RENTAL PROCEDURE AND APPLICATION

Renter shall complete the following information. This application will then be brought before the School Board for action at it's next meeting. Therefore, application should be submitted in a timely manner. Priority for facility use shall be granted to: (1) school sponsored activities; (2) school affiliated organizations such as P.T.O.'s and booster clubs; (3) non-profit groups using the facility for a non-profit activity; (4) non-profit with a profit making activity; and (5) a profit group might use the facility for a negotiated fee.

Deposit must accompany application and will be refunded if application is denied.

ORGANIZATION:

_____
Name

_____
Street or Route

_____
City State

AUTHORIZED REPRESENTATIVE:

_____
Name

_____
Street or Route

_____
City State

Phone #: _____

FACILITY REQUESTED: _____

DATE(S): _____ TIME(S): _____

PURPOSE OF THE REQUEST: _____

_____

HAVE DATE(S) AND ACTIVITY/PURPOSE BEEN CLEARED WITH THE PRINCIPAL OR SCHOOL PERSON RESPONSIBLE? YES _____ NO _____

NAME AND SIGNATURE OF AUTHORIZED REPRESENTATIVE:

_____ _____
NAME (PLEASE PRINT) SIGNATURE DATE

BOARD ACTION: APPROVED _____
DISAPPROVED _____
DATE _____

_____
SUPERINTENDENT

SCHOOL FACILITY RENTAL POLICY

The following policy applies to the rental and use of all facilities of the Tishomingo County Special Municipal Separate School District:

1. The rental of facilities for economic gain is discouraged, but events such as benefits or community promotions may be granted upon board approval.

2. The rental of any facility will be disallowed while a school function is in progress.

3. The renter will be responsible for all conduct occurring at a facility while rented.

4. The renter will be responsible for all security and see that doors, lights, windows, heat, and water are secured.

5. The school does not agree to furnish, provide, or guarantee any equipment, furnishings, or services that are not permanent to the building.

6. The renter would assume the responsibility for all liability and/or damages that might occur while the property is rented.

7. A fee of $25.00 per night will be charged each time a facility is rented whether it be for practice, decorating, or performance.

8. The school principal has the right to reject or rescind this contract at any time.

_____

RENTER'S SIGNATURE DATE

PRINCIPAL'S APPROVAL:

_____

PRINCIPAL'S SIGNATURE DATE

The Tishomingo County Special Municipal Separate School District agrees to rent the

_____ at _____ School

during the hours of _____ to _____ on _____, for the sum of
(date)

_____. The purpose of this rental is _____

_____.

This agreement is subject to the following conditions agreed to by the person renting the above stated facility:

1. The renter will assume the responsibility for all liability and/or damages that might occur on the above listed property during this contract period.

2. The renter will be responsible for all conduct occurring at this facility during this contract and that all activities and conduct will be within the laws, ordinances, and standards of the state and community.

3. The renter will be responsible for security during and after the agreed rental time, as far as to see that doors, lights, windows, heat, water, etc. are secured.

4. The Tishomingo County School District does not agree to furnish, provide, or guarantee any equipment, furnishings, or services that are not a permanent or regular part of the stated facility.

5. The Tishomingo County School District does hereby reserve the right to reject, void, or rescind this contract at any time.

I, _____, have read this contract and understand that I am responsible for the requirements of this contract.

SIGNED: _____ DATE: _____

WITNESS: _____

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

FOR VALUE RECEIVED, the undersigned _____ does hereby agree to hold harmless, indemnify, and defend the TISHOMINGO COUNTY SPECIAL MUNICIPAL SEPARATE SCHOOL DISTRICT, THE SCHOOL BOARD, AND EMPLOYEES OR VOLUNTEERS from and against any costs, risks, expenses, or claim by any person arising out or in connection with the activities of the undersigned while in possession of utilizing the _____ located in _____.

_____ _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE DATE

_____

SUPERINTENDENT