Board of Education Minutes
Harrisburg Community Unit School District No. 3
Harrisburg High School, Media Center, 312 Bulldog Boulevard, Harrisburg, IL
Secretary Minutes for *Regular* Meeting of July 21, 2026

The regular meeting of the Board of Education of Harrisburg Community Unit School District #3, Saline County, Illinois, was held at 5:00 p.m. on Tuesday, July 21, 2026, as announced by posted public notice and by mail. The following members of the Board were present: Mr. Billy Smith, Mr. Kevin Dowdy, Mr. Ryan Lambert, Mr. Brandon Henshaw, Mr. Steve Smothers (arrived at 5:06 p.m.), Mr. Nathan Howton and Mr. Randy Smithpeters.

The following administrators were present: Dr. Amy Dixon.
The following Unit #3 staff members were present: Keri Holland, Lenae Milam, and Jennifer Irvin.

With a quorum of the members of the Board being present, President Smith called the meeting to order and declared the Board to be in session for the transaction of business.

President Smith led the Board, staff and attendees in the *Pledge of Allegiance.*

Mr. Smithpeters moved and Mr. Henshaw seconded the motion to **enter into Executive Session to discuss:**
A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees in an educational setting. Act. 5 ILCS 120/2(c)(1).
Upon a call of the President for a vote to be taken, it was determined the results of said motion carried.
Board entered into Closed Session at 5:01 p.m.

Mr. Lambert moved and Mr. Dowdy seconded the motion to **reconvene in open session** at 6:14 p.m. Upon a call of the President for a voice vote to be taken, it was determined the results of said motion carried.

There were no Public Comment made.

Mr. Lambert moved and Mr. Smothers seconded the motion to **approve the minutes of the June 23, 2026 Regular Board Meeting.** On a call of the roll, Mr. Lambert, Mr. Smithpeters, Mr. Henshaw, Mr. Smothers, and Mr. Smith voted **yea**. Mr. Dowdy and Mr. Howton **abstained.** Motion carried.

Mr. Dowdy moved and Mr. Smothers seconded the motion to **approve the Bills Due and Payable.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smithpeters moved and Mr. Howton seconded the motion to **approve the Treasurer's Report.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Smothers seconded the motion to **approve the Expenditure and Revenue Reports.** On a call of the roll, the motion received a unanimous vote of **yea.**

The Board of Education reviewed the monthly Activity Fund Summaries from each building.

RECOGNITION OF DISTRICT 3 SUCCESSES
Superintendent – Dr. Amy Dixon
- The Summer food program was a huge success. Thanks to all involved.
- The CTE Building is completed. An open house will be coming up soon.

No Administrators attended the meeting.

Mr. Dowdy moved and Mr. Smithpeters seconded the motion to **approve the raises for Non-Certified Staff** (not including custodians). On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Henshaw moved and Mr. Lambert seconded the motion to **approve the MOU with SIC regarding the Cross Country Course.** On a call of the roll, the motion received a unanimous vote of **yea.**

Press Plus Issue 122 was presented for the first reading.

Mr. Dowdy moved and Mr. Smothers seconded the motion **to purchase a new activity bus.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Howton moved and Mr. Smithpeters seconded the motion to **approve the Resolution authorizing the sale of school personal property.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Dowdy seconded the motion to **approve Salary Schedule for EOC Aides.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Henshaw moved and Mr. Smithpeters seconded the motion to **approve the increase in Substitute Teacher wages from $110 to $126.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Howton seconded the motion to **approve the new Administrative Salary Schedule as presented.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Lambert moved and Mr. Howton seconded the motion to **authorize OPTERRA to begin a NO-Cost Assessment for facility improvements.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Henshaw seconded the motion to **approve the Resolution to apply for the U.S. Department of Justice COPS Office FY26 School Violence Prevention Program Grant (Grant Smiths Resolution).** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smothers moved and Mr. Smithpeters seconded the motion to **approve the Executive Session minutes of the June 23, 2026 Regular Board Meeting.** On a call of the roll, Mr. Lambert, Mr. Smithpeters, Mr. Henshaw, Mr. Smothers, Mr. Howton, and Mr. Smith voted **yea.** Mr. Dowdy **abstained. Motion carried.**

Mr. Henshaw moved and Mr. Smothers seconded the motion to **approve the Retirement of Richard Dwyer effective the end of the 2028-2029 school year. He is eligible for the 6% retirement incentive.** On a call of the roll, Mr. Henshaw, Mr. Smothers, Mr. Howton, Mr. Dowdy, Mr. Lambert, and Mr. Smith voted **yea.** Mr. Smithpeters voted **nay.** Motion carried.

Mr. Dowdy moved and Mr. Lambert seconded the motion to **accept the resignation of Lacey Hobbs as West Side Paraprofessional.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smothers moved and Mr. Lambert seconded the motion to **accept the resignation of Jessica Schnake as an EOC Aide.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Smithpeters moved and Mr. Smothers seconded the motion to **accept the resignation of Callie Medin as Special Education Secretary.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Lambert seconded the motion to **approve the Maternity leave of Jess Johnson from August 31 – November 2, 2026.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Henshaw moved and Mr. Howton seconded the motion to **reassign Storm Byrd as Head Cook at West Side.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Smothers seconded the motion to **employ Stephanie Owens and Maggie Kinser as 6 hour cooks at West Side.** On a call of the roll, the motion received a unanimous vote of **yea.**

Mr. Dowdy moved and Mr. Howton seconded the motion to **employ the following Paraprofessionals.** On a call of the roll, the motion received a unanimous vote of **yea.**

- **Brooklyn Ralls for BELA**
- **Crystal Palmer for East Side Media Aide**
- **Briley Hankins for West Side**

Mr. Smothers moved and Mr. Lambert seconded the motion to **employ the following Coaches.** On a call of the roll, the motion received a unanimous vote of **yea.**

- **Greg Langley – Asst. Wrestling Coach**
- **Stewart Stanley – 8th Grade Boys Basketball Coach**
- **Trevor Beere – 7th Grade Boys Basketball Coach**

Mr. Lambert moved and Mr. Smothers seconded the motion to **reassign the following custodians.**
On a call of the roll, the motion received a unanimous vote of **yea.**

- **Terry Thaxton to A Building 2nd Shift at HHS (from C Building)**
- **Rose Crisp to C Building 2nd Shift at HHS (from 2nd shift at HMS)**

Mr. Dowdy moved and Mr. Henshaw seconded the motion to **approve the following Volunteer Coaches pending EHR.** On a call of the roll, the motion received a unanimous vote of **yea.**

HHS

Football: Erik Moss, Golf: Brent Davis, Varsity and MS Baseball: Al Way, Noah Boon, Softball: Emily Scott, Girls Soccer: Devin Butler, Joseph Baxter, Brett Winters, Volleyball: Raechel Wright

HMS

Softball: Ryne Hunt, Jacob Morse, Jake Stewart, Cross Country: Nicole Storms, Ryan Wilson

Mr. Dowdy moved and Mr. Smothers seconded the motion to **adjourn the meeting.** Upon a call of the President for a voice vote to be taken, it was determined the result of said motion carried.

The meeting adjourned at 6:47 p.m.

Mr. Nathan Howton, Secretary

Mr. Billy Smith, President