Waynesboro Area School District

Request for Proposal for a Two Section Roll-Through Refrigerator and Pan Convection Steamer Cabinet

I. PURPOSE OF SOLICITATION

This Request for Qualifications Based Proposal (RFP) was advertised by Waynesboro Area School District ("the District") as follows:

Waynesboro Area School District Request for Proposal (RFP)
Business Office
210 Clayton Avenue, Waynesboro, PA 17268

At time of opening, the proposals will be acknowledged, but will not be read aloud nor any information disclosed. Submissions received after the receipt deadline will not be accepted. Proposals will be held in strict confidence until reviewed and a contractor is selected. Upon review of qualifications and award of contract, qualifications will become public knowledge to anyone who submits a request.

Proposals must be submitted in the format required by the RFP and must comply with all applicable minimum qualifications, laws, and regulations. All Proposals submitted are valid for acceptance by the District and may not be withdrawn for a period of sixty (60) days after the actual date of opening thereof.

Following receipt and review of the proposals, interviews may be conducted with the responsible offerors who submitted proposals. The District reserves the right to select for contract negotiations, the responsible offeror whose proposal is determined to be most advantageous to the District. The RFP may be canceled or any or all proposals may be rejected, in whole or in part, when the District determines that it is in their best interest to do so.

Respondents should note that this project utilizes Federal funding which requires additional acknowledgements and requirements as described later in this RFP.

The District reserves the right to reject any and all responses resulting from this RFP. Late responses will not be accepted and will be returned to the submitting company unopened. The District is not liable for any cost incurred by any person or firm responding to this RFP. The District reserves the right to reject as non-responsive any submissions that do not contain the information requested in this RFP. Additionally, the District reserves the right to reject as non-responsive any submissions that are not organized and formatted as described in this RFP.

Sealed bids (NO EMAIL BIDS WILL BE ACCEPTED) must be submitted to:

The WASD Administration Building
KS, Business Office Accounting Manager
210 Clayton Avenue, Waynesboro, PA 17268

Questions regarding this RFP and the program it represents, must be submitted to:

KS, Business Office Accounting Manager
210 Clayton Avenue, Waynesboro, PA 17268
717-762-1191 x1144

All questions will be answered by email/phone to all parties that have contacted the District with interest in responding. Respondents and their agents are not to contact any other administrators or the members of the Board of School Directors. Non-compliance will result in the proposal of the offending firm being rejected as non-responsive.

II. REQUESTED SERVICES

The purpose of this RFP is to purchase a Two Section Roll-Through Refrigerator and Pan Convection Steamer Cabinet for Waynesboro Area School District.

The Pan Convection Seamer Cabinet will be located at:

Fairview Elementary School
220 Fairview Ave
Waynesboro, PA 17268

The Two Section Roll-Through Refrigerator will be located at:

Mowrey Elementary School
7891 Tomstown Rd
Waynesboro, PA 17268

The specifications for the Pan Convection Seamer Cabinet and Two Section Roll-Through Refrigerator are located below. The **Bid must also include all freight charges, inside delivery, full installation, removal, and disposal of the existing unit and components. Work to be completed in conjunction with the school calendar so as not to interrupt food service operations and be completed by June 11, 2026.**

An onsite evaluation is permitted but must be scheduled. Please contact KS at 717-762-1191 ext 1144 to schedule.

The Respondent is responsible for all certification and documentation of personnel necessary to comply with the laws to perform work in the District and in the Commonwealth of Pennsylvania.

THE BID MUST INCLUDE THE FOLLOWING SPECIFICATIONS AND REQUIREMENTS FOR A TWO SECTION ROLL-THROUGH REFRIGERATOR:

- Current Unit measurements: 69 inches(W), 84 inches(H), 38 inches(D)
- New unit measurements: Should be those measurements.
- First Choice: Continental D2RINSART
- Second Choice: Beverage Air PRT2HC-1AS
- Third Choice: True Refrigeration STG2RRT89-S2-2S
- Equipment must have visible NSF label
- Disconnect, remove and disposal of existing equipment and components (pictures below)
- All Other Brands Acceptable
- Warranty- Twelve month extended warranty to begin at the end of the standard manufacturer's warranty

THE BID MUST INCLUDE THE FOLLOWING SPECIFICATIONS AND REQUIREMENTS FOR PAN CONVECTION STEAMER:

- Current Unit measurements: 24 inches(W), 70 inches(H) and 33 inches(D)
- New unit should be around those measurements.
- First choice: Cleveland 24CEA 10.2 SteamCraft Convection Steamer
- Second choice: Market Forge ETP-10E Convection Steamer
- Third choice: Vulcan C24ET10-LWE(10) Pan convection Steamer
- Equipment must have visible NSF label
- Disconnect, remove and disposal of existing equipment and components (pictures below)
- <u>All Other Brands Acceptable</u>
- Warranty- Twelve month extended warranty to begin at the end of the standard manufacturer's warranty

Images of existing units to be disposed of and replaced:









III. SELECTION PROCESS

1) Qualification Evaluation

Interested Respondents must provide the information required to complete the RFP response. The District will evaluate responses and choose the most highly qualified Respondent based on cost, brand quality, warranty/features and guarantees for both workmanship and timing of installation. Interviews of one or more respondents may be held at the sole discretion of the District. The determination and selection of the most qualified Respondent will be at the sole discretion of the District following all state and federal purchasing requirements.

An online comparison was used to evaluate the equipment brand, features and to serve as a cost analysis prior to the publication of this RFP. The results from this comparison will serve as a purchase estimate during the evaluation process.

Final Contract

Upon selection, the Respondent will be required to complete the work within 90 DAYS after the Board approves the contract. The awarded bidder can review exigent circumstances with the District in the event the project will not be completed within 90 days. The full bid may NOT be awarded in its entirety if one unit of equipment is considered unacceptable. Each piece of equipment will be evaluated independently, thus the District has the right to award the full bid or a partial bid, if only one piece of equipment is selected or awarded.

IV. SCHEDULE

The schedule below is expected to be followed during the procurement period of this RFP:

Release of RFP:	February 23, 2026
Receive Proposals By:	March 20, 2026 until 10:00 AM
Bid Opening:	March 20, 2026 at 10:05 AM
Approval of Selected Vendor:	March 24, 2026 (District Board meeting, date subject to change)

This is a tentative schedule, and dates are subject to change. Time is of the essence. Late responses will not be accepted and will be returned to the submitting company unopened. The District reserves the right to reject, as non-responsive, any qualifications that do not contain the information requested.

The District is not liable for any cost or expenses incurred by proposing firms in the preparation of their written responses or for attendance at any conferences and meetings related to this RFP. If it becomes necessary to revise any part of this RFP, an amendment will be issued to all proposers who notify the District that they have received the RFP and are interested in submitting qualifications. To the extent allowed by law, qualifications will be held in confidence by the District.