



Welcome to Danbury Public Schools!

2025-2026 **School Registration**

Please read the information in this packet carefully.

Steps to Register:

1

Scan QR Code and complete the online registration application.

2

Bring your documents to the Central Registration office to complete registration- see the next page for the list of documents needed.



Visit Our Website

<https://www.danbury.k12.ct.us/central-registration/>



CENTRAL REGISTRATION

49 Osborne St. Danbury, CT
203-797-4753 | registrare@danbury.k12.ct.us
Open Monday-Friday 8 AM-3:30 PM

Identification is required to enter the building

Hablamos *español*
Falamos *português*

COORDINATOR OF REGISTRATION/ ESL TESTING

Shamarie Molina | 203-830-6516

REGISTRARS

Rick Arce / Laury Barruos / Luwana DaSilva

Have questions? Email us!
registrare@danbury.k12.ct.us



Documents Needed to Complete Registration

- Child's Birth Certificate- **Must be original, copies will not be accepted.**
- Parent/ Guardian's Identification (passport, residency card, or license) **Must be original, copies will not be accepted.**
- Two Proofs of Address

Proof 1: One from Column A

Proof 2: One from Column B

Shut-off notices, bills or statements more than 30 days old, or expired information will not be accepted.

COLUMN A

- Mortgage Statement
- Deed to the property
- Current lease or rental contract showing parent/guardian's name and landlord's name
- Rent receipt for the latest month with landlord's name, address, and telephone number (Must be a printed receipt from a management company. **Written receipts will not be accepted.**)
- Homeowner Verification Form
- Renter Verification Form-
Must be accompanied by a current lease.

COLUMN B

- Current phone or cable/digital television bill/statement
- Current gas, electric, or oil delivery bill/statement with name and address, or a start of services letter if you've just moved
- Current water or sewage bill
- Confirmation of account set up for gas, electric, or phone service
- Letter from state/government agencies such as HUSKY, HUD, DCF, etc. verifying address. The letter must include the agency's contact information for verification
- Active bank statement with name and address
- Valid car registration or car insurance card with address
- Receipt from local firm showing delivery of newly purchased appliances or furniture
- Valid CT State ID or license with current Danbury address

If you have the following documents, please bring them with you.

- A current physical and /or immunization record
- Transcripts or academic records from prior school (if applicable)
- Your student's IEP or 504 (if applicable)

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McKinney Vento

If you are experiencing an unstable living situation, please contact the McKinney Vento Liaison- Lisa Basher at bashel@danbury.k12.ct.us.

You can also speak to your registrar or Shamarie Molina at 203-830-6516.

Additional Identification and Guardianship Information

- If a birth certificate is not available for the student, **a passport or residency card that has the parent's first and last name can be used.**
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- Court custody or power of attorney documents (from the US and outside of the US) are accepted. **Informal notes or letters that do not come from a court will not be accepted.**



Danbury Public Schools

HOMEOWNER VERIFICATION FORM
(This form is ONLY to be signed by the owner of the home)

I, _____, owner of _____, Danbury, CT 068____,
(Name of Owner) (Address)

hereby attest to the fact that _____ and _____,
(Name of Parent/Guardian) (Children)

reside at the above listed address. Please accept this letter as verification of residency.

If you have any questions, please feel free to contact me at (_____)_____-_____.
(Phone #)

Sincerely,

Date: ____/____/____

(Owner's Signature)

(Print Name)

NOTARIZE HERE



****Note Proof of Residency**

For a student to be fully enrolled in Danbury Public School, 2 proof of address must be submitted to Central Registration per BOE Policy 5111. The parent(s) shall submit appropriate documentation (as listed in the Residency Checklist) to the Central Registration Registrars in order to establish that the student is a bona fide resident of Danbury.



Danbury Public Schools

RENTERS VERIFICATION FORM
(Must be accompanied by current lease)

I, _____, renter of _____, Danbury, CT 068____,
(Name of Renter) (Address)

hereby attest to the fact that _____ and _____
(Name of Parent/Guardian) (Children)

reside at the above listed address which I rent. Please accept this letter as their verification
of residency.

If you have any questions, please feel free to contact me at (_____) _____ - _____.
(Phone #)

Sincerely,

Date: ____/____/____

(Signature of Renter)

(Print Name)

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¡Bienvenidos a las Escuelas Públicas de Danbury!

2025-2026 Registro escolar

Por favor, lea la información en este paquete con atención.

Pasos para registrarse:

1

Escanee el código QR y complete la solicitud de registro en línea

2

Lleve sus documentos a la oficina de Registro Central para completar el registro; consulte la siguiente página para la lista de documentos necesarios.



Visite nuestro sitio web

<https://www.danbury.k12.ct.us/central-registration/>



REGISTRO CENTRAL

49 Osborne St. Danbury, CT
203-797-4753 | registrar@danbury.k12.ct.us
Abierto de lunes a viernes de 8 a. m. a 3:30 p. m.

Se requiere identificación para ingresar al edificio.

Hablamos *español*
Falamos *português*

COORDINATOR OF REGISTRATION/ ESL TESTING

Shamarie Molina | 203-830-6516

REGISTRARS

Rick Arce / Laury Barruos / Luwana DaSilva

¿Tiene preguntas? ¡Envíenos un correo electrónico!
registrar@danbury.k12.ct.us



Documentos necesarios para completar el registro

- Certificado de nacimiento del niño: debe ser original, no se aceptarán copias.
- Identificación del padre/tutor (pasaporte, tarjeta de residencia o licencia)
Debe ser original, no se aceptarán copias.
- Dos comprobantes de domicilio
Prueba 1: Uno de la columna A
Prueba 2: Uno de la columna B

Los avisos de corte, facturas o estados de cuenta con más de 30 días de antigüedad, o información caducada no serán aceptados.

COLUMNA A

- Estado de Cuenta de Hipoteca
- Escritura de la propiedad
- Contrato de arrendamiento o alquiler actual que muestre el nombre del padre/tutor y el nombre del propietario
- Recibo de alquiler del mes más reciente con el nombre, dirección y número de teléfono del propietario (Debe ser un recibo impreso de una empresa de administración. **No se aceptarán recibos escritos**).
- Formulario de Verificación de Propietarios
- Formulario de Verificación de Inquilinos-**Debe ir acompañado de un contrato de arrendamiento actual.**

COLUMNA B

- Factura/estado de cuenta actual de teléfono o televisión por cable/digital
- Factura/estado de cuenta actual de entrega de gas, electricidad o petróleo con nombre y dirección, o una carta de inicio de servicios si se acaba de mudar
- Factura actual de agua o alcantarillado
- Confirmación de cuenta configurada para servicio de gas, electricidad o teléfono.
- Carta de agencias estatales/gubernamentales como HUSKY, HUD, DCF, etc. verificando la dirección. La carta debe incluir la información de contacto de la agencia para su verificación.
- Formulario de autorización de verificación del Departamento de Inmigración de EE. UU. que indique el nombre del patrocinador, dirección, número de teléfono y relación con ese menor no acompañado
- Extracto bancario activo con nombre y dirección
- Registro de automóvil válido o tarjeta de seguro de automóvil con dirección de Danbury
- Recibo de una empresa local que demuestre la entrega de electrodomésticos o muebles recién adquiridos.
- Identificación o licencia estatal válida de CT con dirección actual en Danbury

Si tiene los siguientes documentos, tráigalos con usted.

- Un registro físico y/o de vacunación actualizado
- Transcripciones o registros académicos de escuelas anteriores (si corresponde)
- El IEP o 504 de su estudiante (si corresponde)

REGISTRO CENTRAL

49 Osborne St. Danbury, CT
203-797-4753 | Open Monday-Friday 8 AM-3:30 PM

Hablamos *español*
Falamos *português*



McKinney Vento

Si está experimentando una situación de vivienda inestable, comuníquese con Lisa Basher, el enlace de McKinney Vento a basher@danbury.k12.ct.us.

También puede hablar con su registrador o con Shamarie Molina al 203-830-6516.

Información Adicional de Identificación y Tutela

- Si no hay un certificado de nacimiento disponible para el estudiante, se puede usar un **pasaporte o tarjeta de residencia que tenga el nombre y apellido de los padres**.
- Si un estudiante vive en Danbury con un tutor que no es el padre, la documentación de tutela legal, así como la identificación del tutor legal, es necesaria para registrar al estudiante y debe presentarse en el momento de la inscripción. Si estos documentos no están disponibles, por favor contacte a Shamarie Molina.
- Se aceptan documentos de custodia judicial o poder notarial (de los EE. UU. y fuera de los EE. UU.). **No se aceptarán notas informales o cartas que no provengan de un tribunal.**



Danbury Public Schools

****FORMULARIO DE VERIFICACIÓN DEL ALQUILER**

(Este formulario debe ir acompañado de un contrato de arrendamiento actual)

Yo, _____, arrendatario de _____, Danbury, CT 068____,
(Nombre del arrendatario/arrendatario) (Dirección)

declarar legalmente que _____ y _____,
(Nombre del Padre / Tutor Legal) (Hijo / s)

residen en la dirección mencionada anteriormente que alquilo.

Por favor acepte esta carta como su verificación de residencia. Si tiene alguna pregunta, por favor

no dude en ponerse en contacto conmigo en (_____)____-_____.
(Numero de telefono #)

Sinceramente,

(Firma del inquilino)

Fecha de hoy ____/____/____

(Imprimir nombre)

**** Nota: Prueba de residencia**

Para que un estudiante esté completamente matriculado en las Escuelas Públicas de Danbury, se deben enviar 2 comprobantes de domicilio al Registro Central por Política 5111 de la Junta de Educación. Los padres o tutores deberán presentar la documentación adecuada (como se indica en la Lista de verificación de residencia) a los registradores de registro central para establecer que el estudiante es un residente de buena fe de Danbury.



Escuelas Públicas de Danbury

**** FORMULARIO DE VERIFICACIÓN DEL PROPIETARIO**
(Este formulario debe ser firmado SOLAMENTE por el propietario de la vivienda)

Yo, _____, propietario de _____, Danbury, CT 068____,
(Nombre del propietario) (Dirección)

por la presente certifica que _____ y _____,
(Nombre del padre/tutor) (Niños)

residir en la dirección indicada hacia arriba. Todos los servicios públicos _____ incluidos.
(son/no)

Por favor acepte esta carta como verificación de residencia. Si tiene alguna pregunta,

no dude en comunicarse conmigo al (____)____ - _____.
(N.º de teléfono)

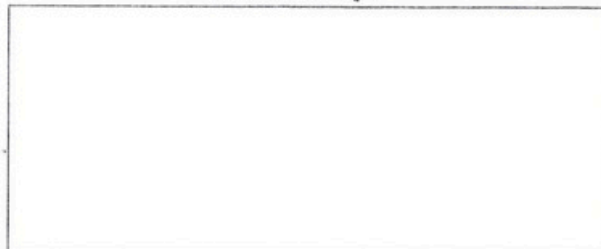
Atentamente,

(Firma del propietario)

Fecha ____ / ____ / ____

(Nombre en letra de imprenta)

NOTARIAR AQUÍ



**** Nota Comprobante de residencia**

Para que un estudiante esté completamente matriculado en las Escuelas Públicas de Danbury, se deben presentar 3 comprobantes de domicilio en Registro Central según la Política 5111 de BOE. Los Padres o tutores deberán presentar la documentación apropiada (como enumerados en la Lista de Verificación de Residencia) a los Registradores de Registro Central para establecer que el estudiante es un residente de buena fe de Danbury.



Bem-vindo às Escolas Públicas de Danbury!

2025-2026 Registro Escolar

Por favor, leia as informações deste pacote com atenção.

Passos para se registrar:

1

Digitalize o código QR e preencha o formulário de registro on-line.

2

Traga seus documentos para o escritório de Registro Central para completar o registro - veja a próxima página para a lista de documentos necessários.



Visite o nosso site

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Aberto de segunda a sexta, das 8h às 15h30

É necessária identificação para entrar no prédio

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COORDINATOR OF REGISTRATION/ ESL TESTING

Shamarie Molina | 203-830-6516

REGISTRARS

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