

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
SEPTEMBER 28, 2017**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on September 28, 2017. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office.

A roll call showed the following members present: Ms. Gould, Mr. Rucker, Mrs. Wojcik, Mrs. Hunsberger, Mrs. Johnson, Mr. Campbell and Mr. Davis.

Member(s) absent: Mr. Benfer

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Rucker, Campbell) that the Board of Education approves the regular minutes of the August 24, 2017 regular meeting. The motion was carried unanimously.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of August 2017, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A – 16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of August 2017.

C. Board Certification

Motion to approve and accept the August 2017 Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of August 31, 2017, after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new account appropriations previously approved by the Superintendent and Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month August 2017 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through September 28, 2017.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through September 28, 2017.

Motion (Rucker, Campbell) to approve items A-F.

Roll Call Vote: Ayes (7) Ms. Gould, Mr. Rucker, Mrs. Wojcik, Mrs. Hunsberger, Mrs. Johnson,
Mr. Campbell, and Mr. Davis.
Noes (0)
Abstain (0)

The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

Nothing at this time.

PRESENTATION – PARCC DATA FY 2016-2017

Mrs. Powers, Director of Curriculum, presented the district’s 2016-17 PARCC data. Moving forward the district will be focusing on unit plans, formative assessment, teaching for mastery, professional development, instructional strategies, and the breakout and analization of data with teachers.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT’S REPORT

Mr. Price reported the following:

- All positions have been filled as of the August 24, 2017 Board Meeting.
- Thursday Workshops have started and the assistant principals are presenting this week.
- The first session for administrators with Dr. Zywicki was held and administrators will turnkey the work with the staff at the October 6th professional development day.
- Mr. Price has checked in with all new teachers including a classroom visit.
- We have new programs with CCC for our students to earn college credits and their associate degree.
- We anticipate 3-5 students currently in the alternative program to return to regular day school at the beginning of the second marking period.
- Cumberland Regional hosted the first County Superintendent’s Roundtable of the year.
- The Citizen’s Advisory Committee will begin meeting in October.
- Our annual Meet the Teachers night was held and was well-attended.
- Fall Sports are off to a good start – especially Boys’ Soccer.
- Sierra Eachus and the NJ FFA Dairy Handlers team placed third at the Eastern States Exposition.
- Appreciate Bonnie Powers for her work with Cumberland County College.

Motion (Wojcik, Rucker) to accept the Superintendent’s Report and the monthly Harassment, Intimidation, and Bullying Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

Resignations and Leaves

1. Motion (Gould, Rucker) to accept the resignation of the following:
 - Employee ID #1281. Last day worked was 9/06/17.

- Employee ID #2022. Last day worked was 9/08/17.

The motion was carried unanimously.

2. Motion (Gould, Rucker) to approve a leave of absence for Employee ID #1451 beginning on 7/24/17 and returning on or about 11/20/17, pursuant to FMLA. NOTE: Employee will utilize a combination of paid days and unpaid days (unpaid status began 8/14/17), subject to change. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

3. Motion to appoint Kevin Levari for the Maintenance position at a salary of \$57,825 (Maintenance/Step i) prorated, with a start date pending completion of required paperwork and criminal history review. Replaces Employee ID #1978.
4. Motion to appoint Precious Lightfoot as an Instructional Paraprofessional for the 2017-2018 school year at an hourly rate of \$15.30, not to exceed 29 $\frac{3}{4}$ hours, pending completion of required paperwork and criminal history review. Replaces Employee ID #1974.
5. Motion to approve a salary upgrade for Employee ID #1658 from BA/Step 6 (\$57,057) to BA+15/Step 6 (\$58,857) effective August 31, 2017, due to the attainment of required credits.
6. Motion to approve a salary upgrade for Employee ID #1659 from BA/Step 9 (\$60,072) to BA+15/Step 9 (\$61,872) effective August 31, 2017, due to the attainment of required credits, pending receipt of official transcripts.
7. Motion to appoint Samantha Krobatsch as a Political Science Club Assistant Advisor at a Step 1 stipend of \$1,300 effective 8/31/2017.
8. Motion to appoint the following Home Instructors for the 2017-2018 school year at a rate of \$32.00/hour:
 - Jessica Sawyer
 - Ronald Moore
 - Eleanor Houghton

Motion (Gould, Rucker) to approve items 3-8 above.

Roll Call Vote: Ayes (7) Ms. Gould, Mr. Rucker, Mrs. Wojcik, Mrs. Hunsberger, Mrs. Johnson, Mr. Campbell and Mr. Davis.

Noes (0)
Abstain (0)

The motion was carried unanimously.

9. Motion to appoint William Dean as a full-time Custodian at a salary of \$29,565 (Custodian/Step b) prorated, with a start date pending completion of required paperwork and criminal history review. Replaces Employee ID #2022.
10. Motion to appoint William F. Kennedy as a Guidance Counselor at a salary of \$60,742 (MA/Step 4) prorated, with a start date pending completion of required paperwork and criminal history review. Replaces Employee ID #0940.

Motion (Gould, Rucker) to approve items 9-10 above.

Roll Call Vote: Ayes (6) Ms. Gould, Mr. Rucker, Mrs. Wojcik, Mrs. Hunsberger, Mr. Campbell and Mr. Davis.

Noes (0)
Abstain (1) Mrs. Johnson

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

11. Motion to approve Steve Price, Bruce Harbinson, and Tom Smith to attend the New Jersey School Boards Association Workshop 2017 in Atlantic City, NJ, October 23-26, 2017.
12. Motion to approve Arsenio Gonzalez to attend the Nonviolent Crisis Intervention Training Program in Atlantic City, NJ, October 3-6, 2017.

13. Motion to approve the George Washington Carver Education Foundation, to provide training and assistance in aligning our curriculum, providing professional development and other related resources to implement the Early College High School Program at the contracted rate.
14. Motion to approve revisions to the following job descriptions:
 - Assistant to Business Administrator (A-03)
 - Board Office Clerk (A-13)
 - Principal’s Secretary/Office Manager (B-11)
 - Media Center Assistant (F-09)
 - Technology Support Group Student Assistant (F-10)

Motion (Gould, Rucker) to approve items 11-14 above. The motion was carried unanimously.

Finance

Special Revenue Federal Salary

1. Motion (Campbell, Johnson) to approve the 2017-18 Fund 20 Special Revenue Federal salary allocations as listed below:

NCLB Title I	Program	Annual Salary	Grant Salary	Grant Salary %
Brogen, Dena	Foundations of Algebra	75,573.00	24,939.09	33.00%
Pereira, Alicia	Foundations of Algebra	57,572.00	8,635.80	15.00%
Hendrickson, Daniel	Foundations of Algebra	84,130.00	12,619.50	15.00%
Severino, Brett	Foundations of Algebra	62,772.00	10,357.38	16.50%
Krementz, Brandon	College Math	57,314.00	18,913.62	33.00%
Levandowski, Ashley	College Math	57,057.00	18,828.81	33.00%
MacEwen, Jamie	Freshman Seminar	71,122.00	35,561.00	50.00%
		Total	129,855.20	

NCLB Title IIA	Program	Annual Salary	Grant Salary	Grant Salary %
Dean, Brian	Science	56,285.00	9,568.45	17.00%

IDEIA – BASIC	Program	Annual Salary	Grant Salary	Grant Salary %
Carter, Josette	Aide	19,356.00	19,356.00	100.00%

The motion was carried unanimously.

Curriculum/Student Life

NO ROLL CALL GROUP – OOD Tuitions/Services & Rates

1. Motion to approve the payment of \$28,562.00 to the Abilities Center for transitional services for Student ID #605235 from 9/1/17 through 6/30/18.
2. Motion to approve the payment of \$45,180.00 to Brookfield Academy for tuition for Student ID #606106 from 9/1/17 through 6/30/18.
3. Motion to approve the payment of \$58,650.00 to Cape May County Special Services School District for tuition and an aide for Student ID #606101 from 9/1/17 through 6/30/18.
4. Motion to approve the payment of \$98,137.80 to Durand Academy for tuition, a 1:1 aide and extended day services for Student ID #605664 from 9/1/17 through 6/30/18.
5. Motion to approve the payment of \$11,341.05 to Gloucester County Special Services School District for ESY transportation for Student ID #605664 from 7/6/17 through 8/23/17.

6. Motion to approve the payment of \$15,820.00 to Gloucester County Special Services School District for ESY tuition and an aide for Student ID #606561, #607366 and #605639 from 7/1/17 through 8/10/17.
7. Motion to approve the payment of \$71,924.40 to HollyDell School for tuition for Student ID #605292 from 9/1/17 through 6/30/18.
8. Motion to approve the payment of \$61,320.00 to Pineland Learning Center for tuition for Student ID #607367 from 7/1/17 through 6/30/18.
9. Motion to approve the payment of \$77,506.80 to Creative Achievement for tuition for Student ID #607455 from 7/1/17 through 6/30/18.
10. Motion to approve the following contracts for students attending Salem County Special Services School District from 9/1/17 through 6/30/18:

Student ID	Type	Amt	Service
607764	Tuition	\$40,190.00	CSSD Autism
606568	Aide	\$38,438.00	FT Aide
606568	Tuition	\$40,190.00	CSSD Autism
605221	Tuition	\$41,669.00	MD @ RDS
606566	Tuition	\$46,026.00	CSSD MD
607825	Tuition	\$38,962.00	CSSD Cogsever
607826	Tuition	\$40,190.00	CSSD Autism
606977	Tuition	\$41,669.00	MD @ RDS
606567	Tuition	\$46,026.00	CSSD MD

Motion (Gould, Johnson) to approve items 1-10 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Overnight Travel

11. Motion to approve an overnight field trip for FFA students and 3 advisors to attend the 90th National FFA Convention & Exposition in Indianapolis, Indiana, October 24-27, 2017.
12. Motion to approve an overnight field trip for FFA students and 3 advisors to attend the annual NJ State FFA Convention at Monmouth University in West Long Branch, NJ, May 23-28, 2018.
13. Motion to approve an overnight field trip for FFA students and 1 advisor to attend the Big E – Eastern State Exposition, in West Springfield, MA, September 15-16, 2017.

Motion (Gould, Rucker) to approve items 11-13 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Program Agreements

14. Motion to approve the Dual Credit Agreement between Cumberland County College and Cumberland Regional High School for the 2017-2018 school year.
15. Motion to approve Cumberland Regional High School to participate in an Accelerated English Pilot Program with Cumberland County College.
16. Motion to approve the Early College High School Program and Course Articulation Agreement between Cumberland Regional High School and Cumberland County College facilitated by the intermediary George Washington Carver Education Foundation.

Motion (Gould, Rucker) to approve items 14-16 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

17. Motion to approve a Football Banner donated by Century Savings Bank to be displayed in the stadium and in the game program during the 2017 football season.

18. Motion to approve the Anti-Bullying Bill of Rights School Self-Assessment for the period of July 1, 2017 – June 30, 2018, as submitted to the New Jersey Department of Education and to authorize the Superintendent to submit the Statement of Assurances.

Motion (Gould, Hunsberger) to approve items 17-18 above. The motion was carried unanimously.

19. Motion (Gould, Rucker) to approve the first reading of the following revised policies:

	#	(M) = Mandated	Action
P	2430	Co-Curricular Activities	Revised
P	5430	Class Rank	Revised
P	5350	Student Suicide Prevention	Revised
P	5410	Promotion and Retention (M)	Revised

The motion was carried unanimously.

Facilities/Transportation

Volunteer NJDMV Background Checks

1. Motion (Wojcik, Rucker) to approve the following volunteers to drive the district vehicles and pull the equipment trailer for 2017-18 school related activities pending a valid NJDMV background check:

- Darren Archer, Band Booster
- Tara Archer, Band Booster
- Richard Sharkey, Band Booster
- Evan Johnson, Band Booster

The motion was carried unanimously.

Policies and Regulations

2. Motion (Wojcik, Johnson) to approve the first reading of the following Policies and Regulations (Alert 213):

	#	(M) = Mandated	Action
P	7420	*Hygienic Management (M)	Revised
P	7100	Long-Range Facilities Planning (M)	Revised
R	7100	Long-Range Facilities Planning (M)	Revised
P	7101	Educational Adequacy of Capital Projects	Revised
R	7101	Educational Adequacy of Capital Projects	Revised
P	7102	Site Selection and Acquisition	Revised
R	7102	Site Selection and Acquisition	New
P	7130	School Closing	Revised
P	7300	Disposition of Property	Revised
R	7300.1	Disposition of Instructional Property	Abolished
R	7300.2	Disposition of Land	Revised
R	7300.3	Disposition of Personal Property	Revised
R	7300.4	Disposition of Federal Property	Revised

**Not part of Alert 213*

The motion was carried unanimously.

Negotiations

Nothing at this time.

OTHER REPORTS

President: Mr. Davis reported the following:

- Mr. Davis and Mr. Price have attended all of the CRHS constituent Board meetings.
- The Board should be mindful not to email any more than 3 other Board members at a time.

Student Representative: Senior Rep. Reilly Weber and Junior Rep. Abigail Nakai reported the following:

- Themes for upcoming dress down days.
- The Blood Drive is next month.
- Students will be visiting CRHS Academies.
- The theme for Spirit Week is “Board Games” and the following games will be represented by the respective class:
 - Monopoly – Senior Class
 - Candy Land – Junior Class
 - Life – Sophomore Class
 - Operation – Freshman Class
- The Senior Night game was also mentioned.

Principal: Mr. Ralph Aiello reported the following:

- School got off to a great start.
- The staff and students seemed very energized.
- PSATs are on October 11.

Board Secretary: Mr. Bruce Harbinson reported the following:

- Preliminary 2018-19 budgetary revenues and expenditures are being formulated.
- OceanFirst has increased our interest rate 15 bases points to 0.35. There are still no charges or fees for our accounts. They also provide daily armored car deposit picks for free for the High School.
- The 2016-17 audit has been completed and will be presented at the October Finance Committee meeting and the October 26th regular Board meeting.
- A special mention to Allen Associates for their generous, long-time sponsorship of the All-Sports Booster Club’s Annual Golf Tournament which is being held this Sunday, October 1st. I also want to thank all of our platinum, diamond and gold sponsors for their continued support and our All-Sports Booster Club whose time and dedication is greatly appreciated by both the Board of Education and our student athletes.
- Upper Deerfield Township installed new waterlines on Love Lane. Road repaving, guiderails and drainage/water runoff projects will begin shortly.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

October	18	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
October	26	Regular Board Meeting	6:00 PM

IMPORTANT DATES

October	6	School Closed – In-Service Day	
October	7	SAT Testing	6:30 AM
October	9	School Closed – Columbus Day	
October	11	Early Dismissal – PSAT Day	
October	11	Sophomore/Junior Parent Night	6:00 PM

October	19	Fall Open House	6:00 PM – 7:00 PM
October	20	Homecoming Pep Rally	1:30 PM – 2:30 PM
October	21	Homecoming Dance	7:00 PM – 10:00 PM
October	25	Community Council Blood Drive	7:00 AM – 3:00 PM
October	27	Early Dismissal	

EXECUTIVE SESSION

Motion (Wojcik, Rucker) was made to enter executive session for matters related to interviews for vacant Fairfield Township Board position and litigation. The motion was carried and the Board entered into executive session at 7:10 PM.

The Board returned from Executive Session at 8:48 PM.

ACTION AS A RESULT OF EXECUTIVE SESSION

Motion (Gould, Wojcik) to appoint Kimberly Hall to the balance of Mr. Maloney’s Fairfield Township Board seat until December 31, 2018. The motion was carried unanimously with Mr. Rucker abstaining.

ADJOURNMENT

Motion (Wojcik, Hunsberger) was made to adjourn. The motion was carried and the meeting ended at 8:50 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary