

## GRANBY MEMORIAL HIGH SCHOOL ATHLETIC FACILITIES IMPROVEMENTS

**Date:** January 16, 2026

**Prepared For:** Christopher DeGray – Director of Facilities, Granby Public Schools

**Prepared By:** Andrew Dyjak – Regional Vice President, New England  
Chris Hulk, PE – Director of Design and Construction, New England  
Jonathan Luster, PE – Regional Construction Manager, New England

**Address:** Granby Memorial High School, 39 School Street, Granby, CT

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Dear Mr. DeGray,

FieldTurf is pleased to present a comprehensive proposal for the enhancement of athletic facilities at the Granby Memorial High School campus. This project aims to make significant improvements to various areas, including the stadium field, baseball field, secondary rectangular field, and tennis courts. The overarching goal is to create state-of-the-art facilities that maximize playability while minimizing impact on the surrounding areas.

*FieldTurf pricing is based on the Capital Region Education Council (CREC) program. CREC is a member of The Association of Educational Purchasing Agencies (AEPA) program. The AEPA is a purchasing co-op that provides member schools with pre-determined preferential pricing by approved vendors. Since the product has already been bid at the national level, individual schools do not have to duplicate the formal bid process. AEPA IFB #024-A.*



Click on the following AEPA hyperlink for more information: [AEPA IFB #24-A](#).

### Scope of the Project:

The design proposal encompasses a comprehensive approach, delivering site plans tailored for each project. These include a range of key sheets such as existing conditions and removals plans, layout and materials plans, grading and utility plans, sediment and erosion control plans, and details and cross-sections as needed. Additionally, the proposal involves assisting the school in the submission process to local regulatory agencies, with electronic copies of plans provided by FieldTurf for regulatory applications.

### Timeline and Deliverables:

FieldTurf commits to delivering site development plans for review with the school within 4 weeks of a signed contract. Additionally, FieldTurf will work with the school to develop a timeline for submission to local regulatory agencies as required.

# DESIGN PROPOSAL



## Commitment to Excellence:

FieldTurf is dedicated to providing the highest level of service throughout the project, ensuring the creation of a new, state-of-the-art athletic facility for Granby.

We look forward to the opportunity to collaborate on this exciting project. Should you have any questions or require further information, please do not hesitate to contact us.

## DESIGN PROPOSAL PRICING

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FieldTurf is committed to delivering a comprehensive design proposal that not only meets regulatory requirements but also aligns with the vision and needs of the school. Our goal is to ensure a smooth and efficient process, from design development to permit acquisition, ultimately providing the school with a detailed pricing proposal for their consideration.

### A) Athletic Fields Design, Permit Assistance, and Pricing

- a. Review of Existing Mapping
  - i. Contact local regulatory agencies and utility providers to obtain available mapping.
  - ii. Evaluation of existing mapping related to site development, utilities, and wetlands.
- b. Topographic and Planimetric Site Features Survey and Wetland Delineation
  - i. Acquisition of partial site survey for key topographic and planimetric site features that are essential for the design-build and permit process.
  - ii. Identification and mapping of the boundaries of wetland areas within the vicinity of the project sites and provide written report.
- c. Site Investigation
  - i. Conduct a test pit program consisting of 4-5 test pits, per field, to determine existing soil characteristics as they pertain to the renovations to the facility.
  - ii. Arrange for and procure a third-party TV inspection of key storm drainage lines. Assumed one-day evaluation of the existing system.
  - iii. Evaluate the electrical capacity of the different fields to accommodate supplementary athletic field lighting.
- d. Site Evaluation and Budgeting
  - i. Review findings of each site with the Board of Education, Field Committee, and key stake holders
  - ii. Develop a priority list of site development improvements and determine which sites will be prioritized to require in depth site development plans and which site are suitable development descriptions. For example, a grass field may only require description of soil amendment rather than a set of site plans.
- e. Provide Permitting Plan Set
  - i. Preparation of site development plans suitable for use in local regulatory approvals and CREC Co-Op pricing, including:
    - 1. Title Sheet
    - 2. Existing Conditions and Removals Plan

# DESIGN PROPOSAL



- a. Depicting limits of clearing, materials to be moved or removed, and locations of existing onsite fencing, utilities, etc.
- 3. Site Development Plan
  - a. Depicting athletic field limits, field access, schematic bleacher sizing, and walkways as applicable.
  - b. Depicting stormwater requirements, field grades, site lighting, typical site cross sections, underground field drainage system, and schematic electrical locations.
- 4. Sediment and Erosion Control Plan
- 5. Site Details
  - a. Depicting typical sections and details for curbs, piping systems, base sections, and additional details as required for field installation.
- f. Assist School in Acquiring Regulatory Permits
  - i. Provide electronic plans to the school for permit submissions.
  - ii. Attend up to (3) regulatory meetings with local authorities.

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**Total:**

**\$29,500.00**

**Please feel free to reach out to any member of our project team with questions about our offer:**

**Andrew Dyjak**

Regional Vice President

(860) 333-7839

[Andrew.Dyjak@Fieldturf.com](mailto:Andrew.Dyjak@Fieldturf.com)

**Christopher Hulk, PE**

Director of Design and Construction

(203) 676-4445

[Christopher.Hulk@Fieldturf.com](mailto:Christopher.Hulk@Fieldturf.com)

**Jonathan Luster, PE**

Regional Construction Manager

(860) 227-4915

[Jonathan.Luster@Fieldturf.com](mailto:Jonathan.Luster@Fieldturf.com)

Thank you again for your interest in FieldTurf, we look forward to working with you.

Per:

Marie-Christine Raymond, Director of Operations  
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

**FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701**

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: [Eric.Fisher@smartbuycooperative.com](mailto:Eric.Fisher@smartbuycooperative.com).



## Conditions

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Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) The limits of the design provided by FieldTurf shall be for schematic design defined by the limits of turf installed, and areas immediately adjacent to the limits of turf in order to provide smooth transitions.
- b) This Design Services proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*;
- c) Final payment shall be upon the substantial completion of FieldTurf's obligations;
- d) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 1.5% per month (19.56% per annum);
- e) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- f) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- g) Survey, stormwater reports, geotechnical services, design of special structures and Special studies such as Environmental Assessments, tree surveys, etc. (if required) shall be provided by others.
- h) **Important Note Regarding Lump Sum Agreements:** This paragraph is only applicable to the portion of this agreement captioned as a "Lump Sum." Fees indicated in any lump sum/fixed-fee agreement reflect one (1) initial meeting with the client prior to submittal, one (1) drawing revision based on comments generated before or during that initial meeting, and one (1) informal meeting with the Local Permitting Authority. Additional meetings and revisions beyond those indicated above (including client meetings, consultant meetings and site visits) are considered additional services that will be billed in accordance with the hourly rate provisions set forth above. These services and fees shall be considered above and beyond the stated lump sum amount indicated in the contract.
- i) **Important Note Regarding Construction Administration:** Once permits and approvals (i.e. clearing, grading, surveying, staking, demolition, or construction) are granted for development related activity, FieldTurf reserves the right to conduct the necessary construction administration for the site. Plans, reviews, site visits, testing, as-built coordination, details, and plan revisions associated with this work will be conducted without need for authorization.

In the event that the Client elects to contract with a Builder/Installer who is not either a) FieldTurf, or b) a FieldTurf certified builder, prior to permits being applied for, the following actions will be taken:

- 1) FieldTurf will deliver all final design document to the Client for their use;
- 2) The Engineer of Record will remove their stamp and be fully relieved of any liability with regard to the design;
- 3) The Client will fully relieve FieldTurf of any liability with regard to the design.

- 4) If permits have been applied for: FieldTurf and its sub-consultants will remove FieldTurf name and notify the Local Permitting Jurisdictions that it (they) will no longer be a party to the permit application, and it will be the responsibility of the Client to file the necessary change of status paperwork along with their selected Engineer of Record.
- j) **Important Note Regarding Extra Work:** During the course of the construction phase of the project, should work additional to that defined above be required, the client will be provided a written scope of work addressing the anticipated services required. Written approval of that work will be required prior to commencement of the work. That work will then proceed on an hourly basis in accordance with the attached rate sheet or on a negotiated, lump sum fee basis.
- k) **Reimbursable Expenses:** In addition to the above fees for engineering services, FieldTurf will invoice for reimbursable services, such as plotting, postage, survey, express delivery charges, travel related expense over and above that specifically stated above, etc. Reimbursable will appear as Additional Services on the monthly invoices and shall be in accordance with the attached fee schedule and based on actual usage. We suggest budgeting \$1,500 for this item.

## EXCLUSIONS:

- *Full electrical design and plans*
- *Design of renovations to existing septic or sanitary systems*
- *Traffic study or evaluations of traffic controls*
- *Design of special features, such as but not limited to, press box, buildings, bridges, culverts, etc...*
- *Non-local regulatory permits*
- *Geotechnical investigation and design*
- *A-2 and/or full T-2 Surveys for full site. Partial T-2 survey included for key areas.*
- *Design of features outside items shown or listed on concept plan*

# DESIGN PROPOSAL



## PROPOSAL ACCEPTANCE SHEET

The outlined Proposal has been reviewed and accepted to all portions hereinbefore listed, and is authorized to form as a binding Contractual Agreement between FieldTurf USA, Inc. ("FieldTurf") and the client identified below ("Client"). Identifying information for the parties is as follows:

Client: Granby Public Schools  
Project Name: Athletic Facilities Improvements – Granby Memorial High School  
Project Location: Granby Memorial High School, Granby, CT

### FIELDTURF USA, INC.

By: \_\_\_\_\_  
Name Title

Date: \_\_\_\_\_

### Granby Public Schools

By: \_\_\_\_\_  
Name Title

Date: \_\_\_\_\_

Please sign and return this executed original letter to our office. This proposal is valid for a period of 30 days from the date of issue.

# DESIGN PROPOSAL



## RATE SCHEDULE

Design Consultant, Principal Design Consultant .....	\$ 185.00/Hr.
Principal Engineer .....	185.00/Hr.
Project Engineer .....	145.00/Hr.
Designer (E.I.T.) .....	90.00/Hr.
Draftsman/Designer (AutoCAD).....	80.00/Hr.
Clerical .....	35.00/Hr.
Landscape Architecture Principal .....	150.00/Hr.
Landscape Architecture Senior .....	135.00/Hr.
Landscape Architecture Project .....	110.00/Hr.
Landscape Architecture Apprentice .....	75.00/Hr.
Travel .....	65 cents/mile
Office Staff .....	50.00/Hr.
Postage, Shipping, Telephone, Fax, etc. ....	cost plus 15%
Printing/Plotting .....	50 cents/SF
Reproductions and Reprographics .....	cost plus 15%
Subconsultants .....	cost plus 15%

Rates shown are effective as of January 1, 2023 and through the remainder of the calendar year. They also apply for the full term of all contracts signed during 2023, unless stated otherwise in specific contract documents.