

HARRISBURG CUSD #3

HCUSD#3
Pre-Kindergarten
Parent Handbook
2026-2027

Welcome to the HCUSD#3 Pre-K Program.We are looking forward to working with you and your child. There will be many opportunities for growth and development for both children and families throughout the school year. We will also have many opportunities to have food, fun and socialization. We are looking forward to a GREAT YEAR!

Sincerely,
The Pre-K Team

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Our Vision

At the Bulldog Early Learning Academy, our classrooms provide high-quality interactions and experiences that will foster learning for every child. We view each child as a curious, capable individual who has endless possibilities for growth. It is our vision that our students will develop a strong foundation for learning, positive self-image, social skills, friendships, and respect and empathy for others through daily interactions with their same-aged peers. We believe that by providing an environment and team with positive mindsets and responsive practices, we can meet the individual needs of each and every one of our students. At BELA, our goal is to work with families and local agencies to plan and provide support to all students regardless of developmental level or disability. We realize that the relationship between our team and families is of the utmost importance in creating a successful program for our young learners. We believe that through regular parent involvement, communication, and opportunities for collaboration, we can build a strong Pre-K family and help our students achieve their goals.

Mission Statement

Our Pre-Kindergarten Program is for children ages 3-5 years. The current research indicates that quality educational pre-kindergarten experiences can greatly enhance and benefit a young child's future education. Therefore, HCUSD#3 Pre-K strives to provide each child with a high quality experience that will enhance his/her knowledge and prepare students for Kindergarten. Our Pre-Kindergarten Program is a part of the Harrisburg Community School District #3 and the program follows the regular school calendar.

Philosophy

We believe that helping each child develop a good self concept is of the utmost importance. Good self esteem is the basis for all learning. We also believe it is important to focus on each child's individual strengths and needs in the following areas:

- Developing social skills
- Develop individual thinking
- Improve gross motor skills
- Improve fine motor skills
- Improve creativity
- Improve language
- Improve memory skills

Goals

Our primary goals are to provide the children with:
…opportunities for being with other children in a setting conducive to development of wholesome social relationships.
...appropriate play experiences that contribute to the developmental needs of each child.
...opportunities for meaningful play that is based on each child's individual needs, interests, and abilities that will build important foundations for future life skills and academic pursuits.

Parent Goals

To enable parents to become more effective teachers of their children.
To support the parents in their roles of caregivers and learning partners.
To strengthen the parents' sense of autonomy and self esteem.
To reach the child and family early in the child's formative years.

<u>Parents are:</u>
...encouraged to be actively involved in the program through home visits, volunteering in the classroom and in activities outside the classroom.
...provided with a Parent Coordinator for parental education and support.
...involved as partners with teachers in their child's education through reinforcement activities to be completed at home, communication, conferences and parent meetings.

Admission

Before your child can attend Pre-K, a health physical, a record of his/her immunizations, lead screening results, a copy of his/her certified birth certificate, income verification and registration forms **MUST** be on file.
Acceptance into the Pre-K program is based on screening results from the DIAL 4, parent questionnaire, and the weighted eligibility point system.

Arrival, Departure & Attendance

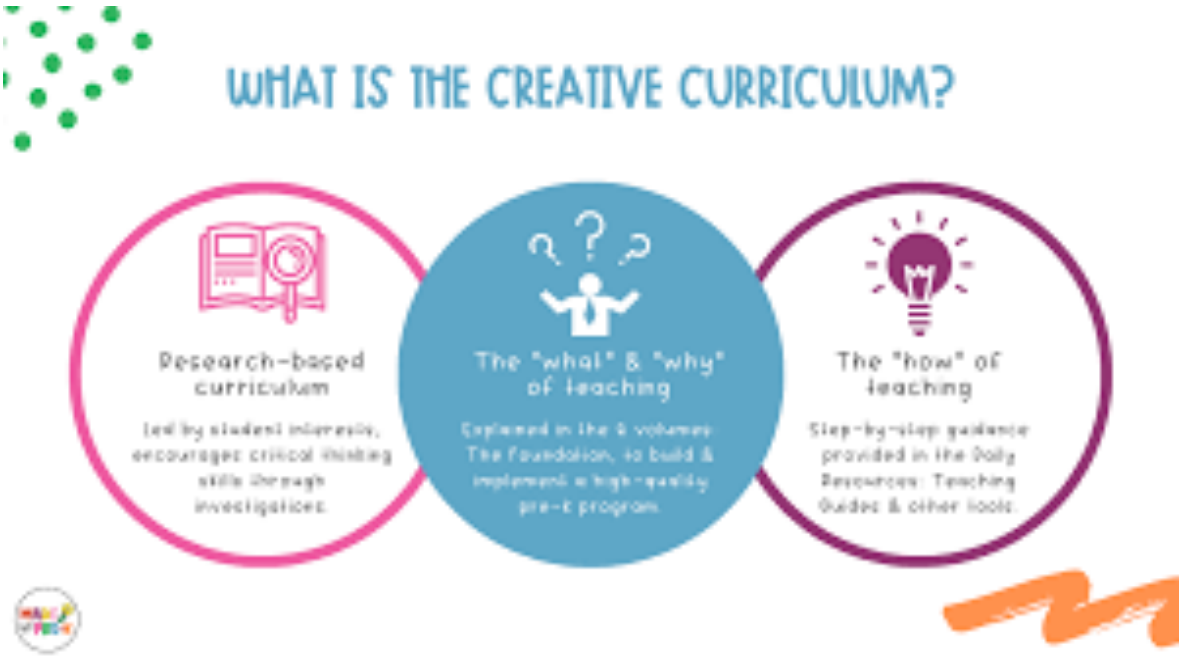
Parents should drop off and pick up from the main entrance of the building. Pre-K staff will greet the children at the door and walk them into the building. We do understand that some parents need to drop off before 8, so we will have supervision for those children beginning at 7:30. Students will not be allowed in the building prior to 7:30. Pickup will be at 2:30 at door 2. **Please see the attached diagram for the pickup procedures.** Students will only be released to their designated pick up person. Should someone other than the typical person pick up your student, they will need to be on the approved pick up list and will be asked to show identification before the child is released to them.
Daily attendance is expected. If your child is going to be absent, please call the office @ 253-7637 ext 6000. Should a child miss 6 consecutive weeks of the Preschool program, the district has the right to fill that students' spot in the classroom.

Children that are eligible to attend Pre-K for 2 years, must complete his/her first year. Therefore, attendance requirements must be met, without dropping from the program, in order to be enrolled automatically the 2nd year.

Time & Schedule

Full day Pre-K is in session 5 days a week, Monday - Friday.
The full day class attends 8:00-2:30. ***Please be prompt in picking up your child.***

The half day afternoon class is in session 5 days a week, Monday-Friday.
The half day class attends 12:00-2:30. *Please be prompt in picking up your child.*
In the event of an 11:30 or 1:30 dismissal, afternoon class will not be in attendance.



CREATIVE CURRICULUM

Our Curriculum and Assessment Tool The Creative Curriculum® for Preschool is an early childhood curriculum that focuses on project-based investigations as a means for children to apply skills and addresses four areas of development: social/emotional, physical, cognitive, and language. The curriculum is designed to foster development of the whole child through teacher-led, small and large group activities centered around interest areas such as blocks, dramatic play, toys and games, art, library, discovery, sand and water, music and movement, cooking, and outdoors. The curriculum includes the use of project-based investigations, called “studies,” that are focused on meaningful science and social studies topics and that aim to provide children with an opportunity to apply skills in literacy, math, the arts, and technology.

TEACHING STRATEGIES GOLD

Teaching Strategies GOLD is an authentic, ongoing observational system for assessing children from birth through kindergarten. It helps teachers to observe children in the context of everyday experiences. GOLD allows teachers to document, track, and set individual goals for students. An online portfolio is kept for all students and a variety of reports can be generated to help share meaningful updates with family members. GOLD documentation also shows families what skills and abilities children are currently demonstrating and what they can be expected to show next as well as clearly compares children’s skills and abilities to widely held expectations for their age or class/grade. Teachers will meet with parents throughout the year to discuss student progress, set goals, and develop a plan for supporting student growth both at school and at home.

Sample Daily Schedule

8:00-8:05	Arrival
8:05-8:10	Transition to Breakfast
8:10-8:35	Breakfast (Teacher Prep)
8:35-8:40	Transition to room
8:40-8:50	Whole Group/Story (10)
8:50-10:00	Choice Centers (70 snack)
10:00-10:05	Cleanup/Transition to Gross Motor
10:05-10:35	Gross Motor (30)
10:35-10:40	Transition back to room
10:40-11:00	Small Group (20)
11:00-11:05	Transition to Lunch
11:05-11:35	Lunch
11:35-11:40	Transition to room
11:40-12:40	Rest (55)
12:40-12:45	Cleanup
12:45-1:40	Choice Centers (60)
1:40-1:45	Transition to Gross Motor
1:45-2:15	Gross Motor (30)
2:15-2:20	Transition to Room
2:20-2:30	Whole Group/Story/Prepare for Departure(10)

Whole Group 15 min
Small Group 20 min
Choice Centers 130 min (snack built in)
Gross Motor 60 min (2-30 min blocks)
Rest 55 min
Lunch 30 min

Early Dismissal/Emergency Closing

For a variety of reasons, it may be necessary to cancel school or dismiss earlier than the normal end of the school day. Parents will be notified in advance so they can plan the necessary supervision for their child(ren). If we dismiss early for an emergency, all after-school functions are automatically canceled.

The rural nature of many areas of Harrisburg, make the district particularly vulnerable. On days where snow or ice cause road conditions to become hazardous or on days when dangerous wind chills exist, parents/guardians are advised to listen to local media for school closing or dismissal information. School closing announcements will be made before 6:30 a.m. and early dismissal announcements as soon as a decision is made. We ask that you do not call the school for information. Feel free to call with instructions for your child in emergency situations. We recommend that you discuss with your child what you will likely do in emergency situations so there will be no surprises.

In every closing or early dismissal situation, television and radio stations will be notified including KFVS-Channel 12, WSIL-Channel 3, WPSD-Channel 6, WEBQ, Z100, and W3D. Harrisburg District is not responsible for any TV or radio stations that do not answer phones or do not run information on a timely basis.

The District's Automated Phone System and Bulldog App will be used in addition to notifying the radio and television stations. When the superintendent decides to dismiss or close school, this system will notify you. Current phone numbers ensure delivery of this information. **If your phone number changes, you will need to notify our office so the system can be updated.**
Students are not permitted in the building or on grounds after school hours unless under the supervision and direction of school personnel

Sex Equity

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religion, physical or mental disability, status as homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy.
No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.
Any student or parent/guardian with a sex equity or equal opportunity concern should contact the superintendent for further information

Non-Discrimination Policy

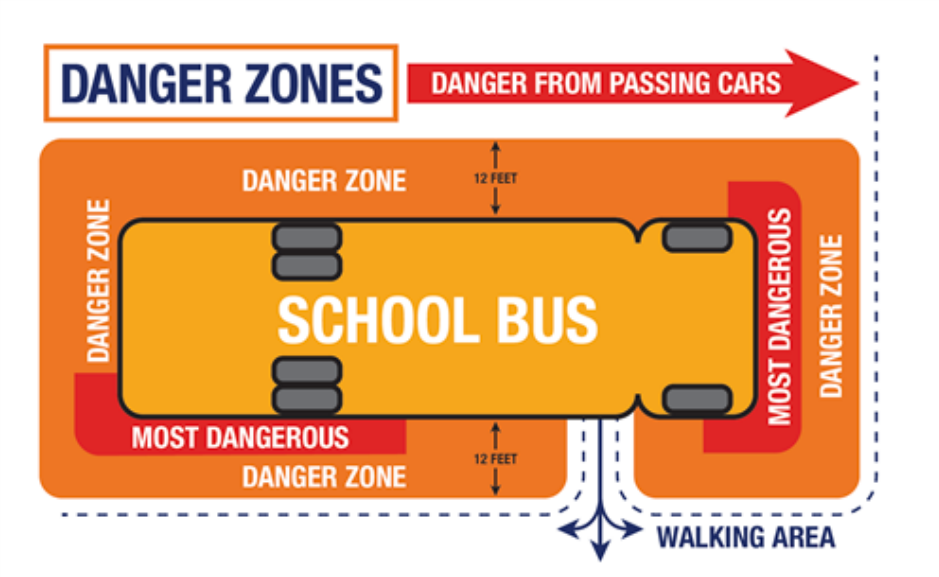
Equal educational opportunities shall be available for all students without regard to race, color, national origin, ancestry, sex, ethnicity, language barrier, religious beliefs, physical and mental handicap or disability, or economic and social conditions, or actual or potential marital or parental status. Any student may file a discrimination grievance by using the Uniform Grievance Procedure. To start this procedure, contact the district superintendent.

Bus Safety

Currently, BELA **does not** offer busing for Pre-K students. However, there are instances throughout the year where our students will be transported on buses to field trips and events.

In the interest of the student's safety and in compliance with State law, students are also expected to observe the following:

- Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
- Stay away from the bus until it stops completely and the driver signals you to board. Enter-in single file without pushing. Always use the handrail.
- Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods®, iPads®, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones
- Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
- Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.
- Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.



Video and audio cameras may be active on buses to record student conduct and may be used for the purpose of investigation into misconduct for disciplinary proceedings or accidents on the bus.

For questions regarding school transportation issues, contact Robinson Transportation at (618) 252-6171.

Sending Things to and From School

Purple Folders
Please send your child's purple folder DAILY. All IMPORTANT notes will be sent to you in your child's folder. Any notes that require your signature/response should be returned on or before the due date.

Money
Any money (book orders, pictures, etc..) sent to school with your child should be put in **a sealed envelope with your child's name, amount of money, and what the money is for on the front of the envelope**. Place the envelope in the plastic zipper pocket in your child's binder.

Toys From Home
PLEASE DO NOT send toys from home. If a child brings a toy from home, we will not be responsible for lost or damaged toys.

NO Backpacks with wheels or mini backpacks PLEASE!

HOME VISITS/CONFERENCES

Some home visits or conferences are scheduled throughout the school year. If a parent feels the need for a home visit or conference, he/she should call 253-7637 ext 6000 or send a note to schedule an appointment with the teacher.

BEHAVIOR MANAGEMENT

Our staff strives to provide consistency in handling children properly. It is our belief that positive behaviors will increase when they are reinforced & negative behaviors will decrease when they are not reinforced. Our staff uses a combination of strategies to manage challenging behaviors including the Conscious Discipline approach and evidence based practices.
If more serious behavior persists, we will set up a conference to discuss a plan to work on such behaviors.

ILLNESS AND ACCIDENTS

Children should not attend school when they are obviously uncomfortable with illness. Such cases are when a child's temperature is over 100.4 degrees or when the child has contagious illness. If your child has had **vomiting or diarrhea within the last 24 hours, PLEASE KEEP HIM/HER HOME.** If he/she experiences these symptoms while at school, you will be called to come and pick up your child.

If a child needs to NOT participate in outside play time, a parent note will be honored for one day. If the student is out for more than one day due to illness or injury, a doctor's note will be required. If an illness occurs during school, the child will be taken to the nurse's office until parents are notified and the child is picked up.If a minor accident occurs, the child will receive first aid at school. If a major accident occurs, we will contact the nurse who will then contact the parents. If we cannot reach a parent, we will use the information on the emergency card. ***It is very important for you to keep us informed if ANY of the information on the emergency card changes.***

HEALTH/MEDICAL

Birth Certificates

Birth certificates are to be brought with children who are entering school for the first time (Pre-Kindergarten or Kindergarten) and all students from out of the district entering Harrisburg schools for the first time.

Health Exams/Immunizations

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to beginning at BELA.

All BELA students must also have a lead screening prior to starting school.

Head lice

Head lice screening of all elementary pupils is done at the beginning of the school year or upon entry into school and may be at other times throughout the school year. We have a NO - NIT (eggs) School Board Policy, so please check your own child(ren). If you find any evidence of head lice, begin treatment and nit removal immediately so your child will not have to be sent home, needlessly missing school days. A student excluded because of head lice will be permitted to return to school only when the parent or guardian brings the student to school to be checked by the school nurse or building principal and the child is determined to be free of the head lice and eggs (nits).

Illness/Allergies

On occasion, a student will become ill or may receive an injury during the course of the school day. When a student does not feel well, he/she is to report to the school office to see the nurse or secretary. The office will then contact the parents or emergency card numbers and make the necessary arrangements IF a student is to go home. **Students are never to leave school without being signed-out at the office by a parent, guardian, or person designated by the parent.**

Children returning from an illness and having a written request from the family physician are permitted to remain inside during playground times for the period of time requested by the doctor. A parent request for one day will be honored. A student must be fever, diarrhea and vomiting free for 24 hours before returning to school. This includes participating in family nights. If a child is sick on the day of a scheduled Pre-K family fun night, they should not attend.

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal.
Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities.
Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.
Additionally, the Superintendent is authorized to establish rules and regulations that are designed to implement the board policy on "Students with Chronic Communicable Diseases."

Medications

In accordance with School Board Policy and State Medication Guidelines, children's medications are to be given at home. Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form" available in the office.
Parents are welcome to come to school to administer essential medications. (NOTE: this includes Tylenol or Aspirin as well as any other over-the-counter medications.) All medication forms are discarded at the end of each school year. This is done in case there are changes in medication over the summer. A new form must be completed by the parent/guardian and the child's doctor at the beginning of the new school year before we can continue to administer medication.
Medications are not to be transported on school buses. Student possession of any medications is strictly prohibited. School personnel may administer medication and/or treat students in cases of emergency or if a nurse is unavailable.

Nurse

A nurse is available during the regular school day. Her responsibilities are varied and essential by school law. She enforces the law concerning health exams and immunizations. Please notify the nurse of any concerns or continuing medical conditions which may cause your child to need attention during the school day.

Insurance

A student accident insurance program is also available. The school will send home insurance brochures the first day of school. The brochure will also outline other options that are available.

Parents wishing to purchase insurance should send the completed envelope containing the correct money directly to the insurance company. (NOTE: Separate checks must be written for accident insurance and Chromebook insurance.) The school will provide an insurance form should an accident occur and you wish a claim to be filed.

Asbestos

BELA has no asbestos containing materials (ACM) present in building materials of the school. An inspection for asbestos was conducted by G. J. Environmental, Carbondale, Illinois, in accordance with the federal Asbestos Hazard Emergency Response Act (AHERA) and an asbestos management plan prepared. This plan is available for review at the 13District Unit #3 main office.

Pesticide/Herbicide Spraying

Harrisburg District has a voluntary registration in the event that the spraying of pesticides or herbicides is necessary. By putting your name on this list, you are asking to be notified two days before an airborne pesticide or herbicide application is done. In the event of an extreme emergency requiring the immediate use of pesticides, we will notify you as soon as possible. Contact the unit office if you wish to be added to the registry.

Accommodating Individuals with Disabilities

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

The following is a description of the rights granted by federal law to students with handicaps. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

Parents have the right to:

1. Have your child take part in, and receive benefits from public education programs without discrimination because of his/her handicapping conditions.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation, placement of your child.
4. Have your child receive a free appropriate public education. This public education program includes the right to be educated with non-handicapped students to the maximum extent appropriate. It also includes the right to have the school district make

reasonable accommodations to allow your child an equal opportunity to participate in school related activities.

5. Have your child educated in facilities and receive services comparable to those provided non-handicapped students.
6. Have your child receive special education and related services if he/she is found to be eligible under the Individuals with Disabilities Education Act (PL 101-476) or Section 504 of Rehabilitation Act (PL 93-112).
7. Have evaluation, educational, and placement decisions made based upon a variety of information sources, and by persons who know the student, the evaluation data, and placement options.
8. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if the student was placed in a program operated by the district.
9. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
10. Examine all relevant records relating to decisions regarding your child's identification, evaluation, education program, and placement.
11. Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.
12. A response from the school district to reasonable requests for explanations and interpretations of your child's records.
13. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request for amendment, it shall notify you within a reasonable time, and advise you of the right to a hearing.
14. Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program or placement. You and the student may take part in the hearing and have an attorney represent you.
15. Ask for payment of reasonable attorney fees if you are successful on your claim.
16. File a local grievance.

The District Superintendent at (618) 253-7637, ext. 1000 is responsible for assuring that the district complies with Section 504.

CELEBRATIONS

Should a parent wish to send a special snack for a celebration (i.e. classroom celebration, birthday, etc.), please be sure to coordinate with the classroom teacher. All food items that are sent in, need to be commercially prepared in a sealed package with a nutrition label clearly legible.

FIELD TRIPS

Pre-K typically takes a few field trips each year. The parents' cooperation and participation are important in supporting the Pre-K classes on field trips. All field trips are free of charge for students.

We would ask if you plan on attending the field trips that you make other childcare arrangements for younger siblings on field trip days.

Parents attending field trips are welcome to drive or car pool. **Only students and staff are permitted to ride the bus.**

RECESS

At BELA, we follow the Early Childhood Environment Rating Scale handbook. Children will engage in 60 minutes of gross motor play each day. Keep in mind that an outdoor area should be used for gross motor play at least one hour daily year-round, weather permitting. In Illinois the term"weather permitting" means temperatures between 25 and 90 degrees, taking into consideration the wind chill (e.g., if the temperature was 30 degrees, but 18 degrees with wind chill, it is not expected that children have outdoor play time).
Children should be dressed properly as they are taken outdoors on most days.

DRILLS

There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement lockdown drill to address a school shooting incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. Students are required to be silent and shall comply with the directives of school officials during emergency drills. The procedures for each safety drill (fire, tornado, earthquake, evacuation, intruder) is posted in every room in the building. Students will be made aware of these procedures and should follow them closely to ensure their safety.

HOMELESS

According to the U.S. Department of Education Subtitle VII-B of the McKinney-Vento Homeless Assistance Act (per Title IX, Part A of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act) defines homelessness as follows:
The term "homeless children and youths"

1. means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and
    - children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
    - children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C));
    - children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
    - migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of

this subtitle because the children are living in circumstances described in clauses (i) through (iii).

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Resources are available in the district to assist these students. If you know of a child of a homeless individual or homeless youth, please contact your child's school office.

MANDATED REPORTER

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

PARENTS/GUARDIANS-VISITATION/VOLUNTEERS

All visitors must report to the building's main office as required by law and school security. All school volunteers must be approved by the building principal prior to assisting at the school. Some teachers utilize parent volunteers in the classroom. The individual teachers make this decision. Teachers who desire parent volunteers will notify parents. For school-wide volunteer opportunities, please contact the building principal. Volunteers are required to check in and out at the main office and receive a visitor badge before going to their destination.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespassing and/or disruptive behavior.

The School Visitation Rights Act permits employed parents and guardians who are not able to meet with educators because of a work condition, the right to attend necessary educational or behavioral conferences at their child's school during the school year. Upon request, the school administrator can provide the parent/guardian with documentation of the school visit, which the parent/guardian shall then submit to the employer.

If you would like verification forms or further information about your rights to school visitation you may request a complete text of the School Visitation Rights Act from the superintendent.

PAC

Parent Advisory Council

Please join us for monthly meetings of the Parent Advisory Council. The purpose of the Parent Advisory Council meeting is to encourage family involvement, to support families with meeting the needs of their children and achieving family goals, and to actively support families in transitioning their child to Kindergarten . PAC meetings also give families greater access to community based resources and any needed assistance throughout the year.
The Pre-K program's goal is to empower families to be more actively involved in the education of their children. Please join us in making important decisions and being involved in your child's education

Parents' Right-to-Know

In accordance with ESEA Section 1111(h)(6) PARENTS' RIGHT-TO-KNOW, the Harrisburg Community Unit #3 School District is notifying every parent of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child's classroom teacher. This information regarding the professional qualifications of your child's teacher includes, at a minimum, the following:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.

2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.

3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.

4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

*This information will be disseminated in a manner that protects the privacy of individual employees.

ORDERS OF PROTECTION

Upon receipt of a court order protection, the Building Principal shall file it in the records of a child who is the protected person under the order of protection. No information or records shall be released to the Respondent named in the order of protection.