775-727-7722

Secretary: Maggie Villa
Registrar: Jen Shockley
Discipline: Joanne Baumgarten
Attendance: Lyn Light
Athletics: TBD
Sp.Ed. Clerical: Sarah Grove

Pathways Innovative Schools/Adult Ed., 6-12, ES#609, MS#607, HS#606, AE#902

Richard Wiley, Principal;
2000 S. Mount Charleston Avenue W.
Pahrump, NV 89048
775-751-6822; Fax: 775-751-6829

Secretary: Sarah Kunzi
Adult Ed.: Crystal Miles

Rosemary Clarke MS, 6-8, #301

Tim Wombaker, Principal;
Erin Jerabek, Asst. Principal;
Brian Todd, Asst. Principal;
4201 N. Blagg Road
Pahrump, NV 89060
775-727-5546; Fax: 775-727-7104

Secretary: Nancy Berry
Registrar: Cindy Allison
Discipline: Paula Goodman
Attendance: Nicki Taylor
Sp.Ed. Clerical: Holly Mendoza

Round Mountain ES, K-5, #103

Sonja Miller, Principal;
P.O. Box 1429, 59 Hadley Circle
Round Mountain, NV 89045
775-377-2236; Fax: 775-377-2354

Secretary: Sandy Dutton

Round Mountain MS/HS, 6-12, MS#313, HS#605

Sonja Miller, Principal;
P.O. Box 1427, 61 Hadley Circle
Round Mountain, NV 89045
775-377-2690; Fax: 775-377-1239

Secretary: Joy Millard

Tonopah ES, PK-5, #202

Melinda Jeffrey, Principal;
Jonathan Firme, Asst. Principal;
P.O. Box 1749, 1220 Idaho Circle
Tonopah, NV 89049
775-482-6644; Fax: 775-482-5717

Secretary: Melissa Fitch

Tonopah MS/HS, 6-12, MS #312, HS #603

Melinda Jeffrey, Principal;
Jonathan Firme, Asst. Principal;
Box 1349, 1 Ray Tennant Drive
Tonopah, NV 89049
775-482-3698; Fax: 775-482-3935

Secretary: Janet Dwyer

Warm Springs ES/MS, PK-8, #211

Richard Wiley, Principal;
HC 76 Box 1110, #2 Twin Springs Ranch Road
Tonopah, NV 89049
775-537-5019; (No Fax)

Head Teacher: Joseph Burch

SCHOOL CALENDAR

A more detailed school year calendar may be found at the following locations: NCSD Website: www.nye.k12.nv.us, your school office, and the Pahrump and Tonopah District offices.

IMPORTANT DATES:

August 24, 2020: First day of School for Grades 1-12
August 27, 2020: First day of School for Pre-K and Kindergarten
October 9, 2020: End of 1st Quarter
December 18, 2020: End of 2nd Quarter/End of 1st Semester
March 5, 2021: End of 3rd Quarter
May 19, 2021: End of 2nd Semester/Last Day of School **4-Day Schools**
May 20, 2021: End of 2nd Semester/Last Day of School **5-Day Schools**

PARENT-TEACHER CONFERENCES:

October 20, 2020 and March 23, 2021 **Pahrump K-5**
October 21, 2020 and March 24, 2021 **RCMS/Amargosa Valley**
October 22, 2020 and March 25, 2021 **Pahrump 9-12/Beatty/Rurals**

EARLY DISMISSAL DATES:

October 20, 2020: Parent/Teacher Conferences **Pahrump K-5 Only**
October 21, 2020: Parent/Teacher Conferences **RCMS/Amargosa Valley Only**
October 22, 2020: Parent/Teacher Conferences **Pahrump 9-12/Beatty/Rurals Only**
November 25, 2020: Day before Thanksgiving
March 23, 2021: Parent/Teacher Conferences **Pahrump K-5 Only**
March 24, 2021: Parent/Teacher Conferences **RCMS/Amargosa Valley Only**
March 25, 2021: Parent/Teacher Conferences **Pahrump 9-12/Beatty/Rurals Only**
April 1, 2021: Day before Easter Weekend **4-Day Schools**
April 2, 2021: Day before Easter Weekend **5-Day Schools**
May 19, 2021: Last Day of School **4-Day Schools**
May 20, 2021: Last Day of School **5-Day Schools**

NO SCHOOL DATES:

September 7, 2020: Labor Day
September 25, 2020: Staff In-Service
October 29, 2020: Staff In-Service
October 30, 2020: Nevada Day
November 11, 2020: Veterans' Day
November 26-27, 2020: Thanksgiving
December 21, 2020-January 1, 2021: Winter Break
January 18, 2021: Martin Luther King, Jr. Day
February 15, 2021: Presidents' Day
March 8-12, 2021: Spring Break

GUIDE TO SOLVING PROBLEMS AND GETTING ANSWERS

NCSD has established procedures to effectively and efficiently respond to questions, concerns and suggestions from parents/legal guardians and community members. If you have any questions or concerns related to NCSD or your student's progress, please do not hesitate to call. Below you will find the chain of command to follow in order to solve any problems or address your concerns.

SCHOOLS

- Step 1: Classroom Teacher
- Step 2: School Principal
- Step 3: Principal's Supervisor
- Step 4: Associate Superintendent
- Step 5: Superintendent

CURRICULUM

(State standards, textbooks, Materials, etc.)

- Step 1: Classroom Teacher
- Step 2: School Principal
- Step 3: Director of Curriculum & Instruction
- Step 4: Associate Superintendent
- Step 5: Superintendent

TRANSPORTATION

(Bus stops, routes, etc.)

- Step 1: Transportation Office
- Step 2: Transportation Director
- Step 3: Chief Operating Officer
- Step 4: Superintendent

SPECIAL EDUCATION

(Special needs, IEP, 504, etc.)

- Step 1: Special Ed. Teacher
- Step 2: School Principal
- Step 3: SESS Director
- Step 4: Associate Superintendent
- Step 5: Superintendent

STUDENT BEHAVIOR

- Step 1: Classroom Teacher
- Step 2: School Principal
- Step 3: Associate Superintendent
- Step 4: Superintendent

MEDICAL

(Immunizations, medications, etc.)

- Step 1: School Health Aide
- Step 2: School Principal
- Step 3: District School Nurse
- Step 4: SESS Director
- Step 5: Associate Superintendent
- Step 6: Superintendent

ATHLETICS

- Step 1: Coach
- Step 2: Athletic Director
- Step 3: School Principal
- Step 4: Associate Superintendent
- Step 5: Superintendent

AFTER SCHOOL ACTIVITIES

- Step 1: Activity Sponsor
- Step 2: School Principal
- Step 3: Associate Superintendent
- Step 4: Superintendent

FACILITY USAGE

- Step 1: School Principal
- Step 2: Chief Operating Officer

BUDGET & FINANCE

- Step 1: Chief Operating Officer
- Step 2: Superintendent

MAINTENANCE/OPERATIONS & SAFETY/SECURITY

- Step 1: Director of Maintenance/Operations & Safety Security
- Step 2: Chief Operating Officer

NEVADA DEPARTMENT OF EDUCATION CODE OF HONOR

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents/legal guardians, staff, faculty, administration and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

WHAT IS CHEATING?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from, and/or giving of information to another student, individual or other source. Examples of cheating can include, but are not limited to:

1. Taking or copying answers on an examination or any other assignment from another student or other source.
2. Giving answers on an examination or any other assignment to another student.
3. Copying assignments that are turned in as original work.
4. Collaborating on exams, assignments, papers and/or projects without specific teacher permission.
5. Allowing others to do the research or writing for an assigned paper.
6. Using unauthorized electronic devices.
7. Falsifying data or lab results, including, changing grades electronically.

WHAT IS PLAGIARISM?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source, and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

1. Submitting someone else's work, such as published sources in part or whole as your own without giving credit to the source.
2. Turning in purchased papers or papers from the Internet written by someone else.
3. Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings or paintings as your own.
4. Helping others plagiarize by giving them your work.

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents/Legal guardians must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes

an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one’s life. Questions or concerns regarding the consequences associated with a violation of the Code of Honor may be directed towards your student’s school administration and/or the District office.

NEVADA CODE OF HONOR AND THE EDUCATIONAL INVOLVEMENT ACCORD

In accordance with NRS 392.461 and 392.4575, the Nevada Code of Honor and the Educational Involvement Accord must be used by all public schools in Nevada. The Nevada Code of Honor and the Educational Involvement Accord forms are required to be distributed to each student’s parent/legal guardian at the beginning of each school year, or upon a student’s enrollment. Additional guidelines regarding the implementation of these requirements are available on the Nevada Department of Education website at www.doe.nv.gov/Family_Engagement/School_Resources/.

ACCOUNTABILITY

A valid and reliable accountability system is the foundation for all school and District related data reporting and generates all data reports required by state and federal law. As a repository for meaningful and actionable data, the accountability system provides accurate, useful, honest, and on-time data. This data provides a detailed analysis to identify whether schools and Districts are improving and preparing students for future success.

NEVADA ACCOUNTABILITY PROGRAMS

Nevada School Performance Framework

The Nevada School Performance Framework is a stakeholder developed roadmap for rating Nevada schools based on multiple measure of student and school performance. Schools receive a 1-5 Star Rating.

Alternative Performance Framework

Nevada’s Alternative Performance Framework is an accountability and reporting system tailored to meet the needs to Alternative Schools and their students.

Nevada Growth Model

The Nevada Growth Model measure the growth of student academic performance compared to their academic peers over time.

Nevada Report Card

In compliance with the college of data required by federal and state law, the Nevada Report Card provides state, district, and school level reporting data to the public in a user-friendly format.

ASSESSMENTS ADMINISTERED TO ALL NCS D STUDENTS:	
NORTHWEST EVALUATION ASSOCIATION – MEASURE OF ACADEMIC PROGRESS (NWEA- MAPS)	The NWEA benchmark assessments are used to measure student academic growth three times a year. The NWEA’s MAP inventories are computer-based and aligned with the Nevada State Standards. The MAPs are designed to answer the question, “Are students gaining reading, writing, math skills and content?” The MAP assessments are adaptive and measure the growth of each student based on his/her ability level in each subject.

BRIGANCE	Brigance is a collection of quick and reliable early childhood education assessments and data-gathering tools that are nationally standardized. All students are required to be assessed upon entrance to Kindergarten to identify individual student needs and track progress, specifically regarding a student's literacy level.
SCIENCE ASSESSMENT	All Nevada public school students in 5th, 8th, and 10th grade must participate in the state Science accountability assessment. These computer-based tests are administered at schools in the spring and are based on the Nevada Academic Content Standards for Science.
SMARTER BALANCE ACHIEVEMENT CONSORTIUM (SBAC)	SBAC is a system of valid, reliable and fair next-generation assessments aligned to the Nevada Academic Standards in English Language Arts, literacy and mathematics for Grades 3-8, and Science Grades 5 & 8.
END OF COURSE	Students must participate in three End of Course (EOC) assessments (English 10, Algebra I and Geometry) and pass the aligned classes in order to graduate.
ACT – AMERICAN COLLEGE TEST	College Career Readiness assessment for students in Grade 11.
NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP)	The NAEP is given in Grades 4, 8 & 12, only in those schools selected by the National Assessment Governing Board & the National Center for Education Statistics.
ASSESSMENTS ADMINISTERED TO STUDENTS BASED ON INDIVIDUAL NEEDS	
ACCESS (WIDA)	English Language Proficiency Assessment: Given to students with limited English proficiency annually. An English proficiency exam (W-APT) is administered to students who identify a language other than English upon enrollment.
NEVADA ALTERNATE ASSESSMENT (NAA)	Some special education students may qualify for an alternative assessment called the Nevada Alternate Assessment.
CAREER & TECHNICAL EDUCATION SKILLS ASSESSMENT (CTE)	Students enrolled in CTE courses will be assessed on career and end-of-program technical skills assessment.

Schedules for testing dates are available at your school, the NCSD website (www.nye.k12.nv.us) and at the Pahrump and Tonopah District offices.

ATTENDANCE

Attendance Philosophy (NCSD Policy 7222)

School attendance for Pre-Kindergarten through Grade 12 is essential to students' academic success and personal growth. In order to meet or exceed the state and District academic standards and develop habits of punctuality, self-discipline and responsibility, students must attend and participate in their prescribed educational program. Attendance is a shared responsibility of students, parents/legal guardians, school, staff and community. Expected minimum attendance for students in order to be promoted to the next higher grade or earn credit is ninety percent (90%) of their enrollment.

School Day (NCSD Policy 5030)

The school term will consist of 180 days or equivalent minutes of instruction in accordance with NRS 388.090. The length of the school day will meet or exceed state requirements. School hours vary from school to school, please contact your local school for start and end times.

Tardy Defined

If a student comes to class late, or leaves early, he/she will be marked tardy. Tardiness will be reviewed by the school and appropriate intervention will be determined. Please refer to NCSD Regulation 7222R for further details.

Absence Defined (NCSD Regulation 7222R)

Elementary Absence (Grades Pre-K-5): A full day of attendance must be recorded for a student that is in attendance for more than fifty percent (50%) of the required number of minutes in the daily session for the student's grade. This includes late arrivals and early checkouts. However, NCSD will continue to track all minutes attended in a daily session (i.e. present, tardy, early checkout).

Secondary Absence (Grades 6-12): If a student misses more than fifty percent (50%) of an entire class period, he/she will be marked absent for the entire period.

Alternative Education Absence (Grades 6-12): As an Alternative Program (NRS 388.537), curriculum is provided as a Program of Independent Study as defined in NRS 389.155. Students are expected to log in, complete a minimum of one lesson, per class, per week, and must have at least one individual contact with their assigned teacher per week.

Parent/Legal Guardian Responsibilities

1. The parent/legal guardian will provide a phone call or written excuse explaining the cause of the absence within three (3) days after the student returns to school.
2. The parent/legal guardian will notify the school of any student health problems which may result in lengthy/chronic absences from school. The purpose of the notification is to discuss possible educational alternatives.
3. It is the parent/legal guardian's responsibility to attend conferences relating to attendance if requested by the school.

Chronic Absenteeism

Per the Nevada Department of Education (NDE) Guidance Memo #18-06, chronically absent students include students who are absent for any reason (e.g., illness, suspension, the need to care for a family member), regardless of whether absences are excused or unexcused. Students who are absent 10% or more of their enrolled school days are considered chronically absent. School sponsored activities do not count towards chronic absenteeism. Please refer to NCSD Regulation 7222R for further details.

Prearranged Absences (NRS 392.122)

The days on which a student is not in attendance because the student is absent for up to 10 days within one school year with the approval of the administrator/designee of the school, must be credited towards the required days of attendance if the student has completed course-work requirements. The administrator/designee of the school may approve the

absence of a student for deployment activities of the parent/legal guardian of the student as defined in NRS 392C.010. Please note, approved prearranged absences will count towards chronic absenteeism. Please refer to NCS D Regulation 7222R for further details.

Truancy Defined

Truancy is an unapproved absence which has not been excused. Parents/Legal guardians have three (3) days upon a student's return to school to excuse an absence. Per NRS 392.210, it is considered a misdemeanor for parents/legal guardians to promote or allow students to be truant. As required by NRS 392.144, if a student is habitually truant, the administrator/designee of the school shall report the student to the Nye County Truancy Officer or to the local law enforcement agency for investigation and possible issuance of a citation, in accordance with NRS 392.149.

Habitual truant, as defined by NRS 392.140, is any student who has been declared truant three (3) or more times within one school year. Any student who has a truancy immediately following a school year in which they were previously declared a habitual truant, may again be declared a habitual truant.

Please refer to NCS D Regulation 7222R for further attendance information.

Certification of Attendance for Nevada Department of Motor Vehicles (DMV) (NRS 392)

In conjunction with the Nevada DMV, if a student between the ages of 14 and 18 years is declared a habitual truant, the school administrator/designee can impose administrative sanctions which include suspension or denial of the student's permit or license, or deny future privileges. The administrator/designee will fill out the required DMV Certification of Attendance accordingly.

Appeal of Decision to Fail/Retain Due to Attendance

NRS 392.125: "The teacher and principal in joint agreement have the final authority to retain a pupil in the same grade for the succeeding school year." If it is determined a student will fail courses or will not be promoted to the next grade level due to absences in excess of ten percent (10%), the student's parent/legal guardian may appeal this decision in writing to the school administrator/designee. Please refer to NCS D Regulation 7222R for further details and processes.

SCHOOL CLOSINGS/DELAYED STARTS

In order to provide for the safety of NCS D students, NCS D has established the guidelines in the event of weather advisories or winter storm warnings. Whenever weather impacts any of our communities, NCS D staff will track weather conditions and the resulting impact on roadways, utilizing such sources as the National Weather Service, Nevada Department of Transportation, Nevada Highway Patrol, and school administrators in the affected communities for up-to-date information. Since weather conditions can impact school schedules for parents/legal guardians, students and staff, decisions about delayed starts or closures will be made as early in the morning as possible. The NCS D Transportation Director, along with the Superintendent, will make these decisions.

Delayed Start

If a community has received a significant amount of snow or there is a prediction of extreme weather conditions that could impact road safety, a delayed start may be issued to allow time for road crews to adequately clear roadways. If a delayed start is issued:

1. Schools will start two (2) hours later than usual.
2. Bus routes will be delayed two (2) hours.

Closures

If weather conditions are so severe that an extreme hazard exists on the roadways, schools will be closed for the day. No classes, programs or activities will be held that day.

Communication

Delayed starts or closures will be communicated to parents/legal guardians and staff in a variety of ways: IC Messenger (robocalls, emails, and text messages), the NCSd website, local radio/TV stations, social media if possible, and other methods unique to the community.

CREDITS/PROMOTION/GRADUATION

Academic Plans (NCSd Policy 5601)

A counselor, administrator, or other licensed educational personnel from the school will meet individually at least once each school year with each student enrolled in Grades 6-12 to review an academic plan developed pursuant to NRS 388.205 and 388.208. Parent/Legal guardian may waive the requirement for such a meeting. If a student enrolls in school after Grade 6, an academic plan must be developed for the student that enrolling year.

Dual Credit Classes (NCSd Policy 5375 and Regulation 5670R)

Dual credit classes are offered to NCSd high school students through Great Basin College. More information may be obtained by contacting the counselor at each high school. Permission must be received from the school administrator/designee before a student may receive dual credit.

Per NCSd Regulation 5670R, all State approved dual credit courses aligned to NCSd core content classes will be accepted and weighted as Honors or Advanced Placement courses. Each 3 to 5 credit college class is equivalent to .5 (1/2) NCSd credit. College courses taken below the "100" level are remedial and do not count toward graduation or dual credit status.

GRADUATION REQUIREMENTS/AREAS OF STUDIES

Standard Diploma

Required Course	Class of 2020 and 2021	Class of 2022	Class of 2023 and Beyond
Arts, Humanities, JROTC ² , CTE	1	N/A	N/A
Computer Science and Applications ³	.5	.5	.5
Economics	N/A	N/A	.5
English	4	4	4
Flex Credit ⁴	N/A	2	2

Health Education	.5	.5	.5
Mathematics	3+	3+	3+
Physical Education ¹	2	2	2
Science with 2 Labs	2	2	2
U.S. Government	1	1	.5
U.S. History	1	1	1
World History	1	1	1
Electives	6.5	6	6
Totals to Graduate	22.5	23	23

Alternative Diploma*

Required Course	Class of 2020 and 2021	Class of 2022 and Beyond
Arts, Humanities, JROTC ² , CTE	1	1
Computer Science and Applications ³	.5	.5
English	4	4
Flex Credit ⁴	N/A	2
Health Education	.5	.5
Mathematics	3	3
Physical Education ¹	2	2
Science	2	2
Social Studies	2	2
Electives	7.5	6
Totals to Graduate	22.5	23

Advanced Diploma**

Required Course	Class of 2020 through 2022	Class of 2023 and Beyond
Arts, Humanities, JROTC ² , CTE	1	1
Computer Science and Applications ³	.5	.5
Economics	N/A	.5
English	4	4
Health Education	.5	.5
Mathematics	4++	4++
Physical Education ¹	2	2
Science with 2 Labs	3	3
U.S. Government	1	.5
U.S. History	1	1
World History	1	1
Electives	6	6
Totals to Graduate	24	24

College and Career Ready Diploma***

Required Course	Class of 2020 through 2022	Class of 2023 and Beyond
Arts, Humanities, JROTC ² , CTE	1	1
Computer Science and Applications ³	.5	.5

Economics	N/A	.5
English	4	4
Health Education	.5	.5
Mathematics	4++	4++
Physical Education ¹	2	2
Science with 2 Labs	3	3
U.S. Government	1	.5
U.S. History	1	1
World History	1	1
Electives	6	6
Totals to Graduate	24	24

*Only those students participating in the Nevada Alternative Assessment (NAA) are eligible for an Alternative Diploma.

**Minimum GPA of 3.25 is required.

***Minimum GPA of 3.25 is required. Must demonstrate proficiency in speaking not less than two (2) languages, **or** have earned not less than two (2) units of credit used to complete the requirements listed above in the following:

- a) Advanced Placement courses; International Baccalaureate courses; Career and Technical Education (CTE) courses; Dual-credit courses; work-based learning program; a World Language course; and
- b) One or both of the following endorsements:
 - i) **College Ready** endorsement for students that successfully complete a college readiness assessment (ACT) with scores for placement into college-level English (18) and Math (22); or SAT with scores for placement of English (420) and Math (530).
 - ii) **Career Ready** endorsement for students that successfully complete the ACT National Career Readiness Certificate (NCRC) with level Silver or above; or successfully complete the Armed Services Vocational Aptitude Battery (ASVAB) with a score 50 or above; or obtain a CTE Skills Attainment Certificate; or obtain a credential on Nevada's Industry- Recognized Credentials List (OWINN).

+Must include Algebra I and Geometry.

++Must include Algebra I, Geometry, and Algebra II.

¹NCS D will exempt a student from one (1) credit of the two credit requirement for physical education if the student participates in interscholastic athletics, drill team, marching band, dance team or cheerleading squad if the activity is sponsored by the school and the student actively participates in the activity for at least 120 hours.

²Enrollment in Junior Reserve Officer Training Corps (JROTC) for one (1) year will satisfy one credit of physical education. Students who complete three (3) years of JROTC will satisfy two credits of physical education and .5 credit of health education.

³Competency in Computer Science and Applications will be determined by passing a minimum of a nine-week course in middle school or high school or passing a competency examination.

⁴Flex Credit can include CTE Level II or III, Math (with Algebra II or higher), Social Studies, or Science.

Acceptable courses for the satisfaction of one (1.0) unit of Arts and Humanities requirement may be one of the following:

1. Visual Arts
2. Music
3. Theater
4. World Language

Other courses which are submitted by the State Board of Education which may include the following:

*American Literature, Shakespearean Literature, World Literature, Creative Writing, Psychology, Humanities, and Sociology.

Graduating Seniors

In order to participate in the graduation ceremony, a student must be attending an NCS D high school for the entire spring semester. Exceptions may be granted by the

administrator/designee for students who transfer to an NCS D high school from outside the attendance area. The State of Nevada no longer issues Certificates of Attendance. Seniors who have not earned a diploma will not participate in graduation exercises (**NO EXCEPTIONS**).

Early Graduation/Late Graduation (NCS D Policy 5671)

To graduate from high school in less than four (4) years a student must meet all requirements specified by NCS D and the State of Nevada. Please refer to Policy and Regulation 5671/5671R for further details.

MILLENNIUM SCHOLARSHIP PROGRAM (NRS 396.911)

In 1999, Governor Kenny Guinn's Millennium Scholarship was enacted into law by the Nevada Legislature. The legislation created the Millennium Scholarship trust fund to be administered by the State Treasurer. The Board of Regents adopted policy guidelines for the administration of the scholarship. Although there are a number of pathways to the Millennium Scholarship, by far the most common will be the successful completion of a rigorous program of study at a Nevada high school.

A Nevada high school student will become eligible for a Millennium Scholarship when all of the following conditions are met:

1. Student must graduate with a diploma from a Nevada public or private high school; **and**
2. Student must complete high school with at least a 3.25 grade point average (GPA) for all coursework, **or**
3. For students that took the SAT before March, 2016 a combined reading and math SAT score of 990 or higher; for students that take the SAT after March, 2016 a combined reading, writing, and math score of 1070 or higher; **or** a composite score of 21 or higher on the ACT.
4. Student must have been a resident of Nevada, as defined by the Board of Regents' policy (Title 4, Chapter 18, Section 18), for at least two of your high school years.

In addition to meeting all of the above listed requirements, a student who graduates from a Nevada high school must successfully complete the core curriculum as defined in the NSHE Governor Guinn Millennium Scholarship policies and procedures of the Board of Regents:

HIGH SCHOOL COURSE	UNITS
English	4
Math (including Algebra II)	4
Natural Science	3
Social Science and History	3
TOTAL	14

For additional information regarding the Millennium Scholarship program, please visit website <http://nevadatreasurer.gov>.

RETENTION AND ACCELERATION OF K-8 STUDENTS (NCS D POLICY 5660)

K-8 Retention (NRS 392.125)

A student may be retained if he/she has not reached the standard of achievement necessary for satisfactory progress in the next grade. Retention may also be used occasionally for a student who is not sufficiently mature socially, emotionally, mentally or physically.

K-8 Acceleration

Acceleration is the placement of a student in a grade level for which he/she is not chronologically old enough according to policy. Acceleration will be used only in rare and extreme cases. The final decision will be made by the school administrator/designee after considering the input of the parent/legal guardian, classroom teacher(s) and involved professional staff.

Please refer to NCS D Policy/Regulation 5660/5660R for further details.

ADVANCEMENT OF 8-12 STUDENTS

Promotion at Middle School Level

If a student does not complete the required semesters for promotion to high school, it may be possible for the student to be promoted to high school and be placed on academic probation. Please refer to NCS D Policy/Regulation 5660/5660R for further details including specified criteria and exceptions.

CREDIT PROFICIENT/CREDIT DEFICIENT

Promotion at High School Level

NCS D grade classification for high school students will be determined by years in school, not credit earned. However, progress should be continuous and student advancement through established curriculum should be according to the student's demonstrated ability rather than the student's age or years in school. Credits earned will be based on total units required for graduation from NCS D high schools.

Students must earn six (6) credits in Grade 9 to be considered credit proficient. At the completion of Grade 10, students must have earned a combined total of twelve (12) credits to be considered credit proficient. In Grade 11, students must have a total of eighteen (18) credits to remain credit proficient and on track for graduation. All students in Grade 12 will abide by NCS D's graduation requirements to remain credit proficient. Anything less than the stated numbers of credits will be considered credit deficient.

Recovering Deficient Credits and Earning Additional Credits

Students may make up credit deficiencies. A contract between the student, parent/legal guardian, counselor and school administrator/designee must be signed prior to enrollment in any credit retrieval program. Students may earn a maximum of six (6) elective credits counting towards graduation from external credit sources throughout their high school education. **Final grades for seniors must be on file by the end of each semester.**

DISCIPLINE

School Discipline (NCSD Policy 7500)

NCSD believes that an orderly learning environment is critical for students' academic success. Student discipline, when required, should be implemented using restorative practices. A Behavior Intervention Plan (BIP) will be created upon the student's first disciplinary action.

No student will be subjected to prejudicial treatment or to the abridgment of his/her rights to attend and benefit from public school on the basis of any of the following: economic status, race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, national origin, linguistic ability, or for the exercise of his/her rights contained within NCSD policy.

Please refer to NCSD Policy/Regulation 7500/7500R for further details.

Restorative Justice (AB 168 & SB 89)

Restorative justice (AB 168) is an intervention and support system provided by the school to a student to improve the behavior of the student and remedy any harm caused by the student. Restorative Disciplinary practices (SB 89) include without limitation:

- (1) Holding a student accountable for his or her behavior;
- (2) Restoration or remedies related to the behavior of the student;
- (3) Relief for any victim of the student; and
- (4) Changing the behavior of the student.

Administrative Referral

Although classroom discipline is ultimately the teachers' responsibility, there are times when administrative support is required. Teachers will follow the procedures contained in the NCSD Restorative Discipline Plan within their classroom before an administrative referral becomes necessary.

In-School Detention (ISD)

Serious or continuous discipline problems will require that the site administrator/designee remove a student from the classroom. NCSD believes that suspension of a student out of school should be one of the last resorts. An intermediate step between minor student behavior problems and out of school suspension is in-school detention. Following the steps of the NCSD Restorative Discipline Plan, a student will be separated from the class.

The length of the ISD will be determined by the site administrator/designee to reflect the seriousness of the discipline problem and the age of the student. The period of time may last from a few minutes up to several days. The parent/legal guardian will be notified by the administrative staff about the student's discipline problem and the conditions of alternative placement. Students are expected to complete the school work in the ISD setting and will be supervised by the site administrator/designee. The setting for the ISD will be an area designated by the site administrator/designee.

Student Suspensions

Suspensions are generally viewed as the last resort after all other discipline procedures have been explored or the severity of the discipline warrants a student being removed from

the school setting. Please see the NCS D website for details regarding the NCS D Restorative Discipline Plan.

Parents/Legal guardians must receive written notification each time a student is suspended. The notification must include a description of the act committed, the date on which it was committed and an explanation that if the student receives five suspensions during the current school year and has entered into and participated in a BIP, the student will be deemed a Habitual Disciplinary Problem (NCS D Policy 7560).

School Work Expectations During Suspensions

For administrative suspensions/detentions, homework and other requirements determined by the site administrator/designee are to be completed and turned in upon the student's return to school.

It is the school administrator/designee's responsibility to notify teachers of students suspended for nine (9) days or less, so homework assignments can be prepared. Upon notification, teachers have until the end of the next school day to submit the assignments to be completed during the suspension to the administrator/designee. It is the site administrator/designee's responsibility to notify parent/legal guardian when and where to pick up the school assignments. School administrators/designees may adjust the due date of assignments in response to long distances parent/legal guardian may have to travel to pick up school work.

Suspensions imposed by the NCS D Discipline Hearing Officer, if a student is suspended as a Habitual Discipline Problem per NRS 392.4655, the school is not responsible for providing that student with school work. For Special Education students, see section entitled School Discipline for Students with Disabilities.

Expulsion Hearing Referral

Site administrators/designees may refer a student to the NCS D Discipline Hearing Officer for specific misconduct. The parent/legal guardian will be notified of the date, time and location of the hearing by certified mail. The parent/legal guardian has the right to representation by an attorney during the hearing at their own expense. A written record of any action taken by the Hearing Officer is placed in the student's confidential disciplinary file at the school. The scheduled Discipline Hearing will take place regardless if the student is withdrawn from school following misconduct, and/or if the parent/legal guardian does not appear.

Habitual Disciplinary Problem (NRS 392.4655 & AB168)

Except as otherwise provided under the statute, a principal of a school shall deem a student a habitual disciplinary problem if the student in one school year has:

1. threatened or extorted, or attempted to threaten or extort, another student or employee of the school, two (2) or more times; or
2. has a record of five (5) suspensions of three (3) or more days from school for any reason; and
3. has not entered into and participated in a Behavior Intervention Plan (BIP);
4. has not followed a previously established BIP.

Please refer to NRS 392.4655, Assembly Bill (AB) 168, and NCS D Policy/Regulation 7560/7560R for further details.

School Discipline for Students with Disabilities

School officials can remove any student with a disability from his or her regular school placement. The student can be removed for up to five (5) days in the same school year, even over the parents'/legal guardians' objections. The discipline must be appropriate and must be administered consistently for all non-disabled and disabled students (CFR 34, Sec. 500.521).

After a student is removed from his or her current placement for more than five (5) cumulative school days in a school year, services must be provided to the extent under CFR 34, Sec. 500.521, which concerns the provision of Free Appropriate Public Education (FAPE) for students suspended or expelled from school.

If the student has committed one or more of the following:

1. brought a weapon, firearm or destructive device to school or to a school function;
2. knowingly possessed or used illegal drugs, distributed, sold or solicited the sale of controlled substances while at school or a school function;
3. inflicted serious bodily injury;

the student may be removed from his/her regular placement for up to forty-five (45) days at a time (CFR 34, Sec. 500.521). Pursuant to state law and disciplinary regulations, suspensions and/or expulsions may occur as indicated in NRS 392.466.

For more information regarding firearms, weapons or destructive devices, please refer to the Gun Free Schools Act. For further details on discipline, please refer to NCS D Policy/Regulation 7540/7540R.

UNACCEPTABLE BEHAVIOR DEFINED

This document does not attempt to set societal standards. The criterion used for defining unacceptable behavior is whether or not it has the potential to disrupt the educational process. This list is not all-inclusive; acts of misconduct not specified here will also be subject to discretionary action by appropriate school personnel. The following definitions are condensed from the NRS. An asterisk (*) indicates a Civil or Criminal Offense.

Prohibited Conduct

The commission or participation in, or unlawful attempt of, any of the following activities may constitute cause for disciplinary action. Student conduct at school, on the school bus, to/from/at school bus stops, school-sponsored events, off-campus events and those using NCS D sponsored transportation will be governed by NCS D rules and regulations and are subject to the authority of NCS D officials. An incident which constitutes the commission of a criminal offense will be immediately reported to the appropriate law enforcement agency. The student's parent/legal guardian will also be notified where possible. Disciplinary action will be taken by NCS D, whether or not criminal charges result.

Alcohol*: (NRS 202.020, 202.055) The possession, sale, and furnishing of alcoholic beverages; being on campus, on NCS D sponsored transportation, or at a school-sponsored activity after having possession of and/or consuming an alcoholic beverage.

Arson*: (NRS 205.005) The intentional setting of fire.

Assault*: (NRS 200.471) Unlawfully attempting to use physical force against another person; or intentionally placing another person in reasonable apprehension of immediate bodily harm.

Battery*: (NRS 200.481) Any willful and unlawful use of force or violence upon the person of another.

Bomb Threat/False Bomb Threat*: (NRS 202.840) Willfully conveying by mail, written notes, telephone, telegraph, radio, or any other means of communication, any threat, knowing it to be false.

Bullying*: (NRS 388.122) Bullying means written, verbal or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons. For further explanation, please see the NRS and/or Appendix A located at the end of this Handbook.

Burglary*: (NRS 205.060) Illegal entry with the intent to commit a crime.

Cheating/Plagiarism/Forging School Documents: Use of a created production without crediting the source or to violate rules dishonestly.

Cyber-bullying*: (NRS 388.123) Bullying through the use of electronic communication. Students are prohibited from knowingly and willfully transmitting or distributing certain images of bullying. For further explanation, please see the NRS and/or Appendix A located at the end of this Handbook.

Destruction of Property*: (NRS 206.310) Willfully and maliciously destroying or injuring real or personal property of another.

Disobedience, Insolence and Insubordination: Students not following the instructions of NCS D personnel. Students must courteously and respectfully comply with the reasonable requests of any teacher, substitute teacher, staff member, security personnel, or administrator at all times while on any part of the school grounds, in a school vehicle, at any school-sponsored activity or on any school-sponsored trips. Students are expected to provide their correct name if asked by any staff member. Failure to comply with the directions of school personnel acting in the performance of their duties will be considered insubordination and subject to immediate disciplinary action.

Disruptive Conduct: Conduct which interferes with the educational process or the safety of others. Serious situations may be handled under criminal sanctions.

Disturbing the Peace*: (NRS 203.010) Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.

Dress Code: (NCS Policy 7331) Dress and appearance must not disrupt or detract from the educational environment of the school. This includes sexually suggestive clothing, gang-related apparel and clothing bearing lewd or profane slogans.

Drugs*: (NRS 209.4234) Substance abuser defined. Substance abuser means a person who abuses, is addicted to, or is psychologically or physically dependent on alcohol, a controlled substance, or a drug, poison, solvent, or toxic inhalant. This subsection does not include tobacco or products made from tobacco.

Electronic Communication*: (NRS 388.124) The communication of any written, verbal or pictorial information through the use of an electronic device, including without limitation, a telephone, a cell phone, a computer or any similar means of communication.

Explosive Devices*: (NRS 202.265) The possession of explosive or incendiary devices.

Extortion*: (NRS 205.320) Falsely accusing a person of a crime; using threat of violence to extort or gain information, money or other property from a person; or threatening to expose, libel or to impute any person.

False Fire Alarms*: (NRS 475.100) False reporting of or transmission of signal, knowing same to be false.

False Reporting of Prohibited Conduct to School Personnel: See Disruptive Conduct.

Fighting*: (NRS 203.010 – 203.070) Assembling in a public place to fight, disturb the peace, provoking or inciting breach of peace, affray, unlawful assembly, rout & riot. Persons involved in fighting may be subject to criminal and civil penalties. See also: Assault and Battery. Self-defense does not include striking back.

Fireworks*: (NRS 202.265) The possession sale, furnishing, use of, or discharging of same.

Gang-Related Activity: Gang-related activity can be intimidating to students, faculty and staff and is disruptive to the educational process. Examples of inappropriate and unacceptable behaviors are such things as gang graffiti on school property, intimidation of others, gang fights and/or initiation rituals or wearing gang attire or “colors”. Since gang behavior, markers and colors are variable and subject to rapid change, site administrators and staff must exercise judgment and their individual discretion based upon current circumstances in their schools when evaluating gang-related activity. Gang-related indicators which will be considered should include, but are not limited to:

1. student associates with admitted or known gang members;
2. student wears attire consistent with gang dress;
3. student displays gang logos, graffiti and/or symbols on person or personal possessions;
4. student displays gang hand signs or signals to others;
5. student talks about gang activity to others.

Harassment*: (NRS 200.571) Without lawful authority, the person knowingly threatens to:

1. cause bodily injury in the future to the person threatened or to any other person;

2. cause physical damage to the property of another person;
3. subject the person threatened or any other person to physical confinement or restraint;
4. do any act which is intended to substantially harm the person threatened or any other person with respect to his or her physical or mental health or safety, and the person by words or conduct places the person receiving the threat in reasonable fear that the threat will be carried out.

Hazing*: (NRS 200.605) Any action or activity which inflicts physical or mental harm or anxiety or which demeans, degrades or disgraces a person, regardless of location, intent or consent of participants.

Intimidation: A willful act or course of conduct that is not otherwise authorized by law, and:

1. is highly offensive to a reasonable person; and
2. poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person.

Indecent Exposure*: (NRS 201.220) An open indecent or obscene exposure of his/her person or the person of another.

Knives: At administrative discretion; more restrictive consequences may be imposed by site administrator/designee.

Libel/Slander*: (NRS 200.510) A written or verbal malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.

Marijuana/Controlled Substance/Narcotics/Paraphernalia*: (NRS 453) The possession, distribution, sale or use of narcotics/marijuana/controlled substance or related paraphernalia. **This definition supersedes NRS Chapter 453A regarding marijuana use for medical purposes.**

Obscenity: (NRS 201.255) Displaying material which is indecent and has the potential of being disruptive.

Profanity: Use of vile or indecent language.

Profanity to Staff: See Disturbing the Peace.

Resisting an Officer*: (NRS 199.280) Willfully resisting, delaying or obstructing an officer in the performance of duty.

Robbery*: (NRS 200.380) The unlawful taking of personal property from the person of another or in his/her presence against his/her will by means of force or violence or fear of injury.

Rout/Riot*: (NRS 203.070) Two or more persons meeting to do an unlawful act; two or more persons actually doing an unlawful act with or without a common cause or quarrel.

Sexual Assault*: (NRS 200.366) A person who subjects another person to sexual penetration against the will of the victim, or under conditions in which the perpetrator

knows, or should know, that the victim is mentally or physically incapable of resisting or understanding the nature of his/her conduct, is guilty of sexual assault.

Sexual Harassment/Misconduct: (NRS 200.604, 201.265) (NCS Policy 0212, 7020) NCS prohibits and will not tolerate any form of sexual misconduct (including sexual abuse, sexual molestation, consensual sexual misconduct and sexual harassment) towards students. NCS also prohibits student to student sexual misconduct or sexual harassment. NCS has defined two (2) general categories or levels of sexual misconduct or harassment.

Level I:

1. Sexual gestures, verbal abuse, sexually oriented jokes, innuendos or obscenities.
2. Displaying of sexually suggestive objects, pictures, cartoons or posters.
3. Displaying of sexually suggestive letters, notes, threats or invitations.

Level II:

1. Physical contact such as assault, attempted rape, impeding or blocking movement of another person, and unwelcome touching.
2. Hazing or daring a student to perform unsafe or unwanted practices.
3. Consensual sexual misconduct.

Stalking*: (NRS 200.575) Willfully or maliciously engaging in a course of conduct that would cause a reasonable person to feel terrorized, frightened, intimidated or harassed, and that actually caused the victim to feel terrorized, frightened, intimidated or harassed.

Stolen Property*: (NRS 205.275) Receiving or possessing stolen property of another, knowing, or under such circumstances as would cause a reasonable person to know, they were so obtained.

Tampering with Motor Vehicles*: (NRS 205.274) Willfully break, injure, tamper, remove parts, deface a vehicle or without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.

Technology Agreement Violation: (NCS Policy 5556) Any action that breaks the technology contract.

Theft*: (NRS 205.0832) Stealing, taking, or carrying away property of another.

Threat*: (NRS 205.320) To threaten directly or indirectly to:

1. accuse any person of a crime;
2. injure a person or property;
3. publish or connive at publishing any libel;
4. expose or impute to any person any deformity or disgrace; or
5. expose any secret.

Threat to Employee*: (NRS 199.300, 392.4655) To directly or indirectly address any threat or intimidation to a public employee or any person authorized by law to hear or determine any controversy or matter with the intent to:

1. cause bodily injury to any person;
2. cause physical damage to the property of any person other than the person addressing the threat or intimidation;
3. subject any person other than the person addressing the threat or intimidation to physical confinement or restraint; or
4. do any other act which is not otherwise authorized by law and is intended to harm any person other than the person addressing the threat or intimidation with respect to the person's health, safety, business, financial condition or personal relationships.

Throwing Substance at Vehicle*: (NRS 205.274) To throw any stone, rock, missile or any substance at any motor bus, truck or other motor vehicle.

Tobacco Products: (NRS 202.2491-2493, NCSD Policy 0223) Possession, use, distribution of tobacco, tobacco products, smokeless tobacco, vapors, and e-cigarettes on school property, or at a school-sponsored activity. Lighters/matches are NOT allowed on school grounds and/or school-sponsored activities and can be confiscated, subjecting the student to discipline.

Traffic Violations on School Grounds: NCSD regards the use of motor vehicles for travel to and from school as an assumption of responsibility by parents/legal guardians and students. Vehicles may not be driven during the day without the consent of the parent/legal guardian and administrator/designee. High school students may drive motor vehicles to and from school subject to the following conditions:

1. The student must possess a valid Nevada driver's license and may need to register the vehicle in the school office.
2. Students may not occupy a vehicle (without school permission) during the school day.
3. All vehicles operating on school grounds are subject to all traffic laws and shall be enforced.

In terms of student conduct rules, "possession" of alcoholic beverages, marijuana, illegal chemical substances or opiates, firearms or a dangerous weapon will also extend to a student's vehicle.

Trespass*: (NRS 207.200) To be upon the property of another without permission of the owner and to stay upon same after warning, or to be on school property or at a school function while under suspension or trespass notice from school.

Truancy*: (NRS 392.210) A parent/legal guardian to whom notice has been given of the student's truancy, and who fails to prevent the student's subsequent truancy within that school year is guilty of a misdemeanor. As required by law (NRS 392.144), if a student is a habitual truant pursuant to NRS 392.140, the administrator/designee of the school will report the student to the truancy officer or to the local law enforcement agency for investigation and possible citation. For further details on "Truancy" please refer to NCSD Policy/Regulation 7222/7222R.

Weapons*: (NRS 202.265) Possession of a dangerous weapon on the property or in a parked vehicle on school property. A person shall not carry or possess while on school property, or while in a vehicle of a public school:

1. an explosive or incendiary device;

2. a dirk, dagger or switchblade knife;
3. a nunchaku or trefoil;
4. a blackjack or billy club or metal knuckles;
5. a pneumatic gun;
6. a pistol, revolver, or other firearm;
7. any device used to mark any part of a person with paint or any other substance.

Certain activities fall into a category of criminal or civil offenses for which NCSD is required to notify local, state or federal authorities whenever they take place.

PERSONAL ELECTRONIC DEVICES (PED)

The Nye County School District Board of Trustees considers bringing personal electronic devices (PEDs) to school or extra-curricular activities a privilege. However, use of PEDs will be restricted to emergency, academic and school directed use. **NCSD will not be held responsible for theft, loss or damage to any personal electronic devices.**

NCSD strictly prohibits the use of cell phones, calculators, cameras, video cameras, or any other electronic device that has the capability of taking/filming, storing, or transmitting pictures/videos in the following areas/instances:

- a. locker rooms;
- b. restrooms;
- c. any room where testing is conducted, regardless of the type of test;
- d. acts of violence or inappropriate conduct.

Please refer to NCSD Policy/Regulation 7363/7363R for further details and disciplinary measures.

EDUCATIONAL PROGRAMS

The BOT recognizes that it must educate its students from Kindergarten through Grade 12 and may elect to provide educational programs for preschool students, adults and other supplemental programs as permitted/required by state law.

Alternative School Program

NCSD offers an alternative setting for qualifying students in Grades 6-12. These programs can offer alternatives for students who may have difficulties when a regular school setting does not fit their social and/or academic needs. Parents/Legal guardians may contact Pathways Innovative Education at 775-751-6822 for further information.

English Learners (EL)

It is the policy of the NCSD to provide classroom experiences to support learning for all students who are identified as having a primary or home language other than English, and are identified as an EL. NCSD Policy/Regulation 5339/5339R ensures continual concept development, and to enhance the academic achievement of limited English speaking students.

Homeschool/Private/Charter School

NCSD will follow state statutes in cooperating with parents/legal guardians who wish to homeschool their children. Upon request from a parent/legal guardian of a homeschooled student who is enrolled in a private or charter school, the school may authorize the student to participate in a class that is not available to the student at home/private/charter school, or participate in extra-curricular activities at a NCSD school, depending on class sizes.

A homeschooled student must be allowed to participate in interscholastic activities and events pursuant to Nevada Interscholastic Athletics Association (NIAA) regulations and State law. Approval may be revoked if the student fails to comply with rules and regulations. Please refer to NCSD Policy/Regulation 5342/5342R for further details.

Special Education Support Services (SESS)

The vision of NCSD is “Every Student a Success”. The NCSD SESS provides guidance and services to ensure that students with identified disabilities are provided a Free and Appropriate Public Education (FAPE), as outlined in the Individuals with Disabilities Education Improvement Act (IDEA) 2004, Section 504 of the Rehabilitation Act, and the American Disabilities Act (ADA). Through the team efforts of NCSD personnel and parents/legal guardians, students ages 3-21 with identified disabilities are provided educational services in the least restrictive environment in order to develop their potential to be successful.

Homebound Students

Students who are unable to attend school for a minimum of two (2) weeks due to medical, disability, or psychological issues, with doctor verification will be considered for homebound services upon student need. Parents/Legal guardians may be required to sign a Release of Information if NCSD needs to get further documentation from the student’s physician. Homebound services for Special Education (Sp. Ed.) students will comply with Federal and State regulations. For further information, please contact NCSD SESS at (775) 751-4015.

STUDENT INFORMATION

Immunizations

Per NRS 392.435, a student may not be enrolled in a public school in Nevada unless his/her parent/legal guardian submits a certificate stating the student has been immunized and has received the proper booster for that immunization, or is complying with the schedules established pursuant to NRS 439.550. Please refer to NCSD Policy/Regulation 7622/7622R for further details.

Administering Medications to Students

Where a student requires medication in order to attend school, the medication may be administered by qualified NCSD personnel. Please refer to NCSD Policy/Regulation 7625/7625R for further details.

Temporary Guardianship Information

1. Unless a child is of legal age or emancipated, the child’s parent, legal guardian, temporary guardian (whether court or non-court appointed), or foster parent (upon verification from the social worker) must be physically present and involved with enrollment of a student.

2. Legal guardianship is proven by producing certified court documents that state the name of the minor and the legal guardian.
3. A person who enrolls a student, and who has a note or a notarized note from a parent, is **not** a legal guardian unless he/she is named the legal guardian in a court document.
4. A copy of the certified court document identifying the person as the legal guardian must be filed in the student's cumulative file.
5. By Nevada law (NRS 159A), temporary guardianship expires at the end of six (6) months.

Please refer to NCSD Policy/Regulation 7510/7510R for further information.

Closed Campuses

All NCSD campuses are closed campuses. Some secondary schools may elect to allow senior students off campus for lunch. Exclusions to this rule may be granted by the school administrator.

School Breakfast/Lunch Program

NCSD operates a school breakfast and lunch program administered by the Food Service Coordinator under the general supervision of the Chief Operating Officer (COO). All NCSD schools serving meals are Community Eligibility Provision (CEP). All students may receive breakfast and lunch at no cost.

Adults may purchase breakfast or lunch for a nominal fee. Cash, check or online payments are accepted. If you have any questions, please contact the Food Service Coordinator at (775) 727-7749, Ext. 260.

Parent/Legal Guardian and Family Engagement

NCSD welcomes family and community volunteers. Please contact the Volunteer Coordinator at (775) 727-9970, Ext. 209 or the Title I Family Engagement Grant Site Representative at 775-727-7743.

Student Rights

All students have the right to an educational setting that is safe, educationally efficient, and free from disruption of normal teaching-learning functions. Students are protected in the exercise of their constitutional rights of free speech, press, and assembly. The exercise of such rights, however, must be conducted in a manner that does not disrupt the educational process, and must be within NCSD's Policy 7632.

Family Educational Rights and Privacy Act Access To Student Records

In compliance with the federal law, Family Educational Rights and Privacy Act (FERPA), any parent/legal guardian of a student under 18 years of age who wishes to review his/her student's records may do so by making a request to the school administrator/designee. Adult students 18 and over may sign an Authorization to Release Confidential Information form to provide written consent indicating who may have access to their records.

NCSD maintains the education records directly related to students. Please refer to NCSD Policy/Regulation 7810/7810R for further details. Access to education records is limited to:

1. parents/legal guardians of students under 18 years of age;
2. parents/legal guardians of students over 18 years of age **if** such student is a dependent as defined by the Internal Revenue code;
3. students;
4. officials of NCSD who have a legitimate educational interest;
5. state and local officials to whom information is required to be reported;
6. certain testing organizations;
7. accrediting organizations;
8. appropriate persons in connection with an emergency;
9. pursuant to a subpoena or court order;
10. any person with the written consent of the parent/legal guardian of students under 18, or written consent of the student 18 and over;
11. a school in which a student seeks or intends to enroll.

Educational records are kept to an essential and relevant minimum. Records are reviewed at the end of each school year, and non-essential or irrelevant material is deleted. Copies can be made available to entitled persons at actual cost of making the copies. Copies of records will be available at no cost for students and parents/legal guardians unable to pay (one set only).

FERPA also specifies rights related to educational records. FERPA gives the parent/legal guardian the right to:

1. inspect and review his/her student's educational records;
2. make copies of these records;
3. receive a list of all individuals having access to those records;
4. ask for an explanation of any item in the records;
5. ask for an amendment to any report on the grounds that it is inaccurate, misleading, or violates the student's rights;
6. a hearing on the issue if the school refuses to make the amendment.

If you have any complaints regarding the failure of a District office, one of its schools, or school administrator to comply with FERPA, you may contact the site administrator/designee or either District office, or file a complaint with the U.S. Department of Education.

Student Due Process Rights

It is the intent of BOT that students and their parents/legal guardians be informed of the regulations regarding due process procedures affecting students within the school. Faculty, parents/legal guardians and students will attempt resolution of problems affecting students and the education process by informal means. If any student or parent/legal guardian feels that the conditions of the school or decisions made by its staff are unreasonable, a conference may be scheduled with the administrator/designee to discuss the matter. If the student or parent/legal guardian is not satisfied, the student or parent/legal guardian will be provided an opportunity to discuss the matter with the Associate Superintendent, Superintendent, and subsequently with the BOT if not satisfied with the disposition of the matter. There is no appeal process for the BOT's final decision.

Privacy

Custody (Regulation 7300R): Except in the most extreme circumstances, custody of a student will not be relinquished by NCSD personnel to any person without the approval of

the parent/legal guardian, unless the student is placed under legal authority. In the case of arrest, NCSA authorities must attempt to notify the student's parent/legal guardian.

Questioning of Students: Law enforcement officers should interrogate a student at his/her home when it is not related to school issues except as stated below in subsection "3".

When interviewing or questioning of students by law enforcement officers occurs, the following should be observed:

1. Every effort will be made by the school authorities to notify their parent/legal guardian. In the event their parent/legal guardian cannot be contacted, the student will be made available to the officer in the presence of the administrator/designee. The roles of the administrator/designee are that of observer and in loco parentis.
2. If the student refuses to be questioned or interviewed without a parent/legal guardian present, the student's request will be honored with the exception of conditions set forth in subsection 3.
3. No parental/legal guardian permission will be required in the following cases:
 - a. student requests to be interviewed without parent/legal guardian present;
 - b. continuing interviews conducted by a probation department of a student on probation;
 - c. cases involving crimes allegedly committed by a student's parent/legal guardian in which the student is the victim;
 - d. child abuse cases, NRS 432B.270(1);
 - e. emergency situations in which the health or safety of another person is at issue;
 - f. emergency situations in which the identity or apprehensions of a criminal offender other than the student being questioned or a member of his/her family is at issue;
 - g. situations in which the student is the victim of a crime;
 - h. situations in which the student is a witness and not a suspect;
 - i. cases involving referrals made by the individual school or NCSA.
4. Any information obtained by school personnel will be considered privileged and will not be the sole basis for any disciplinary action by the school.

Search of Person, Vehicle, Locker, or Backpack: Lockers, desks, and storage areas are the property of the school district. No right or expectation of privacy exists for any student as to the use of any locker, desk, or storage area assigned to a student. Schools will inform students that these may be searched without their consent.

An administrator, an employee designated by the administrator, or law enforcement agencies may search the person of any student, the personal effects in the student's possession, or vehicle parked on school grounds, in accordance with NCSA Policy/Regulation 7380/7380R.

Controversial Issues

1. Students have the right to encounter diverse points of view. They may have opportunities to hear speakers and view presentations representing a wide range of views in classes, clubs and assemblies under guidelines established by NCSD.
2. If it is established that a student and/or parent/legal guardian objects as a matter of principle to participation in an activity assigned by school personnel, an alternative activity will be assigned without penalty or embarrassment to the student.
3. As a public institution, the schools have a commitment to objectivity and the presentation of all sides of an issue.

Section 504 Non-Discrimination

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with disabilities in any program receiving federal financial assistance. Please refer to NCSD Policy/Regulation 0213/0213R for details.

STUDENT RESPONSIBILITIES

All students are expected to be safe, responsible and respectful.

1. **Attend school to receive an education.** Schools cannot educate students who do not attend. Students must attend school daily unless ill or legally excused.
2. **Be on time for all classes.** Students who enter a classroom after a lesson has begun are interfering with the rights of others to learn and study. Punctuality is a habit that students must develop if they are to be successful in the world of work.
3. **Come to class with the necessary materials.** A teacher should not have to delay instruction because a student comes to class unprepared. This interferes with the rights of others to learn and study.
4. **Complete all in-class and homework assignments, and meet all deadlines.** The full responsibility for student learning does not rest solely with the teacher. Education cannot be effective unless students participate in class and complete all assignments.
5. **Obey school rules and school personnel.** No one has the right to interfere with the education of others. Rules are designed to allow a school to meet its obligation to educate students. Students are required to obey and be courteous to everyone who works in our schools.
6. **Cooperate with school staff.** Every community depends upon its citizens to uphold the rules by which everyone has agreed to live. Students have the responsibility to provide truthful information when asked by school authorities.
7. **Respect the person and property of others.** Respecting the rights and properties of others and demonstrating personal integrity should guide student behavior at school, on the way to and from school, and at school-sponsored events. Always be a “good neighbor”.
8. **Respect public property.** Schools are a community investment and resource for young people. People who damage school property will be held responsible.

9. **See that school correspondence to parents/legal guardians reaches home in a timely manner.**
10. **Keep textbooks in good condition, inside and out.** This includes: refraining from marking textbooks with pen or pencil; keeping pages free from fingerprints; ensuring textbook does not become soiled or damaged by weather; refraining from tearing pages, turning down pages or otherwise damaging pages; keeping textbook protected with a book cover. Student and parent/legal guardian will accept liability for any loss, abuse or damage to textbook in excess of that which would be considered normal use (to be determined by issuing teacher and handled at the school level).
11. **Keep Chromebooks and electronic devices in good condition.** This includes keeping devices free from marks and graffiti, leaving stickers in place, keeping the devices in working order, and following the Technology Use Agreement. Chromebooks and power supplies should be returned together to the school at the appropriate time. Accidental damage should be reported to the school and the device returned for repair as closely as possible to the time of the damage. Student and parent/legal guardians will accept liability for any loss, abuse or damage to district devices in excess of that which would be considered normal use (to be determined by issuing teacher and handled at the school level).
12. **Adhere to the Nevada Department of Education Code of Honor** regarding academic honesty and integrity.
13. **Adhere to the Nevada Department of Educational Involvement Accord.** The intent of the Accord is to make parents/legal guardians, students and staff aware of their roles in the learning process.

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

NCS D Policies 0211, 6110, 7020

NCS D is committed to providing all students and employees with a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can realize their full academic and personal potential. It is the intent of this policy to ensure that all administrators, teachers and other personnel of NCS D demonstrate appropriate behavior on the premises of any of its public schools. NCS D will treat all people, including students, with civility and respect, and refuses to tolerate harassment and intimidation. Please refer to Appendix A of this Handbook for further details.

Harassment, Sexual Harassment, Intimidation

It is NCS D policy to maintain a learning and working environment free from discrimination. NCS D prohibits the form of discrimination known as sexual harassment or intimidation of its employees or students, whether committed by a coworker, supervisor, subordinate, contractor, volunteer or student. Discrimination adversely affects employee morale and productivity and interferes with the student's ability to learn. NCS D, therefore, also prohibits harassment of any person on the basis of that person's race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, or natural origin as defined by NCS D policy. Such behavior is just cause for disciplinary action. NCS D will not tolerate harassing behavior, including but not limited to, sex-based or sexually harassing behavior between members of the same or opposite sex. NCS D will act promptly on reports, complaints, and grievances of harassment and sexual harassment or intimidation (including informal reports), which come to the attention of the District.

NCS D prohibits retaliation against any employee or student because he/she has made a report of alleged harassment or sexual harassment, or against any employee or student who has testified, assisted or participated in the investigation of a report. Such retaliation is itself a violation of federal regulation prohibiting discrimination and will lead to disciplinary or other appropriate action against the offender.

Gun Free Schools Act

In accordance with the Federal Gun-Free Schools Act of 1994, if an expulsion recommendation results from a student's possession of a firearm (any weapon which will or is designed to, or may readily be converted to expel a projectile by the action of an explosive or other propellant as defined by the Act, the frame or receiver of any such weapon, or any firearm muffler or firearm silencer), or destructive device, explosive, incendiary, or poison gas, said expulsion from a regular school program will be for a period of not less than one year. Said recommendation may only be modified by the BOT on a case-by-case basis.

The Federal Gun-Free Schools Act does not affect the requirement that discipline of students with disabilities who violate school policies/regulations regarding firearms or destructive devices must still comply with Part B of the IDEA and Section 504 of the Rehabilitation Act.

STUDENT DRESS CODE

Dress for success! Students' dress, personal appearance and conduct are required to be of such character as to not disrupt or detract from the educational environment of the school. Weather and safety **MUST** be considered in the selection of clothing and shoes.

In order to prepare students for their future career choices, the NCS D BOT recognized the need for NCS D to establish standards of dress and appearance. Students shall be required to show proper attention to personal cleanliness, neatness, and established standards of dress and appearance.

1. Undergarments (boxers, bras, briefs, gym shorts, etc.) should not be visible or seen at any time.
2. No see-through or bare belly shirts or blouses (this includes off-color bras that bring attention to the undergarments of an individual). Shirts are not allowed to be low cut, or loose and revealing, showing any part of the chest or torso. Tops must cover the shoulder.
3. Appropriate, comfortable, safe shoes with soles (i.e. dress shoes, sneakers and sandals with straps). No shoes with wheels.
4. Hats/head coverings are to be worn in the fashion intended for the particular head covering at the administrator's discretion.
5. Accessories that could be used as a weapon or pose a danger are forbidden due to safety concerns.
6. Any clothes, colors, armbands, handkerchiefs, bandanas, or jewelry that display gang affiliation, lewd or profane slogans, hate language, ethnic slurs, and/or promote violence, sex, drugs, tobacco or alcohol are forbidden.
7. Piercings that pose a danger are forbidden.

Any student who violates the dress code may have his/her parents/legal guardians contacted, and the student will only be allowed to return to the school environment after complying with the dress code. The school administration will have the right to designate

which types of dress, fashion and fads are acceptable at school as well as retain the authority to grant exceptions for special occasions and/or special conditions. Failure to comply with the approved NCS D dress code will result in disciplinary action.

TRANSPORTATION

Automobile/Bicycle Use

NCS D regards the use of motor vehicles and bicycles for travel to and from school as an assumption of responsibility by parents/legal guardians and students. The administrator/designee at each school will set for the rules for automobile/bicycle use. Please refer to NCS D Policy/Regulation 7695/7695R for further details.

School Bus Transportation

Transportation of students by bus will be considered under the following conditions:

1. For all students, if the shortest walking distance is more than one (1) mile for elementary schools or two (2) miles for middle and high schools.
2. Parents/legal guardians must fill out an Application/Registration form, located in Online Registration (OLR)/OLR Annual Update, each year that they want their children to ride the bus.
3. Students will be assigned bus transportation from home to school – school to home on one bus to/from one assigned stop.
4. Any request for a permanent or temporary variance to the student's regularly assigned bus and/or stop must be submitted in writing to the Transportation Dept. Do not send notes to the bus or school.
5. Students that qualify for specialized transportation will be assigned transportation services as agreed to in their IEP or 504 plan.
6. Transportation will be provided for students to their zoned school only.
7. Kindergarten students must be met at the bus stop by an approved parent/guardian/adult unless written permission is provided to the Transportation department.

Rules of Passenger Conduct

The Rules of Passenger conduct must be followed while enroute to and from bus stop, at the bus stop, and on the bus. The safety of school bus passengers is the most important consideration of the school bus operation. Parents/Legal guardians and students must be familiar with the rules of the bus and bus stop which are given to them with each year's Application/Registration form. School transportation is a privilege, not a right. The privilege may be denied at any time for any cause.

The school bus is considered an extension of the classroom. Students who fail to abide by the published rules or fail to follow the direction(s) of the bus driver or aide will receive a school bus incident report (Referral). Buses are equipped with video/audio recording devices.

Bus Passengers Must:

1. Comply with the rules and directions of the bus driver.
2. Behave in an orderly manner while enroute to, waiting for, entering, riding, exiting, or enroute home.
3. Remain properly seated at all times.

4. Be at the bus stop ten (10) minutes prior to the scheduled trip.
5. Not extend any part of their bodies out of the bus or throw any item in or out of the bus.
6. Not bring food or drink on the bus. Bus driver may make exception for athletic runs and special occasions.
7. Not do damage to any part of the bus or another student's property. For any infractions involving damage, restitution will be required for all damages, along with the assigned consequence.
8. Not bring skateboards, glass containers, large instruments, sports equipment, animals, weapons, liquor, tobacco, drugs, or any other item that cannot be held on lap or could interfere with passenger safety or evacuation of the bus in an emergency.
9. Not participate in loud talking, use of profanity, displaying obscene gestures, scuffling, horse play, throwing things, spraying perfume/cologne, hairspray, etc., standing or changing seats, or any other action which creates a safety hazard or which distracts the attention of the driver.
10. Follow the bus driver's directions and signals when crossing the road, and while entering or departing the bus.
 - a. Crossing behind the bus is prohibited. Do not touch the outside of the bus.
11. Not ride a bus other than their assigned bus. Students will only board and disembark from the bus of their assigned bus stop and school.
12. Kindergarten students must be met at the bus stop by an approved parent/guardian/adult, unless written permission is provided to the Transportation department.

NCS D Bus Behavior Expectations

	Waiting for the Bus	Loading & Unloading	Riding the Bus	Evacuation
Respect Yourself	*Walk & wait in the safe zone *Stay where the driver can see you *Stay off the road until it is safe to load *Wait for the driver's signal to cross or board	*Go directly to your seat * Stay in your seat until time to depart bus *Enter & exit in an orderly manner, using the handrail	*Body parts inside the bus *Stay seated facing forward & out of the aisle *Watch for your stop	*Leave belongings on the bus *Stay quiet, listen, & follow instructions
Respect Others	*Use kind language *Wait in designated area *Be on time *Keep hands, feet & objects to yourself	*Follow bus driver's directions *Keep hands, feet & objects to yourself	*Follow bus driver's directions *Keep hands, feet & objects to yourself *Stay in your personal place *Use Voice Level 2 & kind words *Keep belongings on your lap	*Listen for directions *Help others as needed *Stay calm *Exit quickly & safely, one row at a time * Keep hands, feet & objects to yourself
Respect Property	*Keep bus stop clear of litter *Keep your belongings near you *Be a good neighbor *Leave other's belongings alone	*Keep your belongings with you *Leave other's belongings alone	*Keep belongings, food & drink inside your backpack *Keep the bus clear of litter *Keep seat cushions free of cuts, tears, & writing *Leave other's belongings alone	*Leave other's belongings alone

Dangerous Behavior Clause

If a student performs an act that obviously jeopardizes the safe operation of the bus or endangers the safety of others on the route, transportation may suspend the student from riding the bus. Transportation must notify the parent/legal guardian and the school

administrator/designee of the action. Transportation will document the incident in IC and provide a copy to the parent/legal guardian immediately following the next morning's route. Riding privileges will not be reinstated until a conference is arranged and held by the Transportation manager/designee to include a parent/legal guardian, student and school administrator/designee. The severity of unacceptable behavior will be interpreted by the administrator/designee and at any time may result in the maximum discipline or suspension. Student's IC record will be updated by Transportation. If the infraction is a violation of the law, the proper authorities will be notified. If the infraction results in property damage, the restitution must be paid, or a plan for restitution must be agreed upon, before the riding privileges are reinstated.

Severe Disruption

The following inappropriate behavior may result in immediate removal from the bus and suspension of transportation privileges. Suspension of transportation privileges **does not** excuse your student from school attendance as required by NRS 392.040.

1. Physical harm or threat to another student.
2. Physical harm or threat of harm to bus driver.
3. Fighting, carrying weapons, smoking, use of drugs or alcohol.
4. Property damage (damage will be paid by offender).
5. Refusal to obey bus driver.

Transportation Complaints

All transportation complaints will be directed to the NCSD Transportation Dept. at (775) 727-2443.

ZONE VARIANCES

All approved zone variance requests are valid for the current school year only and expire on the last day of the approved school year. Students are automatically withdrawn at the end of the school year and are expected to attend their zoned school the following year unless a new zone variance request has been approved. **Transportation for students on a zone variance is solely the responsibility of the parents/legal guardians and is NOT provided by NCSD. There are no exceptions to this rule.** Please refer to NCSD Policy/Regulation 7030/7030R for further details.

APPENDIX A

NEVADA DEPARTMENT OF EDUCATION MODEL OF SCHOOL DISTRICT POLICY SAFE & RESPECTFUL LEARNING ENVIRONMENT (SRLE)

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

I. Bullying, Cyber-bullying, Harassment, and/or Intimidation are Prohibited in Public Schools

- A. NCS D is committed to providing all students and employees with a safe and respectful learning environment in which persons of differing beliefs, characteristics, and background can realize their full academic and personal potential. It is the intent of this policy to ensure that all administrators, principals, teachers, and other personnel of NCS D demonstrate appropriate behavior on the premises of any public school, at a school-sponsored event, or on a school bus. NCS D will treat all people, including students, with civility and respect, and by refusing to tolerate harassment and intimidation.
- B. No member of the NCS D BOT, employee of the NCS D BOT, including, with limitation, administrators, principals, teachers or other staff members, nor students, shall engage in acts of bullying, cyber-bullying, harassment, and/or intimidation on the premises of any public school, at a school-sponsored event, or on a school bus.
- C. It is the intent of this policy that all persons in NCS D are entitled to maintain their own beliefs and to disagree respectfully without resorting to violence, bullying, cyber-bullying, harassment, and/or intimidation. This policy does not advocate nor require the acceptance of differing beliefs in a manner that would inhibit the freedom of expression, but does require that all persons with differing beliefs be free from harassment and abuse.
- D. NCS D will provide the appropriate training to all administrators, principals, teachers and all other personnel employed by NCS D as prescribed by this policy under the heading "Professional Development".

II. Requirements and Methods for Reporting Violations of NRS 388.135

- A. NCS D will assure that any person who believes that he or she has been a victim of bullying, cyber-bullying, harassment and/or intimidation as defined by NRS 388.125 and/or NRS 388.129 by any or all individuals as specified by NRS 388.135 is encouraged and instructed to adhere to the following reporting mechanism:
 1. Students: It is the policy of NCS D to encourage students who are targets of bullying, cyber-bullying, harassment and/or intimidation and students who have first-hand knowledge of such bullying, cyber-bullying, harassment and/or intimidation to report such claims. Students should report any incident(s) to a teacher, counselor or school administrator, or on the SafeVoice website.
 2. Employees: Any NCS D employee, who witnesses, overhears or receives a report, formal or informal, written or oral, of bullying, cyber-bullying, harassment and/or intimidation at school, at a school-sponsored event, or on a school bus, will report it to the administrator/designee. If the report involves the school

administrator, the reporter will make a report directly to the administrator's supervisor or Superintendent/Designee. If the report involves a NCS D BOT member or the NCS D Superintendent, the reporter shall contact the Nevada Department of Education's Equity Coordinator.

III. Notice: Bullying, Cyber-bullying, Harassment and/or Intimidation are Prohibited in Public Schools

The NCS D Superintendent will use all reasonable means to inform students, employees and parents/legal guardians that NCS D will not tolerate harassment. NCS D will include the text of the provisions of NRS 388.125 to 388.135, inclusive, and the reporting procedures for violations outlined in Section II above, within each copy of the rules of behavior for students that NCS D provides to students.

IV. Professional Development

A. The Superintendent/Designee will develop methods of discussing the meaning and substance of this policy with staff in order to help prevent harassment.

B. In addition to informing staff and students about the policy, the Superintendent/Designee will develop a plan, including requirements and procedures, to assure that the following professional development be provided to all administrators, principals, teachers and other personnel employed by the BOT of the NCS D:

1. Awareness concerning the various types of bullying, cyber-bullying, harassment and/or intimidation; how the bullying, cyber-bullying, harassment and/or intimidation manifests itself; and the devastating emotional and educational consequences of bullying, cyber-bullying, harassment, and/or intimidation.
2. Training in the appropriate methods to facilitate positive human relations among students without the use of bullying, cyber-bullying, harassment and/or intimidation so that students may realize their full academic and personal potential.
3. Methods to improve the school environment in a manner that will facilitate positive human relations among students.
4. Methods to teach skills to students so that the students are able to replace inappropriate behavior with positive behavior.

V. Reporting

The NCS D Superintendent/Designee will report annually to the Superintendent of Public Instruction on any violations that occurred during the previous school year that resulted in personnel action against an employee or expulsion of a student, if any. In addition to this information, the Superintendent/Designee will include in the report a description of the reporting process utilized by NCS D to collect such information from students and staff.

Nevada Revised Statutes (NRS) Regarding Bullying/Cyber-Bullying

NRS 388.122 "Bullying" means written, verbal or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons, and

1. Have the effect of:
 - a. physically harming a person or damaging the property of a person; or
 - b. placing a person in reasonable fear of physical harm to the person or damage to the property of the person; or
2. Interfere with the rights of a person by:
 - a. creating an intimidating or hostile educational environment for the person; or
 - b. substantially interfering with the academic performance of a pupil or the ability of the person to participate in or benefit from services, activities or privileges provided by a school; or
3. Are acts or conduct described in Paragraph 1 or 2 and are based upon the:
 - a. actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a person, sex or any other distinguishing characteristic or background of a person; or
 - b. association of a person with another person having one or more of those actual or perceived characteristics.

The term includes, without limitation:

1. Repeated or pervasive taunting, name-calling, belittling, mocking or use of put-downs or demeaning humor regarding the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a person, sex or any other distinguishing characteristic or background of a person;
2. Behavior that is intended to harm another person by damaging or manipulating his or her relationships with others by conduct that includes, without limitation, spreading false rumors;
3. Repeated or pervasive nonverbal threats or intimidation such as the use of aggressive, menacing or disrespectful gestures;
4. Threats of harm to a person, to his or her possessions or to other persons, whether such threats are transmitted verbally, electronically or in writing;
5. Blackmail, extortion or demands for protection money or involuntary loans or donations;
6. Blocking access to any property or facility of a school;
7. Stalking; and
8. Physically harmful contact with or injury to another person or his or her property.

Please refer to NRS 388.132 and NRS 388.1351 for Nevada law regarding the above.