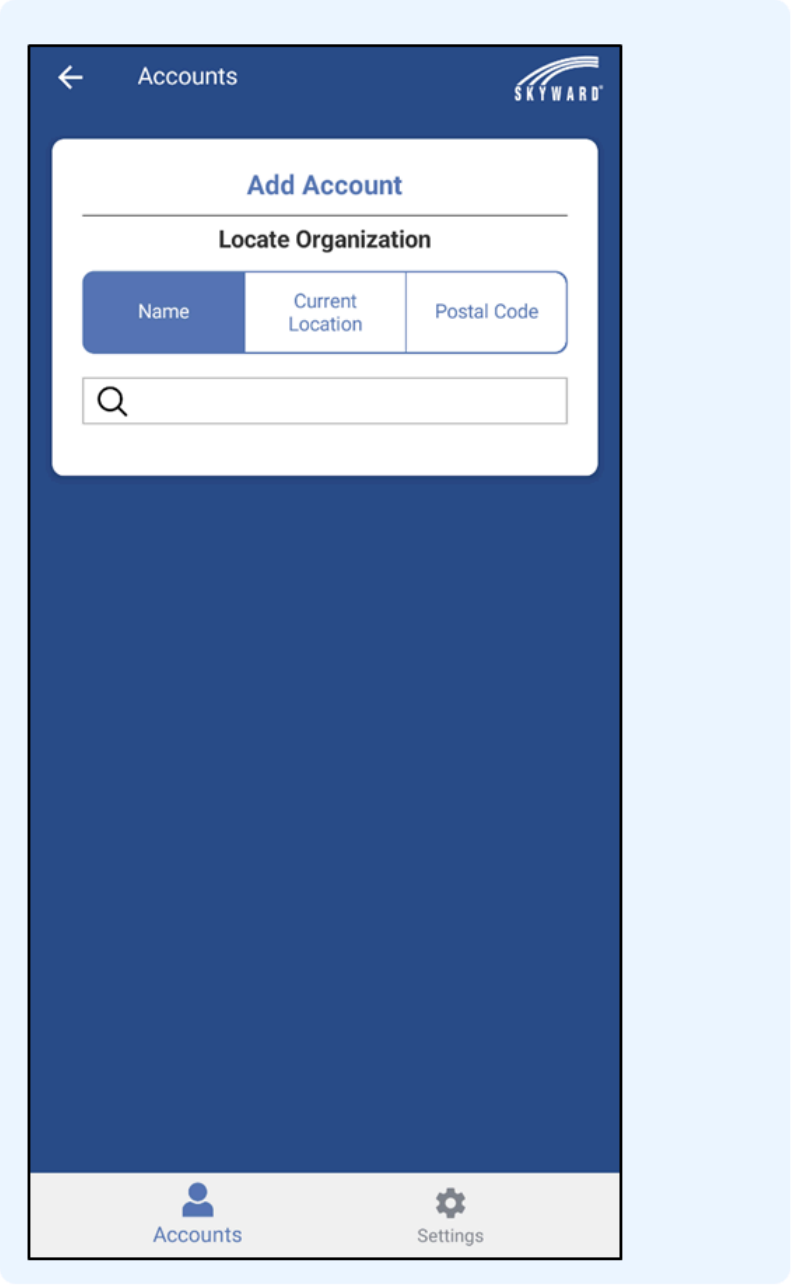
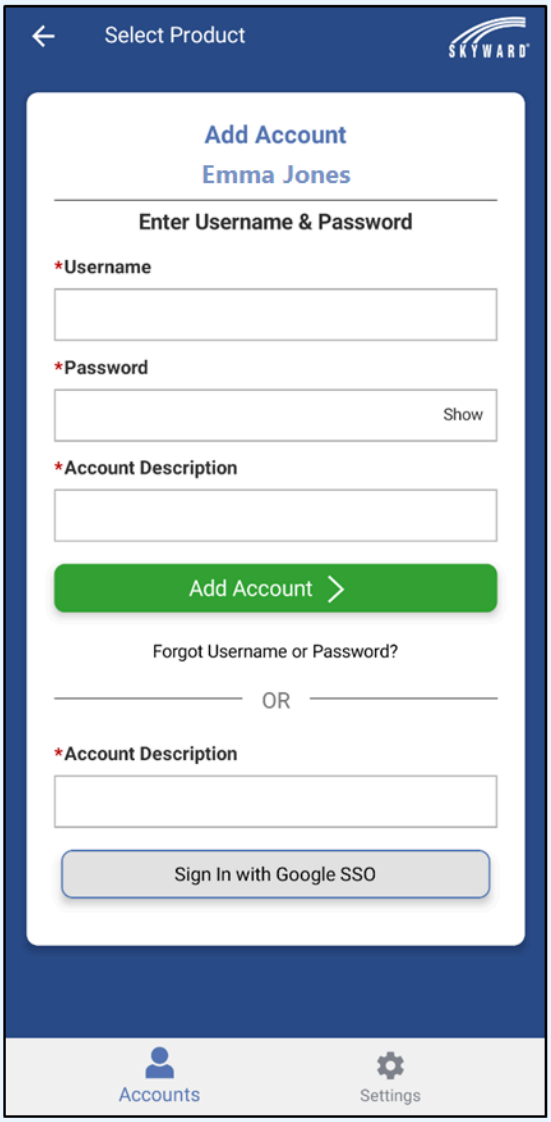
Accessing the Skyward Mobile App

The Skyward Mobile Access app is available for free download on Android and iOS devices. Once you have installed the application on your device, you can launch it to begin the setup process. You can access any of your accounts within the app. After setting up each account you need, you must choose which account you wish to sign in with the next time you launch the app.

1. Navigate to your application store to install the Skyward Mobile Access app.
2. Launch the Skyward Mobile Access App. You should see the *Add Account* screen.
3. Select the district search option to locate Illini Central.



4. Enter your district name to search for your district. Depending on your device and the search option you chose, you may need to tap Enter to load your search results.
5. Select Illini Central.
6. Select the Product you wish to access, School Management. You should see the *Enter Username & Password* screen.
7. Enter your credentials. Your mobile account credentials match the username and password you use to sign in on the desktop version. You can use the Account Description field to easily identify your account, which is helpful if you have multiple accounts for different portals.



8. Select **Add Account** near the bottom of the screen. You should see a screen that enables you to set a passcode for your device.
9. Enter a four-digit passcode to secure your account. You may need to enter this number each time you sign in depending on your passcode settings. If you enter your passcode incorrectly five times, you are prompted to repeat the above steps to re-setup your mobile access.

10. Re-enter your four-digit passcode for confirmation. You should see the *Settings* pop-up window.
11. Select whether you wish to require a passcode right away or after 10 minutes of inactivity.
    If you choose 10 Minutes, you only need to enter the passcode if you have been away from the app for more than 10 minutes. If you select the Require Immediately option, you must enter the passcode every time you open the app.
    You see the *Accounts* screen.
12. Select the Account you wish to open.
    If you have access to more than one database, you can set up multiple accounts.
    You see the home screen.
13. To sign out of the app, select the “Menu” icon near the bottom left of your mobile device.
14. Tap your username at the top left of your screen.
    You see additional options under your username.
15. Select “Sign Out” from the drop-down menu.
    You return to the passcode screen.
16. You have successfully set up the Skyward Mobile Access app.